



(An Autonomous Institution under MoE, Government of India)
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14.11.2024

Minutes of Pre-Bid Meeting

Tender Notice No.	IIITDMK/24-25/SP/5AxisMMM/017 Dt28/10/24
Brief Description of Tender	Supply and Installation of 5-Axis Micro Milling Machine for Microfluidic, MEMS and Biomedical Applications
Date and Time of Pre-bid meeting	13th November 2024 – 15.00 HRS at IIITDM Kancheepuram / Hybrid Mode - Meeting ID: https://meet.google.com/mms-gupt-wia

1. At the outset, the committee welcomed all the Members and the representative of the Prospective Bidders and briefed in general the scope of the tender and on the salient features of the tender.
2. The following queries raised by the bidder during the meeting:

Content of Para / Clause under reference as per bid document	Queries/Suggestions	IIITDM Response
Compliance and deviation report	The instrument has slight deviations on the frame parameter. How to proceed?	The instrument deviation will be permitted within the tolerance limit specified in the tender documents.
Payment	Our company has 90% payment after delivery and 10% after installation, can it be followed by the institute?	For Indigenous items, 90% payment shall be made against delivery and acceptance of the item by the Institute. The balance 10% after installation, commissioning and demonstration of the whole system to the satisfaction of the Institute upon submission of PBG 3% to cover the warranty period.

- These minutes of pre-bid meeting shall form the part of bid document/Agreement.
 - Rest of the terms and conditions and specifications of the bid document shall continue to remain same.
 - The above amendments/ clarifications are issued for the information for all the intending bidders.
 - The submission of bid by the firm shall be construed to be in conformity to the bid document and amendments/ clarifications given above.
3. The other terms & conditions of the notice issued on our IIITDM Kancheepuram website www.iitdm.ac.in and CPPP portal will remain unchanged. No more correspondence in this regard will be entertained. All the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference before submitting their bids as stipulated in the Bidding Documents.
 4. The meeting ended with vote of thanks to the Chair.

Sd/-
Indenter / PI

Sd/-
Registrar
IIITDM Kancheepuram