



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING KANCHEEPURAM**
(An Institute of National Importance under MoE, Government of India)
Melakkottaiyur, Off Vandalur-Kelambakkam Road, Chennai – 600 127,
Tamil Nadu.

E-NOTICE TENDER (E-PROCUREMENT THROUGH CPPP)

Indian Institute of Information Technology Design and Manufacturing (IIITD&M) Kancheepuram invites **e-tender under TWO BIDS** with prequalification systems from the vendors who fulfils the eligibility as given below in the campus.

Sl. No.	Particulars	Quantity Required
1	Miscellaneous repair works of Cafeteria at IIITDM Kancheepuram	As per Annexure-3

The tender document may be downloaded from the website <http://iiitdm.ac.in> or Central Public Procurement Portal <https://etenders.gov.in/e procure/app>.

The offers, in the prescribed format shall be submitted online at <https://etenders.gov.in/e procure/app> as per the tender document. No tender will be accepted in hard copy, fax, email or any other such means. The intending, bidders must be registered with Central Public Procurement Portal <https://etenders.gov.in/e procure/app>.

a) Tender Number /Date	IIITDM/203/2024-25/Engg/Civil/002; Dated: 11 th July 2024
b) Pre-bid meeting / Site visit	16 th July 2024; 11:00 Hrs.
c) Bid Submission	31 st July 2024; 15:00 Hrs.
d) Technical Bid Opening	01 st August 2024; 15:30 Hrs.
e) EMD	Rs. 9,030/- (submission of EMD through SBI E'Collect) https://www.onlinesbi.sbi/sbicollect/icollecthome.htm (or) Valid MSME exemption certificate must be attached
f) Security Deposit / Performance Guarantee	Successful Bidder shall submit the Security Deposit at 3% of Contract value.
g) Estimated cost. (Rs.)	Rs. 4,51,485/- (Excl. GST)

TERMS & CONDITIONS GOVERNING THE CONTRACT

1. Eligibility Criteria: In order to be considered for the contract of the works as detailed under 'Techno-Commercial Bid' in this Tender Document the tenderer should:

1.1 "Having Similar Civil works execution experience preferably awarded by the State Govt./Central Govt./Autonomous /Reputed corporate institutions/organizations, for the value enlisted below and executed on or after 01/01/2019.

- (i) Rs. 3.61 lakhs Excl. GST for a single work order
(Or)
- (ii) Rs. 2.26 lakhs Excl. GST each for two work orders
(Or)
- (iii) Rs. 1.81 lakhs Excl. GST each for three work orders

1.2 Produce the **valid work completion certificate(s) and the relevant work order** for the above-mentioned works.

2. Earnest Money Deposit:

2.1 Bidders shall Deposit EMD through SBI E'Collect. The amount must be paid online, and it shall be received on or before the last date and time of bid submission. Proof of payment for EMD shall be attached along with the technical bid. Physical mode of payment, i.e., Banker cheques or Demand drafts, is not acceptable.

2.2 Steps for submission of EMD through SBI E'Collect.

- Go to link - <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- Please select "IIITDM – KANCHEEPURAM A/C" from drop down list
- Please select "Earnest Money Deposit (EMD)" from the Payment Category drop-down list
- Kindly fill in all tender details, contact details, and EMD amount and make payment.
- After successful payment, the proof of payment for EMD shall be attached along with the technical bid.

2.3 In the case of payment failure/ mismatch of particulars leads to cancellation of bid.

2.4 The EMD will be retained/ adjusted against the security deposit for the successful bidder.

2.5 For the unsuccessful bidders, the EMD amount will be refunded within 30 days from the date of issue of the work order.

2.6 The bidder shall enclose the canceled Cheque/bank details to refund the EMD amount in case of unsuccessful bids.

2.7 EMD shall be forfeited if any tenderer with draw their offer with in the bid validity period

2.8 **Valid proof of MSME exemption shall be uploaded for to waive off the EMD and the classification of the enterprises should be updated in the current financial year i.e, 2024-25/2023-24**

3. Security Deposit & Contract Agreement:

- 3.1 On receipt of notification of the award, the successful bidder shall be required to send the acceptance of the work order within 07 working days.
- 3.2 Successful Bidder shall submit the Security Deposit of 3% of the Contract value in the form of a Crossed Demand Draft/Pay Order/Banker's cheque/FDR drawn/Bank guarantee in favor of "The Registrar, IIITDM Kancheepuram," payable at Chennai within 07 (SEVEN) working days of the receipt of Notification of Award (NOA) / Award of Work order from IIITDM Kancheepuram (the Defect Liability Period as specified (i.e., 12 months after completion of work).
- 3.3 The successful bidder shall be required to sign a detailed contract agreement & commence the work within 07 working days from the date of receipt of the work order.
- 3.4 In case of failure to commence the work by the Contractor within 07 days after signing of the contract or handover of the site, the Institute shall be at liberty to terminate the Award and forfeit the Security Deposit.

4. Preparation of bids - Two bid systems (simultaneous receipt of separate technical and financial bids):

- 4.1 **Technical bid** shall consist of only prequalification document along with supported documents as detailed below:
 - 4.1.1 Complete prequalification papers, Name of the Agency and also, commercial terms, etc., offered (**Note: Price column in this cover should be kept blank**).
 - 4.1.2 Duly filled and digitally signed Bid submission & self-declaration Proforma (**As per Annexure – 1**), EMD transaction details (SBI Collect e-Receipt)/Valid MSME certificate details, Cancelled cheques/bank details & GST Certificate.
 - 4.1.3 Duly filled and digitally signed copy of Technical Qualification Proforma (**As per Annexure – II**) along with a copy of the work completion certificate and relevant work order as per the eligibility criteria referred to in clause no. 1
- 4.2 **Financial bid/Techno commercial bid** indicating item-wise price for the items mentioned in the technical bid, special concession in rates if any applicable for Educational Institutions shall also be offered and indicated clearly.
- 4.3 **Both the covers should be submitted through online Central Public Procurement Portal <https://etenders.gov.in/e procure/app> before due date and time.**

5. Technical terms:

- 5.1 The selected contractor will have to carry out "**Miscellaneous repair works of Cafeteria at IIITDM Kancheepuram**" which have been listed under the 'Techno-Commercial Bid' of this tender document. He shall be under obligation to carry out all of the works stipulated in the contract.

- 5.2 The material to be used by the Contractor should be conforming to reputed brands or ISI marks. Samples of all materials / fixtures as specified in 'Techno-Commercial Bid' shall be got approved before their use by the Contractor. Catalogues / Brochures are also to be brought by the Contractor along with samples wherever required.
- 5.3 The work shall be carried out as per the relevant CPWD general specifications for civil works.
- 5.4 IIITDM Kancheepuram has Power to issue instructions etc., IIITDM Kancheepuram may in its absolute discretion & from time to time issue further Drawings if any, &/or written instructions, detailed directions & explanations in regard to:
- 5.4.1 Minor addition, reduction, omission or substitution of any work included in the Contract.
- 5.4.2 Minor variation or modification of the design, quality, character of any work.
- 5.4.3 Minor variation in the dimensions of any part of the works.
- 5.4.4 Minor discrepancy in the Drawings if any, or between the Bill of Quantities and / or Specification.
- 5.4.5 The removal from the site of any material brought thereon by the Contractor & the substitution of any other material.
- 5.4.6 The dismissal from the works of any person employed there-upon by the Contractor to carry out the work under the provisions of this Contract and its replacement by another suitable person within a given time frame at no additional cost to IIITDM Kancheepuram.
- 5.4.7 The opening up of or inspection of any work covered up, all other instructions issued to him covering other aspects of the Contract.
- 5.4.8 During the execution, any wall/flooring/table cutting and finishing & making good be carried out without any additional cost.
- 5.5 The requirements given in the 'Techno-commercial bid' are only indicative and not exhaustive. The contractor shall be required to complete the project. The decision of IIITDM Kancheepuram authorities in this regard shall be final and binding on the Contractor.
- 5.6 Engineer-in-charge or any other representative/official deputed by the IIITDM Kancheepuram shall have the right to inspect or to test the materials to establish their conformity to the ordered specifications. The Contractor shall provide all reasonable facilities and assistance to such representative without any charges to the IIITDM Kancheepuram in this regard. Further, IIITDM Kancheepuram may direct the Contractor to get any/all materials/samples tested from the specified organization(s) to conform to the tendered specifications at the Contractor's cost. In case any inspected or tested material fails to conform to the ordered specifications or workmanship is found to be unsatisfactory, IIITDM Kancheepuram may reject them, and Contractor shall either replace the rejected material or make alternative arrangements necessary to meet the stipulated specifications and rectify the defects pointed out in the workmanship, at no additional cost to IIITDM Kancheepuram.
- 5.7 Work shall be executed and completed as per the technical terms and conditions of this document. In case the Contractor fails to complete the assigned work within specified Period, IIITDM Kancheepuram may recover Liquidated Damage and/or terminate the Contract and/or forfeit the Security Deposit. IIITDM Kancheepuram on its part would be required to handover the site to the Contractor free from any encumbrance.

- 5.8 The Contractor shall, at his own expense, arrange for the safety provisions as appended to these conditions or as required by the Engineer-in-Charge, in respect of all labor directly or indirectly employed for the performance of the works and shall provide all facilities in connection therewith.
- 5.9 The Contractor shall be responsible for providing constant and adequate supervision of the work to ensure compliance with the provisions of laws relating to safety and for taking all practical steps necessary to prevent accidents.
- 5.10 Stores and Materials required for the works brought by the Contractor shall be stored by the Contractor only at places approved by the Engineer-in-Charge. Storage and safe custody of material shall be the responsibility of the contractor. The contractor shall ensure that no materials/wastes/equipment are dumped at the site. Proper cleaning and debris removal should be done daily
- 5.11 No compensation shall be payable to the contractor for any damage caused by rains, lightning, wind, or storm during the execution of work. He shall make good all such damages at his own cost, and no claim on this account will be entertained.

6. Commercial terms:

- 6.1 **The work shall be executed and completed within 60 working days from the date of Commencement of the Work.** If the Contractor fails to complete the assigned work within the specified Work Completion Period, IITDM Kancheepuram may recover Liquidated Damage and/or terminate the Contract and/or forfeit the Security Deposit. IITDM Kancheepuram, on its part, would be required to hand over the site to the Contractor free from any encumbrance.
- 6.2 Item Rates quoted on the ‘Techno-Commercial Bid’ by the bidder shall be valid and constant during the entire contract period and will not be subject to any variation on any account whatsoever.
- 6.3 The contractor needs to work at all heights and floors wherever applicable, and the cost should be included in the techno-commercial bid.
- 6.4 Measurements of all items having financial value shall be recorded in Measurement books to obtain a complete record of all works performed under the contract. Measurements shall be taken jointly by the IITDM Kancheepuram official designated for the purpose and the Contractor.
- 6.5 Payment of bills shall be made against supply, acceptance, and after verification of the bill by the Institute after deduction of taxes and TDS as per applicable rules. The running account bill/Final bill shall be submitted by the contractor after the execution of work, and the completion certificate shall be furnished by the Institute after the completion of work in full. Payment to be made only for the work actually done.
- 6.6 The Contractor shall take at his own cost, necessary insurance cover for staff and other personnel to be employed or engaged by him in connection with the afore mentioned services personnel by services to be rendered.
- 6.7 Statuary deductions of taxes at source will be carried out from the payment due at the prevalent rates as prescribed by the government.

7. Other conditions:

- 7.1 The institute reserves the right to reject any or all the bids without assigning any reasons thereof. No tenderer shall have any cause of action or claim against IITDM Kancheepuram for rejection of his bid.

- 7.2 The IITDM, Kancheepuram, has a right to cancel the awarded work at any point in time in case the contractor's performance is not up to the mark by giving a termination letter.
- 7.3 The tender document is not transferable, and Conditional Tenders / Non-compliance with any of the conditions set in the tender document shall render the bid liable for rejection.
- 7.4 IITDM Kancheepuram reserves the right to seek any clarification from the bidders or waive any minor deviation in the provisions governing the contract at its sole discretion.
- 8 Further, refer & comply with the in detail "**Tender general terms and conditions**" available at IITDM > FORMS > ENGINEERING SECTION > TENDER GENERAL TERMS AND CONDITIONS" enclosed in the mentioned web link. These conditions are part and parcel of the contract agreement. http://www.iitdm.ac.in/img/intranet_forms/ENGINEERING_SECTION/tnc.pdf

-Sd/-
Registrar
IITDM Kancheepuram

BID SUBMISSION & SELF DECLARATION PROFORMA

Name of the Work: Miscellaneous repair works of Cafeteria at IIITDM Kancheepuram

Tender No.: IIITDM/203/2024-25/Engg/Civil/002; Dated: 11th July 2024

The Registrar,
IIITDM Kancheepuram,
Chennai 600127.

Dear Sir,

- 1.1 I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/Autonomous Body, etc., anywhere in the country.
- 1.2 I/We hereby offer to quote for work as defined in ‘Financial bid/Techno-Commercial Bid,’ and the relevant Annexures at the quoted price given in the ‘Techno-Commercial Bid’ Proforma as per Annexure-3 and agree to hold this offer open for 03 months from the due date.
- 1.3 I/We have read, understood, and complied with all Terms and Conditions stipulated in the Tender document necessary for the submission of this bid.
- 1.4 It is further stated that I/We have fully read and understood the ‘Techno-Commercial Bid’ Terms and Conditions in the Tender Document governing this contract and shall abide by them in total if awarded the Contract.
- 1.5 The EMD amount will be returned as mentioned in the tender document for the unsuccessful bidder.
- 1.6 **I/We do hereby agree that if our Firm has not produced a valid MSME Certificate (the classification of the enterprises should be updated in the current financial year, i.e., 2024-25/ 2023-24) / work completion certificate along with relevant work order, it will not be considered for the further evaluation process**

Date:

Yours faithfully,

Digital Signature

Note: This form duly typed on the letterhead of the bidder and duly signed should be uploaded forming Annexure-1 of this Bid document.

TECHNICAL QUALIFICATION PROFORMA

Name of the work:	Miscellaneous repair works of Cafeteria at IITDM Kancheepuram
Tender No.:	IITDM/203/2024-25/Engg/Civil/002; Dated: 11 th July 2024
Name of the bidder (Firm):	
Contact details of the bidder: Registered office/works office Address: (Please enclose a copy of valid proof)	
Mobile :	
Email id :	
GST No.: (Please enclose the copy of GST)	
PAN No.:	
EMD payment details/ MSME details: (Please enclose valid proof) (the classification of the enterprises should be updated in the current financial year i.e., 2024-25/ 2023-24)	
Bank details for EMD refund: (Please enclose valid proof)	
Bid Submission & Self declaration Proforma: (Please enclose the annexure-1)	
Experience: Details of similar civil works execution experience preferably awarded by the State Govt. / Central Govt./Autonomous / Reputed corporate institutions/ organizations for a value not less than Rs. 3.61 lakhs (Excl. GST) for a single work order (or) Rs. 2.26 lakh (Excl. GST) each for two work order (or) Rs. 1.81 lakh (Excl. GST) each for three work order should be awarded and executed on or after 01.01.2019. (Please enclose the copy of the valid work completion certificate along with the relevant work order)	
Details of Manpower availability: (Number with their qualification & experience): (Add separate sheet if required)	

Declaration:

I/We hereby declare and affirm that I/We have read and understood the terms and conditions of the contract as stipulated in NIT.

Digital Signature

TECHNO-COMMERCIAL BID

Tender No.:		IIITDM/203/2024-25/Engg/Civil/002; Dated: 11 th July 2024			
Name of the work:		Miscellaneous repair works of Cafeteria at IIITDM Kancheepuram			
Name of the Bidder:					
S. No.	Description	Unit	Qty	Rate in Rs.	Amount in Rs.
1	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels				
1.1	Granite stone slab colour black, Cherry/Ruby red				
1.2	Area of slab over 0.50 sqm	sqm	3.60		
2	Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete. Make: Somany/Kajaria/Johnson	sqm	2.04		
3	Providing and fixing factory made 30 mm thick door shutter made of solid PVC foam profile. The styles & rails shall be of size 75 mm x 30 mm having wall thickness 5 mm. The styles, top & bottom rails shall have one side wall thickness of 15 mm integrally extruded on the hinge side of the profile for better screw holding power. The styles and rails shall be reinforced with M.S. tubes of size 33 mm x 17 mm x 1 mm, painted with primer, all four corners of reinforcement to be welded or sealed. Solid PVC extruded bidding (push fit type) will be set inside the styles and the rails with a cavity, to receive single piece extruded 5mm PVC sheet as panel. The styles and rails will be mitred cut and joint with the help of PVC solvent cement & self driven self tapping screws. Single piece extruded solid PVC lock rail of size 100 mm x 30 mm with wall thickness 5 mm & 15 mm integrally extruded in the middle of the lock rail & fixed with styles with the help of PVC solvent cement & self driven self tapping screws of size 100mm x 8 mm complete as per manufacturer's specifications and direction of Engineer-in-charge. Make: Sintex/Rajshri/Plasatiwood				

3.1	Non decorative finish	sqm	2.00		
4	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete. Make:Crown/ISI.				
4.1	150x10 mm	each	2.00		
5	Providing and fixing aluminium handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete. Make:Crown/ISI				
5.1	100 mm	each	2.00		
6	Painting with synthetic enamel paint of approved Brand and manufacture of required colour to give an even shade. Make:Asian Paints/Nerolex/Berger.				
6.1	Two or more coats on new work	sqm	1022.00		
7	With ready mixed red oxide zinc chromate primer of approved brand and manufacture on steel galvanised iron/steel works. Make:Asian Paints/Nerolex/Berger.	sqm	1022.00		
8	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item). Make:Saint Gobain/Modiguard				
8.1	Float glass panes of nominal thickness 8 mm (weight not less than 20kg/sqm)	sqm	6.50		
9	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead :				
9.1	Of area 3 sq. metres and below	each	2.00		
10	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.				
10.1	For thickness of tiles 10 mm to 25 mm	sqm	2.04		
11	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of serviceable material and stacking of serviceable material with in 50 meters lead as directed by Engineer-in-charge.	sqm	9.60		
12	Providing and fixing CP Brass 32mm size Bottle Trap of approved quality & make and as per the direction of Engineer-in-charge. Make:Parryware/Metro/Supreme.	each	6.00		
13	Providing and fixing brass long body bib cock of approved quality :				
13.1	15 mm nominal bore	each	5.00		
14	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including				

	necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / aneling, C.P.brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : Make:Jindal/Hindalco				
14.1	For fixed portion				
14.2	Anodised aluminium (anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)	kg	47.00		
15	Providing and fixing factory-made single extruded WPC (Wood Polymer Composite) solid plain flush door shutter of required size comprising of virgin polymer of K value 58-60 (Suspension Grade), calcium carbonate and natural fibers (wood powder/ rice husk/wheat husk) and non-toxic additives (maximum toxicity index of 12 for 100 gms) having minimum density of 650 kg/cum and screw withdrawal strength of 1800 N (Face) & 900 N (Edge), minimum compressive strength 50 N/mm ² , modulus of elasticity 850 N/mm ² and resistance to spread of flame of Class A category with property of being termite/ borer proof, water/moisture proof and fire retardant and fixing with stainless steel butt hinges of required size with necessary full body threaded star headed counter sunk S.S screws, all as per direction of Engineer-In- Charge. (Note: stainless steel butt hinges and necessary S.S screws shall be paid separately. Make:Centuary/Kitply/Greenply.				
15.1	30 mm thick	sqm	2.10		
16	Mirror polishing on marble work/Granite work/stone work where ever required to give high gloss finish complete.	sqm	112.00		
17	Providing and fixing CP brass , push cock metro make including cp brass urinal spreader and CP brass connection disembling old urinal sensor system and making good the same etc., Make:Parryware/Metro				
17.1	15 mm nominal bore	each	3.00		
18	Providing and fixing solid plastic seat with lid for pedestal type W.C.pan complete : Make:Parryware/Metro				
18.1	White solid plastic seat with lid	each	2.00		
19	Providing and fixing CP brass hand shower Metro or equivalent (health faucet) with 8 mm dia 1 mtr long flexible tube and Wall hook all as per Direction of Engineer -in-Charge. Make:Parryware/Metro	each	4.00		
20	Providing and Fixing C.P. Brass manually operated flush valve 25mm Jaquar (Non-sensor) CODE :FLV1095N for EWC by dismantled the existing sensor system of flush valve including cutting ceramic tile dado upto 30x30cm and using CPVC pipes and fittings such as CPVC reducer, CPVC MTA including wall cement plaster 1:4 (1 cement 4 coarse sand) with wall painting etc. Make:Parryware/Jaquar	Nos	4.00		

21	Existing Repair work in Rainwater Pipe connection (Including Required fittings and solvent) all as per Direction of Engineer -in-Charge.	Rmt	80.00		
22	Providing and fixing C.P. brass two-way bib cock Metro or equivalent of approved quality conforming to IS standards and Make: Metro / parryware	each	2.00		
Grand Total (Excluding GST)					

Note: Total Amount will be taken into consideration for arriving at L-1.

- **GST & Taxes will be paid extra as applicable.**
- **Site visit is compulsory**

Declaration: I/We hereby declare and affirm that I/We have read and understood the terms and conditions of the contract as stipulated in NIT.

Digital Signature