

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, KANCHEEPURAM**

Minutes of the 25th Senate Meeting held on Tuesday, 21st April, 2015 at 3:00 PM at the Senate Hall, IIITDM Kancheepuram, Chennai - 600 127.

The 25th Senate Meeting was held on 21st April, 2015 at 3:00 PM at the Senate Hall, IIITDM Kancheepuram, Melakottaiyur, Chennai - 600 127. Following members attended the meeting:

Prof. R. Gnanamoorthy, Director, Chairman

Members:

Prof. S. Narayanan	Dr. B. Ravikishore
Prof. S. Santhakumar	Dr. G. Venkatesh
Prof. K. Chandrasekaran	Dr. AnandLakshmanan
Prof. Harishankar Ramachandran	Mr. Sandeep Ghosh
Prof. V. Jagadeesh Kumar	Prof. K. M. M. Prabhu
Prof. Krishna Vasudevan	Dr. P. Damodharan
Dr. Sathya Prasad	Dr. B. Shahul Hamid Khan
Prof. Raghu V Prakash	Prof. KrishnamoorthySivalingam
Prof. L Vijayaraghavan	Dr. Priyanka Kokil
Dr. Shak Noor Mahammad	Dr. V. Masilamani

Invitee

Dr. Tapas Sil

Prof. P Chandramouli, Prof. Nilesh J Vasa, Prof R. Ramanujam, Prof. S. Ganesh Sundara Raman, Prof. Hema A. Murthy and Dr. C. Mathiazhagan have expressed their inability to attend the meeting.

The Chairman welcomed the members and briefed the Senate about the functioning of the Institute. The Chairman informed the first meeting of IIIT Council held on 7th April, 2015.

Senate was further apprised about convening of 2nd Convocation of the Institute on 30 January 2015 and conferment of degrees to the passed out students of 2008, 2009 and 2010 batches.

A.1	To confirm the minutes of the 24th meeting of the Senate held on 23rd Dec. 2014
	The Minutes of the 24 th meeting of the Senate held on 23 rd Dec 2014 was circulated to all members. No comments were received. The Senate confirmed the minutes of the 24 th meeting.
A.2	To report the action taken on the minutes of the 24th meeting of the Senate held on 23rd Dec. 2014
	Noted.
A.3	To ratify the implementation of Govt. Order to revise Fellowship/ Assistantship for Ph.D/PG students.
Res No. 01/2015	Fellowship/Assistantship for PhD/PG students of the Institute has been increased in line with order issued by MHRD (letter No. F.NO.17-2/2014-TS.I dated 18 th February, 2015 and 2 nd March, 2015 attached herewith). Implementation of revision in Fellowship/ Assistantship for Ph.D/PG students was put up before the senate for its ratification. The Senate ratified the action taken by the Institute.
A.4	To approve the increase in financial assistance for UG/DD/PG/Ph D students/scholars to present research papers in conferences.
Res No. 02/2015	The Institute Financial Assistance Scheme to support UG/DD/PG/Ph.D students/scholars to present research papers at national/international conferences of repute held in India was earlier recommended by the Senate to the Board vide Resolution No.07/2010 of the 9 th AAC meeting. The Board approved the said scheme vide Resolution No.14/2010 of the 12 th meeting of the BoG. Since then, the same is being followed by the institute. As there is no increase in financial assistance over last 4 years, it was submitted to the Senate for recommendation of the increase in financial assistance to student(s). The Senate resolved to recommend the 'Financial Assistance Scheme to support UG/PG/Ph.D students/scholars to present research papers at national/international conferences' to the Board for its approval as given in Annexure 'I' .

A.5	Renewal of Memorandum of Understanding (MoU) of Internship program with Nagaoka University of Technology (NUT) and Hitachi Automotive Systems, Ltd. (HIAMS)
Res No. 03/2015	<p>The Institute had signed a MoU with Dept of Mechanical Engg, NUT Japan and HITACHI Ltd, to promote exchange of students between the Institute in 2012. Under this arrangement two students of the Institute have spent over two-month as interns at HITACHI Ltd and NUT so far. In 2014, internal restructuring of HITACHI Ltd has resulted in creation of Hitachi Automotive Ltd (HIAMS) and HIAMS is interested in facilitating the interns for IIITDM Students at NUT and HIAMS. HIAMS has already shortlisted one student for interns during summer vacation at Japan.</p> <p>In order to facilitate more interaction with HIAMS and NUT, it is proposed for renewal of MoU.</p> <p>The Senate resolved to recommend the renewal of MoU to the Board for its approval as drafted in Annexure 'II'.</p>
A.6	To consider and approve the proposal of reforming the method of formation of Student-Council in the Institute.
Res No. 04/2015	<p>Appointment of secretaries of students' council has so far been done by following election process. It has been noticed that division among the students in terms of region, caste, language etc. becomes very prominent during the election. Some students expressed their concern about it and requested for a reformation of the process of appointment of student secretaries. The Director presided over a meeting held on April 8, 2015 where all present student secretaries and some faculty members were called for discussion in this regard. Members, present in the meeting, unanimously agreed to adopt a method of selection of council members through personal interview. Salient points of discussion in the Senate and approval are as follows:</p> <ol style="list-style-type: none"> a. Self-nominations would be invited from eligible student contestants (having CGPA >= 7.5). b. A selection panel consisting of 3 faculty members, 2 staff members, 4 student secretaries (incumbent) would be formed to scrutinize and for further selection process. c. For each portfolio, 2 secretaries would be selected. One will be the main Secretary and the other one is Joint-Secretary.

	<p>d. Applications would be invited from eligible 3rd year and 4th year B.Tech students.</p> <p>e. For institute activities, the following portfolios would be created with two positions, one Secretary and one Joint-Secretary: Technical, Cultural, Sports, Academic, Placement, Alumni.</p> <p>f. From M.Des and Ph.D students there will be three portfolios: Academic (1), Placement (2), Research(1)</p> <p>g. Two separate councils will be there for Boys and Girls Hostels. Each Hostel council will consist of four members, one secretary and three joint-secretaries.</p> <p>A draft of the proposed STUDENTS' CONSTITUTION (Annexure 'III') was submitted to the senate for its discussion and approval.</p> <p>The Senate discussed the pros and cons of both the existing 'election process' and the proposed 'selection method' of formation of students' council.</p> <p>After detail discussion, Senate approved the proposed Student Constitution.</p>
A.7	To permit joint project guidance by Institute faculty with registered UG, DD, PG and PhD students of IIITs, IITs and reputed Universities / Institutes abroad.
Res No. 05/2015	<p>In order to promote inter institutional research and interaction with faculty with reputed Institutes, it is felt necessary to permit Institute faculty to serve as co-guide to registered students of Centrally Funded institutes like IIITs, IITs and reputed Institutes in abroad with the approval of Institute authorities. Senate advised the Institute to form IPR regulations of Institute.</p> <p>The Senate approved the proposal of joint project guidance by the Institute faculty up to a maximum of two students at a time.</p>
A.8	To permit joint project guidance for the registered UG, DD, PG and PhD students by faculty of IIITs, IITs and reputed Universities / Institutes abroad and highly qualified experts from Industry
Res No. 06/2015	<p>Research in interdisciplinary areas is highly encouraged in IIITDM Kancheepuram. The scope of working in multidisciplinary area for the students could be enhanced by allowing them to have a co-guide from other Centrally Funded institutes like IIITs, IITs and reputed Institutes in abroad with the approval of Institute authorities. A</p>

	<p>regulation of co-guide was put up before the Senate for its approval.</p> <p>The Senate approved the regulation of co-guide as given in Annexure 'IV'.</p>
A.9	To approve the credit transfer for UG/DD/PG/Ph.D students in elective courses
Res No. 07/2015	<p>Institute across the country offer courses in various areas including Information Technology. In the era of globalization and technology, one should be able to utilize best resources for his/her learning. To make the best use of available resources, a need was felt for credit transfer system (CTS). IIITDM Kancheepuram may enter into an agreement with Institutes of reputation wherein a student will register for a course which is not offered at this Institute and pursue the course for a specified period of time by attending classes physically or using Skype and transfer the credit earned to this institute. Similarly, students of reputed institution may pursue an elective at IIITDM Kancheepuram and transfer of credit may be allowed. For remote participants, the assessment for awarding grades could be made online or examination may be conducted in the institute of the student on same question paper on same date and time.</p> <p>The Senate discussed and resolved to approve the proposal of credit transfer system (CTS) with the following features:</p> <ul style="list-style-type: none"> (i) Equivalent grade obtained by mapping by the Institute according to institute norms be mentioned in the grade card (ii) Representation of the credit earned in the remote Institute also in the Grade Card (iii) Registration to be permitted only for specialized courses offered by outside experts (iv) In terms of credit hours, the registered course should be considered as a replacement to an elective course of this Institute.
A.10	To ratify the decision of Disciplinary Committee on act of indiscipline and misconduct by students in the Institute
Res No. 08/2015	<p>Certain incidences of misconduct and acts of indiscipline by the students in the Institute were reported to the Disciplinary Committee. Acts of indiscipline and Recommendations made by the Disciplinary Committee were presented as in Annexure V.</p>

	The Senate ratified the decision of Disciplinary Committee and action taken by the Institute.
A.11	To approve the proposed elective course
Res No. 09/2015	Course entitled “VLSI Data Conversion Circuits” is being introduced as an elective for UG, PG, Ph.D students / scholars of the Institute. The Senate discussed and approved the proposed elective course. Detailed syllabus of the course as approved by the Senate is given in Annexure VI .


Chairman, Senate