

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN & MANUFACTURING (IIITD&M)
KANCHEEPURAM**

**Minutes of the 19th Senate Meeting held on 27th March 2013 at 3 P.M. at Conference Hall,
Taramani Guest House, IIT Madras**

The 19th Senate Meeting of IIITD&M Kancheepuram was held on 27th March 2013 at 3 P.M. at the Conference Room, TGH, IIT Madras.

Prof. R. Gnanamoorthy, Director - Chairman

Members

Prof.S.Narayanan

Prof.Raghu Prakash V

Prof.Harishankar Ramachandran

Prof.P.Chandramouli

Prof.K.Chandrasekaran

Dr.B. Ravikishore

Dr.C.Mathiazhagan

Dr.M.Sreekumar

Dr.Noor Mahammad

Dr.K. Selvajyothi

Invitees

Dr.S.Jayavel

Dr.B.Shahul Hamid Khan

Prof.S.Santhakumar, Dr.M.Sathyaprasad, Prof.Nilesh J Vasa, Prof. V.Kamakoti, Prof. G. Thanigaiyarasu, Prof.R.Ramanujam, Prof.Nitin Chandrachoodan, Prof.Shankar Balachandran, Dr.B.Sivaselvan, Dr.Binsu J Kailath could not attend the meeting.

The Chairman welcomed the members and briefed the senate about the functioning of the Institute. The Chairman also briefed about the ongoing infrastructure development activities in the campus and the decisions of the Board on proposals that were recommended by the Senate in its earlier meeting.

A.1	Confirmation of the Minutes of the last (18th) meeting of the Senate held on 02nd November 2012
	The Minutes of the previous meeting of the Senate held on 02 nd November 2012 were sent to all the members of the Senate. No comments were received. The Senate resolved to confirm the Minutes of the 18 th meeting.

A.2	To report the action taken on the Minutes of the 18 th meeting of the Senate held on 02 nd November 2012
	Noted.
A.3	Ratification of the Academic Calendar of the Institute for July - November 2013
Resolution No. 01/2013	Academic Calendar of the institute for July - November 2013 semester was put up before the senate for its ratification. The Senate ratified the institute's academic calendar for July November 2013 as given in Annexure I.
A.4	Approval for revised Norms for Admission to M.Des programmes of the Institute from 2014 onwards
Resolution No. 02/2013	<p>A proposal to revise the admission norms for M.Des programmes of the institute namely Mechanical Systems Design, Electronic Systems Design and Communication Systems Design was submitted to the senate for its discussion and approval. Admissions so far have been based on GATE/CEED score and performance in the interview conducted by the institute. It was proposed to have only GATE score as the mandatory criterion for admission to these programmes and also adopt a centralized admission / counseling procedure.</p> <p>The Senate resolved to approve GATE score and performance in personal interview conducted by the institute, so as to assess the design aptitude of applicants, as the revised norms for admission to M.Des programmes of the institute, and to defer the proposed centralized counseling / admissions procedure.</p>
A.5	Approval for HTRA amount as stipend during extension of Ph.D registration
Resolution No. 03/2013	It was proposed to pay a stipend amount of Rs.5000/ p.m as HTRA for scholars whose Ph.D registration is extended beyond 4 years on a case to case basis for extensions from 4-4.5 and 4.5 to 5 years. The Senate discussed the proposal and keeping in mind the emerging nature of the institute and the need to produce doctoral degree holders to stabilize in research sector, and the MHRD's circular on HTRA for Ph.D Scholars for a 4 year period only, the Senate resolved to defer the proposal for future consideration.
A.6	Approval for Proposed Scheme of Institute Fees deduction from HTTA/HTRA for M.Des and Ph.D scholars
Resolution No. 04/2013	Based on requests received from scholars / faculty advisors, a proposal was submitted to have the institute fees amount for M.Des and Ph.D scholars deducted from HTTA / HTRA respectively in four installments for an academic year. The Senate discussed the proposal and considering the recent commencement of these programmes, resolved to defer the scheme for future,

	factoring in the implementation constraints and to provide some lead time for admissions to these programmes to stabilize.															
A.7	Approval for Elective Courses															
Resolution No. 05/2013	Elective course proposal(s) on Design of Heat Exchangers and Operations & Supply Chain Management were submitted to the senate for its discussion and approval. The Senate after detailed discussion resolved to approve the syllabus for these courses as given in Annexure II.															
A.8	Approval for Guidelines for institution of Alumni / Donor Scholarships															
Resolution No. 06/2013	<p>A proposal was submitted to suggest / approve implementation guidelines for institution of Institute / Alumni / Donor Scholarships. The institute had recently received a request from a parent of B.Tech student who had expired in 2012, for institution of a scholarship in his name. The senate discussed and approved the following regulations to govern the institution of donor / alumni scholarships:</p> <ol style="list-style-type: none"> (1) Scholarships may be instituted with the support of Alumni of the institute / other donors for meritorious and needy students of the institute. (2) The objective of these scholarships shall be to encourage and recognize outstanding students in academic, co-curricular and research activities. It will also serve as a platform to support the needy students and to attract the best students to the institute. (3) Scholarships created by donation of Rs 5 Lakhs and above by alumnus / donors shall be eligible to be named as per the wish of the donor. Lesser amounts shall be accepted under the alumni scholarship fund / any other account created for this purpose. It was suggested by the Senate members to deposit the donations in FD for a term of 10 years. Assuming an average interest rate of 6%, it was suggested to have the accumulated interest amounts donated as scholarships annually. On accumulation of adequate funds to endow the scholarships, they shall be instituted under the name IIITD&M Kancheepuram Alumni / Donor Scholarship subject to guidelines of the institute. (4) The following four levels of scholarship are proposed: <table border="1" data-bbox="336 1547 1509 1787"> <thead> <tr> <th>Type</th> <th>Scholarship Per Annum in Rs.</th> <th>Endowment Amount in Rs</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1,00,000</td> <td>25,00,000</td> </tr> <tr> <td>2</td> <td>75,000</td> <td>20,00,000</td> </tr> <tr> <td>3</td> <td>50,000</td> <td>15,00,000</td> </tr> <tr> <td>4</td> <td>25,000</td> <td>10,00,000</td> </tr> </tbody> </table> (5) Students who are in receipt of other scholarship shall be eligible to receive the alumni scholarship as well, subject to the awarded scholarship amount for a student not exceeding Rs.1,00,000/- per year. (6) Funds for the alumni/donor scholarship shall be received directly into the institute corpus account / any other account created for this purpose and the administration of these scholarships shall be done by the Academic Section while the Alumni Affairs 	Type	Scholarship Per Annum in Rs.	Endowment Amount in Rs	1	1,00,000	25,00,000	2	75,000	20,00,000	3	50,000	15,00,000	4	25,000	10,00,000
Type	Scholarship Per Annum in Rs.	Endowment Amount in Rs														
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	<p>Section shall coordinate with the prospective donors. Individual endowments / scholarships and criterion for each shall be decided by a committee constituted by the Director.</p> <p>The Senate resolved to approve the revised guidelines as given above for institution of donor / alumni scholarships.</p>
A.9	Suggestion of guidelines for enhanced industry institute interaction
Resolution No. 07/2013	<p>Further to suggestions by the Board to explore scope for enhanced industry institute interaction, the senate was requested to suggest guidelines / road map for the same. A proposal was submitted to allow faculty members to pursue industry sabbaticals during vacation period on duty, to work on projects / areas of interest to them and of mutual benefit to the institute and the industry. It was also proposed to institute Chair(s) sponsored by interested industries to attract quality faculty and resource persons from the industry. The senate discussed the proposals and recommended to have an interaction session organized between the institute faculty members and interested / relevant industry representatives to explore avenues for enhanced industry institute interaction.</p>


Prof.R.Gnanamoorthy
Chairman - Senate