



## PROFORMA TO CONVENE A DOCTORAL COMMITTEE MEETING

## 1) Details of the Scholar:

Name of the Scholar & Roll No.			
Department			
Category	(HTRA / NHTRA / Project / External / Fellowship / Visvesvaraya / PEE / QIP )		
Type of Admission	Direct PhD / Regular / Part-time / M.Tech-PhD		
Date of Admission		Date of joining SRF (Not applicable for JRF)	

## 2) Details of DC members:

DC Chairman	
Research Guide(s)	
Internal DC Member	
Internal DC Member	
Internal DC Member	
External DC Member	
Special Invitee	

## 3) Schedule of Meeting

Date:

Time:

## 4) Travel Arrangement for External Member : Institute arrangement / Reimbursement

If the Institute arrangement is required, kindly provide the following:

Name of the Member	Time		Pickup Location	Mobile No.	E-mail Id
	Pickup	Drop			

Honorarium for External Member:

Account holder's Name : Bank Account Number:  
Name of the Bank, Branch : IFSC:  
PAN No :

Scholar Guide(s) DC-Chairman PIC-Res Dean(Acad)