



## PROFORMA TO CONVENE A DOCTORAL COMMITTEE MEETING FOR JRF-SRF CONVERSION

## 1) Details of the Scholar:

Name of the Scholar & Roll No.	
Department	
Category	(HTRA / NHTRA / Project / External / Fellowship / Visvesvaraya / PEE / QIP )
Type of Admission	Direct PhD / Regular / Part-time / M.Tech-PhD /
Date of Admission	

## 2) Details of DC members:

DC Chairman	
Research Guide(s)	
Internal DC Member	
Internal DC Member	
Internal DC Member	
Internal DC Member	
External DC Member	
Special Invitee for SRF conversion	

## 3) Schedule of Meeting : Date:

Time:

## 4) Travel Arrangement for External Member : Institute arrangement / Reimbursement

If the Institute arrangement is required, kindly provide the following:

Name of the Member	Time		Pickup Location	Mobile No.	E-mail Id
	Pickup	Drop			

## 5) Honorarium for External Member:

Member 1	Member 2
A/C holder's Name	A/C holder's Name
Name of the Bank, Branch	Name of the Bank, Branch:
Bank Account Number	Bank Account Number
IFSC	IFSC
PAN No.	PAN No.

Scholar

Guide(s)

DC-Chairman

PIC-Res

Dean(Acad)

\*Enclosure: (i) DC Report – Email the soft copy of the same at phdresearch@iiitdm.ac.in