

**INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, DESIGN AND
MANUFACTURING, KANCHEEPURAM**



**भारतीय सूचना प्रौद्योगिकी, अभिकल्पना
एव विनिर्माण संस्थान, कांचीपुरम**

(An Institute of National Importance under MoE, GoI)
Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600127
मेलक्कोट्टैयुर, वंडलूर-केलमपाक्कमराड, चेन्नई-600127

Ph.: 044 2747 6323

Email: ugadmission@iiitdm.ac.in

OFFICE OF ADMISSION AFFAIRS

Checklist for Document Verification – UG Admission - DASA 2023

1. Name :
2. JEE(Main) Application No. :
3. Programme :
4. Mobile No. :

Note: Please bring the original certificates and one self-attested copy at the time of admission.

1. Personal Documents:

- Document for Proof of Date of Birth: Birth Certificate/Class X Mark sheet/ Government ID Proof.
- Any Government ID Proof.
- Declaration by Parent/Guardian as per Form A4.
- Passport
- OCI Card or PIO
- Application form for admission to B.Tech. Programme downloaded from the institute portal.
- Hostel Registration form downloaded from the institute portal.

2. Admission Documents:

- Admit Card of JEE(Main).
- Score Card of JEE (Main).
- Reporting Confirmation Letter.
- Provisional Admission letter / Allotment letter.
- Filling of DASA-2023 Admission Form and completion of all required entries.
- Proof of Fee payment at DASA-2023 portal of NIT Calicut (INR ₹ 62,500 / US\$ 4,000 / US\$ 2,000 as applicable).
- Proof of Institute Fee payment for the Balance Fee: Rs. 54,150/- by CIWG candidates, and Rs. 43,650/- by, Non-SAARC and SAARC Candidates.
- Proof of DOB (Age - High-school / Class X Certificate).
- Residential Requirement (Proof of foreign national or Indian national passing class XI & XII from foreign country)
- For CIWG quota, there has to be proof of either parent working in a gulf country.
- As the proof that either of the parent is working in gulf country, the candidate has to produce all the following documents:
 - Copy of the passport of the parent working in the gulf.
 - Copy of Parent's visa with a validity on any date in the year 2023.

- Copy of Parent's Work Permit with a validity on any date in the year 2023.
 - Certificate from the company/organization as proof that parent is working in gulf country as per Appendix III of UG Brochure.
 - If a parent has been working in gulf till any date in the year 2023, then the certificate (Appendix III) may state the same.
 - Eligibility of CIWG will be same as that of NRIs.
 - Candidates from Nepal/Bhutan should submit authenticated proof of citizenship in lieu of passport.
 - Two Passport Size photographs (one photograph must be affixed to the declaration form)
 - Medical certificate as per the attached format – Form A20.
 - Anti-Ragging Affidavit (Original to be Submitted).
3. Educational Documents:
- Class XII (or) Equivalent Certificate.
 - Class XII Pass Certificate.
 - Transfer Certificate from the School last attended (Original to be Submitted).
 - Migration Certificate. (Original to be Submitted).

DECLARATION

I hereby declare that I have carefully read the instructions and particulars relevant to this admission and that the entries made in the application form are correct to the best of my knowledge and belief. If selected for admission, I promise to abide by the rules and regulations of the Institute. I note that the decision of the Institute is final in regard to selection for admission and assignment to a particular field of study. The Institute shall have the right to expel me from the Institute at any time after my admission, provided it is satisfied that I was admitted on false particulars furnished by me or my antecedents prove that my continuance in the Institute is not desirable. I agree that I shall abide by the decision of the Institute, which shall be final.

Signature of the Candidate with a date

Remarks :

Signature of verifying official with a date

(For Office use)

Center – in- Charge

Joint Registrar(Academics)