

**PROCEEDINGS OF THE 9th MEETING
OF THE
BOARD OF GOVERNORS**

**HELD ON
WEDNESDAY, 30th SEPTEMBER 2009**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING (IIITD&M),
KACHEEPURAM**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN
AND MANUFACTURING (IIITD&M) KANCHEEPURAM**

**Proceedings of the 9th meeting of the Board of Governors held at 3 p.m. on
Wednesday, the 30th September 2009 in the Board Room, Administration
Building, IIT Madras**

Members Present

Prof N V C Swamy	---	Chairman
Prof. M.S. Ananth	---	Member
Shri P.W.C. Davidar	---	Member
Prof S Santhakumar	---	Member
Prof. R. Krishnakumar	---	Member
Prof R Gnanamoorthy	---	Member & Secretary

Leave of absence was granted to Ms. Anita Bhatnagar Jain, Shri N. Ravi Shanker, Prof R Natarajan, Shri Shiv Nadar and Sri D. Selvam.

The Chairman, Board of Governors welcomed the members to the Board Meeting. Comments received from the representatives of the Ministry were put up before the Board for discussion.

Prof. R Gnanamoorthy, Secretary presented the functioning of the Institute. The representative from M/s. CPG Consultants (India) Pvt. Ltd. presented the detailed master plan and the novelties of the permanent campus to the Board.

1 Action taken on the earlier minutes

**1.1 Confirmation of Proceedings of the last (8th) meeting of the Board of
Governors held on 22.7.2009.**

The Proceedings vide Pages 1-5 of the last (8th) meeting of the Board of Governors held on 22.7.2009 at 3 p.m. were circulated to all members of the Board after approval by the Chairman. No Comments were received thereon.

The Proceedings of the 8th BoG meeting were confirmed.

1.2 Action taken report on the Proceedings of the last (8th) meeting of the Board of Governors held on 22.7.2009

The Board noted the action taken on the Proceedings of the last meeting of the Board of Governors held on 22.7.2009.

2 Items for approval

2.1 To approve the minutes of the Building and Works Committee meeting held on 30.9.2009

Resolution No.18/2009 The Board **RESOLVED** to approve the minutes of the Building and Works Committee meeting held on 30.9.2009. (Annexure 'A').

2.2 To approve the minutes of the Finance Committee meeting held on 30.9.2009

Resolution No.19/2009 The Board **RESOLVED** to approve the minutes of the Finance Committee meeting held on 30.9.2009. (Annexure 'B').

2.3 To report on sanction strength of various posts approved by MHRD

Resolution No.20/2009 The Board was informed that the MHRD has sanctioned the following faculty and non-faculty posts for IIITD&M Kancheepuram vide its letter F.No.18-5/2007-TS.1 dt. 3.8.2009.

Faculty Posts

Professor (Rs.18400-22400)	2
Assoc. Professor (Rs.16400-20000)	4
Asst. Professor (Rs.12000-18300)	9
Total	15

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Non Faculty Posts

Name of post	No. of post	Pay Band and Grade Pay
Registrar	1	PB-4; GP Rs.10,000
Dy. Registrar (Accounts)	1	PB-3; GP Rs.7600
Asst. Registrar	2	PB-3; GP Rs.5400
Jr. Accountant	1	PB-1; GP Rs.2400
Jr. Assistant	4	PB-1; GP Rs.2000
Driver Gr.II	1	PB-1; GP Rs.2000
Jr. Engineer	2	PB-2; GP Rs.4200
Jr. Tech. Superintendent	1	PB-2; GP Rs.4200
Jr. Technician	3	PB-1; GP Rs.2000
Sr. Lib Info. Asst.	1	PB-2; GP Rs.4200
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The Board was also informed that the Institute had earlier requested the Ministry to sanction 30 faculty positions with a flexibility to recruit faculty among the sanctioned strength. Anticipating the order, the Institute has recruited 15 Assistant Professors in two stages with the approval of the Board to handle the classes for the students admitted in 2007 and 2008.

It was suggested to the Board to initiate recruitment for the posts of Assistant Registrar, Jr. Assistant, Jr. Accountant, Jr. Engineer, Jr. Tech. Superintendent and Jr. Technician in the first phase.

The Board after detailed deliberations **RESOLVED** to approve the recruitment for the post Assistant Registrar, Jr. Assistant, Jr. Accountant, Jr. Engineer, Jr. Tech. Superintendent and Jr. Technician in the first phase.

2.4 To approve recruitment of Executive Engineer (Civil) on deputation for a period of three years.

Resolution No.21/2009 The Board was informed that the Institute has signed a lease deed with Govt. of Tamil Nadu on 3.8.2009 for taking possession of the allotted land on lease basis and the transfer of land free of cost is also under favorable

consideration by the Government of Tamil Nadu. The Architect M/s. CPG Consultants (India) Pvt. Ltd. will be completing the master plan shortly. The construction of the new campus will be undertaken by the CPWD. In order to co-ordinate with the CPWD and to effectively monitor the construction works at all stages, it is felt necessary to appoint one **Executive Engineer** with good experience in civil works **on deputation basis** for a period of about **three years** from the CPWD/ Public Works Department/Railways.

The Board noted that the MHRD has been requested to give sanction/ permission for appointing an Executive Engineer (Civil) on deputation basis and **RESOLVED** to approve appointment of Executive Engineer on deputation basis.

2.5 To approve increase in intake of Ph.D. scholars

Resolution No.22/2009 The Board at its 5th meeting held on 24.12.2008 approved the sanctioned seats for the Ph.D. programme for the year 2009-10 as 10. In July 2009 admission, 5 students joined the Ph.D. programme. We have recruited 15 Assistant Professors and in order to increase the research activities it is felt necessary to increase the intake of Ph.D. scholars to 30 per year.

The Board **RESOLVED** to increase the intake of Ph.D. scholars to 30 per year.

2.6 To ratify sanction of Half-time Teaching/ Research Assistantship (HTRA) to Ph.D. scholars

Resolution No.23/2009 The Board was informed that the students admitted for the Ph.D. Programme in July 2009 session were sanctioned HTRA at the rates approved by MHRD vide their letter F.No.9-2/2007-TS.I dt. 22.11.2007 as shown below: The research scholars will also be given other benefits approved by MHRD from time to time.



a)	In Engineering for those with Master's degree in Engineering	Rs.14,000/- p.m. for first 2 years and Rs.15,000/- p.m. for next 2 years
b)	In Engineering for those admitted directly with BE/ B.Tech. degrees	Rs.12,000/- p.m. for first 2 years and Rs.14,000/- p.m. for next 2 years
c)	In Sciences	Rs.12,000/- p.m. for first 2 years and Rs.14,000/- p.m. for next 2 years

The Board **RESOLVED** to ratify action taken by the Institute in granting HTRA.

2.7 To consider extension of services of Sri K. Mathivanan, Consultant (Auditor) for a period of one year from 7.11.2009.

**Resolution
No.24/2009**

The Board was informed that the term of Sri K. Mathivanan, Retd. Sr. Audit Officer from AG's Office who was appointed as Consultant Auditor for a period of one year from 10.11.2008 ends on 6.11.2009.

The Board noted that the services of Sri K. Mathivanan were very much useful and needed in providing advice and guidance in various matters relating to administration and accounts and **RESOLVED** to approve the extension for a further period of one year i.e. from 7.11.2009 to 6.11.2010 with a fee of Rs.22,000/- p.m.

2.8 To consider grant of Non-Productivity Linked Bonus (adhoc bonus)

**Resolution
No.25/2009**

The Board **RESOLVED** to grant Non-Productivity Linked Bonus (adhoc bonus) as per MHRD's letter No. 21-1/2009-T.S.I dt. 3.9.2009 to the three staff members who are working on deputation basis from IIT Madras. (vide Annexure 'C').

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2.9 To ratify action taken by Director i/c for sanction of sitting fee to members of BoG, Finance Committee and Building and Works Committee

**Resolution
No.25/2009**

The Board noted that the members of the Board of Governors, Finance Committee and Building and Works Committee are being paid Rs.1,000/- as sitting fee for attending the respective meetings on the approval of Director i/c.

The Board **RESOLVED** to ratify the action of the Director i/c.


(Prof R Gnanamoorthy)
Registrar i/c and Deputy Director


(Prof. M.S. Ananth)
Director i/c


(Prof N V C Swamy)
Chairman, Board of Governors