

**PROCEEDINGS OF THE 6th MEETING
OF THE
BOARD OF GOVERNORS**

HELD ON

FRIDAY, 13TH MARCH 2009



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING (IIITD&M)
KANCHEEPURAM**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN
AND MANUFACTURING (IIITD&M) KANCHEEPURAM**

Proceedings of the 6th meeting of the Board of Governors held at 10.30 a.m. on Friday, the 13th March 2009 in the Board Room, Administration Building, IIT Madras

Members Present

Prof N V C Swamy	---	Chairman
Prof R Natarajan	---	Member
Prof. M.S. Ananth	---	Member
Shri P.W.C. Davidar	---	Member
Prof S Santhakumar	---	Member
Prof. R. Krishnakumar	---	Member
Prof R Gnanamoorthy	---	Member & Secretary

Leave of absence was granted to Prof. C.S. Jha, Mr. N. Ravi Shankar, Smt. Anita Bhatnagar Jain, Shri D. Selvam and Shri Shiv Nadar.

The Chairman, Board of Governors welcomed the members to the Board Meeting. Prof. R Gnanamoorthy made a presentation of the functioning of the Institute.

1. Action taken on the earlier minutes

1.1 Confirmation of Proceedings of the Last (5th) Meeting of the Board of Governors held on 24.12.2008

The proceedings of the 5th meeting of the Board of Governors held on 24th December 2008 were circulated to all the Members of the Board after approval by the Chairman. Prof. R. Gnanamoorthy informed the inadvertent inclusion of Prof. Ravindra Gettu and Prof. V.G. Idichandy in the Academic Advisory Committee. The Board felt that the position 'Honorary Professor' given in Resolution 20/2008 be changed to

'Adjunct Professor'. The Proceedings of the 5th meeting of the Board of Governors were confirmed.

1.2 Action taken report on the Proceedings of the last (5th) meeting of the Board of Governors held on 24.12.2008

The Board noted the action taken on the Proceedings of the last meeting of the Board of Governors held on 24.12.2008.

2. Items for Approval

Item No. 1 To approve the minutes of the Academic Advisory Committee meeting held on 27.2.2009

Resolution The Board **RESOLVED** to approve the minutes of the Academic Advisory Committee meeting held on 27.2.2009 (**Annexure A**).
No.1/2009

Item No. 2 To approve B Tech and MS/ Ph D Ordinances

Resolution The Board **RESOLVED** to approve the Ordinances for B Tech and MS/Ph D programme (**Annexure B**).
No.2/2009

Item No. 3 To approve introduction of two new branches viz. Electronics – Design and Manufacturing and Computer Engineering streams in B.Tech. Programme

Resolution The Board noted the recommendations of the Academic Advisory Committee meeting held on 27.2.2009 and **RESOLVED** to approve the creation of the two new branches from July 2009. The branches can be named as Electronics Engineering (Design and Manufacturing) and Computer Engineering. The existing undergraduate program will be
No.3/2009

called hereafter as Mechanical Engineering (Design and Manufacturing).

Item No.4 To accord permission to the 2008 batch students for change of branch

Resolution No.4/2009 The Board noted the recommendations of the Academic Advisory Committee meeting held on 27.2.2009 and **RESOLVED** to approve the transfer of branch for the 2008 batch B.Tech. students based on their willingness, first year performance and as per Government of India reservation policy.

Item No.5 To collect medical fee of Rs.150/- per semester per student for providing out-patient facility at IITM hospital

Resolution No.5/2009 The Board was informed that the B.Tech. students are paying Rs.150/- per semester at the IITM Hospital directly for availing out-patient facility. This led to difficulties in non-renewal of registration by the students and deprivation of medical facility in case of emergency. It is therefore proposed to include the medical fee of Rs.150/- in the semester fee itself from next semester onwards.

The Board **RESOLVED** to approve the inclusion of medical fee of Rs.150/- per semester from July 2009 semester onwards.

Item No.6 To approve change in nomenclature for various temporary posts at this Institute

Resolution No.6/2009 The Board noted that the designations of temporary posts at the Institute are similar to the posts of project appointments by IC&SR of IIT Madras. The Board was informed that these posts need to be re-designated by deleting the prefix "project " as there is no project undertaken by the

Institute. The following new designations were suggested:

Existing Designation	Proposed Designation
Project Attendant	Temporary Office Attendant
Project Assistant	Temporary Junior Assistant
Project Technician	Temporary Junior Technician
Project Associate	Temporary Technical Assistant
Project Officer	Temporary Technical Officer

The Board **RESOLVED** to approve the new designations for the temporary staff of the Institute.

Item No.7 To approve medical insurance scheme for the regular and temporary employees of the Institute

Resolution No.7/2009 The Board at its 4th meeting held on 24th November 2008 had resolved to provide minimum life and medi-claim cover benefits to the temporary staff members of the Institute. The Board was informed that quotations were called from M/s. Oriental Insurance Co. Ltd. and M/s. National Insurance Co. Ltd. for a comprehensive medical cum personal accident policy for the regular and temporary employees of the Institute. The two companies have worked out the premium details for the permanent staff including their dependants and for temporary staff separately.

The Board **RESOLVED** to approve the proposal for taking up the Medi-claim and Personal Accident Policy with M/s. National Insurance Company Ltd. who quoted the least annual premium, for a period of one year with effect from 1.4.2009.

Item No.8 To consider the proposal for taking up Industrial Consultancy and Sponsored Research Projects and to approve Personal Contingency Fund (PCF)

Resolution No.8/2009 Prof. R. Gnanamoorthy briefed the Board about the guidelines for taking up Industrial Consultancy and Sponsored Research projects by the Institute and also about the Personal Contingency Fund for the faculty

members of IIITD&M (**Annexure C**). These are similar to the guidelines of IC&SR, IIT Madras.

The Board **RESOLVED** to approve the guidelines.

Item No.9 To consider inclusion of new members in AAC

Resolution No.9/2009 The Board at its 5th meeting expressed the need for inclusion of industrial participants in the AAC. The names of three industrial participants have been listed in the **Annexure D**. Members also expressed that the Institute can reimburse economic air fare (within India) to the members attending the AAC meetings.

The Board **RESOLVED** to approve the inclusion of new members in AAC.

Item No.10 To approve the fee structure for Ph.D. programme

Resolution No.10/2009 The Board was informed that the advertisement for Ph.D. programme is to be released shortly. The proposed fee structure for Ph.D. programme which is based on the IIT Madras pattern, except for a difference of Rs.100/- in the medical fee, is given in **Annexure E**.

The Board **RESOLVED** to approve the proposed fee structure of Ph.D. Programme.

3. Items Discussed

Prof. R. Gnanamoorthy briefed the Board about the present status concerning the allocated land free of cost by the Govt. of Tamil Nadu. He has stated that as there is some possible delay from the Tamil Nadu Government with regard to release of order, the lease deed already sent by the Government may be executed for the present and the amount of lease rent be got reimbursed later from the Government.

4.

Reporting Item

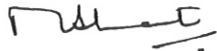
To report on selection of Architects for the Architect Design Plan of the Institute

The Board was informed that out of forty eight applications received from the architects/ engineering firms in response to the Expression of Interest advertisement for selection of Architects, 13 firms were requested to brief to the Infrastructure Advisory Committee about the work carried out by them relating to academic institutions, master plan, and man power. Twelve firms briefed in front of the Committee and finally 5 firms have been shortlisted for providing concept master plan and architectural cum stated design of Phase I requirements. The Board noted that these five firms will be reimbursed Rs.1 lakh each as expenses for preparing the concept plan and architectural cum stated design of Phase I requirements and other associated expenditures which includes travel etc.

The meeting concluded with thanks to the Chair.



(Prof R Gnanamoorthy)
Registrar i/c and Deputy Director



(Prof. M.S. Ananth)
Director i/c



(Prof N V C Swamy)
Chairman, Board of Governors