

	INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING, KANCHEEPURAM	
	MINUTES OF 59th MEETING OF THE BOARD OF GOVERNORS	
	Date	: 01st September 2023 (Friday)
Time	: 11:00 AM	
Venue	: Board Room/Hybrid Mode	

MEMBERS PRESENT:

- | | | |
|--------------------------|---|-----------|
| 1. Dr. Sridhar Vembu | : | Chairman |
| 2. Prof. M V Kartikeyan | : | Member |
| 3. Shri. Krishna GV Giri | : | Member |
| 4. Shri. Kuntal Sensarma | : | Member |
| 5. Shri. B Santhanam | : | Member |
| 6. Prof. M Sreekumar | : | Member |
| 7. Prof. Binsu J Kailath | : | Member |
| 8. Shri. A. Chidambaram | : | Secretary |

LEAVE OF ABSENCE GRANTED TO:

- | | | |
|-----------------------------|---|--------|
| 1. Shri. Kumaragurubaran | : | Member |
| 2. Shri. Priyank Chaturvedi | : | Member |
| 3. Prof. V Kamakoti | : | Member |

Appointment of New Chairman, Board of Governors

The President of India as Visitor to the Institute has appointed Dr. Sridhar Vembu, Founder and CEO M/s Zoho Corporation Pvt. Ltd. as the New Chairman, Board of Governors to the Institute w.e.f 25th August 2023 for a period of three years. The Director and the other members of the Board greeted Dr. Sridhar Vembu and extended a warm welcome to him. The Chairman in his acceptance thanked all for their wishes and expressed his desire to take the Institute to more heights.

The Board recalled with gratitude the services rendered by Prof. S. Sadagopan, the outgoing Chairman, Board of Governors for his invaluable contributions and scholarly advice and support in every sphere of the activities and thanked him for his effort in the development of the Institute.

The Board was informed about the nomination of Shri. Kuntal Sensarma, Economic Adviser & Group Coordinator MeitY, as a member to the Board (Ex-officio member of MeitY) in place of Shri Bhuvnesh Kumar, Additional Secretary, MeitY. The Board welcomed Shri. Kuntal Sensarma and extended a warm welcome. The Board also noted the relinquishment of charge by Shri Bhuvnesh Kumar and placed on record his contributions and support to the Board and the Institute.

General Discussion

The Dean (Academics) has presented the details of the graduands to be awarded in the forthcoming convocation and also the Admission Statistics of the UG and PG programmes of the Institute for the Academic year 2023-24. The Board noted the reduction in number of admissions in the PG programme and the Director has explained the steps taken by the Institute and the proposal to introduce the Spot admission in the M.Tech programme from the current year.

The Chairman requested for more technical collaboration in the field of Research and M/s Zoho corporation will also look for possible collaboration with the Institute for sharing the technical expertise. The members noted the efforts of the Institute in recruitment of new faculty members and advised the Institute to reach the figure of 100 faculty members which will help the Institute to focus more on research and collaboration with the Industry. The Board also advised the Institute to look for possible collaboration with Medium Scale Enterprises/Industries (MSE) of the State.

BOG-59(2023)- 01	Confirmation of minutes of the 58th Meeting of the Board of Governors held on 31.05.2023																										
	<p>The minutes of 58th meeting of Board of Governors held on 31st May 2023 were circulated to all members of the Board. (Annexure A) No comments were received from the members.</p> <p>The Board confirmed the minutes of 58th Meeting of Board of Governors held on 31.05.2023.</p>																										
BOG-59(2023)- 02	Action taken report on the minutes of the 58th Meeting of the Board of Governors held on 31.05.2023																										
	<table border="1"> <thead> <tr> <th data-bbox="272 779 549 824">Item No.</th> <th data-bbox="549 779 911 824">Subject</th> <th data-bbox="911 779 1522 824">Action Taken</th> </tr> </thead> <tbody> <tr> <td data-bbox="272 824 549 1350">BOG-58(2023)- 06</td> <td data-bbox="549 824 911 1350">Recruitment of New Faculty members</td> <td data-bbox="911 824 1522 1350"> The faculty members have joined the posts. However, the following have requested the time to join/not accepted the offer: 1. Dr. Vipin has requested time to join the post till 15.12.2023 and his request was accepted by the Director and granted time till 15.12.2023 to join the post. 2. Dr. Lalitha KV has declined the offer. In view of the same the offer of appointment was cancelled 3. Dr. Akhil Challa has not responded to offer of appointment sent via email despite reminders and also the Hard copy of offer of appointment returned undelivered. In view of the same, the offer of appointment was cancelled. </td> </tr> <tr> <td data-bbox="272 1350 549 1462">BOG-58(2023)- 15</td> <td data-bbox="549 1350 911 1462">MoU for the FY-2023-24 with the Ministry of Education by the Institute</td> <td data-bbox="911 1350 1522 1462">The MoU has been signed by the Director on behalf of the Institute and sent to MoE</td> </tr> <tr> <td data-bbox="272 1462 549 1574">BOG-58(2023)- 16</td> <td data-bbox="549 1462 911 1574">Faculty handbook</td> <td data-bbox="911 1462 1522 1574">The faculty hand book has been circulated to faculty members for information and also in the website for the prospective candidates.</td> </tr> <tr> <td data-bbox="272 1574 549 1653">BOG-58(2023)- 17</td> <td data-bbox="549 1574 911 1653">Retention schedule of records for recruitment</td> <td data-bbox="911 1574 1522 1653">The revised retention schedule is being prepared and will be placed in the next meeting.</td> </tr> <tr> <td data-bbox="272 1653 549 1765">BOG-58(2023)- 18</td> <td data-bbox="549 1653 911 1765">Report by the committee on review of PG programmes of the Institute</td> <td data-bbox="911 1653 1522 1765">As instructed by the Board, the matter has been remitted to Senate for further discussion and necessary action.</td> </tr> <tr> <td data-bbox="272 1765 549 1989">BOG-58(2023)- 19</td> <td data-bbox="549 1765 911 1989">Transfer of faculty of Biotechnology and Biomedical Engineering to other departments and cancellation of advertisement for these streams</td> <td data-bbox="911 1765 1522 1989">Transfer orders issued for the concerned faculty to other departments. The cancellation of recruitment notification for Bio-technology and Bio-Medical engineering streams have been informed to the candidates.</td> </tr> <tr> <td data-bbox="272 1989 549 2027">BOG-58(2023)- 20</td> <td data-bbox="549 1989 911 2027">Joint faculty guidelines</td> <td data-bbox="911 1989 1522 2027">The Joint faculty guidelines notified.</td> </tr> </tbody> </table>			Item No.	Subject	Action Taken	BOG-58(2023)- 06	Recruitment of New Faculty members	The faculty members have joined the posts. However, the following have requested the time to join/not accepted the offer: 1. Dr. Vipin has requested time to join the post till 15.12.2023 and his request was accepted by the Director and granted time till 15.12.2023 to join the post. 2. Dr. Lalitha KV has declined the offer. In view of the same the offer of appointment was cancelled 3. Dr. Akhil Challa has not responded to offer of appointment sent via email despite reminders and also the Hard copy of offer of appointment returned undelivered. In view of the same, the offer of appointment was cancelled.	BOG-58(2023)- 15	MoU for the FY-2023-24 with the Ministry of Education by the Institute	The MoU has been signed by the Director on behalf of the Institute and sent to MoE	BOG-58(2023)- 16	Faculty handbook	The faculty hand book has been circulated to faculty members for information and also in the website for the prospective candidates.	BOG-58(2023)- 17	Retention schedule of records for recruitment	The revised retention schedule is being prepared and will be placed in the next meeting.	BOG-58(2023)- 18	Report by the committee on review of PG programmes of the Institute	As instructed by the Board, the matter has been remitted to Senate for further discussion and necessary action.	BOG-58(2023)- 19	Transfer of faculty of Biotechnology and Biomedical Engineering to other departments and cancellation of advertisement for these streams	Transfer orders issued for the concerned faculty to other departments. The cancellation of recruitment notification for Bio-technology and Bio-Medical engineering streams have been informed to the candidates.	BOG-58(2023)- 20	Joint faculty guidelines	The Joint faculty guidelines notified.
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	BOG-58(2023)- 21	Constitution of Department and Institute level academic Research committee	The Department and Institute level academic Research committee has been constituted.
The Board noted the same.			
BOG-59(2023)- 03	Nomination of new members to the Senate of the Institute		
	<p>It is submitted that, as per clause 16(1)(f) of the IIITs Act, Lt. Gen PR Shankar (Retd), Former Director General Artillery & Professor of Practice, IIT Madras has been nominated to the Senate. Further, as per the clause 16(1)(e) of IIITs Act, Prof. Naveen Kumar, who was appointed as Professor in the Department of Sciences and Humanities, has been nominated to the Senate.</p> <p>The Board noted and approved the same.</p>		
BOG-59(2023)- 04	Confirmation of minutes of the Research Council held on 05th June 2023		
	<p>It is informed that the 04th meeting of Research Council was held on 05th June 2023. The minutes of the meeting is enclosed as Annexure B. The items requiring the approval of the Finance committee/ Board are placed as separate items and approval will be requested separately.</p> <p>The Board confirmed the minutes of 04th meeting of Research Council held on 05th June 2023.</p>		
BOG-59(2023)- 05	Confirmation of minutes of the 52nd meeting of the Senate held on 1st August 2023		
	<p>It is informed that 52nd meeting of the Senate was held on 01st August 2023. The minutes of the meeting is enclosed as Annexure C. The updated graduands list will be placed on the table as a table item with due recommendation of the Senate.</p> <p>The Board confirmed the minutes of 52nd Meeting of the Senate held on 1st August 2023</p>		
BOG-59(2023)- 06	Appointment of HoDs		
	<p>In pursuance to Clause no. 05 of the Statutes of the Institute, Dr. B Chitti Babu, Associate Professor has been appointed as the Head of the Department of Electronics and Communication Engineering in place of Prof. M D Selvaraj who had requested relief from his responsibilities on medical ground. Dr. B Chitti Babu shall hold office till 30.07.2025.</p> <p>The Board noted the same.</p>		
BOG-59(2023)- 07	Eleventh Convocation of the Institute on 14th September 2023.		
	<p>It is submitted that the 11th Convocation of the Institute is planned on 14th September 2023 at 11:00 AM. Dr. N Kalaiselvi, Secretary, DSIR and Director-General, CSIR has kindly consented to be the Chief Guest for the ceremony. The Institute has constituted various committee for the successful organization of the Convocation.</p> <p>The Institute has presented the details of the graduands to the Board as a table item (Annexure D). A total of 411 degrees will be awarded and the Senate in its 52nd & 53rd meeting has considered the matter and accorded approval for award of degrees. The summary of the same is as under:</p>		

Programme	No. of Graduands
UG	187
DD	149
PG	45
PhD	30
Total	411

The Board noted the same and accorded approval for the convocation.

BOG-59(2023)- 08

To discuss and approve the Annual Report 2022-23 of the Institute

It is informed that as per the norms, the Annual Report of the Institute shall be prepared and placed in the Board of Governors of the Institute before laying in the Parliament. The Annual Report of the Institute for the year 2022-23, highlighting the achievements, has been prepared and enclosed as **(Annexure E)**.
On approval, the annual report will be prepared bilingual and will be sent to MoE for laying in the parliament.

The Institute presented the details of the Students & Faculty, their profile, gender diversity and achievements etc. The Institute also elaborated the details of research, product developments and participation in the International competition etc. The Institute is pioneering the Innovation at the Institute and has secured 8th Rank in the NIRF (Innovation) category for the year 2023.

The Board appreciated the achievements of the Institute and advised the Institute to strive more and approved the Annual Report 2022-23 for laying in the Parliament.

BOG-59(2023)- 09

To approve the Audited Annual Accounts 2022-23 of the Institute

The Annual Accounts of IIITDM Kancheepuram for the year 2022-23 was prepared in the prescribed format and was approved by the Finance Committee in the 36th meeting held on 30/05/2023. The approved annual accounts were submitted to Principal Director of Audit (Central) Chennai for issue of Audit certificate.

After due audit by the CAG, the draft separate audit report was received on 14/07/2023 for compliance. Based on audit observation, changes wherever necessary was incorporated in the annual accounts. With the approval of Director, the revised annual accounts along with the reply were sent to Principle Director of Audit (Central) Chennai for issue of audit certificate. The final Separate audit report was received from the Office of the Principal Director of Audit (Central), Chennai on 14/08/2023.

The revised certified annual accounts along with the audit certificate is enclosed as **Annexure F**.

The Board advised the Institute to comply with the instruction of the Finance committee regarding reply to the audit queries.

The Board noted the approval of the Finance Committee for the Annual Accounts 22-23 and approved the Annual Accounts along with Separate Audit Report for the Financial Year 2022-23 for laying in the Parliament.

BOG-59(2023)- 10

To ratify the selection of Professor and Associate Professor at the Institute

It is submitted that the Institute has released the advertisement for faculty position on 19.04.2023 and the same has been uploaded in the Institute website and published in the newspapers for wide publicity. The pending applications of Rolling Advt. No. IIITDMK/R/1/2021 & Rolling Advt. No. IIITDMK/R/1/2020 were also considered under this recruitment process.

It was decided to take up the recruitment of Professor and Associate Professor initially and the scrutiny committee were constituted by the Director. The committee scrutinized the applications received and submitted the list of candidates shortlisted for further recruitment process.

The shortlisted candidates were called for seminar presentation before the nominated Seminar evaluation committee. The candidates recommended in the seminar presentations have appeared for the interview before the respective selection committee constituted as per the statutes. The seminar presentations and Interviews were conducted from 19.07.2023 to 31.07.2023.

The details of the recommended candidates by the respective selection committees are as under. (The proceedings of the selection committees are enclosed as **Annexure G**)

S#	Department	Application No.	Name of Candidate	Selected Category
Post: Professor (L-14A)				
1.	Physics	230114P0342	NAVEEN KUMAR	GEN
Post: Associate Professor(L-13A2)				
2.	Electronics and Communication Engineering	230113E2359	NARSA REDDY TUMMURU	GEN
3.		230113E1964	VIJAYAKUMAR K	GEN
4.		230113E0096	SELVAJYOTHI K	GEN
5.		230113E2025	PREMKUMAR K	OBC-NCL
6.		230113E0681	B CHITTI BABU	SC
7.	Mechanical Engineering	230113ME1950	ARUL KUMAR MARIYAPPAN	GEN
8.		230113ME1963	SENTHILKUMARAN K	GEN
9.		230113ME2039	VENKATA TIMMARAJU MALLINA	GEN
10.		230113ME1369	SHAHUL HAMID KHAN	GEN
11.		230113ME0255	P PANDITHEVAN	SC
12.	Physics	NONE FOUND SUITABLE		-

It is submitted that the MoE has instructed for filling up of post in Mission Mode and updation of the details periodically in the mission recruitment portal of DoPT, Govt. of India. Hence, the approval of the Chairman, BoG, was requested.

The Chairman, BoG has approved the recommendation of the Selection Committees for the issuance of offer of appointments. Accordingly, the offer of appointments have been issued to the recommended candidates.

The Board noted the proceedings of the Selection committee and ratified the approval of the Chairman, Board of Governors for the recruitment of position of Professor (L-14A) and Associate Professor (L-13A2)

BOG-59(2023)-11

To ratify the selection of Assistant Professor (Gr.-I&II) at the Institute

The Institute has released the advertisement for the faculty positions on 19.04.2023 and the same has been uploaded in the Institute website and published in the newspapers for wide publicity. The recruitment of Professor and Associate Professor was initially taken-up and was completed and offer of appointments were issued to the successful candidates. Now, the recruitment process for the posts of Assistant Professor (Gr-I & II) was taken-up and scrutiny committees were constituted by the Director. The committee scrutinized the applications received and submitted the list of candidates shortlisted for further recruitment process. Further, it has been decided that as per the existing practice, the candidates shortlisted by the scrutiny committee will be subjected to the following evaluation processes.

Post	Processes
Assistant Professor (Gr-I) (Level-12)	1. Seminar Presentation 2. Interview for the shortlisted candidates from the seminar Presentation
Assistant Professor (Gr-II) (Level-10 & 11)	1. Objective type written test [#] 2. Seminar Presentation for the shortlisted candidates 3. Interview for the shortlisted candidates from the seminar Presentation ([#] written test is not conducted for the department of SIDI and English)

The candidates were notified about the scheme of examination, syllabus, instructions for the recruitment process etc. in the Institute website and also by e-mail.

The written test question papers were set by the external experts nominated by the Director. Further, a separate expert committee including the respective HoDs of the Department/streams were constituted by the Director for the evaluation of candidates during the seminar presentation. The recommended candidates in the seminar presentations have appeared for the interview before the respective selection committees. The selection committees were constituted for each departments/streams with the approval of the Chairman, BoG and Senate as per the Statutes.

The recruitment processes were held in the month of August 2023 duly following the norms of reservation of the Government of India. The details of the recommended candidates by the respective selection committees are as under. (The proceedings of the selection committees are enclosed as **Annexures H**).

S#	Department/ Stream	Post (Grade and Level)	Application No.	Name of Candidate	Category of the Candidate	Selected Category
1.	Physics	Assistant Professor (Gr-I: Level 12)	230112P1410	DEBOLINA MISRA	GEN	GEN
		Assistant Professor (Gr-II: Level 11)	NONE SHORTLISTED FORj INTERVIEW			
		Assistant Professor (Gr-II: Level 10)	NONE SHORTLISTED FOR INTERVIEW			
2.	Mathematics	Assistant Professor (Gr-I: Level 12)	230112M0079	M SUBRAMANI	OBC-NCL	GEN
3.		Assistant Professor (Gr-II: Level 11)	230111M0873	JAGANNATH BHANJA	OBC-NCL	OBC-NCL
		Assistant Professor (Gr-II: Level 10)	NONE FOUND SUITABLE			
4.	Mechanical Engineering	Assistant Professor (Gr-I: Level 12)	230112ME0903	SHUBHANKAR CHAKRABORTY	GEN	GEN
5.			230112ME1998	AVINASH KUMAR	OBC-NCL	GEN
6.			230112ME2297	N RINO NELSON	OBC-NCL	OBC-NCL
		Assistant Professor (Gr-II: Level 11)	NONE FOUND SUITABLE			
		Assistant Professor (Gr-II: Level 10)	NONE RECOMMENDED FOR INTERVIEW			
7.	Electronics and Communication Engineering	Assistant Professor (Gr-I: Level 12)	230112E1889	SRIJITH K	GEN	GEN
8.		Assistant Professor (Gr-II: Level 11)	230111E1969	THUMMALURU SREENATH REDDY	GEN	GEN
		Assistant Professor (Gr-II: Level 10)	NONE FOUND SUITABLE			
	SIDI	Assistant Professor (Gr-I: Level 12)	NONE RECOMMENDED FOR INTERVIEW			
9.		Assistant Professor (Gr-II: Level 11)	230111D1618	M MONISHA	SC	SC
10.		Assistant Professor (Gr-II: Level 10)	230110D0566	NARENDRAN G	SC	SC
11.		Assistant Professor (Gr-I: Level 12)	230112C1839	RAHUL RAMAN	GEN	GEN
12.	230112C1634		PREETH R	SC	SC	

13.	Computer Science and Engineering	Assistant Professor (Gr-II: Level 11)	230111C1372/ 230111C2547	BHUKYA KRISHNA PRIYA	ST	ST
14.		Assistant Professor (Gr-II: Level 10)	230110C2934	NITIN NIRANJAN AWATHARE	SC	SC
	English	Assistant Professor (Gr-I: Level 12)	NONE SHORTLISTED IN THE SCREENING PROCESS FOR SEMINAR			
15.		Assistant Professor (Gr-II: Level 11)	230111EN1760	PARVATHY DAS	GEN	GEN
16.		Assistant Professor (Gr-II: Level 10)	230110EN0550	KANDHARAJA KMC	GEN	GEN

It is submitted that the MoE has instructed for filling up of post in Mission Mode and release of offer of appointments/updation of the details periodically in the mission recruitment portal of DoPT Govt. of India. The Chairman, BoG had considered and accorded the approval of the recommendation of the Selection Committees for the issuance of offer of appointments. Accordingly, the offer of appointment were issued to the recommended candidates.

The Board noted the proceedings of the Selection committee and ratified the approval of the Chairman, Board of Governors for the recruitment of position of Professor (L-14A) and Associate Professor (L-13A2)

BOG-59(2023)- 12

To approve the appointment of Distinguished Visiting Professor for the Department of Electronics and Communication Engineering

It is submitted based on the report of the committee on recruitment of Faculty (Industry interaction and mobility of faculty) received from the Ministry, the Institute has prepared the guidelines and the BoG in its 56th meeting has approved the same for adoption. The approved guidelines provides that Distinguished person can be considered for appointment and be designated as Distinguished Visiting Professor. The ECE department have submitted the applications received by invitation from such distinguished person and a committee constituted as per norms has assessed the credentials and knowledge relevant to the Institute. The committee has recommended the following candidates for appointment as Distinguished Visiting Professor.

Sl.No	Name
01	Dr. R V Joshi
02	Dr. Sudhakar Rao

The report of the assessment committee and the resume of the candidates are enclosed as **Annexure I**. The Board may kindly discuss and accord approval for engagement as “Distinguished Visiting Professor”. They shall be engaged for a period of 03 years and are expected to stay at least one month at the Institute every year. The Institute shall bear their travel to & fro within India to reach Institute and accommodation/stay will be provided at the Institute guest house. They shall be paid an honorarium of Rs. 10,000/- per day subject to the maximum of Rs. 2.00 lakh per month during their stay at the Institute.

The Director presented the credentials of the candidates and mentioned that they are renowned personalities and their appointment at the Institute will give a thrust to the faculty members to discuss and collaborate with researchers from abroad.

The Board noted the proceedings of the selection committee and approved the proposal of offer of appointment for the post of “Distinguished Visiting Professor” to the recommended candidates.

BOG-59(2023)- 13

To approve the appointment of Professor of Practice (PoP) for the Institute

It is submitted based on the report of the committee on recruitment of Faculty (Industry interaction and mobility of faculty) received from the Ministry, the Institute has prepared the guidelines and the BoG in its 56th meeting has approved the same for adoption. The approved guidelines provides that Senior

	<p>Expert/Industry Professional can be considered for appointment and be designated as Professor of Practice (PoP).</p> <p>The Mechanical Engineering department have submitted the application received from a Professional and a committee constituted as per the norms has assessed the credentials and knowledge relevant to the Institute. The committee has recommended the following candidate for appointment as Professor of Practice (PoP)</p> <table border="1" data-bbox="635 360 1166 443"> <thead> <tr> <th>Sl.No</th> <th>Name</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Dr. M Rama Manohara Babu</td> </tr> </tbody> </table> <p>The report of the assessment committee and the resume of the candidates are enclosed as Annexure J. The Board may kindly discuss and accord approval for engagement as “Professor of Practice”. They shall be engaged for a period of 03 years to be renewed every year based on the recommendation of the expert committee.</p> <p>He is expected to stay at least five days per month at the Institute. Accommodation/stay will be provided at the Institute guest house free of cost. He shall be paid an honorarium of Rs. 10,000/- per day of visit to the Institute.</p> <p>The Director presented the credentials of the candidates and their proposed role at the Institute. The Director explained the procedure followed in other IITs about the honorarium payable to them at the rate of Rs.8000/-per day to the maximum of Rs.2.40 lakhs per month.</p> <p>The Board noted the proceedings of the committee and approved the same. The Board approved the proposal of offer of appointment for the post of “Professor of Practice” to the recommended candidate accordingly.</p>	Sl.No	Name	01	Dr. M Rama Manohara Babu
Sl.No	Name				
01	Dr. M Rama Manohara Babu				
<p>BOG-59(2023)- 14</p>	<p>To approve the “Outstanding Teacher Award” of the Institute</p> <p>It is submitted that the IITs/IIMs are having the outstanding teacher award instituted to honour the teachers on Teacher’s day. Similarly, it is proposed to establish Outstanding Teacher’s Award at the Institute from the current year onwards. The awards will be presented every year on “Teacher’s Day” to the teachers of the Institute. Initially it is proposed to have 02 awards (UG Courses: 01 award, PG Courses: 01 award). A citation and a memento along with, a cash award of Rs. 25,000/- will be given to each awardee.</p> <p>The detailed guidelines for the Outstanding Teacher Award is enclosed as Annexure K.</p> <p>The Board discussed and approved the proposal of “Outstanding Teacher Award” to outstanding teachers on the occasion of Teacher’s day every year at the Institute.</p>				
<p>BOG-59(2023)- 15</p>	<p>To approve the resignation submitted by employees and waiver of their notice period</p> <p>It is submitted that following faculty members have submitted their resignation for pursuing other carrer.. However, as per Clause 10(7) of the statutes “An employee of the Institute may resign from his or her service by giving the appointing authority three months’ notice: Provided that the appointing authority may for sufficient reasons, either reduce this period or call upon the employee concerned to continue till the end of the academic session in which the notice is received.”</p> <p>Accordingly, the following cases of resignations submitted by the faculty members are placed before the Board for the waiver of their notice period.</p> <table border="1" data-bbox="312 1854 1513 2074"> <thead> <tr> <th>I. Resignation submitted by Dr. Akash Kumar Jain</th> </tr> </thead> <tbody> <tr> <td>It is submitted that Dr. Akash Kumar Jain was appointed as Assistant Professor Grade II (Pay level 11) on 20.03.2023 in the Dept. of Electronics and Communication Engineering. He has submitted the resignation from his post on 05.04.2023 as he got the offer from M/s Maxim India Integrated Circuit Design Private limited and requested relief from the Institute from 18.05.2023. His resignation was accepted by the Director and was relieved with effect from 18.05.2023(AN).</td> </tr> </tbody> </table>	I. Resignation submitted by Dr. Akash Kumar Jain	It is submitted that Dr. Akash Kumar Jain was appointed as Assistant Professor Grade II (Pay level 11) on 20.03.2023 in the Dept. of Electronics and Communication Engineering. He has submitted the resignation from his post on 05.04.2023 as he got the offer from M/s Maxim India Integrated Circuit Design Private limited and requested relief from the Institute from 18.05.2023. His resignation was accepted by the Director and was relieved with effect from 18.05.2023(AN).		
I. Resignation submitted by Dr. Akash Kumar Jain					
It is submitted that Dr. Akash Kumar Jain was appointed as Assistant Professor Grade II (Pay level 11) on 20.03.2023 in the Dept. of Electronics and Communication Engineering. He has submitted the resignation from his post on 05.04.2023 as he got the offer from M/s Maxim India Integrated Circuit Design Private limited and requested relief from the Institute from 18.05.2023. His resignation was accepted by the Director and was relieved with effect from 18.05.2023(AN).					

It is informed that the faculty member has served the Institute for a period of 44 days and completed his pending task and also the resignation is on personal reasons to join a private R&D company. His notice period falling short of 46 days.

Submitted to Board for waiver of shortfall of notice period of 46 days.

II. Resignation submitted by Dr. Priyabrata Sahoo

It is submitted that Dr. Priyabrata Sahoo was appointed as Assistant Professor Grade II (Pay level 10) on 13 April 2023 in the Dept. of Mechanical Engineering. He has submitted that he got the offer of appointment from IIT Goa as Assistant Professor on 28.06.2023 (he has intimated in Form 5 during joining that he has applied for faculty position at IIT Goa) with the request to relief on 31st July 2023 so as to join as Assistant Professor at IIT Goa. His resignation was accepted by the Director and was relieved with effect from 31 July (AN) as the faculty member has joined the Institute newly and there is no course work allotted to him.

It is informed that the faculty member has served the Institute for a period of 26 days of notice period and there is no course work allotted and as he has joined recently, the Director has approved his relief as requested. However, his notice period is falling short of 56 days.

Submitted to Board for waiver of shortfall of notice period of 56 days.

III. Resignation submitted by Dr. Asutosh Kar

It is submitted that Dr. Asutosh Kar was appointed as Assistant Professor Grade I(Pay level 12) on 15 July 2019 in the Dept. of Electronics and Communication Engineering. He has applied for the post of Associate Professor in NIT Jalandhar and requested for No Objection Certificate (NOC) for attending the Interview in November 2022. His request for NOC was approved by the Director with the condition that in case of his selection, the faculty has to serve the notice period of three months as per the terms of offer of appointment.

The faculty has got the offer of appointment from NIT Jalandhar and he has submitted his resignation on 23.12.2022 with the request to relief immediately on 02.01.2023 so as to join as Associate Professor at NIT Jalandhar. His resignation was accepted by the Director and was relieved with effect from 02.01.2023

As he has requested relief immediately and got relieved, the request for relief is falling short of notice period by 79 days. However, considering the all-other cases of resignation, the existing faculty were serving for at least half of the notice period to complete their pending commitments of project/scholars/students and any other assigned work and Director has recommended for waiving of notice period of 45 days only and the balance notice period be recovered from his dues.

Submitted to Board for waiver of shortfall of notice period of 45 days.

The Board discussed the matter and approved the request for relief of the faculty members and waived the requirement of Notice period as mentioned against the respective faculty members.

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Declaration of completion of probation for the Faculty

It is submitted that, the following Institute faculty members have completed their probation. The Institute has constituted an expert committee to evaluate their performance during the period of probation to declare the completion of probationary period.

Post: Professor (L-14A)

Name	Department	Date of Appointment to the present post	Date of completion of probation
Dr. Sreekumar M	Mechanical	26-04-22	25-04-23
Dr. M.D.Selvaraj	ECE	26-04-22	25-04-23
Dr. Binsu J Kailath	ECE	26-04-22	25-04-23

Post: Associate Professor (L-13A2)

Name	Department	Date of Appointment to the present post	Date of completion of probation
Dr. Priyanka Kokil	ECE	26-04-22	25-04-23
Dr. N Sadagopan	CSE	26-04-22	25-04-23
Dr. Shak Noor Mahammad	CSE	26-04-22	25-04-23

Post: Assistant Professor (L-12)

Name	Department	Date of Appointment to the present post	Date of completion of probation
Dr. Jayachandra Bingi	SIDI	08-01-21	07-01-23
Dr Raguraman M	SIDI	08-01-21	07-01-23

Post: Assistant Professor (L-11)

Name	Department	Date of Appointment to the present post	Date of completion of probation
Dr. Karthick. S	Mechanical	08-01-21	07-01-23
Dr. Srijith. K	ECE	08-01-21	07-01-23
Dr.Y.Ashok Kumar Reddy	S&H	08-01-21	07-01-23
Dr.Debolina Misra *	S&H	22-01-21	21-04-23
Dr.Kishor Kumar Gajrani	Mechanical	09-02-21	08-02-23
Dr.Sanjeet Kumar Nayak	CSE	19-02-21	18-02-23

Post: Assistant Professor (L-10)

Name	Department	Date of Appointment to the present post	Date of completion of probation
Dr.Kashfull Orra	Mechanical	28-01-21	27-01-23
Dr.Parvathy Das	S&H	01-02-21	31-01-23
Dr.Rohini. P	ECE	24-02-21	23-02-23
Dr. Karthik.C	SIDI	03-03-21	02-03-23

* Dr. Debolina Misra was on SIRE Fellowship visit from 31 July 2022 to 30 October 2022 to Milano, Italy. Accordingly her probation period is extended by three months i.e., from 21.01.2023 to 21.04.2023. Hence, the date of confirmation of completion of probation is 21.04.2023.

The Board noted and approved the same.

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To consider revision of Honorarium/Sitting fee to the members of the Selection Committees of recruitment and the statutory committees of the Institute.

It is submitted that the Institute is conducting the meeting of the Selection Committee for the recruitment of Faculty and staff members wherein the meeting of seminar evaluation /Interview are attended by the senior faculties/officers of various Institutes. Similarly, the statutory committees of the Institute like Senate, Finance Committee, Research council and the Board consists of experts from academia and Industry.

The selection committee meetings and the statutory meetings prolong for longer period requiring considerable time and energy of the participating members. In order to compensate the effort and time spent by the members, the Honorarium payable may be enhanced from Rs.4,000/- to Rs.10,000/-. It is submitted that the IITs have increased the honorarium payable to the members to Rs. 10,000/- recently.

Hence, it is proposed to increase the Honorarium/ Sitting fee payable to the Selection Committees of recruitments/ the statutory committees of the Institute to Rs.10,000/-.

The Ministry has advised the Institute to follow the guidelines regarding payment of Honorarium/Sitting fee as notified by the Department of Expenditure.


The Board advised the Institute follow the same and accordingly, the item is withdrawn.

BOG-59(2023)- 18	Spot admission of vacant seats after CCMT admission for the M.Tech. programmes of the Institute
	<p>It is submitted that the Institute is admitting students for the M.Tech. Programmes through CCMT. The admission of M.Tech. Programmes has been in declining trend for the past few years during the corona period and current year also there are large number of seats vacant for the M.Tech. Programmes. The matter has been discussed at the Institute faculty level and it has been decided to adopt the system of Spot Admission as done in other IITs/NITs to fill up the vacant seat after the CCMT admission. Accordingly, the Director has constituted a committee of senior faculty members to study the practices/procedures followed in other IITs/NITs in this regard and recommend the guidelines for adoption at the Institute.</p> <p>The committee has deliberated on the matter and submitted its recommendation on the proposed guidelines for the spot admission to M.Tech Programmes after the CCMT admissions are over and proposed the following addendum to the M.Tech Ordinance clause O.1 with O.1(a) for implementing the spot admission at the Institute:</p> <p><i>"In case of vacant seats after the CCMT admission, the Institute can admit the students by spot admission every year based on the written test conducted by the Institute. Such students are not eligible for grant of HTTA. However, the students having valid GATE score, as per the CCMT norms, shall be granted HTTA"</i></p> <p>The Spot admission will be done by notifying the process in the Institute website/ newspaper for wide publicity and the admission will be carried out through a merit list drawn based on the Written test for the respective subjects. The reservation norms of Government of India will be applicable in the spot admission scheme. The admitted students will be paying their fees on par with students admitted through CCMT. The admitted students will not be entitled for the HTTA. However, if he/she has a valid GATE score, he/she will be granted the HTTA by the Institute. The scheme is proposed to be adopted from the AY 23-24.</p> <p>The matter was submitted to Director & Chairman Senate for approval of the addendum as per clause 17(1) of IIT act for approval by the Senate. The Chairman, Senate has accorded the approval for the addendum in the M.Tech Ordinance.</p> <p>It is further submitted that <i>clause no. 36(3) of IIT Act provides that "The Board shall have power by resolution to modify or cancel any such Ordinance and such Ordinance shall from the date of such resolution stand modified accordingly or cancelled, as the case may be"</i>.</p> <p>The Director explained the details and method adopted by other CFTIs in this regard. This scheme is proposed to address the vacant seats of M. Tech after CCMT round every year. The Institute will notify the scheme to reach out to prospective students for wide publicity in newspapers & brochure to colleges.</p> <p>The Board discussed the same accorded approval to the addendum in the Ordinance as above and adopt the scheme of "Spot admission to M.Tech programme for the vacant seats after the CCMT" from the current year admission (AY 2023-24). (Annexure L)</p>

The meeting ended with the thanks to the Chair.


(Shri. A Chidambaram)
Registrar & Secretary


(Prof. M V Kartikeyan)
Director & Member


(Dr. Sridhar Vembu)
Chairman, Board of Governors