

**MINUTES OF THE 41<sup>st</sup> MEETING  
OF THE  
BOARD OF GOVERNORS**



**HELD ON  
Wednesday, 02 January 2019**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN AND MANUFACTURING, KANCHEEPURAM**



## Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram

Minutes of the 41<sup>st</sup> Meeting of the Board of Governors held at 11.30 A.M.  
on Wednesday 2<sup>nd</sup> January 2019, at BEGH, IIT Madras Chennai – 600 036.

### Members Present

1.	Prof. M S Ananth	---	Chairman
2.	Shri. B S Raghavan	---	Member
3.	Prof. Bhaskar Ramamurthy	---	Member
4.	Shri. Krishna V Giri	---	Member
5.	Prof. David Koilpillai	---	Member
6.	Shri. Prashanth Agarwal	---	MHRD Representative
7.	Prof. S. Narayanan	---	Member
8.	Prof. Banshidhar Majhi	---	Member/ Secretary

### Members Absent

1. Shri. Santhosh Babu, IAS
2. Shri. Jaideep Kumar Mishra
3. Shri. B Santhanam

### General Discussion

The Chairman welcomed the members to the Meeting. The BoG was informed that Sh. Santhosh Babu has taken over the charge as IT Secretary, Govt. of Tamil Nadu in place of Dr. Chandramohan. Hence Shri. Santhosh Babu will be a member of the board.

At the outset Director, IIITDM Kancheepuram extended a warm welcome to all the members of the BOG and wished them a Happy New Year, 2019. Subsequently, he presented various activities undertaken by the institute during last six months period including details of external funding received for research projects. The presentation further covered short term courses conducted by the institute during the period; research Statistics etc.

*Banshidhar Majhi*

The BoG further considered the agenda one by one	
<b>BOG 41(2019)-01</b>	<b>Confirmation of the Minutes of the 40<sup>th</sup> Meeting of the Board of Governors held on 14.07.2018</b>
	The Minutes of the 40 <sup>th</sup> Meeting of the Board of Governors held on 14.07.2018 were circulated to all members of the Board and placed as <b>Annexure A</b> before the BOG.  <b>As no comments were received, BOG confirmed the Minutes of 40<sup>th</sup> BOG.</b>
<b>BOG 41(2019)-02</b>	<b>Action Taken Report on the Minutes of 40<sup>th</sup> Meeting of the Board of Governors held on 14.07.2018</b>
	The action taken report on the minutes of 40th Meeting of the Board of Governors was placed before the BoG.  <b>The BoG noted the action taken by the institute</b>
<b>BOG 41(2019)-03</b>	<b>Consideration and Approval of the Minutes of the 27th Meeting of the Finance Committee held on 02 January,2019</b>
	The minutes of the Finance Committee meeting held at 11.00 AM on 02 January, 2019 was presented as table item as <b>Annexure B</b> .  <b>The BOG noted the funds released to CPWD and approved the increase in fee proposal w.e.f. July 2019 for new batch as well as existing students.</b>
<b>BOG 41(2019)-04</b>	<b>Consideration and Approval of the Minutes of the 24th Meeting of the Building and Works Committee held on 11 October 2018</b>
	The Minutes of the 24 <sup>th</sup> Meeting of the <b>Building and Works Committee</b> held on 11 October 2018 was placed before the BoG as <b>Annexure C</b> .  The following recommendation of the BWC was noted by the BoG:  <b>Item No.2. Approval for action taken by CPWD for fore-closure of the Infrastructure works in the permanent Campus of IIITDM Kurnool and taking up the balance works after call of fresh tenders.</b> In the proposal, BWC resolved to recommend approval of BoG to take up the following foreclosed works by inviting fresh tenders by CPWD. i. Hostel Block I (G+2) and Dining Block (G+2) ii. Hostel Block II ( G+2) <b>Item No.3. Approval for the proposals of the remaining Buildings to be constructed in IIITDM-Kurnool campus.</b> The BWC resolved to recommend approval of the BOG to consider the planning of Admin & Academic Building over and above the DPR limit (19667 Sq. M against DPR limit of 15214 Sq.M) on account of site conditions with the available saving from Faculty quarters (1856 against DPR limit of 12370) thereby complying the overall permissible area limit.

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	<p><b>Item No.4. Approval for construction of 2 more floors over the Hostel Block-II at IIITDM-Kurnool campus to have G+4 Floors instead of G+2 as originally sanctioned.</b> The BWC resolved to recommend approval for construction of two more floors along with foreclosed work of Hostel Block II. Preliminary Estimate for construction of two more floors in hostel block No.II,(G+4), works out to be Rs. 3,82,87,000/-. This will enable the institute to accommodate all boys in the institute hostel. At present, they are accommodated in rental premises.</p> <p><b>Item No.5 Approval for construction of 8 more class rooms in the First floor over the existing Academic Building.</b> The BWC resolved to recommend approval for construction of 8 numbers of class rooms in First floor over the existing Academic Building by utilizing the likely savings of original sanction. Preliminary Estimate for construction of 8 class rooms over the existing academic building is Rs.2,16,35,000/-.</p> <p><b>Item No.6 Approval for taking up the foreclosed works in IIITDM Kancheepuram.</b> The BWC resolved to recommend approval for taking up the following foreclosed works and making payment to CPWD for clearing the liabilities.</p> <ol style="list-style-type: none"> <li>i. Girls Hostel- to complete all balance works including lights, fans, installation of lifts, fire fighting, fire alarm and supply and installation of new DG set 500 KVA.</li> <li>ii. Faculty Housing -Phase I - To complete all the balance works including lights, fans, installation of lifts, fire fighting, fire alarm system etc.</li> <li>iii. Laboratory (South Block) : All balance electrical works in third and fourth floor; VRF AC system in 3 rd floor; Fire fighting in 1-4 floors</li> <li>iv. Laboratory (North Block): Balance electrical works in third floor; VRF AC system in 3 rd floor; Fire fighting in 1-3 floors.</li> </ol> <p><b>The BOG, after due deliberation, approved the Minutes of the 24th meeting of the Building and Works committee held on 11 October, 2018.</b></p>
<p><b>BOG 41(2019)-5</b></p>	<p><b>Consideration and Approval of the Minutes of the 37th and 38th Meeting of the Senate</b></p>
	<p>The 37th Meeting of the senate held on 30.06.2018 was placed before the BoG as <b>Annexure D</b>. The decision of the senate inter alia include awarding of degrees in line with the approval of the Board.</p> <p>The 38th meeting of the senate held on 06.10.2018 was also placed before the BoG as <b>Annexure E</b>. In the meeting, the deliberation of the senate inter alia include status report on admission of students, elective courses, academic calendar for 2019 etc. A copy of minutes of 37 and 38th meeting of senate were placed as Annexure D and E respectively for kind information of the Board.</p> <p><b>The BOG noted the action taken and permitted the Institute to award degrees for 2018 batch in various programmes as they have been admitted, however subsequent batches must be as per approval accorded by the Senate in its meeting held in April 2017.</b></p>
<p><b>BOG 41(2019)-06</b></p>	<p><b>Augmentation of Water Supply for the Institute</b></p>
	<p>In the 40th Board meeting held on 14.07.2018, the BoG was informed about the revised cost estimate and requested for consideration. The BoG after deliberation</p>

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advised the institute to inform breakup of costs in the revised estimate submitted by the TWAD Board vis a vis original estimate. Accordingly, the following were informed to the BoG:

**TWAD Board Estimates:**

In line with advise of BOG, a detailed breakup of revised cost estimate for Rs.388 Lakhs was received from TWAD. The cost of original proposal is Rs.275 lakhs, which was received during the year 2016. A copy of revised estimate and its comparison with original estimate were placed for perusal of the BOG as **Annexure F1 and F2**.

It may be seen from the comparison chart that the increase in cost is primarily on account of new components like GST (Rs.25.18 Lakhs); provision for road restoration (Rs.11.62 Lakhs) and provision for cost escalation from Rs.12.47 lakhs (for one year) to Rs.25.53 Lakhs (for 2 years).

**Recommendation of Hydrologist:**

Further, as suggested by the Board, the institute invited the Hydrologist from CPWD for exploring options for more water harvesting structures. The Hydrologist in his report recommended the following:

- 1) Filter bed with large diameter dug well at two locations near the hostel to utilise the roof water for ground water recharge.
  - The dug well dimension recommended is 8 m dia with depth of 10 m.
  - Design of the filter bed and dug well recharge.
- 2) The excess water from the roof can be diverted to the abandoned quarries in the west. The same can be used during the lean period. However evaporation loss from quarries cannot be ruled out.
- 3) Rain water harvesting system with percolation trenches with pits at required intervals already exists in the campus and hence no further improvement for rain water harvesting may be required.
- 4) Location for digging open well has already been suggested in the earlier report at South east corner (Mangrove garden)
- 5) Since Rain fall in Chennai is not uniform, it is suggested not to depend upon the quarry water and bore well water alone and may go for a permanent source of water supply through some other sources i.e from nearest lake

A copy of report of the Hydrologist was placed as **Annexure G**

It was informed to the BoG that the institute will dug open well near hostel and the water will be utilised for drinking purpose. Regarding utilisation of excess run off, it may not be possible to divert the water to quarry without pumping due to elevation problem.

The BoG was further informed that the institute has already utilized the water available from two quarries and at present sourcing water from third quarry. This may be sufficient to meet the demand till May, 2019 only and the institute is really in need of additional source to meet the water requirement. It is also pertinent to mention that the Jasmine Girls hostel and 40 numbers of faculty quarters will be ready for occupation from July 2019 and the institute need to meet the water demand.

**The BOG noted the proposal, however, considering the higher cost involved in the proposal of the TWAD board, the BOG advised the Director to undertake another vigorous study by associating hydrological experts both from academy and Government together to explore the possibility of other alternatives and place the report in the next meeting of the Board of Governors.**

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<b>BOG 41(2019)-07</b>	<b>Vision 2025 document for IIITDM Kancheepuram</b>																								
	<p>The BoG was informed that the institute completed its decade of existence which calls for an introspection into the institute's capabilities and achievements in relation to its vision and purpose and revisiting the vision in the light of emerging social, economic and technological trends shaping India and the world.</p> <p>In this regard, a draft vision document was placed (<b>Annexure H</b>) for consideration of the BoG in its 40th meeting held on 14.07.2018. The Board perused the report and suggested the institute to give a detailed a presentation.</p> <p>Accordingly, Dr. Sudhir Varadharajan, Dean (Innovation and Incubation) gave a detailed presentation with the permission of the BOG.</p> <p><b>The BOG appreciated the proposal and suggested the Director to take necessary steps to achieve the specified targets. The BOG further advised the institute to invite more number of professionals having industry experience for talks and lectures concerning different courses.</b></p>																								
<b>BOG 41(2019)-08</b>	<b>Enhancement in Hostel Charges</b>																								
	<p>The BoG was informed that the institute and Hostel fees are collected based on approval of the BoG in its 29 meeting held on 23.04.2015. Subsequently, IIIT council in its first meeting accorded approval for revision in tuition fee with 10% increase in every year. In line with these approval, the institute is charging fees.</p> <p>However, there is rise in cost of electricity, maintenance charges over a period of time. Further the institute is providing various amenities like geyser and washing machine facilities as desired by the students. This also needs maintenance at regular intervals.</p> <p>Therefore, a proposal to enhance the Hostel charges as per details given below was placed before the BOG:</p> <table border="1" data-bbox="539 1406 1289 1854"> <thead> <tr> <th>Particulars of Hostel Fees</th> <th>Present</th> <th>Proposed</th> </tr> </thead> <tbody> <tr> <td>Hostel admission charges</td> <td>700</td> <td>700</td> </tr> <tr> <td>Hostel Seat Rent</td> <td>2000</td> <td>3500</td> </tr> <tr> <td>Maintenance Charges</td> <td>7500</td> <td>9000</td> </tr> <tr> <td>Advance towards Dining</td> <td>14000</td> <td>14000</td> </tr> <tr> <td>Development charges</td> <td>0</td> <td>1000</td> </tr> <tr> <td>Establishment B charges</td> <td>500</td> <td>1000</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>24700</td> <td>29200</td> </tr> </tbody> </table> <p>The BOG was informed that the institute has modified the fees of Rs.2000 payable under caution deposit head and merged the same with regular fees from January, 2019 onwards. Even then, there is a deficit to meet the projected recurring expenditure. Therefore, increase in maintenance charge is proposed along with</p>	Particulars of Hostel Fees	Present	Proposed	Hostel admission charges	700	700	Hostel Seat Rent	2000	3500	Maintenance Charges	7500	9000	Advance towards Dining	14000	14000	Development charges	0	1000	Establishment B charges	500	1000	Total	24700	29200
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Development charges	0	1000																							
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Total	24700	29200																							

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developmental charges to carry out works of capital nature. It was also informed that the revised fee is at par with other IIITs.

The BOG was further informed that the revised hostel fee will be charged from the existing batches as well as new batches. Regarding Institute fee, there is no proposal for enhancing the fee at present and the medical insurance is reduced to Rs.500 against Rs.575 taking into account actuals.

The net enhancement will be Rs.4425 for all existing batches and the revised fee structure of the institute for 2019-20 batch will be as under,

Particulars	Institute Fees (A)	Hostel Fees (B)	Total (Revised Fees) (A+B)	Present Fees
B.Tech	70,300	29,200	99,500	95,075
M.Des	35,500	29,200	64,700	60,275
Ph.D	36,500	29,200	65,700	61,275

A detailed new fees structure of the institute for the academic year 2019-20 batch was placed as **Annexure I** for kind consideration of the Board.

**The BOG, after due deliberation, approved the revised hostel fee for implementation w.e.f. July, 2019 semester onwards for all batches along with fee structure for academic year 2019-20.**

**BOG  
41(2019)-09**

**Constitution of Peer Review Committee**

In the 40th Meeting of the Board of Governors, the Board approved the constitution of Peer Review Committee along with Terms of Reference for the committee.

In line with the approval, the BoG was informed about the constitution of Peer Review Committee comprising following members with their consent. The meeting of committee will be held as per convenience of members shortly.

1. Prof. PK Biswas, Department of Electronics and Electrical Communication Engineering, IIT Kharagpur.- **Chairman**
2. Prof. Krishna Moorthy Sivalingam, Department of Computer Science and Engineering, IIT Madras- **Member**
3. Prof. Venkat Reddy, Department of Mechanical and Aerospace Engineering IIT Hyderabad- **Member**
4. Sh. Kumaradevan, CIO Saint Gobain India - **Member**
5. Shri Venkat N Peri, CEO, Cognicare, Hyderabad- **Member**

**The BOG took note of action taken by the institute.**

**BOG  
41(2018)-10**

**Approval of the Expenditure Finance Committee (EFC) on Revised Cost Estimate of IIITDM Kancheepuram.**

The BoG was informed about the approval of the EFC for total project cost of Rs.461.81 crore for IIITDM Kancheepuram having capital cost of Rs.305.45 crore and recurring expenditure of Rs.141.36 crore. The BoG was further informed about the

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	<p>additional expenditure of Rs.15 crore approved by the EFC on the request of the institute. The balance grant in aid to be released by MHRD is Rs.67.92 crore .</p> <p>Receipt of an amount of Rs.27 crore from MHRD was informed to the BoG. Out of this, Rs.20 crore has been released to CPWD to clear liability. The balance is expected in the month of January, 2019 and the funds will be utilised as per proposal approved by the BWC for completion of Girls Hostel, part of Faculty housing and Lab building. A copy of Minutes of the Expenditure Finance Committee meeting held on 31.08.2018 was placed as <b>Annexure J</b> for kind information of the Board.</p> <p><b>The BOG took note of approval of the Expenditure Finance Committee.</b></p>
<b>BOG 41(2019)-11</b>	<b>MoU for Academic and Research Collaboration</b>
	<p>The MoU signed by the following University/Institutions towards academic and research collaboration were informed to the Board.</p> <p><b>1. Nagasaki University, Japan:</b></p> <p>The purpose of the agreement is to develop academic and educational cooperation on the basis of equality and reciprocity in exchange of faculty members, researchers and administrative staff; exchange of students; implementation of collaborative research projects; implementation of lectures and symposia; exchange of academic information and materials and promotion of other academic cooperation. The agreement was executed on 23.07.2018</p> <p><b>2. School of Engineering and Architecture, University of Genova,Italy:</b></p> <p>The institute has signed a academic cooperation agreement with the objective to promote scholarly research; exchange of faculty/students; enhance the cooperation in the field of scientific research etc. The agreement was signed on 23.07.2018.</p> <p><b>3. M/s Invitreo Imaging Private Limited:</b></p> <p>The company is involved in health care products development and the agreement is to conduct joint research projects in health care. The agreement was signed on 18.07.2018</p> <p><b>4. Data Foundry Pvt Ltd:</b></p> <p>The company is in the business of information technology and the purpose of the MoU is to record certain preliminary principles of cooperation between the parties.</p> <p>A copy of MoU signed by the institute was placed as <b>Annexure K1 to K4.</b></p> <p><b>The BOG took note of MoU signed by the institute.</b></p>
<b>BOG 41(2019)-12</b>	<b>Appointment of Dean for various administrative and academics role</b>
	<p>The appointment of following faculty members as Dean was informed to the Board. It was also informed that they are being paid special allowance of Rs.2500 only.</p>

30/11/19



	<p>1. Dean Academics - Dr. Binsu J Kailath</p> <p>2. Dean Faculty Affairs - Dr. Sreekumar M</p> <p>3. Dean Student Affairs - Dr. Naveen Kumar</p> <p>4. Dean Sponsored Research &amp; Industrial Consultancy, Continuing Education - Dr. Selvaraj M. D</p> <p>5. Dean Planning - Dr. S.R. Pandian</p> <p>Dr. Sudhir Varadharajan visiting Faculty and one of the Director MadeIT Foundation has been appointed as Dean (Innovation and Incubation)</p> <p>The BOG approved the appointment of Dean for various administrative roles and suggested to pay allowance of Rs.3500 per month.</p>
<b>Items Concerning IIITDM Kurnool</b>	
<b>BOG 41(2019)-13</b>	<b>Approval of Committee on Establishment Expenditure in case of Kurnool</b>
	<p>The BoG was informed about approval of the Committee on Establishment Expenditure (CEE) in case of IIITDM Kurnool. As per the approval, the total outlay is capped at Rs.297 Crore having capital cost of Rs.256 crores and recurring expenditure of Rs.41 crores. The project period is spread over a period of 5 years having total student strength of 1260 and total built up space of 50458 Sq.M. A copy of Minutes of meeting was placed as Annexure L for kind information of the BoG.</p> <p>The BOG took note of the approval of the Establishment Expenditure in case of Kurnool.</p>
<b>BOG 41(2019)-14</b>	<b>Approval of Annual Report of IIITDM Kurnool for the year 2017-18</b>
	<p>The second annual report of IIITDM Kurnool for the year 2017-18 was placed as <b>Annexure M</b> for consideration of the Board.</p> <p>The BOG considered and approved the Annual Report of IIITDM Kurnool for the year 2017-18.</p>
<b>Additional Agenda Items</b>	
<b>BOG 41(2019)-15</b>	<b>Promotion Awarded to Non- Teaching Staff</b>
	<p>The Board was informed about the sanction of 70 numbers of non- teaching posts including promotional posts. Subsequent to receipts of posts, the institute invited applications from eligible staff for promotion. The applicants were evaluated by the duly constituted Departmental Promotional Committee having Director as Chairman comprising following members:</p> <ol style="list-style-type: none"> <li>1. Dr S R Pandian, Dean (Planning)</li> <li>2. Dr. M D Selvaraj, Dean (SRIC)</li> <li>3. Dr. Naveen Kumar, Dean (Student Affairs)</li> <li>4. Sh. A Chidambaram, Joint Registrar</li> </ol>

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The committee evaluated the candidates on the basis of their performance in the written test, APAR and period of service rendered. The committee set 50% marks as cut off for consideration. On the basis of the recommendations of the committee, the following staff have been promoted.

S.No	Name	Incumbent Post	Promotion Post
1.	Sh S Pandian	Junior Engineer (Pay Level: 6)	Assistant Engineer (Pay Level: 7)
2.	Sh. P Alaguraj	Physical Training Instructor. (Pay Level: 6)	Senior Physical Training Instructor (Pay Level: 7)
3.	Sh. P M Sriram Bhaskar	Junior Technical Superintendent (Pay Level: 6)	Technical Superintendent (Pay Level: 7)
4.	Sh. Aswinraj M	Junior Technician (Pay Level: 3)	Senior Technician (Pay Level: 5)
5.	Smt. Manimegalai	Junior Technician (Pay Level: 3)	Senior Technician (Pay Level: 5)
6.	Sh. G Manigandan	Junior Technician (Pay Level: 3)	Senior Technician (Pay Level: 5)

The BOG took note of promotion awarded to non- teaching staff.

**BOG  
41(2019)- 16**

**Approval for appointment of Working Professionals/Industrial Experts as Faculty Members**

In the 40th meeting of the BoG, the board advised the institute to invite applications for faculty position under Industrial category. Accordingly the institute vide its advertisement No.IITDM/ADMN/1/2018 dated 20.09.2018 invited applications for Faculty position at the level of Associate Professor (Academic Pay Level: 13A2) and Assistant Professor (Grade I) (Academic Pay Level: 12) from working professionals and industrial experts.

The applications, thus, received had been scrutinized by the screening committee and the shortlisted candidates were invited for the interview held from 19.12.2018 and 21.12.2018. The summary of applications received, shortlisted for interview and final selection is as under:

Dept	Position	Number of candidates			
		Applied	Shortlisted for interview	Appeared for interview	Selected
CSE	Associate Professor	11	Nil	Nil	Nil
	Assistant Professor	31	Nil	Nil	Nil
ECE	Associate Professor	11	1	1	Nil
	Assistant Professor	55	1	Nil	Nil

Mechanical	Associate Professor	14	1	1	Nil
	Assistant Professor	38	02	02	1
Mech. IDSM	Associate Professor	3	1	1	1
	Assistant Professor	5	Nil	Nil	Nil

IDSM- Industrial Design and Smart Manufacturing

The BoG was informed that the rejection of applications is mainly on account of candidates having academic experience, where as the advertisement is exclusively for appointing working professionals and Industrial Experts. Therefore only the candidates meeting the approved norms were shortlisted and invited for the interview.

The interview was conducted by the duly constituted selection committee which included an industrial expert as member. The recommendation of the committee was placed before the BOG as **Annexure N**.

**The BOG took note of status of applications received and list of candidates invited for the interview. The BOG after due deliberation approved the appointment of the following candidates as faculty under Industrial Experts category and all the benefits be extended at par with regular faculty.**

Department	Position	Name of the candidate	Pay level	Contract period
Mechanical- IDSM	Associate Professor	Dr. SUDHIR VARADARAJAN	Academic Pay Level 13 A2	2 years
Mechanical Engineering	Assistant Professor Grade I	Dr. P KALPANA	Academic Pay Level 12	3 years

There are no other agenda for transaction.

The meeting ended with vote of thanks to the Chair.

*Banshidhar Majhi*  
09/01/2019

Prof. Banshidhar Majhi  
Director

*M.S. Ananth*

Prof. M.S. Ananth  
Chairman, BOG