



भारतीय सूचना प्रौद्योगिकी, अभिकल्पना एवं विनिर्माण संस्थान, कांचीपुरम
Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram

Proceedings of the 19th Meeting of the Board of Governors held at 11 A.M. on Monday,
16th July 2012, at M/s. Ashok Leyland, Sardar Patel Road, Chennai – 600 032

Members Present

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| Mr. R Seshasayee | --- | Chairman |
| Prof. R. Gnanamoorthy | --- | Member |
| Shri Deepak Puri | --- | Member |
| Shri. R. C. Meena | --- | Member |
| Prof. Bhaskar Ramamurthi | --- | Member |
| Dr. K. P. Isaac | --- | Member |
| Prof. Ashok Jhunjunwala | --- | Member |
| Dr. G. Viswanathan | --- | Member |
| Prof. Harishankar Ramachandran | --- | Member |
| Lt. Col. (Retd.) Jayakumar | --- | Secretary |

Shri Deepak Puri participated telephonically from Delhi during the Proceedings.

Leave of absence was granted to Shri S.K. Prabakar, Shri Onkar Singh Kanwar and Prof. S. Narayanan. Shri Sujit Banerjee attended the meeting on behalf of Shri. T. Ramasamy. Shri. A. Manickavasagam, Secretary, Building and Works Committee attended the meeting as Invitee.

The Chairman welcomed the members and Prof. R. Gnanamoorthy, Director briefed the members about the functioning of the Institute.

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| 1.0 Action taken on earlier minutes | |
| 1.1 | Confirmation of Proceedings of the last (18th) meeting of the Board of Governors held on 11 February 2012 |
| | The Proceedings of the last (18 th) Meeting of the Board of Governors held on 11 th February 2012 were circulated to all members. No comments were received. The Proceedings were confirmed . |
| 1.2 | Action taken report on the Proceedings of the last (18th) meeting of the Board of Governors held on 11 February 2012 |
| | The action taken on the Proceedings of the 18 th Meeting of the Board of Governors held on 11 th February 2012 was presented to the Board. The Board noted the action taken on the Proceedings. |
| 2.0 Items for Approval | |
| 2.1 | To approve the Annual Report of the Institute for the year 2011-12 |
| RESOLUTION NO. 12/2012 | The Annual Report (Annexure 'A') of the Institute was presented by the Director. The details were discussed and the Board RESOLVED to approve the Annual Report of the Institute for the year 2011-12 |
| 2.2 | To approve the Revised Detailed Project Report of the Institute |
| RESOLUTION NO. 13/2012 | The Detailed Project Report for The Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram was prepared in the year 2003 and accorded sanction during 2006. The Detailed Project Report provides for an amount of Rs.37.95 crores for "Constructions including Development and Bulk Services" for various infrastructures. In addition, Rs.13.20 crores has been catered for the provision of equipment, furniture and other accessories. However this Institute is necessitated to follow various other yard sticks |

for admissibility, for area and specification, as approved by agencies such as the Ministry of Urban Development, UGC, AICTE and National building code for various infrastructures. Based on these a full-fledged Master Plan was prepared and its approval obtained from the Building and Works Committee and Board of Governors. Accordingly various infrastructures, depending upon the funds availability, are being taken up in phases.

Due to various factors beyond the control of the Institute, the land required to put up this institute could be made available by Government of Tamil Nadu only during September 2010 resulting in considerable cost and time overrun on the provisions made on the Project Report 2003. A draft Revised Detailed Project Report 2012 has now been prepared. The total cost of the Project has been worked out to Rs.750 crores.

The BoG deliberated upon the Revised Detailed Project Report, 2012 and commented on the following;

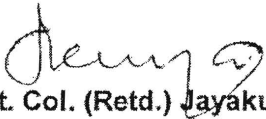
1. The ratio to be adopted between UG and PG students.
2. The size of the student strength arrived at considering the importance and vision of the institute
3. Preparation of Revised DPR in one phase instead of in multiple phases.
4. The Faculty-Ph. D Scholars ratio shall be to the tune of 1:2 per faculty and not more and the same may be incorporated in the Revised DPR.
5. The term Staff includes all types of support staff, teaching and non teaching, administrative and technical. The outsourced staff, however, is separate.
6. The Institute must have residential accommodation for the


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| | <p>teachers in order to attract good quality.</p> <p>Based on the comments, the Institute was advised to modify the Revised Detailed Project Report.</p> |
| 2.3 | <p>To approve the Minutes of the</p> <p>(a) 17th meeting of the Senate held on 27.06.2012 (Annexure 'B')</p> <p>(b) 12th meeting of the Building and Works Committee held on 12 July 2012 (Annexure 'C') and</p> <p>(c) The 13th meeting of the Finance Committee held on 16 July 2012 (Annexure 'D')</p> |
| RESOLUTION NO. 14/2012 | <p>The Board discussed the necessity of this Governing Body to 'Approve' the Minutes of its subordinate bodies which are already empowered with certain roles and responsibilities. It was opined that in case any of these minutes contain issue(s) requiring specific approval of the Board, the same could be listed as an Item in the Agenda of the Board.</p> <p>At best, the Board may "Note" the details given in these minutes.</p> <p>Accordingly the details of the minutes were "noted" by the Board.</p> |
| 2.4 | <p>To approve the recommendations of Selection Committee for the posts of Professor, Assistant Professor and Assistant Registrar</p> |
| RESOLUTION NO. 15/2012 | <p>The Board noted the recommendations of the Selection Committee for the posts of Professor, Assistant Professor and Assistant Registrar for which interviews were held in May and June 2012 (Annexure 'E').</p> <p>The Board RESOLVED to approve the recommendations of the Selection Committees.</p> |
| 2.5 | <p>To consider the request of Dr. Sundaram Natarajan for appointment of Visiting Faculty in the Institute</p> |
| RESOLUTION NO. 16/2012 | <p>Dr. Sundaram Natarajan who was interviewed by the Selection Committee has requested his application for consideration for the post of Visiting Faculty. The selection committee evaluated his credentials and recommended for the faculty position. As there is no vacancy in the permanent position, he may be offered Visiting Faculty position with a</p> |


| | consolidated pay of Rs. 45,000/- for a period of two years. The Board discussed and APPROVED his request for appointment. | | | | | | | | | | | | | | | | |
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| 3.0 Items for Ratification | | | | | | | | | | | | | | | | | |
| 3.1 | To ratify the action taken by Director for payment of DA to the staff of the Institute | | | | | | | | | | | | | | | | |
| RESOLUTION NO. 17/2012 | The MHRD vide their letter F.No.22-19/2010-TS-1 dated 24.4.2012 forwarded Ministry of Finance letter No.1 (1)/2012-E-II (B) dated 03.04.2012 enhancing the Dearness Allowance to Central Government employees from the existing rate of 58% to 65% w.e.f. 1 st January 2012. (Annexure 'F'). With the approval of the Director, the dearness allowance at the rate of 65% has been paid to the Institute staff. The Board RESOLVED to ratify the action taken by the Director. | | | | | | | | | | | | | | | | |
| 4.0 Items for Reporting | | | | | | | | | | | | | | | | | |
| 4.1 | To report about the appointments made to the non-teaching posts | | | | | | | | | | | | | | | | |
| | The recruitment for various permanent non-teaching posts was held in May 2012. The following have joined the Institute on permanent basis as per the designation and date mentioned against each. | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Sl. No</th> <th>Name</th> <th>Designation</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>R. Parthasarathy</td> <td>Junior Accountant</td> <td>Joined on 01.06.2012</td> </tr> <tr> <td>2</td> <td>S. Karthikeyan</td> <td>Junior Assistant</td> <td>Joined on 01.06.2012</td> </tr> <tr> <td>3</td> <td>M. Aswinraj</td> <td>Junior Technician in the area of Electronics</td> <td>Joined on 01.06.2012</td> </tr> </tbody> </table> | Sl. No | Name | Designation | Remarks | 1 | R. Parthasarathy | Junior Accountant | Joined on 01.06.2012 | 2 | S. Karthikeyan | Junior Assistant | Joined on 01.06.2012 | 3 | M. Aswinraj | Junior Technician in the area of Electronics | Joined on 01.06.2012 |
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| 1 | R. Parthasarathy | Junior Accountant | Joined on 01.06.2012 | | | | | | | | | | | | | | |
| 2 | S. Karthikeyan | Junior Assistant | Joined on 01.06.2012 | | | | | | | | | | | | | | |
| 3 | M. Aswinraj | Junior Technician in the area of Electronics | Joined on 01.06.2012 | | | | | | | | | | | | | | |

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| | | | Engineering | |
| 4 | S. Prabhu | Junior Technician (Library) | | Joined on 07.06.2012 |
| 5 | M. Sangeeth | Junior Engineer in the area of Electrical Engineering | | Joined on 15.06.2012 |
| 6 | P. Alaguraj | Physical Training Instructor | | Joined on 15.06.2012 |
| 7 | M. Arumugam | Junior Technical Superintendent in the area of Computer Science | | Yet to join |

The meeting concluded with thanks to the Chair.


(Lt. Col. (Retd.) Jayakumar)
Secretary, BoG


(Prof. R. Gnanamoorthy)
Director and Member


(Mr. R Seshasayee)
Chairman, BoG