

**PROCEEDINGS OF THE 12th MEETING
OF THE
BOARD OF GOVERNORS**

**HELD ON
FRIDAY, 11th JUNE 2010**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING (IIITD&M),
KANCHEEPURAM**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN
AND MANUFACTURING (IIITD&M) KANCHEEPURAM**

**Proceedings of 12th Meeting of the Board of Governors held on Friday, 11th June 2010
at 11 a.m. in the Board Room, Administration Building, IIT Madras**

Members Present

Prof. N.V.C. Swamy	---	Chairman
Prof. M.S. Ananth	---	Member
Prof. R. Natarajan	---	Member
Dr. G. Viswanathan	---	Member
Shri P.W.C. Davidar	---	Member
Prof. S. Srinivasan	---	Member
Sri D. Selvam	---	Member
Prof. R. Gnanamoorthy	---	Member & Secretary

Leave of absence was granted to Ms. Anita Bhatnagar Jain, Shri N. Ravi Shanker, Shri Shiv Nadar, Prof. S. Narayanan, and Dr. Anand Prakash Tiwari.

The Chairman, Board of Governors welcomed the members to the Board Meeting. Comments received from the representative of the Ministry were put up before the Board for discussion.

The Chairman informed the Board Members about the appointment of Prof. R. Gnanamoorthy as Director of the Institute for a period of five years with effect from 5.5.2010 as per the orders of the MHRD and congratulated Prof. R. Gnanamoorthy on his taking over as Director. The Board expressed its sincere thanks to Prof. M.S. Ananth for his valuable services rendered during his tenure as Director.

Prof. R Gnanamoorthy presented the functioning of the Institute. He also narrated the latest developments relating to allotment of land and the efforts constantly being made by the Institute to resolve the issue.

1.0 Action taken on the earlier minutes

1.1 Confirmation of Proceedings of the last meeting of the Board of Governors held on 1.4.2010

The Proceedings vide Pages 1-8 of the last meeting of the Board of Governors held on 1.4.2010 were circulated to all members of the Board after approval by the Chairman. Comments were received from the Ministry vide their letter dt. 21.5.2010. The reply to the Ministry was also presented.

The Board decided to defer the confirmation of the proceedings of the 11th Board of Governors meeting until a final decision is taken by the Ministry on the items No.2.1, 3.6, 3.7 and 3.13. The other items of the Proceedings are confirmed.

1.2 Action-taken-report on the Proceedings of the last meeting of the Board of Governors held on 1.4.2010

The Board noted the action taken on the Proceedings of the last meeting of the Board of Governors held on 1.4.2010 keeping in view the comments of the Ministry.

2.0 Items for ratification

2.1 Action taken by the Chairman, Board of Governors

- ❖ As permanent faculty recruitment generally takes place once/twice a year, visiting faculty recruitment helps in hiring qualified and good candidates whenever they are available. Visiting Faculty position is not against the sanctioned strength and is temporary. Hence the Board ratified the action taken by Chairman in appointing Dr. Shak Noor Mahammad as Visiting Assistant Professor in the discipline of Computer Science and Engineering for a period of two years on a consolidated honorarium of Rs.40,000/- p.m. without accommodation.

2.2 Action taken by the Director

- ❖ Nominating Sri K. Mathivanan, Consultant Auditor, IIITD&M as Secretary of the Finance Committee for a period of one year or till the appointment of regular Deputy Registrar (Accounts) whichever is earlier.
- ❖ Sanctioning enhanced rate of Dearness Allowance from 27% to 35% to the IIITD&M staff members with effect from 1.1.2010.

3.0 Items for approval

3.1 Minutes of the 9th Academic Advisory Committee meeting held on 14.5.2010

Resolution No.14/2010 The Board noted the MHRD's comment in respect of Institute Financial Assistance to UG/PG/Ph.D. Scholars for presenting research papers in the International/National Conferences/ Workshops and decided to follow the norms of IITs.

The Board **RESOLVED** to approve the minutes of the Academic Advisory Committee meeting held on 14.5.2010 (**Annexure 'A'**) and approved granting Institute Finance Assistance to UG/PG/Ph.D. scholars according to the norms of IITs (**Annexure 'B'**).

3.2 Minutes of the 6th Finance Committee meeting held on 11.6.2010

Resolution No.15/2010 The Board noted the MHRD's comment on approval of Staff Car for the use of Director and the recommendations of Finance Committee to send the proposals with recommendation of the BoG for purchase of Staff Car as per DGS&D rates for obtaining the approval of Ministry of Finance.

The Board **RESOLVED** to approve the minutes of the Finance Committee meeting held on 11.6.2010 (**Annexure 'C'**).

3.3 Approval of qualification/ experience for the post of Registrar and modification of qualification/ experience for the post of Deputy Registrar (Admn.) and Deputy Registrar (Accounts)

Resolution No.16/2010 The MHRD vide their letter No.1-32/2006-U.II/U.I(ii) dated 31.12.2008 prescribed qualification/ experience norms for the post of Registrar, Deputy Registrar and Assistant Registrar to the University Grants Commission, New Delhi. In the MHRD letter No.23-1/ 2008-TS.II dt.18.8.2009, it is instructed that UGC pay scales will apply to Registrar, Deputy Registrar and Assistant Registrars of IITs, IISERs, NITs, IISc and Deemed to be Universities subject to they possessing the qualifications and experience as prescribed by UGC from time to time. Since the IIITD&M has been directed to follow the educational qualifications and experience norms of IITs, the Board decided that the qualification/ experience norms for the above posts as prescribed vide Ministry's letter dated 31.12.2008 may be applicable to IIITD&M (**Annexure 'D'**).

The Board noted the qualifications/ experience norms approved already for the post of Deputy Registrar in the 8th meeting dated 22.7.2009 and the proposed modification reducing the years of experience to 5 years for the post of Deputy Registrar which is in accordance with the above MHRD letter dated 31.12.2008. Since the Ministry has sanctioned the post of Deputy Registrar (Accounts) only, the experience norms have been provided in detail in the relevant accounts area as the post is a higher level position in the Finance and Accounts, but without any deviation in the number of years of experience prescribed in the MHRD order.

The Board after detailed deliberations **RESOLVED** to approve the qualification/ experience norms for the post of Registrar and modification made for the post of Deputy Registrar (Accounts) [**Annexure 'E'**] as per the above MHRD letter dated 31.12.2008. The Board also recommended to modify the experience norms accordingly for the post of Deputy Registrar (Admn.) in accordance with the above guidelines.

3.4 Approval of inclusion of new members in the Academic Advisory Committee

Resolution No.17/2010 A new Master's Level Design Program (M Des) in Mechanical Systems and Electronic Systems is being introduced from August 2010 onwards. This

programme is aimed to specialize Mechanical and Electrical/ Electronics Engineers with design skills required for the design and development of mechanical and electronic products. In view of this, it was suggested to Board to include Prof. Pradeep Y. Yammiyavar, Design Department, IIT Guwahati, in the AAC to obtain valuable inputs from him. It was also suggested to include the following Assistant Professors of IIITD&M Dr. M. Sreekumar and Dr. Binsu J. Kailath in the AAC.

After detailed deliberations, the Board **RESOLVED** to approve inclusion of new members in the Academic Advisory Committee.

3.5 Declaration of probation of new faculty members

Resolution No.18/2010 The Board went through the Employee Assessment Reports of the two Assistant Professors Dr. Tapas Sil and Dr. K. Selvajothy who have completed one year of probation.

The Board **RESOLVED** to approve declaration of probation period of the above faculty members. The Board also suggested to take up the confirmation of the above staff members separately since the ratification of appointment of Assistant Professors at this Institute is pending with the Government.

3.6 Approval for nomination of Mr. A. Manickavasagam, Consultant Engineer (Civil) as Officer in-charge of Estate of the Institute to serve on the Building and Works Committee as Secretary

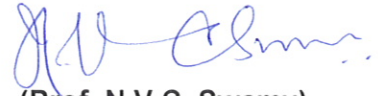
Resolution No.19/2010 The Board was informed that the Institute has not nominated the Officer in-charge of Estate of the Institute to serve as Secretary of the Building and Works Committee and Prof. R. Gnanamoorthy has been serving as Secretary till now. Consequent on appointment of Prof. R. Gnanamoorthy as Director, it was

suggested to the Board for nominating Mr. A. Manickavasagam, Consultant Engineer (Civil) (Retired CPWD Superintending Engineer) to serve as Secretary for the Building Works Committee until further orders.

The Board **RESOLVED** to approve the nomination of Mr. A. Manickavasagam, Consultant Engineer (Civil) to serve as Secretary on the Building and Works Committee.



(Prof R Gnanamoorthy)
Director



(Prof N V C Swamy)
Chairman, Board of Governors