



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
DESIGN AND MANUFACTURING (IIITDM), KANCHEEPURAM,  
CHENNAI-600127**

**Minutes of the 28<sup>th</sup> Meeting of the Building and Works Committee held at 15:00 hrs. on  
Tuesday, 5<sup>th</sup> September, 2023.**

**Members Present**

Prof. M V Kartikeyan	Chairman
Prof. S. Narayanan	Member
Prof. Alagusundaramoorthy	Member
Prof. Naveen Kumar	Member
Shri. A Chidambaram	Secretary, BOG
Shri. R. Gunasekaran	Member & Secretary
Shri. K Sundaresan	Invitee

Shri. K Sundaresan, Rtd. Superintending Engineer(Civil), CPWD attended the meeting as invitee. Leave of absence was granted to Superintending engineer (TANGEDCO, Chengalpattu).

At the outset, the BWC was informed about the appointment of Prof. MV Kartikeyan as Director, IIITDM Kancheepuram in accordance with the Ministry of Education order dated 28.09.2022. Prof. MV Kartikeyan has taken over the charge of the Director IIITDM Kancheepuram on 12.10.2022. Consequently, as per the provisions laid down in the IIIT Act, Prof.MV Kartikeyan has become the Chairman of BWC IIITDM Kancheepuram.

BWC was also informed about the nomination of Prof. Naveen Kumar as Dean (Planning) w.e.f 01.07.2022 and has become the member of the BWC.

The BWC took note of the appointment of Prof.MV Kartikeyan as Director IIITDM Kancheepuram and Chaiman of the BWC and nomination of Prof.NaveenKumar as BWC member.

The BWC further placed on record the contribution made by the Prof.DVLN Somayajulu, the earlier Director, IIITDM Kancheepuram and Chairman, BWC.

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<b>Item No.1</b>	<b>Confirmation of the Proceedings of the 27<sup>th</sup> Meeting of the BWC</b>							
<b>Resolution No. BWC-28(2023)-01</b>	<p>The Proceeding of the 27<sup>th</sup> meeting of the BWC was circulated to all members and a copy of the same was placed as <b>Annexure A</b>.</p> <p>No comments were received from the members.</p> <p><b>The BWC resolved to confirm the Minutes of the 27<sup>th</sup> meeting held on 13.04.2022.</b></p>							
<b>Item No.2</b>	<b>Action Taken Report on the Decision of Previous BWC Meeting</b>							
<b>Resolution No. BWC-28(2023)-02</b>	<p>The action taken report of the Institute on the decision of the BWC was placed for information of the members:</p>							
	<table border="1"> <thead> <tr> <th data-bbox="375 680 587 741">Res. No</th> <th data-bbox="587 680 981 741">Item</th> <th data-bbox="981 680 1401 741">Action Taken</th> </tr> </thead> <tbody> <tr> <td data-bbox="375 741 587 1908">BWC-27(2022)-03</td> <td data-bbox="587 741 981 1908"> <p><b>Request from CPWD for Deposit Amount of Rs.1.75 Crore towards Outstanding Dues:</b></p> <p>The BWC noted the status including additional works awarded by the Institute. As these works are essential for successful occupation of the building, the BWC after deliberation, recommended the proposal to FC/BoG for payment of deposit amount of Rs.1.75 crore to CPWD towards pending liability.</p> </td> <td data-bbox="981 741 1401 1908"> <p>The recommendation of the BWC was placed before the FC in its 34<sup>th</sup> meeting held on 09.06.2022 and the FC recommended for payment of Rs.1.75 crore to CPWD for settling their pending liability to contractors as full and final settlement and the amount shall be payable from IRG of the Institute.</p> <p>The proposal was subsequently placed in the 55<sup>th</sup> meeting of the BoG held on 03.08.2022 and the Board approved the payment of Rs.1.75 Crores to CPWD from IRG of the Institute with the stipulation that no more claim will be entertained from CPWD and an undertaking may be obtained from CPWD in this regard.</p> <p>In line with the approval, the CPWD vide its letter dated 01.09.2022 submitted that there is no additional liability and accordingly payment of Rs.1.75 crore was made to CPWD as final settlement of payment of liabilities.</p> </td> </tr> </tbody> </table>		Res. No	Item	Action Taken	BWC-27(2022)-03	<p><b>Request from CPWD for Deposit Amount of Rs.1.75 Crore towards Outstanding Dues:</b></p> <p>The BWC noted the status including additional works awarded by the Institute. As these works are essential for successful occupation of the building, the BWC after deliberation, recommended the proposal to FC/BoG for payment of deposit amount of Rs.1.75 crore to CPWD towards pending liability.</p>	<p>The recommendation of the BWC was placed before the FC in its 34<sup>th</sup> meeting held on 09.06.2022 and the FC recommended for payment of Rs.1.75 crore to CPWD for settling their pending liability to contractors as full and final settlement and the amount shall be payable from IRG of the Institute.</p> <p>The proposal was subsequently placed in the 55<sup>th</sup> meeting of the BoG held on 03.08.2022 and the Board approved the payment of Rs.1.75 Crores to CPWD from IRG of the Institute with the stipulation that no more claim will be entertained from CPWD and an undertaking may be obtained from CPWD in this regard.</p> <p>In line with the approval, the CPWD vide its letter dated 01.09.2022 submitted that there is no additional liability and accordingly payment of Rs.1.75 crore was made to CPWD as final settlement of payment of liabilities.</p>
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<p>BWC-27(2022)-04</p>	<p><b>Approval for Payment of Rs.1.73 lakhs to TWAD Board:</b></p> <p>The BWC, after deliberation, recommended the proposal for consideration for release of Rs.1.73 lakhs to TWAD Board towards preparation of DPR for water supply scheme.</p>	<p>An amount of Rs.1.73 lakhs was released to TWAD Board.</p>
<p>BWC-27(2022)-05</p>	<p><b>Fixation of Water Charges in Faculty Quarters:</b></p> <p>The BWC recommended for collecting ₹400 in case of 3 BHK and ₹300 for 2BHK as water charges from the occupants.</p>	<p>The matter was deliberated in the 35<sup>th</sup> meeting of the Finance Committee and the committee was of the opinion that the rate recommended by Building and Works Committee is on a higher side. In this regard, the Finance Committee referred back the matter to BWC for consideration and re-fixing the water charges taking into account the actual expenses incurred by the institute.</p> <p>In line with the decision of the FC, a revised agenda is placed for consideration of the BWC.</p>
<p><b>The BWC took note of action taken by the Institute.</b></p>		
<p><b>Item No.3</b></p>	<p><b>Administrative approval and expenditure sanction for Faculty Cabin Work</b></p>	
<p><b>Resolution No.BWC-28(2023)-03</b></p>	<p>The BWC was informed about the proposal to create an additional 28 numbers of Faculty cabin at Laboratory block to meet the current as well as the future requirements.</p> <p>The institute, at present, is having 78 faculty cabin against the incumbent strength of 68 and adjunct faculty strength of 11. In addition, the institute recently conducted a recruitment and new faculty members are expected to join in the month of November-December 2023.</p> <p>The BWC was further informed about the sanctioned faculty strength of 113 and the proposal to recruit another 25-30 faculty members in the near future. Accordingly, the BWC was intimated about the requirement of additional cabins to accommodate the new faculty.</p> <p>The proposal of the institute to create 28 cabin in rooms (L515 &amp; L517) in the laboratory south complex and preliminary estimates submitted by the CPWD amounting to Rs. 1,65,20,800/- for creating 28 cabins in two rooms (515 &amp; 517) was intimated to BWC. The estimates are based on the CPWD schedule of rates DSR 2021 duly enhanced by the latest cost index applicable. The work involved "Powder coated aluminum modular</p>	

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	<p>partition for partition work. 12mm thick toughened glass door shutter for cabin entry. Cupboards made out of Cement based particle board, GI metal false ceiling for circulation area of hall except cabin room including all internal electrical installation, VRV/VRF air conditioners”.</p> <p>A copy of the detailed estimate submitted by the CPWD was placed for consideration of the BWC as <b>Annexure B</b> and the proposal of the institute to meet the expenditure out of internal sources was intimated to BWC.</p>
	<p><b>BWC discussed the proposal in detail.</b></p> <p><b>The BWC advised the Institute to seek information from CPWD regarding treatment of water proofing mixture in the concrete slabs at the time of construction. In the absence of the same, it was advised to carry out water proofing painting on the ceiling area to avoid moisture buildup and corrosion of RCC slab on account of AC units.</b></p> <p><b>The BWC further resolved to accord Administrative Approval and Expenditure Sanction for 1,65,20,800/- to CPWD for creating 28 faculty cabins.</b></p>
<b>Item No.4</b>	<b>Approval for Fixation of Water Charges in Faculty Quarters</b>
<b>Resolution No.BWC-28(2023)-04</b>	<p>The BWC was informed about the earlier proposal of fixation of water charges in Faculty Quarters in its 27<sup>th</sup> meeting. The BWC, after deliberation, recommended for collecting ₹400 for 3BHK and ₹300 for 2BHK as water charges for the quarters.</p> <p>It was further informed that the proposal was subsequently placed in the 35th meeting of the FC held on 10.11.2022 and the FC was of the opinion that the rate recommended by Building and Works Committee is on a higher side. Accordingly, the Finance Committee referred back the matter to BWC for re-consideration and re-fixing the water charges taking into account the actual expenses incurred by the institute.</p> <p>The BWC was further informed about the utilization of over 5 lakhs water on daily basis from nearby quarry and if the charges are calculated on actual basis, it will be higher than the already approved limit.</p> <p>It was further brought to the notice of the BWC that the Government is collecting water charges at a concessional rate and the charge of ₹ 84 per month collected by the Chennai Metro (<b>Annexure C</b>) was informed to BWC. Accordingly, the BWC was requested to consider to charge ₹100 for 2 BHK and 150 for 3BHK.</p> <p><b>BWC after deliberation resolved to recommend to collect ₹100 for 2 BHK and ₹150 for 3 BHK as water charges in Faculty Quarters.</b></p>
<b>Item No.4.1</b>	<b>Table Items: Minor works Proposed by the Institute</b>
	<p>In order to preserve and maintain the existing buildings in good operation and habitable condition, the BWC was intimated about the details of works proposed by the Institute during the financial year 2023-24.</p>

Sl. No	Item discussed	BWC Recommendation
1	<ul style="list-style-type: none"> <li>• Painting and repair work of Boys Hostels-(Year of handing over 2014)</li> <li>• Painting and repair work of Dining block -(Year of handing over 2014)</li> <li>• Painting and repair work of Admin/Academic Building-(Year of handing over 2013)</li> </ul>	<p><b>BWC after due deliberation recommended to obtain preliminary estimates from CPWD and place them before the BWC in its next meeting for consideration.</b></p>
2	<p>Wire-cut brick plastering and painting in the academic/admin/dining/hostels buildings.</p>	<p><b>BWC, after due inspection of the site, recommended to plaster and paint the external surfaces to arrest the ingress of rain water through the wire cut brick walls.</b></p>
3	<p>PEMS building renovation (Year of handing over 2011)</p>	<p><b>BWC, after inspecting the PEMS academic building structure, opined that the roof truss/profile sections are appeared to be good in condition and recommended for carrying out the repair works through CPWD.</b></p>
4	<p>Briefed about installation of 20m high flag mast for hoisting national flag in the campus.</p>	<p><b>BWC appreciated the work of installation of high mast pole for hoisting national flag in the campus.</b></p>
5	<p>Approval for adoption of TNEB tariff rates for Quarters occupants &amp; Vendor.</p> <p>The Tamil Nadu Electricity Regulatory Commission has revised the electricity consumption unit charges with effect from July 1, 2023.</p> <p>Our Institute BWC and FC approved the electricity consumption category for our quarters' residents and institute vendors' charges under the</p>	<p><b>BWC recommended to revise the electricity tariff to Rs.7.15 from Rs.7.00.</b></p> <p><b>The BWC further advised to enhance the tariff, in future, whenever the rate is revised by the TNERC/TNEB.</b></p>

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		domestic HT-IIA classification which was Rs. 7.00 per unit till date. However, the TNERC has now revised the rates for this category to Rs. 7.15 per unit. <b>(Annexure-E)</b>	
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The meeting ended with a vote of thanks to the chair.



**(R. Gunasekaran)**  
Member & Secretary, BWC



**(Prof. M V Kartikeyan)**  
Chairman, BWC