



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING KANCHEEPURAM
Off Vandalur-Kelambakkam Road, Melakottaiyur
Chennai - 600 127**

**NOTICE INVITING TENDER
(E-PROCUREMENT THROUGH CPPP)**

TENDER NO.: IITDMK/2026-27/ELECT/002; Dt: 13.06.2026

NAME OF WORK:

**ENGAGEMENT OF WATER SUPPLIER FOR SUPPLYING OF DOMESTIC WATER
THROUGH TANKER LORRIES**

Important: All communications are to be addressed to in the name of The Registrar, IITDM Kancheepuram only and not in the name of any officer and mails has to be sent to official email id estate@iiitdm.ac.in

भारतीय सूचना प्रौद्योगिकी अभिकल्पना,
एवं विनिर्माण संस्थान, कांचीपुरम



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, KANCHEEPURAM

(An Institute of National Importance under Ministry of Education, Govt of India)
Melakkottaiyur, Vandalur-Kelambakkam Road,
Chennai – 600 127, Tamil Nadu.

NOTICE INVITING TENDER (E-PROCUREMENT THROUGH CPPP)

Indian Institute of Information Technology Design and Manufacturing (IIITDM) Kancheepuram invites **e-tender under TWO BIDS** with prequalification systems from the vendors who fulfils the eligibility as given below in the campus.

Sl. No.	Particulars	Quantity Required
1	ENGAGEMENT OF WATER SUPPLIER FOR SUPPLYING OF DOMESTIC WATER THROUGH TANKER LORRIES	As per Annexure-3

The tender document can be downloaded from the website <http://iiitdm.ac.in> or [eProcurement System Government of India](#)

The offers, in the prescribed format shall be submitted through online at [eProcurement System Government of India](#) as per the tender document. No tender will be accepted in hard copy, fax, email or any other such means. The intending, bidders must be registered with CPP procurement [eProcurement System Government of India](#)

a) Tender Number /Date	IIITDMK/2026-27/Elect/002; Dt: 13.06.2026
b) Pre-bid meeting / Site visit	17.06.2026; 11:00 Hrs.
c) Bid Submission due date	29.06.2026; 11:00 Hrs.
d) Technical Bid Opening	30.06.2026; 11:00 Hrs.
e) EMD	Rs.5,000/- (submission of EMD through SBI E'Collect) https://www.onlinesbi.sbi/sbicollect/icollecthome.htm (or) Valid MSEs exemption certificate must be attached.
f) Security Deposit / Performance Guarantee	Successful Bidder shall submit the Security Deposit of Rs.50,000/- will be released after '1' month after satisfactory completion of work order period.

TERMS & CONDITIONS GOVERNING THE CONTRACT

1. Eligibility Criteria: In order to be considered for the contract of the works as detailed under 'Technical & Financial Compliance Sheet' in this Tender Document, the tenderer should be:

1.1 "Having Similar 'Supply of domestic water through tanker lorries' preferably awarded by the State Govt. / Central Govt. / Autonomous / Reputed corporate institutions and executed on or after 01/01/2020 and Work Order / Purchase Order copy to be enclosed.

2. Earnest Money Deposit:

2.1 **Bidders shall Deposit EMD through SBI E'Collect** for an amount of **Rs.5,000/-** must be paid online, and it shall be received on or before the last date and time of bid submission. Proof of payment for EMD shall be attached along with the technical bid. Physical mode of payment, i.e., **Banker cheque or Demand drafts, is unacceptable.**

2.2 Steps for submission of EMD through SBI E'Collect.

- Go to link - <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- Please select category as "Educational Institutions"
- Please select "IIITDM – KANCHEEPURAM A/C" from drop down list
- Please select "Earnest Money Deposit (EMD)" from Payment Category drop down list
- Kindly fill all tender details, contact details, EMD amount and make payment.
- After successful payment, the payment proof of EMD shall be attached along with the technical bid.

2.3 In the case of payment failure/ mismatch of particulars leads to cancellation of bid.

2.4 For the successful bidder, the EMD will be retained/ adjusted against the security deposit.

2.5 For the unsuccessful bidders, EMD amount will be refunded within 30 days from the date of issue of work order.

2.6 The bidder shall enclose cancelled cheque/bank details to refund the EMD amount in case of unsuccessful bids.

2.7 EMD shall be forfeited if any tenderer with draw their offer with in the bid validity period.

2.8 **Valid proof of MSE exemption shall be uploaded for to waive off the EMD and the classification of the enterprises should be updated in the last financial year i.e., 2025-26.**

3. Security Deposit & Contract Agreement:

3.1 On receipt of notification of the award, the successful bidder shall be required to send the acceptance of the work order within 07 working days.

3.2 Successful Bidder shall submit the Security Deposit of Rs.50,000/- in the form of a Crossed Demand Draft/ Pay Order/ Banker's cheque/ FDR drawn/ Bank guarantee in favor of "The Registrar, IIITDM Kancheepuram," payable at Chennai within 07 (SEVEN) working days of the receipt of Notification of Award (NOA) / Award of Work order from IIITDM Kancheepuram.

- 3.3 The successful bidder shall be required to execute a detailed Contract Agreement on a ₹200/- Non-Judicial Stamp Paper and commence the work within seven (07) working days from the date of receipt of the Work Order.
- 3.4 In case of failure to commence the work by the Contractor within '07' days after signing of the contract or handover of the site, the Institute shall be at liberty to terminate the Award and forfeit the Security Deposit.

4. Preparation of bids - Two bid system (simultaneous receipt of separate technical and financial bids):

- 4.1 **Technical bid** shall consist of only prequalification document along with supported documents as detailed below:
 - 4.1.1 Complete prequalification papers, Name of the Agency and also commercial terms etc., offered (**Note: Price column in this cover should be kept blank**).
 - 4.1.2 Duly filled and digitally signed Bid submission & self-declaration Proforma (**As per Annexure – 1**), EMD transaction details (SBI collect e-receipt/ MSE certificate, Cancelled cheques/ Bank details & copy of PAN card.
 - 4.1.3 Duly filled and digitally signed copy of Technical Qualification Proforma (**As per Annexure – 2**) along with a copy of the valid work order/ purchase order as per the eligibility criteria referred to in clause no. 1.
 - 4.1.4 The Institute will contact the organization about the satisfactory execution of work if required and this shall be taken into account for the evaluation of technical bid.
- 4.2 **Technical & Financial compliance sheet** indicating item-wise price for the items mentioned in the technical bid, special concession in rates if any applicable for Educational Institutions shall also be offered and indicated clearly.
- 4.3 **Both the covers should be submitted through online CPP portal [eProcurement System Government of India](#) before due date and time.**

5. Technical terms:

- 5.1 The selected contractor will have to carry out the “**ENGAGEMENT OF WATER SUPPLIER FOR SUPPLYING OF DOMESTIC WATER THROUGH TANKER LORRIES**” and shall ensure performance of all activities, which have been listed under the ‘Technical & commercial compliance sheet’ of this tender document. He / She shall be under obligation to carry out all of the works stipulated in the contract.
- 5.2 **The bidder must have a well/ water source within a radius of 15 km in and around the IITDM, Kancheepuram (Melakottaiyur, Chennai – 600127) for ease of delivery and communication.**
- 5.3 The quantity of water indicated in this tender document is tentative and is provided for evaluation purposes only. The actual requirement may vary depending upon the day-to-day operational needs of the Institute. The Institute does not guarantee any minimum or maximum quantity during the contract period. The Institute will intimate its water requirement at least 24 (Twenty-Four) hours in advance, and the contractor shall ensure timely supply of the required quantity as instructed by the Institute.

- 5.4 After receiving the Work Order, the quantity of water shall be delivered daily as per the requirement specified by the Engineering in Charge.
- 5.5 The contractor shall ensure that the water supplied shall be of good quality, comply with the Drinking water standards and shall meet the following requirements:
 - 5.5.1 Shall be free from Odour
 - 5.5.2 Colour visibility shall be less than 5 Hazen units
 - 5.5.3 pH value shall lie between 6.5 to 8.5
 - 5.5.4 Total Hardness shall be less than water shall be less than 200 mg/l
- 5.6 The above parameters will be tested by the Institute periodically as and when required. If any tanker water does not meet the above requirement, the Institute has the liberty to return the said load, and the supplier shall arrange the replacement without any additional cost.
- 5.7 Inspection of tanker lorry: The tanker lorry should have an indoor area that is properly painted and protected, with a galvanized body to ensure corrosion free transport of water.
- 5.8 Work shall be executed and completed as per the technical terms and conditions of this document. In case the Contractor fails to complete the assigned work within specified Period, IITDM Kancheepuram may recover Liquidated Damage and/or terminate the Contract and/or forfeit the Security Deposit. IITDM Kancheepuram on its part would be required to handover the site to the Contractor free from any encumbrance.
- 5.9 The Contractor shall, at his own expense, arrange for the safety provisions as appended to these conditions or as required by the Engineer-in-Charge, in respect of all labor directly or indirectly employed for the performance of the works and shall provide all facilities in connection therewith.
- 5.10 The Contractor shall be responsible for providing constant and adequate supervision of the work to ensure compliance with the provisions of laws relating to safety and for taking all practical steps necessary to prevent accidents.
- 5.11 No compensation shall be payable to the contractor for any damage caused by rains, lightning, wind, or storm during the execution of work. He shall make good all such damages at his own cost, and no claim on this account will be entertained.

6. Commercial terms:

- 6.1 The tender floated for the water requirement is for the period of one year. If required, the Institute has the liberty to extend the period for a further one year at the same rate, terms and conditions.
- 6.2 **To ensure uninterrupted supply, the Institute reserves the right to distribute the work among more than one technically qualified bidder at the L1 rate, subject to acceptance by such bidders.**
- 6.3 The successful bidders must submit a security deposit in the form of a Demand Draft or Bank Guarantee, which will be released after '1' month from the satisfactory completion of the water supply through tanker lorries. In case of any damage to the Institute or failure to perform the job, the cost of repairs or penalties will be deducted from the security deposit.

- 6.4 Item Rates quoted on the ‘Technical & commercial compliance sheet’ by the bidder shall be valid and constant during the entire period of contract and will not be subject to any variation on any account whatsoever.
- 6.5 The quoted rates shall be valid for ‘90’ days from the last date of bid submission and the price shall be quoted in INR.
- 6.6 Unsolicited correspondence is not entertained after the submission of the offer.
- 6.7 Quoting merely the lowest price does not confer any right to any bidder for the award of supply order. The Institute reserves the right to select any bid on the grounds of quality, offer of additional/special features, compatibility, etc.
- 6.8 The Institute also reserves the right to reject any bids with sub-standard products even if they are found to be lowest.
- 6.9 Further, the Institute has a right to cancel the purchase/work order at any point of time without assigning any reasons.
- 6.10 In case of any accidents/ incidents/ legal issues arising on account of this work (i.e. by means of men, material, transport, permits, license etc.) shall be the responsibility of the supplier and the Institute shall be indemnified from any claim.
- 6.11 Penalty for delayed Services / Liquidity Damages**
- 6.11.1 As time is the essence of the contract, the supplier shall adhere strictly to the Institute’s delivery requirements.
- 6.11.2 If the supplier fails to supply the water as required, a suitable penalty will be imposed on the supplier.
- 6.11.3 The Institute reserves the right to increase/ decrease/ cancel the quantity of water requirement in case of delay and other quality issues. All disputes are subject to the jurisdiction of courts in Chennai.
- 6.12 The bidders have to accept all the terms & conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.
- 6.13 The Institute reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.
- 6.14 Payment of bills shall be made against supply of water on monthly basis, acceptance and after verification of the bill by the Institute after deduction of taxes and TDS as per applicable rules. Running account bill/Final bill shall be submitted by the contractor after execution of work and completion certificate shall be furnished by the Institute after completion of work in full. Payment to be made only for the work actually done.
- 6.15 The Contractor shall take at his/her own cost, necessary insurance cover in respect of staff/driver /helper and other personnel to be employed or engaged by him/her in connection with the afore mentioned services personnel by services to be rendered.
- 6.16 Statuary deductions of taxes at source will be carried out from the payment due at the prevalent rates as prescribed by the government.

- 6.17 No accommodation shall be provided within the premises. The contractor shall be solely responsible for arranging suitable accommodation for all staff and personal employed or engaged by him outside the premises.

7. Fraud and Corruption:

- 7.1 IIITDM Kancheepuram requires that bidders, suppliers, contractors, and any other entities engaged in the execution of works observe the highest standards of ethics. In pursuit of this policy,
- 7.2 The terms set forth below are defined as follows:
- 7.3 "Corrupt Practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of a public official in the execution of a work.
- 7.4 "Fraudulent Practice" means a misrepresentation or omission of facts to influence the execution of a work.
- 7.5 "Collusive Practice" means a scheme or arrangement between two or more parties designed to manipulate competition, restrict fair execution, or artificially influence contract terms.
- 7.6 "Coercive Practice" means harming or threatening to harm, directly or indirectly, persons or their property to improperly influence work execution.
- 7.7 IIITDM Kancheepuram will terminate or take appropriate legal action against a contractor if it determines that the contractor, directly or through an agent, has engaged in corrupt, fraudulent, collusive, or coercive practices during the execution of the work.

8. Other conditions:

- 8.1 The institute reserves the right to reject any or all the bids without assigning any reasons thereof. No tenderer shall have any cause of action or claim against IIITDM Kancheepuram for rejection of his/her bid.
- 8.2 The IIITDM, Kancheepuram is having a right to cancel the awarded work at any point of time in case of the contractor's performance is not up to the mark by giving termination letter.
- 8.3 The tender document is not transferable and Conditional Tenders / Non-compliance of any of the conditions set in tender document shall render the bid liable for rejection.
- 8.4 IIITDM Kancheepuram reserves the right to seek any clarification from the bidders or waive any minor deviation in the provisions governing the contract at its sole discretion.
- 8.5 The IIITDMK reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

9. Tender Envelope Should Contain:

9.1 Technical Bid:

- 9.1.1 Bid Submission & Self-declaration Proforma (As per Annexure – 1)
- 9.1.2 Technical Qualification Proforma (As per Annexure – 2)
- 9.1.3 Copy of EMD payment details / Valid MSE Certificate
- 9.1.4 Cancelled cheque/ Bank Details (To refund the EMD if required)

9.1.5 Copy of PAN certificate.

9.1.6 Copy of similar works experience proof, i.e., a copy of a valid work/ purchase order, must be attached as per the aforementioned.

9.2 Financial Bid

9.2.1 Technical & Commercial Compliance Sheet (As per the Annexure - 3)

10. Further, refer & comply with the in detail “TENDER GENERAL TERMS AND CONDITIONS” available at IIITDM > FORMS > ENGINEERING SECTION > TENDER GENERAL TERMS AND CONDITIONS” enclosed in the mentioned web link. These conditions are part and parcel of the contract agreement.

https://old.iiitdm.ac.in/img/intranet_forms/ENGINEERING_SECTION/ENGINEERING_SECTION_Tender_General_terms_and_conditions.pdf

**Sd/-
REGISTRAR
IIITDM KANCHEEPURAM**

BID SUBMISSION & SELF DECLARATION PROFORMA

Name of the Work/AMC: ENGAGEMENT OF WATER SUPPLIER FOR SUPPLYING OF DOMESTIC WATER THROUGH TANKER LORRIES.

Tender No.: IIITDMK/2026-27/ELECT/002; **Dt:** 13.06.2026.

The Registrar,
IIITDM, Kancheepuram,
Chennai – 600 127.

Dear Sir,

- 1.1 I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/Autonomous Body etc., at anywhere in the country.
- 1.2 I/We hereby offer to quote for work as defined in ‘Technical & Commercial Compliance Sheet’ and the relevant Annexures at the quoted price given in the ‘Technical & Commercial Compliance Sheet’ Proforma as per Annexure-3 and agree to hold this offer open till ‘03’ months from the due date.
- 1.3 I/We have read, understood and comply with all Terms and Conditions stipulated in the Tender document necessary for submission of this bid.
- 1.4 It is further stated that I/We have fully read and understood the ‘Technical & Commercial Compliance Sheet’ and Terms and Conditions in the Tender Document governing this contract and shall abide by them in toto, if awarded the Contract.
- 1.5 The EMD amount will be returned to the unsuccessful bidder, as mentioned in the tender document.
- 1.6 **I/We do hereby agree that if our Firm has not provided a valid MSE Certificate (the classification of the enterprises should be updated in the last financial year, i.e., 2025-26) and a copy of valid work order/purchase order as per the eligibility criteria, it will not be considered for the further evaluation process.**

Date:

Signature

Yours faithfully,
Digital

Note: This form duly typed on the letterhead of the bidder and duly signed should be uploaded forming Annexure-1 of this Bid document.

TECHNICAL QUALIFICATION PROFORMA

Name of the Work/AMC:	ENGAGEMENT OF WATER SUPPLIER FOR SUPPLYING OF DOMESTIC WATER THROUGH TANKER LORRIES.
Tender No.:	IIITDMK/2026-27/ELECT/002; Dt: 13.06.2026.
Name of the bidder (Firm):	
Contact details of the bidder: Registered corporate/ works office address:	
Mobile:	
Email Id:	
PAN No.: (Please enclose the copy of PAN)	
EMD Payment details/ MSE Certificate (Enclose copy): (Please enclose valid proof)	
Bank details/ Cancelled cheque for EMD refund: (Please enclose valid proof)	
Bid Submission & Self declaration Proforma: (Please enclose the annexure-1)	
Experience: Having Similar 'Supply of domestic water through tanker lorries' preferably awarded by the State Govt. / Central Govt. / Autonomous / Reputed corporate institutions and executed on or after 01/01/2020. (Please enclose valid Work Order / Purchase Order copy)	

Declaration:

I/We hereby declare and affirm that I/We have read and understood the terms and conditions of the contract as stipulated in NIT.

Digital Signature

Technical & Commercial Compliance Sheet (To be filled and submitted)

Name of the Agency			
Office Address:			
Name and Mobile No. of contact person:			
Email ID:			
PAN NO.:			
Sl. No.	Name of the Item	Unit	Rate in Rs. (Inclusive of All taxes)
1.	<p>1. Supply of potable drinking water through lorry tankers of capacity 12 kilo liter and above to IITDM Kancheepuram campus. The rate includes supplying and unloading in the sumps at the main pump house and other locations inside IITDM Kancheepuram. The taste, quality, colour, TDS, pH value and other parameters of water of each and every tanker will be checked by the IITDM Kancheepuram Staff.</p> <p>2. Payment will be made as per the water meter reading.</p>	Per Kilo Liter (per 1000 Liter)	

Note:

1. The Institute's approximate per day requirement is 2.4 Lakh Liters and it may increase or decrease based on the requirement.
2. The quoted rate is inclusive of all taxes.
3. **Rate quoted will be taken into consideration for arriving at L-1.**

Declaration:

1. I/We hereby declare and affirm that I/We have read and understood the terms and conditions of the contract as stipulated in NIT.

Date:

Digital Signature