

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING (IIITDM) KANCHEEPURAM

(An Institute of National Importance under an Act of Parliament, Ministry of Education, Govt. of India)
Melakottaiyur, Off Vandalur–Kelambakkam Road, Chennai – 600 127, Tamil Nadu | Mail: www.Purchase@iiitdm.ac.in

NOTICE INVITING TENDER (NIT)

For Supply of Paint and Accessories at IIITDM Kancheepuram Campus

(Single Bid System — Box Tender)

Tender Reference No.	IIITDM/2025-26/S&P/PAINT/B1 dated 11/08/2026
Mode of Tender	Single Bid System (Box Tender — Single Sealed Cover containing EMD, eligibility/technical documents and price schedule together)
Earnest Money Deposit (EMD)	₹ 20,000/- (Rupees Twenty Thousand Only) in the form of DD/Bank Guarantee in favour of “The Registrar, IIITDM Kancheepuram”, payable at Chennai.
Date of Publication	11/08/2026
Last Date & Time for Submission	21/08/2026 up to 3:00 PM
Date & Time of Tender Opening	21/08/2026 up to 4:00 PM
Place of Opening	D1, Admin Building, IIITDM Kancheepuram
Validity of Tender	90 days from the date of opening of tender

The Registrar, IIITDM Kancheepuram, on behalf of the Institute, invites sealed tenders under the Single Bid System (Box Tender) for the supply of paint and allied accessories as detailed in Annexure-II. Under this system, all eligibility, technical, and price documents are to be submitted together in a single sealed cover, to be dropped in the Tender Box. The tender shall be governed by the General Financial Rules (GFR), 2017 (as amended), and the Manual for Procurement of Goods, 2022 issued by the Department of Expenditure, Ministry of Finance, Government of India.

1. Eligibility Criteria for Bidders

The bidder should be a manufacturer or authorised dealer, or established supplier of paints and painting accessories, registered under GST, Income Tax (PAN), and MSME/Udyam (if applicable).

2. Scope of Work

The successful bidder shall supply paints and accessories strictly as per the specifications, quantities, and brand standards indicated in Annexure-II, delivered to the Central Stores/site of application within the Institute campus at Melakkotaiyur, Chennai, at the risk and cost of the supplier, including loading, unloading, transportation, and safe storage until handover.

3. Instructions to Bidders

3.1 Submission of Bid — Single Bid System (Box Tender)

- This tender shall be governed by the Single Bid System (‘Box Tender’). The bidder shall submit ONE single sealed cover containing ALL documents together — namely the EMD instrument, eligibility documents (Annexure-I) AND the priced Financial Bid/BOQ (Annexure-II) — with no separate technical and price covers.
- As this is a single-cover tender, eligibility and price are examined together at the time of opening/evaluation; bidders are advised to ensure completeness of all supporting documents along with the priced bid itself, as no opportunity for cover-wise resubmission will be provided.
- Bids received after the due date and time shall not be considered under any circumstances.
- The single sealed cover shall be opened in one sitting, in the presence of bidders/authorised representatives who wish to be present, at the date, time and place specified above.

3.2 Earnest Money Deposit (EMD) and Performance Security

- EMD as specified above must be enclosed within the single sealed cover along with the rest of the bid documents, as per GFR Rule 170. EMD is exempted for MSEs registered with Udyam/NSIC and for Startups recognised by

DPIIT, on production of valid registration certificates, subject to the material meeting the required quality/specifications.

- EMD of unsuccessful bidders shall be refunded within 30 days of finalisation of the tender.
- EMD shall be forfeited if the bidder withdraws or modifies the bid during the validity period, or fails to accept the Purchase Order/execute the agreement after acceptance.

4. Delivery, Inspection and Quality Control

- Delivery period: within 10 (Ten) days from the date of issue of the Purchase Order, unless otherwise specified for phased/on-call supply.
- All materials supplied shall conform to relevant BIS/ISI specifications (e.g., IS 2932/IS 133 for paints, as applicable) and shall be of the brand/make quoted and accepted; no substitution is permitted without prior written approval of the Purchase Committee.
- Each consignment shall be accompanied by a manufacturer's test certificate/warranty card and shall bear the date of manufacture; material with more than 25% of shelf life already elapsed at the time of delivery shall not be accepted.
- Goods shall be inspected by the Stores Section on receipt; rejected material must be replaced by the supplier at its own cost within 7 days of intimation, failing which the Institute may procure from alternate sources at the defaulting supplier's risk and cost.

5. Payment Terms

- 100% payment shall be released within 30 days of receipt of material in good condition, submission of pre-receipted invoice, and acceptance/inspection certificate, subject to GST compliance and TDS deduction as applicable under the Income Tax Act and GST Act.

6. Penalty for Delay / Liquidated Damages

In case of delay in delivery beyond the stipulated period attributable to the supplier, Liquidated Damages (LD) at the rate of 0.5% of the value of undelivered goods per week of delay, subject to a maximum of 10% of the contract value, shall be recovered, in accordance with GFR Rule 178. Beyond 10% delay/LD ceiling, the Institute reserves the right to cancel the order and forfeit the Performance Security/EMD, besides taking action for risk-purchase.

7. General Terms and Conditions

1. The tender is governed by the General Financial Rules (GFR), 2017, the Manual for Procurement of Goods, 2022, and CVC guidelines on transparency in public procurement, as amended from time to time.
2. Rates quoted shall be F.O.R. destination (IIITDM Kancheepuram campus), inclusive of packing, forwarding, transportation, insurance, and unloading, with GST shown separately as per applicable HSN codes.
3. Rates shall remain firm and fixed for the entire contract period/duration of the Rate Contract (as applicable) and shall not be subject to escalation on any account.
4. The Institute is registered under GST and may be eligible for concessional rates/exemptions as applicable to Educational/Research Institutions; bidders shall quote accordingly wherever applicable.
5. Bidders shall submit an undertaking of 'No Conflict of Interest' and compliance with the Institute's Code of Integrity, as prescribed under the GFR framework.
6. Any dispute arising out of this tender/contract shall be subject to the jurisdiction of Courts at Chennai only, and shall be resolved through arbitration as per the Arbitration and Conciliation Act, 1996, if not resolved amicably.
7. The Institute reserves the right to increase or decrease the quantity of any item by up to 25% at the same accepted rates and terms, at the time of placing/executing the order.
8. Canvassing in any form, directly or indirectly, shall lead to disqualification of the bidder.
9. The Competent Authority, IIITDM Kancheepuram reserves the right to accept or reject any or all tenders, in part or in full, without assigning any reason whatsoever.

Registrar
IIITDM Kancheepuram

Annexure-I: Eligibility Documents

(To be printed in the letter head of the bidder)

Details of the Bidder

SI.No.	PARTICULAR	
1.	Name of Firm	
2.	Type of dealer (Manufacturer/Supplier/ Dealer/Distributor)	
3.	Registered Address & Communication Address with Email ID	
4.	Copy of GST Registration Certificate	
5.	Copy of PAN Card of the firm/company	
6.	Copy of Udyam/MSME Registration Certificate (if applicable, for exemption from EMD/turnover criteria)	
7.	Copies of purchase orders and completion/performance certificates for similar supplies	
8.	EMD instrument (DD/BG) or valid exemption certificate	
9.	Manufacturer's authorisation certificate (if bidder is an authorised dealer)	
10.	Any Other Information	

- Note:** Bidders must attach all the above documents as per Annexure-I. As this is a single-cover tender, eligibility and price are examined together at the time of opening/evaluation; bidders are advised to ensure completeness of all supporting documents along with the priced bid itself, as no opportunity for cover-wise resubmission will be provided.

To be signed by the authorized signatory, with seal.

Annexure-II: Financial Bid / Price Schedule (BOQ)

(To be printed on the letterhead of the bidder)

S.No.	Item	Unit	QTY	Rate incl. GST
1	Birla Opus Alldry Wall Roof 10 White (20L), 10 years or higher	Litre	50	
2	Birla Opus Calista Neo Star White (20L), 7 years or higher	Litre	100	
3	AP True Care Wall Putty White 40KG	Kg	10	
4	Hand Gloves	No.	30	
5	Vicky Roller	No.	20	
6	Vicky Paint Brush 4"	No.	20	
7	Asian Paint Apcolite Enamel Paint Black (4Ltr), 2 years or higher	Litre	50	
8	Turpentine Oil (5Ltr)	Litre	50	
9	Vicky Paint Roller 2"	No.	20	
10	Waste cloths (1kg)	Set	10	
Total Amount (₹)				
Grand Total (in figures & words):.....				

Note: Bidders must quote rates for all listed items. Rates shall be F.O.R. destination, inclusive of all taxes, duties, packing, forwarding, and delivery charges to the IIITDM Kancheepuram campus.

"The combined grand total of all items quoted shall form the basis for determining the L-1 (Lowest) bidder."

To be signed by the authorized signatory, with seal.
