



**IIITDM**  
KANCHEEPURAM

## TENDER NOTICE FOR PROCUREMENT

Tender Enquiry No: **IIITDMK/25-26/SP/FLLIC/022 Dt.18/02/26**



**दनदवि प्रपत्र /Tender Enquiry  
(E-Procurement Mode)**

**For**

**Supply, Installation, Commissioning and  
Maintenance of Internet Fiber Leased Line**

## **Notice Inviting E-Tender (E-Procurement Mode)**

**Date: 18.02.2026**

IIITDM Kancheepuram invites online bids (e-tender) in two bids systems, from OEM/Authorized distributors/Authorized dealer for the following item.

<b>Item</b>	:	<b>Supply, Installation, Commissioning and Maintenance of Internet Fiber Leased Line</b> <b>(Specification/Quantity details enclosed as Annexure-1)</b>
<b>Tender Enquiry No</b>	:	<b>IIITDMK/25-26/SP/FLIC/022 Dt.18/02/26</b>
<b>EMD</b>	:	<b>All participating vendors have to submit a EMD of Rs.36,000/-</b>

### **CRITICAL DATE SHEET**

<b>STAGE</b>	<b>DATE &amp; TIME</b>
<b>Pre-Bid meeting</b>	<b>27<sup>th</sup> February 2026 – 11:00 HRS at IIITDM Kancheepuram / Hybrid Mode</b> Meeting ID – <a href="https://meet.google.com/ard-cquz-cpf">https://meet.google.com/ard-cquz-cpf</a>
Bid Submission End Date & Time	18 <sup>th</sup> March 2026 - 15:00 HRS
Bid Opening Date & Time	19 <sup>th</sup> March 2026 - 15:30 HRS

**Important:**

All communications are to be addressed to in the name of The Registrar, IIITD&M Kancheepuram only and not in the name of any officer and mails has to be sent to official purchase email id [purchase@iiitdm.ac.in](mailto:purchase@iiitdm.ac.in)

## **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bid electronically on the CPP Portal, using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the CPP Portal, prepare their bids in accordance with the requirements and submit their bids online on the CPP Portal.

**For more information, bidders may visit the Portal (<https://eprocure.gov.in/eprocure/app>)**

### **1. REGISTRATION PROCESS ON ONLINE PORTAL**

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify /nCode /eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **2. BID PREPARATION**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” are available to them to upload such documents. These documents may be directly submitted from the “My Space are while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note: This information is provided for understanding the bid submission process in the CPP Portal and may be noted that the Institute is not responsible for any delay / problem for uploading of document in the CPP Portal.**

**Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.**

## GENERAL TERMS AND CONDITIONS

1. The Bidders are requested to give detailed tender in two bid format.
 

<b>Bid-I</b>	:	<b>Technical Bid</b>
<b>Bid-II</b>	:	<b>Commercial Bid</b>
2. The tender document can be downloaded from the CPPP Portal <https://eprocure.gov.in/eprocure/app> OR Institute website- <https://www.iiitdm.ac.in/tender>
3. The duly filled tenders should be submitted on or before due date **15.00 HRS, 18<sup>th</sup> March 2026**. Extension of due date will not be entertained.
4. **A pre-bid meeting is organized on 27.02.2026 at IIITDM Kancheepuram / Hybrid mode** to clarify any doubts about the tender. The Interested bidders may participate at their own cost and the minutes of the meeting will be uploaded in the website. These shall be binding on all bidders and will form part of the bid documents. The link for the meeting through online mode is <https://meet.google.com/ard-cquz-cpf>.
5. **Tenders submitted without following the two bid offer system will summarily be rejected. IIITDM Kancheepuram shall not be responsible for any delay in online submission.**
6. **Bid -1: Technical Bid**  
 The online Technical bids should be uploaded containing the scanned copy of the following documents in (.pdf file)

1.	The technical bid compliance sheet (Part A and Part B) & Eligibility Criteria	(Annexure-1)
2.	All participating vendors have to submit a EMD of Rs. 36,000/- and the scanned copy of EMD payment proof along with the Bid must be uploaded.	(Annexure-2)
3.	Bid Security Declaration form	(Annexure-3)
4.	Manufacturer's Authorization & Warranty Support Declaration	(Annexure-4)
5.	<b>Experience Certificate:</b> Should have Supplied Three similar setup to reputed organizations/ research institutions/ Universities etc. in India on or after 1/1/2020 <b>(PO copies without any alteration/modification and copies of installation report to be enclosed)</b> (Past Experience details to give it in <b>Annexure -5</b> )	(Annexure-5)
6.	Declaration Regarding Clean Track/No Legal Action	(Annexure-6)
7.	Acceptance of Tender Terms	(Annexure-7)
8.	No Relation Certificate	(Annexure-8)

Bids should have a validity of **120 days**. The technical offer should not contain any information on price.

**Important:**

The Technical bid consisting of all annexures and other documents should be serially numbered and to be uploaded as a single pdf file and the page number details has to be furnished in the compliance sheet. The total number of pages uploaded to be mentioned in the relevant column.

**Earnest Money Deposit (EMD):**

- Bidders shall Deposit EMD in the following bank. The amount must be through online mode and it shall be received on or before the last date and time of bid submission and the payment proof of EMD shall be attached along with the technical bid. No other mode of payment is accepted.

**Steps for submission of EMD through SBI E-Collect:**

- Go to link - <https://www.onlinesbi.sbi/sbicollect/collecthome.htm>
- Please select category as “Educational Institutions”
- Please select “IIITDM – KANCHEEPURAM A/C” from drop down list
- Please select “Earnest Money Deposit (EMD)” from Payment Category drop down list
- Kindly fill all tender details, contact details, EMD amount and make payment.
- After successful payment, the payment proof of EMD shall be attached along with the technical bid.
- In the case of payment failure/ mismatch of particulars leads to cancellation of bid.
- For the successful bidder, the EMD will be retained/ adjusted against the security deposit.
- For the unsuccessful bidders, EMD amount will be refunded within 30 days from the finalization of contract.
- The bidder shall enclose cancelled cheque/bank details to refund the EMD amount in case of unsuccessful bids at the technical evaluation process.
- EMD shall be forfeited if any tenderer withdraws their offer within the bid validity period.
- Note: If in the view of bidder, any exemption / relaxation is applicable to them from any of the eligibility requirements, under any Rules / Guidelines/ Directives of Government of India, bidder may submit their claim for the applicable exemption /relaxation, quoting the valid Rule/Guidelines/ Directives with a copy of such notification. In this case the bidder must submit necessary and sufficient documents along with the technical bid, in support of their claim. The relevant and valid certificates in support of claim of exemption must be submitted along with the Technical Bid.

## 7. Bid-2: Commercial Bid / Price:

- i. The Price may be quoted in INR only.
- ii. This should contain only the price information along with commercial terms & conditions.
- iii. Submission of commercial bids by any other means shall not be accepted by the Institute in any circumstances.
- iv. **The Institute is Government Funded Educational Institution offering UG/PG and PhD programmes. The Item is required for student laboratory purpose and prices may be quoted at applicable “Academic Pricing”.**

## 8. Technical Evaluation:

1. All the technical aspects of the bids will be evaluated by a committee constituted by the Director. The scrutiny of bids will be done prima-facie on the basis of documents and information furnished by the bidder in the bid. Hence, the bidders are requested to upload all the required documents to avoid rejection of bid for want of information.
2. The Technical Committee will examine all the Technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at IIITDM Kancheepuram or from other Institutes, these feedbacks will be considered for technical evaluation, the bidders will also be called for technical presentations if it is required so.
3. The information received and the bids already submitted together will be examined with reference to the tendered specifications and evaluation is made by the Technical Committee.
4. Further, the Institute may verify from the end users specified in the technical bid about the execution and satisfactory functioning of the item quoted, if required.
5. Any information given in the bid found to be incorrect / false / suppressed fact will render the bidder ineligible at any stage during evaluation process or after issuance of PO and PO can be cancelled with no cost to the Institute.

## 9. Preparation and Submission of Offers:

- a) Quotation should be submitted directly by the original manufacturer/supplier or its sole authorized distributor/dealer/Indian Agent. In case of bid by authorized dealer/distributor/Indian Agent, the manufacturer authorization should be attached with the technical bid as per **Annexure**.  
**One Indian Agent can participate in a tender on behalf of one manufacturer only. No offer will be entertained if the same Indian Agent is representing another manufacturer for the same item.**
- b) In case a bidder is not doing business within India, it shall furnish the certificate to the effect that the bidder is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period or ensure a mechanism at place for carrying out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period.

## 10. Opening of Commercial Bids

IIITD&M Kancheepuram will open commercial bids of only the shortlisted bidders who qualified at the technical evaluation stage.

**11. Fraud and Corruption Integrity Clause:**

IIITDM Kancheepuram requires that bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,

a. The terms set forth below are defined as follows:

- **“Corrupt practice”** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
- **“Fraudulent Practice”** means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- **“Collusive practice”** means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, non-competitive levels; and
- **“Coercive Practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract

b. IIITDM Kancheepuram will reject a proposal for award if it determines that Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent collusive or coercive practices in competing for the Contract in question.

**12. Delivery Period / Timelines:**

The deliveries and installation must be completed **within 08 weeks** from the date of purchase order. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet this expectation, as this is linked to student’s Labs / classes.

**13. Duration of the Contract**

The contract shall be initially for a period of One year, which may be extended annually for maximum Two- Years, subject to satisfactory performance of the Internet Service, and discretion of the Institute.

The performance of the Internet Service Provider shall be reviewed by an expert committee constituted by the Institute. In case of unsatisfactory performance, the contract will be terminated by giving Two-months notice even before the completion of the contract.

**14. Commitment to deliver:**

The bidders are required ensure the compliance to the Purchase Order as the supply is linked to students classes/labs and withdrawal from the tender after award will be viewed seriously and firm will be blacklisted from suppliers.

**15. Supply & services:**

- i) The items covered by this document is required to be supplied and installed at **Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram, Off Vandalur-Kelambakkam Road, Melakottaiyur, Chennai – 600 127, Tamil Nadu.**
- ii) IIITD&M Kancheepuram will not provide any accommodation / transportation for the engineers / representatives for attending installation, commissioning and demonstration

work. It is the absolute responsibility of the principal supplier / agent to make their own arrangements.

**16. Restriction on Purchase on Grounds of Defense of India:**

The Institute follows Ministry of Finance and Department of Expenditure OM No.6/18/2019-PPD dated 23<sup>rd</sup> July 2020 and subsequent order dated 23<sup>rd</sup> July 2020 which are binding and the evaluation will be done accordingly.

**17. Installation and Training:**

- i) Bidder shall be responsible for installation/demonstration as applicable and for after sales service during the warranty and thereafter.
- ii) Installation and demonstration to be arranged by the supplier free of cost and the same is to be done within 15 days of the arrival of the equipment at site.
- iii) **Necessary training at the Institute for the employees of IIITDM Kancheepuram to be provided.**

**18. Pre-installation:**

The BIDDER has to state in detail the Electrical Power/UPS/Air Conditioning requirements, floor Space, head room, foundation needed and also to state whether Air-conditioned environment is needed to house the system and to run the tests. i.e. pre-installation facilities required for installation may please be intimated in the technical bid. Subsequently, before the consignment lands in IIITDM Kancheepuram the BIDDER shall confirm that the pre-installation requirements are sufficient for installation of the equipment.

**19. Performance Bank Guarantee:**

5% Security Deposit in the cost of Purchase Order Value as Performance Bank Guarantee for a period of warranty period plus two months.

**20. Amalgamation/Acquisition etc.:**

In the event the Manufacturer/Supplier proposes for amalgamation, acquisition or sale of its business to any firm during the contract period, the BUYER/Successor of the Principal Company are liable for execution of the contract and also fulfillment of contractual obligations i.e. supply, installation, commissioning, warranty, maintenance/replacement of spares accessories etc. while submitting your bid, you may confirm this condition

**21. Warranty / Support:**

- i) The items supplied shall carry the warranty as per the requirement mentioned in the technical specification.
- ii) The defects, if any, during the guarantee / warranty period are to be rectified free of charge by arranging free replacement wherever necessary.

**22. Annual Maintenance Contract:**

No sub-contracting will be allowed for installation or maintaining system/ equipment / instrument during or after warranty period.

**23. Indemnity:**

The vendor shall indemnify, protect and save IIITD&M Kancheepuram against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc., or such other statutory infringements in respect of all the items supplied by them.

**24. Payment Terms**

Payment will be made on monthly basis after completion of service on submission of bills.

**25. Penalty for delayed services / LD:**

- i) As time is the essence of the contract, delivery period mentioned in the purchase order should be strictly adhered to. Otherwise LD clause will be applied / enforced.
- ii) If the supplier fails to supply, and fix the item as per specifications mentioned in the order within the due date, the supplier is liable to pay liquidated damages of 1% of order value for delay of every week or part thereof subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
- iii) IIITD&M Kancheepuram reserves the right to cancel the order in case the delay is more than 04 weeks and the contractor is not eligible for any damage from the Institute and contractor will forfeit his claim for EMD.

**26. Force Majeure:**

- The Supplier shall not be liable for forfeiture of its performance bank guarantee, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the IIITDM Kancheepuram either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- If a Force Majeure situation arises, the Supplier shall promptly notify the IIITDM Kancheepuram in writing of such conditions and the cause thereof. Unless otherwise directed by the IIITDM Kancheepuram in writing, the Supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**27. Fall clause:**

The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract

**28. Arbitration:**

All disputes of any kind arising out of supply, commissioning, acceptance, warranty maintenance etc., shall be referred by either party (IIITD&M Kancheepuram or the bidder) after issuance of 30 day's notice in writing to the other party clearly mentioning the nature of dispute and will be referred to the arbitrator to be nominated by Director, IIITD&M Kancheepuram, India. The Venue for arbitration shall be Chennai, India.

**29. Acceptance of the terms and conditions of tender document:**

The bidders have to accept all the terms and conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.

**30. Interpretation of the clauses in the Tender Document:**

In case of any ambiguity / dispute in the interpretation of any of the clause in this tender document, interpretation of Director, IIITD&M Kancheepuram shall be final and binding on all parties. The IIITD&M Kancheepuram reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

**31. Jurisdiction:**

The disputes, legal matters, court issues, if any, shall be subject to Courts in the district of Chengalpattu, Tamil Nadu Jurisdiction only.

**32. The competent authority reserves the right to either accept or reject the tender without assigning any reason.**

Sd/-  
कुलसचिव / Registrar  
IIITD&M Kancheepuram

**ANNEXURE-1**
**TECHNICAL BID**
**Technical Compliance Sheet (to be filled and uploaded)**

<b>Name of the Agency</b>	
<b>Office Address:</b>	
<b>Name and Mobile No. of contact person:</b>	
<p><b>ITEM: Supply, Installation, Commissioning and Maintenance of Internet Fiber Leased Line</b></p> <p>IIITDM Kancheepuram currently utilizes BSNL Fiber-based Internet connection (NKN) as its primary service provider.</p> <p>The current requirement is a secondary/stand-by fiber-based Internet connection to cater to the various ongoing research projects.</p> <p><b>QUOTES ONLY FROM: Tata Communication/ Jio Reliance/ Vodafone/ Airtel/ Sify/ Orange/ Pulse/ ACT etc Internet Service Providers only</b></p>	

**ELIGIBILITY OF THE BIDDER (Part – A)**

<b>QUOTES ONLY FROM: Tata Communication/ Jio Reliance/ Vodafone/ Airtel/ Sify/ Orange/ Pulse/ ACT etc Internet Service Providers only</b>			
<b>Sl. No.</b>	<b>Items</b>	<b>Compliance YES/NO</b>	<b>Remarks</b>
1.	Name of the Service Provider		
2.	Copy of the valid DOT/TRAI Certificate		<b>Supporting proof enclosed</b>
3.	Vendor/Bidder should be Tier 1 Service Provider		<b>Supporting proof enclosed</b>
4.	Vendor/Bidder should be a Class A license holder with POPS in major cities in India		Class A License copy enclosed
5.	Three references for providing Fiber based Internet connectivity (Internet Leased Line) of 1Gbps or more bandwidth for at least 2 years continuously subscribed and in service on or after 01.01.2020. (Atleast two references should be in live & continuing.		<b>Supporting proof (Work orders) enclosed</b>
6.	Fully functional 24x7x365 Customer Service Centre		
7.	Number of POPs in India and location		
8.	Number of gateways and location		
9.	Latency table for major international locations		

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10.	The Vendor/Bidder must have at least 5 years' experience in Fiber based ISP		Supporting proof enclosed
11.	The Vendor/Bidder must be a Telecom/Data service provider having basic service operator (BSO) license & having its own telecom network across the length & breadth of India		
12.	The Vendor/bidder should have Service Centre/Branch/office in Chennai		Supporting proof enclosed

### REQUIREMENT OF THE CLIENT (TECHNICAL BID) - (Part – B)

SI No	Items	Compliance Yes/No/N.A.	Deviation (If Any)	Remarks
1.	The Internet connectivity leased line should have fully dedicated (1:1), unshared & High Quality <b>01 Gbps</b> symmetric bandwidth without any compression factor <b>through FIBER Media and a secondary RF-based backup connectivity link with at least 200 Mbps throughput</b> must be provisioned for redundancy and failover purposes.			
2.	The ISP provider must allow a minimum of 15 days for invoice payment from the invoice generation date.			
3.	Last Mile connection from the PoP of the service provider to the IIITDM Kancheepuram campus should be High Availability and Under Ground on Optical Fiber.			
4.	The service should provide facilities to enable classification and preferential forwarding of traffic based on IP Address, Ports and protocols.			
5.	Support for all DNS related Services			
6.	Setup to provide fall back Internet service			
7.	SLA for 98% Service availability on 24x7x365 basis			
8.	The ISP should provide a minimum 16 Nos of IP Pool (/24) of public IP addresses (IPv4) for these services. ISP must be capable of providing IPV6 support whenever required.			
9.	The ISP should provide a service support of 24X7 basis.			
10.	The ISP should Monitor and maintain the leased line connectivity around the clock,			



	which includes local circuit maintenance also.			
11.	The ISP must share their support phone numbers, email address with their escalation matrix.			
12.	Maximum permissible lead time for commissioning the link is 45 calendar days from the date of order			
13.	The ISP/Vendor/bidder should have fully resilient and self-healing network architecture, on fiber medium, from the international gateway in India up to the international Points of Presence (POPs)			
14.	The ISP should have Backup line and should provide 100% backup through alternate route (self- healing fiber connectivity)			
15.	Leased line output interface should be on Ethernet / Fiber			
16.	The bidder should furnish a detailed network/ schematics diagram of the total solution proposed showing connectivity from ISP's gateway terminal point to IIITD&M Kancheepuram campus Last mile connection.			
17.	All the equipment supplied by the bidder should be capable of handling higher bandwidth in case of upgradation is required in the later stage			
18.	All the supplied equipment & software (Modem, Router, Media converter etc. whichever is required, complete Bill of material along with make, model, manufacturer & part number should be given) & software shall be maintained onsite for the entire period of contract by the bidder. <b>No charges shall be separately payable by IIITD&amp;M Kancheepuram. The bidder shall include all incidental costs for upkeep of equipment and license free, if any, in their bid.</b>			
19.	The Vendor/Bidder should submit literature explaining the proposed implementation diagram with the technical bid			
20.	The bidder will also be responsible for any civil/electrical work etc., involved for completion of project			
21.	The contractor shall supply & commission the			



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	Fiber cable termination to the Identified location at the Institute. No charges shall be payable separately by IIITDM Kancheepuram.			
22.	Single point contact for all the issues related to Internet			
23.	MTTR is at least 4 hours			
24.	Network Latency (PE to PE) at least less than or equal to 80 msec			
25.	Packet Loss (PE to PE) at least less than or equal to 1%			
26.	The ISP should provide the link (MRTG) to monitor the leased line link utilization and should also provide performance Reports : Real Time, Hourly, Daily, Weekly and monthly basis.			
27.	The ISP will do preventive maintenance once in a quarter for upkeep the systems running.			

**NOTE:**

1. The quoted rate shall be inclusive of Installation charges, FIBER CABLE connectivity equipment, Hardware & Software and supply & erection of self-support.
2. The building permission and UPS power supply are in the Institute Scope. Electricity earthing is already available in the campus. If vendor requires additional earthing, it will be in the vendor's scope.
3. The bidder should note that no other charges are payable extra.

**All relevant document/literature enclosed**

**Authorized Signatory with Seal**

Place ..... Date.....

**Note: The total cost will be taken into account for arriving L-1.**



**ELIGIBILITY CRITERIA**

Sl. No	Description	Compliance Yes/No/ N.A.	Page No.
1.	<b>Technical Sheet</b>	The technical bid compliance sheet (Part A and Part B) & Eligibility Criteria <b>(Annexure-1)</b>	
2.	<b>EMD</b>	All participating vendors have to submit a EMD of Rs. 36,000/- and the scanned copy of EMD payment proof along with the Bid must be uploaded. <b>(Annexure-2)</b>	
3.	<b>Bid Security Declaration form</b>	Bid Security Declaration form <b>(Annexure-3)</b>	
4.	<b>Authorization Letter from OEM</b>	<b>(Declaration from OEM to be enclosed for the following)</b> <ul style="list-style-type: none"><li>• Manufacturer's Authorization &amp; Warranty Support Declaration <b>(Annexure-4)</b></li></ul>	
5.	<b>Experience Certificate</b>	<b>Experience Certificate:</b> Should have Supplied Three similar setup to reputed organizations/ research institutions/ Universities etc. in India on or after 1/1/2020 <b>(PO copies without any alteration/modification and copies of installation report to be enclosed)</b> (Past Experience details to give it in <b>Annexure -5)</b>	
6.	Declaration Regarding Clean Track/No Legal Action <b>(Annexure-6)</b>		
7.	Acceptance Of Tender Terms <b>(Annexure-7)</b>		
8.	No Relation Certificate <b>(Annexure-8)</b>		
9.	<b>Bid Validity</b>	120 Days	
10.	<b>Total Number of pages uploaded in the technical bid</b>		
<b>Please Enclose Relevant Document Only.</b>			

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**ANNEXURE-3**

(To be printed in the letter head of the bidder)

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**Bid Security Declaration form**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported with EMD.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of two year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.
- c) The EMD will be forfeited.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

**Signature of Bidder**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_



**ANNEXURE-4**

**Manufacturer's Authorization & Warranty Support Declaration**

(ON OEMs Letter head)

Date:

Tender No: \_\_\_\_\_

To  
The Director,  
IIITDM Kancheepuram,  
Chennai – 600127.

We, \_\_\_\_\_ [name of Manufacturer], who are official manufacturers of (Insert type of goods manufactured) having factories at (insert full address of Manufacturer's factories), do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee, warranty, availability of spare parts and AMC support in accordance with the Terms and Conditions of Contract with respect to the Goods offered herein.

Authorized representative of the Manufacturer

Authorized representative Bidder

Signature:

Signature:

Name:

Name:

Address:

Address:

Mobile No:

Mobile No:

**ANNEXURE-5**

**Past Experience details**

**Experience Certificate:** Should have Supplied Three similar setup to reputed organizations/ research institutions/ Universities etc. in India on or after 1/1/2020 (PO copies without any alteration/modification and copies of installation report to be enclosed)

Name of the organization	Name of Contact Person and Designation, email ID and Phone number	Purchase Order Number, date and Value	Copy of Purchase Orders and Installation and (Page no.) along with value

**Note: Without submission of relevant Purchase orders, experience will not be considered.**

**Signature of Bidder**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_



**ANNEXURE-6**

**DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION**

(to be provided on letter head of the firm)

I hereby certify that the above firm namely \_\_\_\_\_ is neither blacklisted by any Central/State Government/Public Undertaking/Institute nor any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:

**ANNEXURE-7**

**ACCEPTANCE OF TENDER TERMS  
(To be given on Company Letter Head)**

Date: DD/MM/YYYY

To,  
The Director,  
IIITDM Kancheepuram,  
Chennai – 600127.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_  
Name of Tender /  
Work:

Dear Sir,

1. I / We have downloaded / obtained the tender documents (s) for the above mentioned "Tender" from the web site(s) namely \_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)



**ANNEXURE-8**

**NO RELATIONSHIP CERTIFICATE  
(To be given on Company Letter Head)**

1. I/We hereby certify that I/We\* am/are\* related/not related (\*) to any officer of IIITDM Kancheepuram. (If Related provide the details of the employee)
2. I/We\* am/are\* aware that, if the facts subsequently proved to be false, my/our\* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We\* shall be liable to make good the loss or damage resulting from such cancellation.
3. I//We also note that, non-submission of this certificate will render my / our tender liable for rejection.

Date:

Authorized Signatory

Place:

Name:

Designation:

Contact No.: