INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING KANCHEEPURAM

Off Vandalur-Kelambakkam Road, Melakottaiyur
Chennai - 600 127

NOTICE INVITING TENDER (BOX TENDER)

Tender No.	IIITDMK/2026-27/ENGG/ELECT/010; Dt: 11.11.2026
Name of the work	Supply of electrical items for Academic class rooms – Reg.

Important: All correspondence shall be addressed to The Registrar, IIITDM Kancheepuram, and not to any individual officer. All email communications shall be sent to the official email address estate@iiitdm.ac.in

NOTICE INVITING TENDER (BOX TENDER)

Indian Institute of Information Technology, Design and Manufacturing (IIITDM) Kancheepuram invites item rate tender in the sealed envelope under **single bid** with prequalification systems from the vendors who fulfill the eligibility as given in this NIT.

Sl. No.	Particulars	Quantity Required*
1	Supply of electrical items	As per **Annexure-III**

The document can be downloaded from the website https://www.iiitdm.ac.in/tender or collected from the Estate section, IIITDM Kancheepuram.

Tender No.	IIITDMK/2026-27/ENGG/ELECT/010
Name of the work	Supply of electrical items for Academic class rooms
Earnest Money Deposit	Rs.3,790/- (submission of EMD through SBI E'Collect) **https://www.onlinesbi.sbi/sbicollect/icollecthome.htm** (or) Valid MSE exemption certificate must be attached.
Date of Issue of Documents	11.11.2026
Pre-Bid Meeting including SITE VISIT	Not Applicable
Last date and time of submission	25.11.2026; 11:00 AM.
Date and time of opening of tender	25.11.2026; 11:30 AM.
Place of Submission	Ground Floor (Tender Box), Administration Building, IIITDM Kancheepuram, Melakottaiyur, Vandalur - Kelambakkam Road, Chennai 600 127.
Defect Liability Period	12 months + 02 months

Please quote your rates for the mentioned service as per our terms and conditions. The notice together with details may be sent to the undersigned so as to reach by the due date. **Please ensure that the bid shall be in a sealed envelope super-scribing the Tender No. & Name of the work** The Institute reserves the right to reject/ accept the bid part or full or any or all including the lowest bids without assigning any reason whatsoever. The bidder has to accept all terms and conditions of the Institute given in overleaf and conditional offers will not be accepted.

GENERAL TERMS AND CONDITIONS:

1. **The bids should be valid for 90 days** from the due date and the materials shall be supplied in a time bound manner **with in '15' working days from the date of issue of Work/ Purchase Order.**

2. The rate shall be quoted in INR.

3. No unsolicited correspondence will be entertained after the submission of the offer.

4. **Eligibility Criteria:** The bidder must meet the following criteria and submit proof for the same.

   - **Valid copy of GST Certificate.**
   - **Should have supplied similar type of goods with a value not less than Rs.61,000/- in a government / government-controlled autonomous Institute / Reputed corporate Institutes or Organizations on or after 01.01.2020. Proof (work completion certificate / photocopy of supply order / work order for each event with complete item wise description) for the same must be attached.**

5. Bidders shall Deposit EMD through SBI E'Collect. The amount must be through online mode and it shall be received on or before the due date and time of bid submission and the payment proof of EMD shall be attached along with the technical bid.

6. Steps for submission of EMD through SBI E'Collect.

   - Go to link - **https://www.onlinesbi.sbi/sbicollect/icollecthome.htm**
   - Please select category as "Educational Institutions"
   - Please select "IIITDM – KANCHEEPURAM A/C" from drop down list
   - Please select "Earnest Money Deposit (EMD)" from Payment Category drop down list
   - Kindly fill all details, contact details, EMD amount and make payment.
   - After successful payment, the payment proof of EMD shall be attached along with the technical bid.

7. For the successful bidder, the Earnest Money Deposit (EMD) shall be retained as the Security Deposit (SD). However, if the successful bidder claims exemption from EMD under the Micro and Small Enterprises (MSE) category, the bidder shall deposit the **Security Deposit of ₹3,790/- (Rupees Three Thousand Seven Hundred and Ninety only)** through SBI eCollect within seven (07) working days from the date of receipt of the Work Order. In the event of any damage to the Institute's property or failure to execute the work as per the stipulated terms and conditions, the cost of repairs or other applicable recoveries shall be deducted from the Security Deposit.

8. **The SD amount will be released after the defect liability period of '12' months + '02' months from the date of receipt of materials.**

9. For the unsuccessful bidders, EMD amount will be refunded within 30 days from the date of issue of work order.

10. The bidder shall enclose cancelled Cheque/ Bank details to refund the EMD amount in case of unsuccessful bids.

11. EMD shall be forfeited if any bidder with draw their offer with in the bid validity period.

12. Quantity mentioned in the technical compliance sheet may subject to vary and payment will be made as per actual**.**

13. **Bid Envelope should contain:**

    - Profile of Firm / Agency (As per **Annexure – I**)
    - Bid Declaration Form (As per **Annexure – II**)
    - Techno commercial bid (As per **Annexure-III)**
    - List of enclosure (As per **Annexure – IV)**
    - EMD payment proof or valid MSE exemption certificate, as applicable.
    - GST Registration certificate
    - Past experience certificate as per the Eligibility Criteria.

14. **The bids duly sealed and super-scribed on the envelope with the name of the tender, Tender no. and due date, should be addressed to the undersigned to so as to reach him on or before the due date stipulated above. The same may be dropped in tender box placed in Ground floor, Administration building, IIITDM Kancheepuram.**

15. Quoting merely the lowest price does not confer any right to any bidder for award of work/ purchase order. The Institute reserves the right to select any bid on the grounds of quality, offer of additional / special features, compatibility, etc.

16. The Institute also reserves the right to reject any bids with sub-standard products even if they are found to be lowest.

17. No damage shall be made to any fittings, surfaces, paintings of the building. If any made shall be restored by the vendor at his own cost.

18. The bidders has to ensure the safety, security and insurance for the labour and material etc., institute will not be liable in this regard.

19. The material to be supplied by the contractor should be conforming to reputed brands as indicated, if no brand is mentioned for an item, then ISI marked items shall be supplied. All materials / fixtures as specified in 'Techno commercial bid' shall be verified by the Engineer-In-Charge post dispatch of materials to the site.

20. **Catalogues, Brochures & Warranty cards shall be submitted by the Contractor along with samples wherever required as necessary.**

21. The rate quoted should be net inclusive of all material, cartage, insurance, eway bill etc and taxes extra as applicable.

22. Special concession in rates if any applicable for Educational Institution shall also be offered and indicated clearly.

23. Bidder should quote rates for individual items separately. For comparison purpose **total rates for all the items** will be considered as one package. It is compulsory to submit rates for all items separately.

24. The bids will be opened by a Committee of the Officers of IIITDM Kancheepuram. The bidder or their authorized representatives may attend at the time of opening of the Tender.

25. The Institute also reserves the right to increase or decrease the scope of supply by any margin depending on the requirement. For any dispute, the Institute shall be the final authority and its decision shall be final and binding on both the parties. The Institute reserves all rights to accept or reject any or all bids in part or full without assigning any reason thereof.

26. The institute also reserves the right to accept the bid in full or partially for some of the items quoted by deleting certain items without assigning any reason thereof.

27. Materials shall be delivered as per the technical terms and conditions of this document as per the direction of Engineer in charge.

28. Required materials brought by the contractor shall be delivered to the designated place in the Institute as directed by the Engineer-in-Charge.

29. No compensation shall be payable to the contractor for any damage caused by rains, lightening, wind, storm & anyother natural calamities during the supply of materials. He shall make good all such damages at his own cost and no claim on this account will be entertained.

30. **In case the Contractor fails to supply the materials within specified purchase order period, IIITDM Kancheepuram may recover Liquidated Damages at 0.5% for every week of delay for the purchase order value subject to maximum of 10%, and/or terminate the Contract and/or forfeit the Security Deposit based on the evaluation by IIITDM Competent authority.**

31. Payment of bills shall be made against supply, acceptance and after verification of the bill by the Institute after deduction of taxes and TDS as per applicable rules. The final bill shall be submitted by the contractor after the delivery of materials in good quality. Payment to be made only for the material delivered as actual.

32. The Contractor shall take at his/ her own cost, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him in connection with the afore mentioned services personnel by services to be rendered.

33. If the due date of submission of tender / bid opening is declared a holiday for the Institute, the due date for submission of tender / bid opening will be extended to same time on next working day.

34. The Institute reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

35. All material should be new / of standard quality and decent and as per the make as mentioned. Cleanliness of all items should be of high standard. **All necessary safety precautions shall be taken during the supply of materials to the site by the bidder.**

36. Quantities, requirements and specifications given are approximate and may vary as per site conditions and few items may be deleted / added / modified, if needed.

37. In case of any dispute, if arises decision of IIITDM will be final and binding.

Sd/-
Registrar
IIITDM Kancheepuram

Annexure – I

Profile of Firm / Agency

S. No.	Description	To be filled by the bidder
1.	Name of the Firm / Agency	
2.	Postal Address	
3.	Mobile No's/ Telephone No's	
4.	Email & Website	
5.	Bid Self declaration Proforma: **(Please enclose the Annexure-II)**	
6.	GST No. (Please attach proof)	
7.	Similar works carried out as per the eligibility criteria referred **(Please attach valid work order/ purchase order/ completion certificate).**	
8.	Other information, if any	

Sign & Seal of the bidder

Annexure-II

(To be printed in the letter head of the bidder)

Bid Declaration Proforma

To
The Registrar,
IIITDM Kancheepuram.

I/We M/s. _____ (Name) bid for the NIT _____ (Tender No.) towards _____ _____ (Name of the item) declare that if we withdraw or modify our bids either during the period of validity of bid or fail to execute the contract on award the purchase order/contract, we understand and agree that our firm will be debarred for the period of one year for further bidding of any tender of your institute. Further, we agree that your institute is at liberty to intimate this debarment to all departments/ organizations of government and governmental organizations.

Sign & Seal of the bidder

Annexure – III

TECHNO COMMERCIAL BID

Name of the work: Supply of electrical items for Academic class rooms.						
S. No.	**Item**	**Make**	**Unit**	**Qty**	**Rate Rs.**	**Amount Rs.**
1	Supply of 2 feet, 10 watt, >/= 100 Lumens/ Watt, 6500K, LED Batten	Philips/ Havells/ Bajaj	No's	3		
2	Supply of 4 feet, 20 watt, >/= 100 Lumens/ Watt, 6500K, LED Batten	Philips/ Havells/ Bajaj	No's	10		
3	Supply of 2x2 LED Batten	Philips/ Havells/ Bajaj	No's	18		
4	36 Watt constant current LED Drive	CG/ Philips/ Havells/ Bajaj	No's	10		
5	Supply of 2 Module, 5 Stepped, fan regulator cap	Legrand - Myrius	No's	25		
6	Supply of 6 pin, 15/16A modular socket outlet, ISI Marked	Legrand - Myrius	No's	9		
7	Supply of S.P. 5/6A one way modular switch, ISI Marked	Legrand - Myrius	No's	6		
8	Supply of 3 pin, 5/6 A modular socket outlet, ISI Marked	Legrand - Myrius	No's	15		
9	Supply of 8 Module PVC box	Legrand - Myrius	No's	3		
10	Supply of 8 Module front cover and plate	Legrand - Myrius	No's	2		
11	Supply of 2.5 MFD ceiling fan capacitor	Orbit/Keltron/ Tibcon/ Epcos	No's	15		
12	Supply of Wall Mounted Fan with Swing, 400 mm / 16", 3 Speed, 230V, 50Hz	Havells	No's	7		
Total Amount in Rs. (Excl. GST)						

***Note: The rates shall be quoted excluding GST only.**

Sign & Seal of the bidder

Annexure – IV

LIST OF ENCLOSURES

SI. No.	Description	Compliance Yes / No / N.A.	Remarks
1.	Profile of Firm / Agency (Annexure - I)		
2.	Bid Declaration form (Annexure - II)		
3.	Techno commercial bid (Annexure - III)		
4.	EMD payment proof or valid MSE exemption certificate, as applicable		
5.	GST Registration Certificate		
6.	Experience in similar items supply as per the eligibility criteria in any government or government autonomous institution or Reputed corporate Institutes or Organizations on or after 01.01.2020. Proof (Valid photo copy work order / Purchase order / Completion certificate) for the same must be attached.		
Please Enclose Relevant Documents Only.			

***

Sign & Seal of the bidder