



**Tender Enquiry  
(E-Procurement Mode)**

**For**

**Supply and Installation of Desktop and  
Workstation Computers on buyback basis**



## **Notice Inviting E-Tender (E-Procurement Mode)**

**Date: 07.01.2026**

IIITDM Kanchipuram invites online bids (e-tender) in two bids systems, from OEM/Authorized distributors/Authorized dealer for the following item.

<b>Item</b>	<b>:</b>	<b>Supply and Installation of Desktop and Workstation Computers on buyback basis (Specification/Quantity details enclosed as Annexure-1)</b>
<b>Tender Enquiry No</b>	<b>:</b>	<b>IIITDMK/25-26/SP/COM/021 Dt.07/01/26</b>
<b>EMD</b>	<b>:</b>	<b>All participating vendors have to submit a EMD of Rs.12,00,000/-</b>

### **CRITICAL DATE SHEET**

<b>STAGE</b>	<b>DATE &amp; TIME</b>
Bid Submission End Date & Time	27 <sup>th</sup> January 2026 - 15:00 HRS
Bid Opening Date & Time	28 <sup>th</sup> January 2026 - 15:30 HRS

#### **NOTE:**

The bidder should be a Class-I / Class-II Local Supplier meeting the requirement as per the Order No. P-45021/2/2017-PP (BE-II) issued by the Public Procurement Section, DPIIT, Ministry of Commerce and Industry, GOI dated 16-09-2020.

Bidders other than Class-I / Class-II Local Suppliers will not be considered and bids will be rejected outright.

#### **Important:**

All communications are to be addressed to in the name of The Registrar, IIITD&M Kanchipuram only and not in the name of any officer and mails has to be sent to official purchase email id [purchase@iiitdm.ac.in](mailto:purchase@iiitdm.ac.in)



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**INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bid electronically on the CPP Portal, using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the CPP Portal, prepare their bids in accordance with the requirements and submit their bids online on the CPP Portal.

**For more information, bidders may visit the Portal (<https://eprocure.gov.in/eprocure/app>)**

**1. REGISTRATION PROCESS ON ONLINE PORTAL**

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify /nCode /eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**2. BID PREPARATION**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” are available to them to upload such documents. These documents may be directly submitted from the “My Space” while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note: This information is provided for understanding the bid submission process in the CPP Portal and may be noted that the Institute is not responsible for any delay / problem for uploading of document in the CPP Portal.**

**Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.**



**GENERAL TERMS AND CONDITIONS**

1. The Bidders are requested to give detailed tender in two bid format.

**Bid-I** : **Technical Bid**  
**Bid-II** : **Commercial Bid**

2. The tender document can be downloaded from the CPPP Portal <https://eprocure.gov.in/eprocure/app> OR Institute website- <https://www.iiitdm.ac.in/tender>
3. The duly filled tenders should be submitted on or before due date **15.00 HRS, 27<sup>th</sup> January 2026**. Extension of due date will not be entertained.
4. **Tenders submitted without following the two bid offer system will summarily be rejected.**  
**IIITDM Kanchipuram shall not be responsible for any delay in online submission.**
5. **Bid -1: Technical Bid**

The online Technical bids should be uploaded containing the scanned copy of the following documents in (.pdf file)

1.	The technical bid compliance sheet & Eligibility Criteria	(Annexure-1)
2.	All participating vendors have to submit a EMD of Rs. 12,00,000/- and the scanned copy of EMD payment proof along with the Bid must be uploaded. (Bids without EMD payment will be summarily be rejected)	(Annexure-2)
3.	Bid Security Declaration form	(Annexure-3)
4.	Declaration of Local Content	(Annexure-4)
5.	Manufacturer's Authorization & Warranty Support Declaration	(Annexure-5)
6.	Bidders shall quote only those products in the bid that are not obsolete in the market and have at least 5 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.	(Annexure-6)
7.	<b>Experience Certificate:</b> • The bidder should have experience in supply and installation of bulk order i.e. supply of Desktop computer/workstation of 200 Nos. or above in a SINGLE order or TWO orders of 150 Nos each or above in a single purchase order executed to Government Organization / PSU / Autonomous Body /CFTIs/Reputed industries etc. in India on or after 01/01/2020 (PO COPY TO BE ENCLOSED) ( <b>Annexure -7</b> ). (PO copies without any alteration/modification and copies of installation report for the mentioned PO to be enclosed)	(Annexure-7)
8.	Item Description Leaflet	(Annexure-8)
9.	Declaration Regarding Clean Track/No Legal Action duly certified by the Notary	(Annexure-9)
10.	Annual Maintenance Contract	(Annexure-10)
11.	Acceptance of Tender Terms	(Annexure-11)
12.	No Relation Certificate	(Annexure-12)
13.	Pre-Contract Integrity Pact	(Annexure-13)



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Bids should have a validity of **120 days**. The technical offer should not contain any information on price.

**Important:**

The Technical bid consisting of all annexures and other documents should be serially numbered and to be uploaded as a single pdf file and the page number details has to be furnished in the compliance sheet. The total number of pages uploaded to be mentioned in the relevant column.

**Earnest Money Deposit (EMD):**

- **EMD amount as shown in NIT can be deposited in IIITDM Kanchipuram bank account through net banking as mentioned below else, the bid will be rejected.**

**Name of the Account: IIITDM KANCHEEPURAM**

**Account Number: 50100551446350**

**Bank Name: HDFC Bank, Kelambakkam**

**IFSC Code: HDFC0002075**

**Swift Code: HDFCINBBCHE**

However, the scanned copy of EMD payment along with the Bid must be uploaded electronically on e-Procurement site. No other mode of payment is accepted.

In the case of payment failure/ mismatch of particulars leads to rejection of bid.

- For the successful bidder, the EMD will be retained/ adjusted against the security deposit.
- For the unsuccessful bidders, EMD amount will be refunded within 30 days from the finalization of contract.
- The bidder shall enclose cancelled cheque/bank details to refund the EMD amount in case of unsuccessful bids at the technical evaluation process.
- EMD shall be forfeited if any tenderer withdraws their offer within the bid validity period.
- The earnest money shall be valid for a period of sixty (60) days beyond the validity period of the tender.

**6. Bid-2: Commercial Bid / Price:**

- i. The Institute is exempted from custom duty (as applicable to Research Institutes/University) vide Custom notification no. 51/96 dt 23.07.1996 based on the DSIR notification in this regard.
- ii. The Price may be quoted in INR only.
- iii. The Price quoted should be for FOR Destination (IIITD&M Kanchipuram, Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai – 600 127).
- iv. The packing, forwarding, freight, insurance and commissioning charges, if any extra may be quoted separately in commercial bid.
- v. This should contain only the price information along with commercial terms & conditions.
- vi. Submission of commercial bids by any other means shall not be accepted by the Institute in any circumstances.



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- vii. **The price should be quoted for all items inclusive of all i.e. Supply, Installation and buyback value at IIITDM Kanchipuram.**
- viii. **The financial bid rates will be arrived by deducting the buyback value from the rate quoted for the supply of Desktop Computers / workstation of all the items mentioned in the technical bid. Only this rate will be taken up for financial bid comparison and the lowest financial bid will be declared as successful bidder (L1) and the order will be awarded to successful bidder (L1).**
- ix. **The Bidder may visit IIITDM Kanchipuram campus if required during working days from 08.01.2026 to 18.01.2026 between 10 am and 4.00 pm to know the existing computers offered under BUYBACK.**
- x. **The Institute is Government Funded Educational Institution offering UG/PG and PhD programmes. The Item is required for student laboratory purpose and prices may be quoted at applicable “Academic Pricing”.**

**7. Technical Evaluation:**

- a) All the technical aspects of the bids will be evaluated by a committee constituted by the Director. The scrutiny of bids will be done *prima-facie* on the basis of documents and information furnished by the bidder in the bid. Hence, the bidders are requested to upload all the required documents to avoid rejection of bid for want of information.
- b) The Technical Committee will examine all the Technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at IIITDM Kanchipuram or from other Institutes, these feedbacks will be considered for technical evaluation, the bidders will also be called for technical presentations if it is required so.
- c) The information received and the bids already submitted together will be examined with reference to the tendered specifications and evaluation is made by the Technical Committee.
- d) Further, the Institute may verify from the end users specified in the technical bid about the execution and satisfactory functioning of the item quoted, if required.
- e) Any information given in the bid found to be incorrect / false / suppressed fact will render the bidder ineligible at any stage during evaluation process or after issuance of PO and PO can be cancelled with no cost to the Institute.

**8. Preparation and Submission of Offers:**

- a) Quotation should be submitted directly by the original manufacturer/supplier or its sole authorized distributor/dealer/Indian Agent. In case of bid by authorized dealer/distributor/Indian Agent, the manufacturer authorization should be attached with the technical bid as per **Annexure**.

**9. Opening of Commercial Bids**

IIITD&M Kanchipuram will open commercial bids of only the shortlisted bidders who qualified at the technical evaluation stage. **Price should be quoted separately for all the items including buyback of existing 279 Nos. of Desktops. The combined L-1 of all items together after deducting the buyback will be only considered for price evaluation.**



**Commercial Evaluation:**

- The bids shall be evaluated on the basis of final landing cost at F.O.R. Destination (Lab Building) at IIIT&M Kancheepuram, Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai – 600 127
- After arriving at final pricing of individual offers of all the short-listed firms, the lowest firm will be awarded with Contract/Purchase Order.
- The price mentioned in BoQ must be inclusive of transportation, Insurance, loading and unloading and any other local service required for delivering the goods for the desired destination as decided by IIITDM Kancheepuram. Loading and unloading is strictly in vendor scope. IIITDM Kancheepuram will not provide any manpower support towards the same.
- The installation, commissioning and training charges (If any) must be mentioned as per the BoQ (if requested separately in BoQ) else the price quoted will be taken as inclusive of installation, commissioning and training.
- The institute will not be responsible in case of the bidders failing to include any of the above mentioned prices in their bid. The price mentioned in the BoQ will be final and the bidder has to comply with that, if awarded the tender.

**10. Make in India Policy:**

1. This Institute is following and will abide with the Public Procurement (Preference to Make in India), Order 2017 issued from time to time. The Institute will award the Contract to the Bidder whose bid has been determined to be substantially responsive as per the Order No. P-45021/2/2017-PP(BE-II) dated 16- 09-2020 from Department for Promotion of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce and Industry, Govt. of India.
2. The bidder should be a Class-I / Class-II Local Supplier meeting the requirement of minimum 20% Local Content in line with the Public Procurement (Preference to Make in India) Order 2017 No. P-45021/2/2017-PP(BE-II) dated 16-09-2020.
  - i. Class I local supplier – has local content equal to more than 50%
  - ii. Class II local supplier – has local content 20% to less than 50%
3. Further among all technically qualified bids during the price evaluation the lowest bid will be termed as L1. If L1 is Class I local supplier the contract will be awarded to L1. If L1 is not Class I Local supplier the lowest bidder among the class I local supplier will be invited to match the L1 price subject to class I local supplier quoted price falling within the margin of purchase preference and the contract shall be awarded to such class I local supplier subject to match the L1 price. In case the lowest eligible class I supplier fails to match the L1 price, the class I local supplier with next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and the contract shall be awarded accordingly. Incase none of the class I local supplier within the margin of purchase preference matches the L1 price the contract shall be awarded to the L1



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bidder (Class II Local supplier). Class II Local supplier will not get any purchase preference.

4. The margin of purchase preference for Class I local supplier is 20% from L1 price (without tax).

#### **11. Fraud and Corruption Integrity Clause:**

IIITDM Kanchipuram requires that bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,

- a. The terms set forth below are defined as follows:

- **“Corrupt practice”** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
- **“Fraudulent Practice”** means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- **“Collusive practice”** means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, non -competitive levels; and
- **“Coercive Practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract

- b. IIITDM Kanchipuram will reject a proposal for award if it determines that Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent collusive or coercive practices in competing for the Contract in question.

- c. **Integrity Clause:** No official of a procuring entity or a bidder shall act in contravention of the codes which includes prohibition of making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.

- d. **The bidders are required to execute the Integrity pact and submit the same with the bid (refer Annexure 13).**

#### **12. Delivery Period / Timelines:**

The deliveries and installation must be completed **within 08 weeks** from the date of purchase order. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet this expectation, as this is linked to student's Labs / classes.

#### **13. Commitment to deliver:**

The bidders are required ensure the compliance to the Purchase Order as the supply is linked to students classes/labs and withdrawal from the tender after award will be viewed seriously and firm will be blacklisted from suppliers.



**14. Supply & services:**

- i) The items covered by this document is required to be supplied and installed at **Laboratory complex, Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram, Off Vandalur-Kelambakkam Road, Melakottaiyur, Chennai – 600 127, Tamil Nadu.**
- ii) IIITD&M Kancheepuram will not provide any accommodation / transportation for the engineers / representatives for attending installation, commissioning and demonstration work. It is the absolute responsibility of the principal supplier / agent to make their own arrangements.

**15. Restriction on Purchase on Grounds of Defense of India:**

The Institute follows Ministry of Finance and Department of Expenditure OM No.6/18/2019-PPD dated 23<sup>rd</sup> July 2020 and subsequent order dated 23<sup>rd</sup> July 2020 which are binding and the evaluation will be done accordingly.

**16. Pre-installation:**

The BIDDER has to state in detail the Electrical Power/UPS/Air Conditioning requirements, floor Space, head room, foundation needed and also to state whether Air-conditioned environment is needed to house the system and to run the tests. i.e. pre-installation facilities required for installation may please be intimated in the technical bid. Subsequently, before the consignment lands in IIITDM Kancheepuram the BIDDER shall confirm that the pre-installation requirements are sufficient for installation of the equipment. In other words the BIDDER should continuously monitor the preinstallation requirements and see that everything is ready before the consignment is taken to the

**17. Installation and Training:**

- i) Bidder shall be responsible for installation/demonstration as applicable and for after sales service during the warranty and thereafter.
- ii) Installation and demonstration to be arranged by the supplier free of cost and the same is to be done within 30 days of the arrival of the equipment at site.
- iii) Necessary training at the Institute for the employees of IIITDM Kancheepuram to be provided.

**18. Performance Bank Guarantee:**

5% Security Deposit in the cost of Purchase Order Value as Performance Bank Guarantee for a period of warranty period plus two months.

**19. Amalgamation/Acquisition etc.:**

In the event the Manufacturer/Supplier proposes for amalgamation, acquisition or sale of its business to any firm during the contract period, the BUYER/Successor of the Principal Company are liable for execution of the contract and also fulfillment of contractual



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obligations i.e. supply, installation, commissioning, warranty, maintenance/replacement of spares accessories etc. while submitting your bid, you may confirm this condition

**20. Warranty / Support:**

- The items supplied shall carry the warranty as per the requirement mentioned in the technical specification.
- The defects, if any, during the guarantee / warranty period are to be rectified free of charge by arranging free replacement wherever necessary.

**21. Annual Maintenance Contract:**

- The party must mention in the quotation, the rate/amount of annual maintenance charges, if we opt for maintenance contract after expiry of the warranty period. This is mandatory to mention, wherever applicable.
- No sub-contracting will be allowed for installation or maintaining system/ equipment / instrument during or after warranty period.

**22. Indemnity:**

The vendor shall indemnify, protect and save IIITD&M Kancheepuram against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc., or such other statutory infringements in respect of all the items supplied by them.

**23. Freight and Insurance:**

The items to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at IIITD&M Kancheepuram site.

**24. Payment terms:**

**No advance payments are allowed.**

100% payment after delivery, installation and acceptance by IIITD&M upon submission of PBG 5% to cover the warranty period plus 2 months.

**25. Penalty for delayed services / LD:**

- As time is the essence of the contract, delivery period mentioned in the purchase order should be strictly adhered to. Otherwise LD clause will be applied / enforced.
- If the supplier fails to supply, and fix the item as per specifications mentioned in the order within the due date, the supplier is liable to pay liquidated damages of 1% of order value for delay of every week or part thereof subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
- IIITD&M Kancheepuram reserves the right to cancel the order in case the delay is more than 04 weeks and the contractor is not eligible for any damage from the Institute and contractor will forfeit his claim for EMD.



**26. Force Majeure:**

- The Supplier shall not be liable for forfeiture of its performance bank guarantee, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the IIITDM Kanchipuram either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- If a Force Majeure situation arises, the Supplier shall promptly notify the IIITDM Kanchipuram in writing of such conditions and the cause thereof. Unless otherwise directed by the IIITDM Kanchipuram in writing, the Supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**27. Fall clause:**

The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract

**28. Arbitration:**

All disputes of any kind arising out of supply, commissioning, acceptance, warranty maintenance etc., shall be referred by either party (IIITD&M Kanchipuram or the bidder) after issuance of 30 day's notice in writing to the other party clearly mentioning the nature of dispute and will be referred to the arbitrator to be nominated by Director, IIITD&M Kanchipuram, India. The Venue for arbitration shall be Chennai, India.

**29. Acceptance of the terms and conditions of tender document:**

The bidders have to accept all the terms and conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.

**30. Interpretation of the clauses in the Tender Document:**

In case of any ambiguity / dispute in the interpretation of any of the clause in this tender document, interpretation of Director, IIITD&M Kanchipuram shall be final and binding on all parties. The IIITD&M Kanchipuram reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.



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**31. Option Clause:**

The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

**32. Jurisdiction:**

The disputes, legal matters, court issues, if any, shall be subject to Courts in the district of Chengalpattu, Tamil Nadu Jurisdiction only.

**33. The competent authority reserves the right to either accept or reject the tender without assigning any reason.**

Sd/-

कुलसचिव / Registrar

IIITD&M Kancheepuram



**ANNEXURE-1**

**TECHNICAL BID**

**Technical Compliance Sheet (to be filled and uploaded)**

<b>Name of the Agency</b>	
<b>Office Address:</b>	
<b>Name and Mobile No. of contact person:</b>	

**Item: 1 – DESKTOP COMPUTERS (i7 Processor) – Quantity: 57 Nos**

Sl. No	Description	Requirement	Compliance Yes/No	*Page number of Supporting Documents
1.	Processor Make	Intel		
2.	Processor generation	14th or higher		
3.	Processor Type	Intel i7 or higher		
4.	Processor Number	Intel i7 14700 or higher		
5.	Chipset	Q670 or higher		
6.	Operating system	Windows 11 Pro		
7.	Graphic Card	Intel Arc A380 6 GB GDDR6 FH PCIe x16 Graphics or Higher		
8.	<b>RAM Minimum Capacity</b>	<b>32GB (2x 16GB) DDR5 4800 UDIMM Memory or Higher</b>		
9.	RAM Expandability	Up to 128 GB or above with Minimum 4 DIMM Slot		
10.	<b>SSD Capacity</b>	<b>512GB 2280 PCIe NVMe Value SSD or Higher</b>		
11.	<b>HDD</b>	<b>1TB 7200RPM SATA 3.5in or Higher</b>		
12.	Ports	4 x USB Type A 3.2 Gen 2 3 x USB Type A 3.2 Gen 1 3 x USB Type A 2.0 1 x USB Type C 3.2 Gen 2 1 x HDMI 1.4; 2 x DisplayPort 1.4a; 1 x RJ-45; 1 x headphone/microphone combo; 1 x audio line-in/line-out;		
13.	PCIe Slots	1 x PCI Express 4.0 x16 1 x PCI Express 3.0 x16		



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		2 x PCI Express 3.0 x1		
14.	M.2 PCIe Slots	1 x M.2 PCIe 3 x1 2230 (for WLAN)		
15.	Form Factor	Tower		
16.	Power	400 W external power adapter		
17.	Wireless LAN (Optional for feature upgradation)	Realtek Wi-Fi 6 RTL8852BE (2x2) and Bluetooth 5.3 wireless card with 2 internal antennas		
18.	Display	23.8"" Diagonal		
		IPS Technology		
		FHD (1920 x 1080)		
		Anti-Glare, Edge-lit;		
		WLED;		
		5ms Response Time;		
		1 x HDMI 1.4		
		1 x DisplayPort 1.2;		
		1 x VGA;		
		178° Vertical & Horizontal Viewing Angle;		
		OEM logo embossed/ etched (No Stickers)		
		Monitor and Desktop should be of same brand.		
		1 HDMI to HDMI Cable		
19.	Warranty	5 Years onsite OEM Warranty		

**Item: 2 – DESKTOP COMPUTERS (i7 Processor) – Quantity: 90 Nos**

Sl. No	Description	Requirement	Compliance Yes/No	*Page number of Supporting Documents
1.	Processor Make	Intel		
2.	Processor generation	14th or higher		
3.	Processor Type	Intel i7 or higher		
4.	Processor Number	Intel i7 14700 or higher		
5.	Chipset	Q670 or higher		
6.	Operating system	Windows 11 Pro		
7.	Graphic Card	<b>Intel Arc A380 6 GB GDDR6 FH PCIe x16 Graphics or Higher</b>		
8.	<b>RAM Minimum Capacity</b>	<b>16GB (1x 16GB) DDR5 4800 UDIMM Memory or Higher</b>		
9.	RAM Expandability	Up to 128 GB or above with Minimum 4 DIMM Slot		



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10.	SSD Capacity	512GB 2280 PCIe NVMe Value SSD or Higher		
11.	HDD	1TB 7200RPM SATA 3.5in or Higher		
12.	Ports	4 x USB Type A 3.2 Gen 2		
		3 x USB Type A 3.2 Gen 1		
		3 x USB Type A 2.0		
		1 x USB Type C 3.2 Gen 2		
		1 x HDMI 1.4; 2 x DisplayPort 1.4a;		
		1 x RJ-45;		
		1 x headphone/microphone combo;		
		1 x audio line-in/line-out;		
13.	PCIe Slots	1 x PCI Express 4.0 x16		
		1 x PCI Express 3.0 x16		
		2 x PCI Express 3.0 x1		
14.	M.2 PCIe Slots	1 x M.2 PCIe 3 x1 2230 (for WLAN)		
15.	Form Factor	Tower		
16.	Power	400 W external power adapter		
17.	Wireless LAN (Optional for feature upgradation)	Realtek Wi-Fi 6 RTL8852BE (2x2) and Bluetooth 5.3 wireless card with 2 internal antennas		
18.	Display	23.8"" Diagonal		
		IPS Technology		
		FHD (1920 x 1080)		
		Anti-Glare, Edge-lit;		
		WLED;		
		5ms Response Time;		
		1 x HDMI 1.4		
		1 x DisplayPort 1.2;		
		1 x VGA;		
		178° Vertical & Horizontal Viewing Angle;		
		OEM logo embossed/ etched (No Stickers)		
19.	Warranty	Monitor and Desktop should be of same brand.		
		1 HDMI to HDMI Cable		
19.	Warranty	5 Years onsite OEM Warranty		



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**Item: 3 – DESKTOP COMPUTERS (i5 Processor) – Quantity: 107 Nos**

Sl. No	Description	Requirement	Compliance Yes/No	*Page number of Supporting Documents
1.	Processor Generation	14th or higher		
2.	Processor Description	i5 or higher		
3.	Processor Number	i5-14500 or higher		
4.	Operating system	Free DoS		
5.	RAM	16 GB (16 GB x 1) or Higher		
6.	RAM Speed	DDR5 4800MHz or Higher		
7.	RAM Expandability	Up to 64GB		
8.	Storage capacity	1TB M.2 2280 PCIe NVMe SSD or Higher		
9.	Chipset	H670/Q670 or Higher		
10.	Graphics	Intel UHD Graphics 730/770		
11.	Mouse & Keyboard	OEM logo embossed/ etched (No Stickers) Wired (USB) or higher		
12.	Display	21.5"" Diagonal IPS Technology FHD (1920 x 1080) Anti-Glare, Edge-lit; WLED; 5ms Response Time; 1 x HDMI 1.4 1 x DisplayPort 1.2; 1 x VGA; 178° Vertical & Horizontal Viewing Angle; OEM logo embossed/ etched (No Stickers) Monitor and Desktop should be of same brand. 1 HDMI to HDMI Cable		
13.	Ports (Front) (Minimum Requirement)	2 x USB 3.2 Gen2 Type-A, 3 x USB 3.2 Gen1 Type-A, 1 x USB Type-C, 1 x headphone/microphone combo; 1 x HDMI, 1 x DisplayPort, 1 x VGA 1 x RJ-45, 1 power connector, 1 x serial, 1 x line in, 1 x line out		



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14.	Expansion Slot	1 x full-height PCI;		
15.		2 x M.2;		
16.		1 x PCIe 3 x1;		
17.		1 x PCIe 4 x16		
18.	Wireless LAN (Optional for feature upgradation)	Realtek Wi-Fi 6 RTL8852BE (2x2) and Bluetooth 5.3 wireless card with 2 internal antennas		
19.	Form Factor	Tower		
20.	Power Supply	Minimum 260 Watts (Up to 90% or Higher efficiency)		
21.	Security management	Padlock loop; Chip based Trusted Platform Module (TPM) 2.0		
22.	Extended Producer Responsibility (EPR) Authorisation	Valid OEM EPR authorisation issued by Central Pollution Control Board, Government of India to be attached		
23.	Warranty	5 Years onsite OEM Warranty		

**Item: 4 – Workstation – Quantity: 15 Nos**

Sl. No	Description	Requirement	Compliance Yes/No	*Page number of Supporting Documents
1.	Processor Type	Intel Xeon Processor		
2.	Processor Description	Intel Xeon W Series or higher		
3.	Processor Number	Intel Xeon W3-2435 3.1GHz to 4.3 GHz 22.5 MB 8 cores CPU or higher		
4.	Operating system	Linux OS		
5.	RAM	64 GB (32 GB x 2) or Higher		
6.	RAM Speed	DDR5 4800MHz ECC Memory or Higher		
7.	RAM Expandability	Up to 512GB		
8.	Memory Slot	8 DIMM		
9.	Storage capacity	1TB PCIe-4x4 2280 NVMe M.2 SSD or Higher		
10.	Chipset	W790		
11.	Mouse & Keyboard	OEM logo embossed/ etched (No Stickers) Wired (USB) or higher		
12.	Graphic Card	NVIDIA A1000 8 GB 4mDP Graphics or Higher		
13.	Expansion Slots	1 x PCIe5 x16 (Gen5)		
14.		2 x PCIe4 x16 (Gen4)		
15.		2 x PCIe4 x4 (Gen4)		
16.	Display	23.8" Diagonal		



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		IPS Technology		
		FHD (1920 x 1080)		
		Anti-Glare, Edge-lit;		
		WLED;		
		5ms Response Time;		
		1 x HDMI 1.4		
		1 x DisplayPort 1.2;		
		1 x VGA;		
		178° Vertical & Horizontal Viewing Angle;		
		OEM logo embossed/ etched (No Stickers)		
		Monitor and Desktop should be of same brand.		
		1 HDMI to HDMI Cable		
15.	Ports (Front) (Minimum Requirement)	4 x USB 3.1 Gen1 Type-A		
		2 x USB 3.2 Gen 1 Type-A		
		1 x RJ-45 Integrated LAN Port (Speed - 1GbE)		
		1 x RJ-45 Integrated LAN Port (Speed - 10 GbE)		
		1 x Audio In/Out		
16.	Form Factor	Tower		
17.	Power Supply	Minimum 775 Watts (Up to 90% or Higher efficiency)		
18.	Security management	Padlock loop; Chip based Trusted Platform Module (TPM) 2.0		
19.	Extended Producer Responsibility (EPR) Authorisation	Valid OEM EPR authorisation issued by Central Pollution Control Board, Government of India to be attached		
20.	Certificates	ISV Certified; RoHS Certification		
21.	Warranty	5 Years onsite OEM Warranty		

**Item: 5 - DESKTOP COMPUTERS (i9 Processor) – Quantity: 10 Nos**

Sl. No	Description	Requirement	Compliance Yes/No	*Page number of Supporting Documents
1.	Processor Type	Desktop Computer		
2.	Processor Series	Intel i9		
3.	Processor Number	Intel core i9 -13900 – 24 core (8p +16E), 32-thread, 36MB cache, up to 5.6GHz, supports R5/DDR4, PCIe 5.0, 65W base TDP or higher		
4.	Operating system	Redhat Linux 8.4 or Higher		
5.	RAM	32 GB (16 GB x 2) DDR5 4800 DIMM ECC REG Memory or Higher		



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6.	RAM Speed	DDR5 4800MHz or Higher		
7.	RAM Expandability	Up to 128GB		
8.	Storage capacity	1TB NVME M.2 SSD or higher		
		1TB SATA 3.5 7200RPM or Higher		
9.	Chipset	Intel w680 or Higher		
10.	Mouse & Keyboard	OEM logo embossed/ etched (No Stickers) Wired (USB) or higher		
11.	Graphic Card	Nvidia RTX series 8GB or Higher		
12.	Expansion Slots	1 x PCIe5 x16 (Gen5) or Higher		
		1 x PCIe4 x16 (Gen4) or Higher		
		1 x PCIe4 x4 (Gen3) or Higher		
		Five SATA 3 Slots or Higher		
13.	Display	22 – inch (68.6cm) Diagonal or Higher		
		IPS Technology , 3 sided micro-edge		
		FHD (1920 x 1080) Native Resolution		
		Anti-Glare, Edge-lit;		
		Input – 1DP, 1 HDMI		
		178° Vertical & Horizontal Viewing Angle;		
		OEM logo embossed/ etched (No Stickers)		
		Monitor and Desktop should be of same brand.		
		1 HDMI to HDMI Cable & 1 Display port to Display port cable		
14.	Ports (Minimum Requirement)	Front - 2 x USB 3.2 Gen2 Type-A, 1xUSB 3.2 Type -C or Higher		
		1 x Headphone/Microphone Combo;		
		1 x RJ-45 Integrated LAN Port (Speed - 1GbE) or Higher		
		Rear – 4xUSB 3.2 Gen2 Type-A, 2xUSB 2.0 Type-A, 1xUSB 3.2 Gen2 Type-C		
		1 Power Connector		
		1 x Audio In/Out		
15.	Form Factor	Tower		
16.	Power Supply	Minimum 600 Watts (Up to 90% or Higher efficiency)		
17.	Security management	Chip based Trusted Platform Module (TPM) 2.0		
18.	Warranty	5 Years onsite OEM Warranty or Higher		

**Mandatory:**

The offered product must be accompanied by detailed datasheets in the bid to verify compliance with the technical specifications. Failure to provide the Detailed datasheets will result in rejection of the bid. datasheet must be provided for the quoted product

**Compliance:**

Yes / No



**TERMS & CONDITIONS:**

1. The OEM MAF is mandatory concerning this BID Number.
2. Both the OEM and the bidder must submit a document undertaking comprehensive warranty at the time of bidding.
3. The offered product warranty must be reflected on the OEM's website. Bidders should provide the relevant link.
4. The Bidder / OEM must have functional service centres in Consignee location (Chennai). Valid proof and contact details should be uploaded along with the bid.
5. The Bidder & OEM must not be suspended, blacklisted, or debarred by any government organizations or institutions across India, Both the OEM and the bidder must submit a document undertaking.
6. The OEM must have been in the hardware business for at least 10 years, with proof to be submitted with the bid.
7. Onsite support must be provided by the OEM, and a declaration to this effect should be submitted.
8. **The offered product must be accompanied by detailed datasheets in the bid to verify compliance with the technical specifications. Failure to provide the Detailed datasheets will result in rejection of the bid. datasheet must be provided for the quoted product.**
9. The bidder must provide comprehensive information, rather than a simple 'yes' or 'no' response, in the compliance sheet.
10. An OEM MAF letter and a comprehensive warranty undertaking letter from the OEM for the two-line items for 5 years must be submitted separately. The warranty mentioned in the MAF will not be considered a comprehensive warranty certificate.

**Note: The total cost will be taken into account for arriving L-1.**



**ELIGIBILITY CRITERIA**

Sl. No	Description		Compliance Yes/No/N.A.	Page No.
1.	<b>Technical Sheet</b>	The technical bid compliance sheet & Eligibility Criteria ( <b>Annexure-1</b> )		
2.	<b>EMD</b>	All participating vendors have to submit a EMD of <b>Rs.12,00,000/-</b> and the scanned copy of EMD payment proof along with the Bid must be uploaded. (Bids without EMD payment will be summarily be rejected) ( <b>Annexure-2</b> )		
3.	<b>Bid Security Declaration</b>	Bid Security Declaration form ( <b>Annexure-3</b> )		
4.	<b>Declaration of Local Content</b>	Declaration of Local Content ( <b>Annexure-4</b> )		
5.	<b>Authorization Letter from OEM</b>	<b>(Declaration from OEM to be enclosed for the following)</b> <ul style="list-style-type: none"><li>• Manufacturer's Authorization &amp; Warranty Support Declaration (<b>Annexure-5</b>)</li><li>• Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 5 years residual market life i.e. the offered product shall not be declared end-of life by the OEM before this period. (<b>Annexure-6</b>)</li></ul>		
6.	<b>Experience Certificate</b>	The bidder should have experience in supply and installation of bulk order i.e. supply of Desktop computer/workstation of 200 Nos. or above in a SINGLE order or TWO orders of 150 Nos each or above in a single purchase order executed to Government Organization / PSU / Autonomous Body /CFTIs/Reputed industries etc. in India on or after 01/01/2020 (PO COPY TO BE ENCLOSED) ( <b>Annexure -7</b> ). (PO copies without any alteration/modification and copies of installation report for the mentioned PO to be enclosed)		
7.	<b>Leaflet</b>	Product Leaflet ( <b>Annexure-8</b> )		
8.	Declaration Regarding Clean Track/No Legal Action ( <b>Annexure-9</b> )			
9.	Annual Maintenance Contract ( <b>Annexure-10</b> )			
10.	Acceptance Of Tender Terms ( <b>Annexure-11</b> )			
11.	No Relation Certificate ( <b>Annexure-12</b> )			
12.	Pre-Contract Integrity Pact ( <b>Annexure-13</b> )			



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13.	Any other documents as required may be submitted as separate Annexure			
14.	<b>Bid Validity</b>	120 Days		
15.	<b>Total Number of pages uploaded in the technical bid</b>			
<b>Please Enclose Relevant Document Only.</b>				

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**ANNEXURE-3**

(To be printed in the letter head of the bidder)

**Bid Security Declaration form**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported with EMD.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of two year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.
- c) The EMD will be forfeited.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

**Signature of Bidder**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_



**ANNEXURE-4**

**SELF-CERTIFICATION REGARDING LOCAL CONTENT (LC) FOR GOODS, SERVICES OR WORKS  
ISSUED BY OEM UNDER PREFERENCE TO MAKE IN INDIA ORDER CERTIFICATE FOR CLASS-I or  
CLASS- II LOCAL SUPPLIER OR NON-LOCAL SUPPLIER**

Tender No.: \_\_\_\_\_; Date: \_\_\_\_\_

Date: [insert date (as day, month and year) of Bid Submission]

We hereby declare that the items under our Quotation No. \_\_\_\_\_ in the brand name of \_\_\_\_\_ & (equipment details) are manufactured at (complete address) \_\_\_\_\_.

Hence, it contains the local content of: \_\_\_\_\_ % as defined under the Make in India policy of the Department for Promotion of Industry & Internal Trade, DPIIT, Govt. of India.

The value addition for the local content is done at (Name of the place & address) \_\_\_\_\_.

The Country of Origin of the item(s) is/are \_\_\_\_\_.

**Further, it is declared that finished Equipment is not imported and local Content not calculated on the basis of Transportation, Insurance, Installation, Commissioning, and Training & after sales services. But Equipment is Manufactured/Assembled in India at out Factory address \_\_\_\_\_.**

The false declaration will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules of which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under Law.

We also declare that the goods are not manufactured in a country that shares its land border with India nor the beneficial owner belong to those country.

We shall be held responsible if the certificate is found to be incorrect.

Seal and Signature of OEM & Bidder



**ANNEXURE-5**

**Manufacturer's Authorization & Warranty Support Declaration**

(ON OEMs Letter head)

Date:

Tender No: \_\_\_\_\_

To  
The Director,  
IIITDM Kanchipuram,  
Chennai – 600127.

We, \_\_\_\_\_ [name of Manufacturer], who are official manufacturers of (Insert type of goods manufactured) having factories at (insert full address of Manufacturer's factories), do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee, warranty, availability of spare parts and AMC support in accordance with the Terms and Conditions of Contract with respect to the Goods offered herein.

Authorized representative of the Manufacturer

Authorized representative Bidder

Signature:

Signature:

Name:

Name:

Address:

Address:

Mobile No:

Mobile No:

### **ANNEXURE-6**

#### **Manufacturer's Authorization for Product Continuity Certificate**

(ON OEMs Letter head)

Date:

Tender No: \_\_\_\_\_

To  
The Director,  
IIITDM Kanchipuram,  
Chennai – 600127.

We, \_\_\_\_\_ [name of Manufacturer] hereby certify that the product herein quoted with its design, model and all technical specifications mentioned \_\_\_\_\_ [insert name and or brief description of the goods] in the tender will remain and have sales and service support in the market for at least 5 years of residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

Authorized representative of the Manufacturer

Authorized representative Bidder

Signature:

Signature:

Name:

Name:

Address:

Address:

Mobile No:

Mobile No:



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**ANNEXURE-7**

**Past Experience details**

**Experience Certificate:** The bidder should have experience in supply and installation of bulk order i.e. supply of Desktop computer/workstation of 200 Nos. or above in a SINGLE order or TWO orders of 150 Nos each or above in a single purchase order executed to Government Organization / PSU / Autonomous Body /CFTIs/Reputed industries etc. in India on or after 01/01/2020 (PO copies without any alteration/modification and copies of installation report for the mentioned PO to be enclosed)

<b>Name of the organization</b>	<b>Name of Contact Person and Designation, email ID and Phone number</b>	<b>Purchase Order Number, date and Value</b>	<b>Copy of Purchase Orders and Installation and along with value</b>

**Note: Without submission of relevant Purchase orders, experience will not be considered.**

**Signature of Bidder**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_



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**ANNEXURE-9**

**DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION**

(to be provided on letter head of the firm)

I hereby certify that the above firm namely \_\_\_\_\_ is neither blacklisted by any Central/State Government/Public Undertaking/Institute nor any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:



**ANNEXURE-10**

**ANNUAL MAINTENANCE CONTRACT**

We hereby certify that the Annual Maintenance Contract for the equipment, after expiry of warranty period will be charged as follows:

**For Comprehensive AMC**

- 1) 1<sup>st</sup> year \_\_\_\_ % of the equipment value
- 2) 2<sup>nd</sup> year \_\_\_\_ % of the equipment value
- 3) 3<sup>rd</sup> year \_\_\_\_ % of the equipment value.

**For Non - Comprehensive AMC**

- 1) 1<sup>st</sup> year \_\_\_\_ % of the equipment value
- 2) 2<sup>nd</sup> year \_\_\_\_ % of the equipment value
- 3) 3<sup>rd</sup> year \_\_\_\_ % of the equipment value.

We also certify that the spares for the equipment will be available for the equipment for \_\_\_\_\_ years.

**(This rate will not be part of the commercial bid evaluation for arriving L-1)**

Date: Authorized Signatory

Place: Name:

Designation:

Contact No.:



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**ANNEXURE-11**

**ACCEPTANCE OF TENDER TERMS  
(To be given on Company Letter Head)**

Date: DD/MM/YYYY

To,  
The Director,  
IIITDM Kancheepuram,  
Chennai – 600127.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender /  
Work:

Dear Sir,

1. I / We have downloaded / obtained the tender documents (s) for the above mentioned “Tender” from the web site(s) namely \_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)



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**ANNEXURE-12**

**NO RELATIONSHIP CERTIFICATE  
(To be given on Company Letter Head)**

1. I/We hereby certify that I/We\* am/are\* related/not related (\*) to any officer of IIITDM Kanchipuram. (If Related provide the details of the employee)
2. I/We\* am/are\* aware that, if the facts subsequently proved to be false, my/our\* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We\* shall be liable to make good the loss or damage resulting from such cancellation.
3. I//We also note that, non-submission of this certificate will render my / our tender liable for rejection.

Date: Authorized Signatory

Place: Name:

Designation:

Contact No.:



**ANNEXURE-13**

**IEMs DETAILS:**

(a) Any complaints related to this tender should be reported to the Independent External Monitors (IEMs) through email. Details of the IEMs are as follows:

- Shri Umesh Kumar, IPS (Retd.)  
House No.60, 2<sup>nd</sup> Floor, M.G. Road, River Front  
Near Vivekananda Kendra, Uzan Bazar  
Guwahati 781001.  
E-mail: umeshkumar84@rediffmail.com
- Shri Amrit Lugun, IFS (Retd.)  
A1/37, First Floor,  
Safdarjung Enclave,  
New Delhi – 110029.  
E-mail: asha74lugun@gmail.com

(b) The Integrity Pact is deemed as part of the contract in order to ensure that the parties are bound by the recommendation of the IEMs, in case any complaint relating to the contract, is found substantiated.



**ANNEXURE-13**

**The specimen of the Pre-Contract Integrity Pact which is part of tender documents is as follows:**

**INTEGRITY PACT**

This INTEGRITY PACT is made and executed at \_\_\_\_\_ on this day of  
\_\_\_\_\_ 2026

BY AND BETWEEN

Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram (IIITDM Kancheepuram), an autonomous organization under Ministry of Education, Govt of India having its campus at Melakkottaiyur, Off Vandalur-Kelambakkam Road, Chennai – 600127, Tamil Nadu (hereinafter referred to as “The Principal” which term or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the First Part;

AND

M/s.\_\_\_\_\_ a company incorporated under the Companies Act \_\_\_\_\_ through its representative/ authorized signatory \_\_\_\_\_ (Name and Designation of the Officer) having its office at \_\_\_\_\_(hereinafter referred to as “The Bidder/Contractor” which terms or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the Second Part.

**PREAMBLE**

The Principal intends to award, under laid down organizational procedures, contract/s for \_\_\_\_\_. The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of and of fairness/transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal had appointed the Independent External Monitors (IEMs), who will monitors the tender process and the execution of the contract for compliance with the principles mentioned above.



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**Section 1: Commitments of the Principal**

1. The principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -
  - a) No employee of the principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the personal is not legally entitled.
  - b) The principal will during the tender process treat all Bidder(s) with equity and reason. The principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
  - c) The principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

**Section 2: Commitments of the Bidder(s)/Contractor(s)**

1. The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
  - a. The Bidder(s)/contractor(s) will not, directly or through any other persons or firm, offer promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage or during the execution of the contract.
  - b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
  - c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractors will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or documents provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  - d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the



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Agents/representatives in India, if any. Similarly, the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. All the payments made to the India agent/representative have to be in Indian Rupees only.

- e. The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- f. The Bidder(s)/Contractor (s) who have signed the Integrity Pact shall not approach the courts while representing the matter to IEMs and shall wait for their decision on the matter.

2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

### **Section 3: Disqualification from tender process and exclusion from future contract**

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or to terminate the contract, if already signed, for such reasons.

### **Section 4: Compensation for Damages**

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Principal has terminated the contract according to Section3, or if the Principal is entitled to terminate the contract according to Section3, The Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5: Previous Transgression**

1. The Bidder declares that no previous transgressions occurred in the last three years with any other organization/ company in any country or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject, he can be disqualified from the tender process and appropriate action can be taken including termination of the contract, if already awarded, for such reason.

### **Section 6: Equal treatment of all Bidders / Contractors / Subcontractors.**

1. In case of sub –contracting, the Principal Contractor shall take the responsibility of adoption



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of Integrity Pact by the Sub – Contractor.

2. The Principal will enter into agreements with the identical conditions as this one with all bidders and Contractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

**Section 7: Criminal charges against violation Bidder(s) / Contractor(s) / Sub-contractors(s).**

If the Principal obtains knowledge of conduct of a Bidder(s)/ Contractor(s) which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

**Section 8: Independent External Monitors/Monitors**

1. The Principal appointed competent and credible Independent External Monitors for this Pact after approval of Central Vigilance Commission. The task of the Monitors is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitors is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. The Monitors will have access to all contract documents, whenever required. It will be obligatory for him to treat the information and documents of bidders /contractors as confidential. He reports to the Director, IIITDM Kanchipuram.
3. The Bidder(s)/Contractor(s) accepts that the Monitors has the right to access without restriction to all project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitors, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Sub-contractors.
4. The Monitors is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality. The Monitors has also signed declarations on “Non – Disclosure of Confidential Information” and of “Absence of Conflict of Interest” In case of any conflict of interest arising at a later date, the IEM shall inform the Director, IIITDM Kanchipuram.
5. The Principal will provide to the Monitors sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitors the option to participate in such meetings.
6. As soon as the Monitors notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or



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take corrective action, or to take other relevant action. The monitors can in this regard submit non-binding recommendations. Beyond this, the Monitors has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

7. The Monitors will submit a written report to the Director, IIITDM Kancheepuram within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
8. If the Monitors has reported to the Director, IIITDM Kancheepuram, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Director, IIITDM Kancheepuram has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitors may also transmit this information directly to the Central Vigilance Commissioner.

#### **Section 9: Pact Duration**

This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidder 6 months after the contract has been awarded.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by the Director, IIITDM Kancheepuram.

#### **Section 10: Other Provisions**

- This agreement is subject to Indian Law. Place of performance and jurisdiction is the registered office of the Principal i.e. Chennai, Tamil Nadu.
- Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- If the contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- Issues like Warranty/Guarantee etc. shall be outside the purview of the IEMs.
- In the event of any contradiction between the Integrity Pact and its Annexure, the clause in the Integrity Pact will prevail.



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(For & on behalf of the Principal)

(Office Seal)

Place : \_\_\_\_\_

Date : \_\_\_\_\_

(For & on behalf of Bidder/Contractor)

(Office Seal)

Witness 1 (Name & Address):

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\_\_\_\_\_  
\_\_\_\_\_

Witness 1 (Name & Address):

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\_\_\_\_\_

Witness 2 (Name & Address):

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Witness 2 (Name & Address):

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