

भारतीय सूचना प्रौद्योगिकी अभिकल्पना,
एवं विनिर्माण संस्थान, कांचीपुरम



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, KANCHEEPURAM

(An Institute of National Importance under Ministry of Education, Govt. of India)

Melakkottaiyur, Vandalur-Kelambakkam Road, Chennai – 600 127, Tamil Nadu.

Ph: +91 44 2747 6322 / 6324 www.iiitdm.ac.in

Email: estate@iiitdm.ac.in

NOTICE INVITING TENDER

THIRD PARTY QUALITY ASSURANCE CONSULTANCY SERVICES

e-Envelope – 2 – Technical Bid

e-Tender No: IITDM/2025-26/ENGG/CIVIL/012; Dt: 23.02.2026

Name of Work: Rendering Third-Party Quality Assurance Services (TPQAS) for the Construction of the Boys Hostel (G+14) at IITDM Kancheepuram.

Description	Date	Time
Pre-bid meeting	03.03.2026	at 11:00 AM
Last Date for Submission of e-Tender	19.03.2026	at 03:00 PM
Date and Time of opening of Eligibility Document (e-Envelope-1)	20.03.2026	at 03:00 PM

The date and Time of opening of Technical and Financial bids will be intimated later to the eligible Consultants.

Certified that this document contains **07 pages** (including this page)

Sd/-
The Registrar
IITDM Kancheepuram
Chennai 600127

NOTICE INVITING e-TENDERS

e-TENDER NO: IIITDM/2025-26/ENGG/CIVIL

Technical Bid – e-Envelope

Name of Work: Rendering Third-Party Quality Assurance Services (TPQAS) for the Construction of the Boys Hostel (G+14) at IIITDM Kancheepuram.

- e-Tenders are invited, up to **03.00 pm on 19.03.2026** by the Registrar, IIITDM Kancheepuram, Chennai 600 127 from eligible agency satisfying the eligibility criteria prescribed in this tender document.
- The bid documents can be downloaded from the e-Tender web site (<https://eprocure.gov.in/eprocure/app>).
- All e-Tenders, submitted within the stipulated date and time will be opened after 03:00 pm on the stipulated date of opening of the e-Tender. Only e-Envelope 1 will be opened on that day. The Date and Time of opening of Technical and Financial bids (e-Envelope-2 and 3) will be intimated later to the eligible Consultants.

1. Project Details

The details of the projects for which the QA services to be provided are enclosed in Annexure 1.

2. Scope of work

The scope of work – As stated in the Eligibility Application – e-Envelope 1.

3. Additional conditions

1. The services shall not be sub-contracted without written permission of the Registrar, IITDM Kancheepuram nor shall transfer be made to power of Attorney authorizing others to receive payment.
2. The agency shall report only to the Registrar IITDM Kancheepuram or Engineer-in-charge.
3. The agency shall communicate any information to the stakeholder of the project only through the Registrar IITDM Kancheepuram or Engineer-in-charge. The Consultant shall avoid direct communication to any stakeholder of the project.
4. The agency whose bid is accepted shall comply with the provisions of all Acts, Statutes, Rules, Regulations etc. of the Central and State Government/ Local body and applicable codes as the case may be and as may be applicable in this case and if necessary, get himself duly registered as required by the said Acts, Statutes, Rules, Regulations etc.
5. All taxes, duties which are to be deducted as per Govt. Rules shall be deducted from the bills.
6. The amount quoted in financial bid shall be all inclusive and nothing extra towards travel and stay or any other claim is payable.
7. The drawings, all other documents, data and communications pertaining to the project should not be published, disclosed and communicated to any other person without the written permission of the IITDM Kancheepuram.
8. If in case, the duration of the project extends beyond the project duration (30 months) as mentioned in the NIT due to reasons not attributable to TPQA, for the first three months, no additional payment over and above the rate quoted will be made. In case the completion time extends beyond (30+3) months an additional remuneration of Rs.75,000/- per month or part thereof exclusive of GST will be paid.
9. The amount admissible shall be paid by 22nd working day after the day of presentation of the bill by the Consultant in the prescribed format to the Registrar, IITDM Kancheepuram.
10. Suitable office space will be provided at the site for establishing the TPQA office. Necessary furniture, computers, internet, etc., shall be arranged by the TPQA agencies for running the office.

4. Time Schedule:

The QA Consultancy services shall be rendered till successful commissioning and handing over of the project site by all the contractors involved in the works.

5. Payment Schedule:

The consultancy fee shall be paid **once in every three-months period**. The quarterly payable amount shall be derived by dividing the total accepted tender value by 30 (thirty) months on a pro-rata basis.

- The consultant shall take at his own cost, necessary insurance cover for staff and other personnel to be employed or engaged by him in connection with the afore mentioned services personnel by services to be rendered.
- Statuary deductions of taxes at source will be carried out from the payment due at the prevalent rates as prescribed by the government.

6. Compensation for absence of Technical staff

An amount of Rs.50,000/- per month per technical staff shall be recovered for absence of technical staff as proposed by the consultant in the technical bid. Any justified reasons on the part of the TPQA agency and reasons in issue of approval by IIITDM Kancheepuram will be considered while deciding the compensation. The decision of the Registrar in deciding the compensation will be final and binding on the Consultant.

7. Dispute Resolution

In case a dispute arises between the Consultant and Engineer In-charge, it will be referred for resolution to the Director, IIITDM Kancheepuram. If the dispute persists, Director will refer the matter to a Sole Arbitrator and proceedings will be as per Arbitration & Conciliation Act 1996 (with latest amendments). For any appeal to legal authorities, the legal jurisdiction will be at Chengalpattu in Tamil Nadu only.

8. Termination of Agreement.

The Agreement may be terminated at any time by either party by giving a written notice of one month to the other. In the event of the termination of the agreement by IIITDM Kancheepuram, the Consultant shall not be entitled to any compensation or damages by reason of such termination but shall be entitled only to the fees for the services actually rendered. In the event of termination of contract by the Consultant no further payment other than that has/ have already been made shall be paid.

9. Transfer of interest.

So long as the Agreement subsists, the Consultant shall not assign, sublet or transfer his / her interest in this Agreement, without the written consent of the IIITDM Kancheepuram.

10. Confidentiality & Data ownership

i. Confidentiality

The Consultant shall treat as confidential all drawings, designs, data, documents, software outputs, reports, correspondence, specifications, models, photographs, test results, and any other information, whether in hard copy or electronic form, received from or generated for IIITDM Kancheepuram in connection with this contract.

The Consultant shall not, without prior written approval of IIITDM Kancheepuram, disclose, publish, transfer, or make available any such information to any third party except for the purpose of performance of this contract.

The obligation of confidentiality shall survive the completion, expiry or termination of the contract.

ii. Data Ownership

All documents, reports, drawings, BIM models, software outputs, photographs, test records, registers, presentations and any other material prepared or generated by the Consultant under this contract shall become the absolute property of IITDM Kancheepuram.

IITDM Kancheepuram shall have unrestricted rights to use, reproduce, modify, publish, store, and share the above data for any official purpose without any additional payment to the Consultant.

The Consultant shall, at the time of completion or termination of the contract, hand over all such data in editable and non-editable formats as directed by the Registrar, IITDM Kancheepuram.

11. Conflict of Interest

The Consultant shall disclose to IITDM Kancheepuram, at the time of bidding and during the entire contract period, any actual or potential conflict of interest. The Consultant shall not have any direct or indirect financial, managerial, or professional relationship with the Contractor, Architect, PMC, or any other agency engaged in the same project.

The Consultant shall not provide consultancy or advisory services to any Contractor or agency participating in or associated with the project during the currency of this contract. If a conflict of interest arises or is discovered at any stage, the Consultant shall immediately notify IITDM Kancheepuram in writing. IITDM Kancheepuram shall have the right to take appropriate action, including termination of contract, without any financial liability.

12. Substitution of key personnel

The key personnel proposed by the Consultant shall be engaged at site only after approval of the Registrar, IITDM Kancheepuram shall not be replaced without prior written approval of the Registrar, IITDM Kancheepuram.

In case of unavoidable circumstances such as resignation, prolonged illness, or death, the Consultant shall propose a replacement with equal or higher qualification and experience for approval.

No replacement shall be permitted that results in lowering of the minimum qualification and experience prescribed in the tender.

If any key personnel is found to be performing unsatisfactorily, IITDM Kancheepuram may direct the Consultant to replace such personnel, and the Consultant shall do so within 7 days at no additional cost.

Sd/-
The Registrar
IITDM Kancheepuram

13. Letter of Transmittal

Date:

To

The Registrar,
IIITDM Kancheepuram
Chennai 600127.

Sir,

I / We do hereby submit my / our bid in Three covers and if this bid is accepted undertake to provide **Rendering Third-Party Quality Assurance Services (TPQAS) for the Construction of the Boys Hostel (G+14) at IIITDM Kancheepuram.**

I / We fully understand that the written agreement to be entered into between me / us and IIITDM Kancheepuram shall be the foundation of the rights of both the parties and the agreement for the consultancy services shall not be complete until the agreement has first been signed by me / us and then by the officer authorized to enter into contracts on behalf of IIITDM Kancheepuram.

Signature of Consultant

Date:

Name:

Seal:

ANNEXURE III
DETAILS OF PROJECT

S. No	Description	Amount of work order issued by the CPWD Rs. in Lakhs	Basic Cost of the building Rs. in Lakhs	Project Duration in month	Type of structure	No of Floor	Plinth area of the building in sqm	Execution Agency
1.	Construction of the Boys Hostel (G+14) at IIITDM Kancheepuram.	5339	4298	30 months	RCC Framed Structure	G+14	18595	CPWD

Note:

- 1) Estimated costs are tentative, which include civil, electrical, firefighting, lift, Data, Wifi, Telephones, Substation, street lighting, external developments, etc
- 2) The details shown above are indicative and approximate only to understand the project size and to estimate the effort required for the QA Consultancy services.
- 3) The actual plinth area of the building may vary during the execution of the work, and any such variation may neither be accounted for any additional claim nor deduction.

Signature of the Applicant

Date:

Name:

Seal: (to be signed during concluding agreement)

Sd/-
Registrar
IIITDM Kancheepuram