



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING KANCHEEPURAM**

**Off Vandalur-Kelambakkam Road, Melakottaiyur
Chennai-600 127**

**NOTICE INVITING TENDER
(E-PROCUREMENT THROUGH CPPP)**

TENDER NO.: IIITDM/2025-26/Engg/Elect133/013; Dt: 07.11.2025

**NAME OF WORK: SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF
CEILING FANS AND ASSOCIATED ELECTRICAL WORKS FOR ACADEMIC BUILDING
1ST FLOOR AT IIITDM, KANCHEEPURAM**

Important: All communications are to be addressed to in the name of The Registrar, IIITD&M Kancheepuram only and not in the name of any officer and mails has to be sent to official email id estate@iiitdm.ac.in

भारतीय सूचना प्रौद्योगिकी अभिकल्पना,
एवं विनिर्माण संस्थान, कांचीपुरम



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, KANCHEEPURAM

(An Institute of National Importance under Ministry of Education, Govt of India)
Melakkottaiyur, Vandalur-Kelambakkam Road,
Chennai – 600 127, Tamil Nadu.

NOTICE INVITING TENDER (E-PROCUREMENT THROUGH CPPP)

Indian Institute of Information Technology Design and Manufacturing (IIITD&M) Kancheepuram invites **e-tender under TWO BIDS** with prequalification systems from the vendors who fulfils the eligibility as given below in the campus.

Sl. No.	Particulars	Quantity Required
1	SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF CEILING FANS AND ASSOCIATED ELECTRICAL WORKS FOR ACADEMIC BUILDING 1ST FLOOR AT IIITDM, KANCHEEPURAM	As per Annexure-3

The tender document can be downloaded from the website <http://iiitdm.ac.in> or [eProcurement System Government of India](#)

The offers, in the prescribed format shall be submitted through online at [eProcurement System Government of India](#) as per the tender document. No tender will be accepted in hard copy, fax, email or any other such means. The intending, bidders must be registered with Central Public Procurement Portal [eProcurement System Government of India](#)

a) Tender Number /Date	IIITDM/2025-26/Engg/Elect133/013; Dt: 07.11.2025
b) Pre-bid meeting / Site visit	14.11.2025; 11:00 Hrs.
c) Bid Submission due date	27.11.2025; 15:00 Hrs.
d) Technical Bid Opening	28.11.2025; 15:00 Hrs.
e) EMD	Rs. 14,900/- (Submission of EMD through SBI E'Collect) https://www.onlinesbi.sbi/sbicollect/icollecthome.htm (or) Valid MSE exemption certificate must be attached.
f) Security Deposit / Performance Guarantee	Successful Bidder shall submit the Security Deposit at 7.5% of Contract value.
g) Stipulated Period of Completion	45 working days (Excluding Sundays and Public holidays) from the date of Commencement of the Work
h)) Defect Liability Period	12 months from the date of completion of work

TERMS & CONDITIONS GOVERNING THE CONTRACT

- 1. Eligibility Criteria:** In order to be considered for the contract of the works as detailed under 'Techno commercial bid' in this Tender Document the tenderer should have

“Similar Electrical wiring works experience” preferably awarded by the State Govt./ Central Govt./ Autonomous/ Reputed Corporate Institutions, for the value enlisted below, shall be awarded and executed on or after 01/01/2020 and Work Order / Purchase Order copy to be enclosed.

- (i) Rs. 2.40 lakhs Excl. GST for a single work order
(Or)
- (ii) Rs. 1.50 lakhs Excl. GST each for two work orders
(Or)
- (iii) Rs. 1.20 lakhs Excl. GST each for three work orders.

2. Earnest Money Deposit:

- 2.1 **Bidders shall Deposit EMD through SBI E'Collect** for an amount of **Rs. 14,900/-** must be paid online, and it shall be received on or before the last date and time of bid submission. Proof of payment for EMD shall be attached along with the technical bid. Physical mode of payment, i.e., **Banker cheque or Demand drafts, is unacceptable.**

- 2.2 Steps for submission of EMD through SBI E'Collect.

- Go to link – <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- Please select category as “Educational Institutions”
- Please select “IIITDM – KANCHEEPURAM A/C” from drop down list
- Please select “Earnest Money Deposit (EMD)” from Payment Category drop down list
- Kindly fill all tender details, contact details, EMD amount and make payment.
- After successful payment, the payment proof of EMD shall be attached along with the technical bid.

- 2.3 In the case of payment failure/ mismatch of particulars leads to cancellation of bid.

- 2.4 For the successful bidder, the EMD will be retained/ adjusted against the security deposit.

- 2.5 For the unsuccessful bidders, EMD amount will be refunded within 30 days from the date of issue of work order.

- 2.6 The bidder shall enclose cancelled cheque/bank details to refund the EMD amount in case of unsuccessful bids.

- 2.7 EMD shall be forfeited if any tenderer withdraw their offer within the bid validity period.

- 2.8 **Valid proof of MSE exemption shall be uploaded for to waive off the EMD and the classification of the enterprises should be updated in the current financial year i.e., 2025-26.**

3. Security Deposit & Contract Agreement:

- 3.1 On receipt of notification of the award, the successful bidder shall be required to send the acceptance of the work order within 07 working days.

- 3.2 Successful Bidder shall submit the Security Deposit of **7.5%** of the Contract value in the form of a Crossed Demand Draft/ Pay Order/ Banker's cheque/ FDR drawn/ Bank guarantee in favor

of “The Registrar, IITDM Kancheepuram,” payable at Chennai within 07 (SEVEN) working days of the receipt of Notification of Award (NOA)/ Award of Work order from IITDM Kancheepuram **(The Defect Liability Period as specified i.e., 12 months after completion of work + 02 months).**

- 3.3 The successful bidder shall be required to sign a detailed contract agreement & commence the work within 07 working days from the date of receipt of the work order.
- 3.4 In case of failure to commence the work by the Contractor within 07 days after signing of the contract or handover of the site, the Institute shall be at liberty to terminate the Award and forfeit the Security Deposit.

4. Preparation of bids – Two bid system (simultaneous receipt of separate technical and financial bids):

- 4.1 Technical bid** shall consist of only prequalification document along with supported documents as detailed below:

- 4.1.1 Complete prequalification papers, Name of the Agency and also commercial terms etc., offered (**Note: Price column in this cover should be kept blank**).
- 4.1.2 Duly filled and digitally signed Bid submission & self-declaration Proforma (As per Annexure – 1), EMD transaction details/ MSE exemption certificate, Cancelled cheques/ Bank details & GST Certificate.
- 4.1.3 Duly filled and digitally signed copy of Technical Qualification Proforma (**As per Annexure – 2**) along with a copy of the similar work order as per the eligibility criteria referred to in clause no. 1.
- 4.1.4 The Institute will contact the organization about the satisfactory execution of work if required and this shall be taken into account for the evaluation of technical bid.

- 4.2 Financial bid/ Techno commercial bid** indicating item-wise price for the items mentioned in the technical bid, special concession in rates if any applicable for Educational Institutions shall also be offered and indicated clearly.

- 4.3 Both the covers should be submitted through online CPPP portal [eProcurement System Government of India](#) before due date and time.**

5. Technical terms:

- 5.1 The selected contractor will have to carry out the “**Supply, Installation, Testing and Commissioning of Ceiling Fans and Associated Electrical Works for Academic Building 1st Floor at IITDM, Kancheepuram**” and shall ensure performance of all activities, which have been listed under the ‘Techno commercial bid’ of this tender document. He / She shall be under obligation to carry out all of the works stipulated in the contract.
- 5.2 The material to be used by the Contractor should be conforming to reputed brands as indicated, if no brand is given ISI marked brands shall be supplied. Samples of all materials / fixtures as specified in ‘Schedule of Work’ shall be got approved before their use by the Contractor. Catalogues, Brochures and Warranty cards are to be submitted by the Contractor along with samples wherever required.

- 5.3 The work shall be carried out as per the relevant CPWD general specifications for electrical works.
- 5.4 After the execution of work, the contractor shall submit the actual drawings indicating wiring diagram from end-to-end point including looping, switches, sockets, MCB, etc.
- 5.5 IIITDM Kancheepuram has Power to issue instructions etc., IIITDM Kancheepuram may in its absolute discretion & from time-to-time issue further Drawings if any, &/or written instructions, detailed directions & explanations in regard to:
- 5.5.1 Minor addition, reduction, omission or substitution of any work included in the Contract.
 - 5.5.2 Minor variation or modification of the design, quality, character of any work.
 - 5.5.3 Minor variation in the dimensions of any part of the works.
 - 5.5.4 Minor discrepancy in the Drawings if any, or between the Bill of Quantities and / or Specification.
 - 5.5.5 The removal from the site of any material brought thereon by the Contractor & the substitution of any other material.
 - 5.5.6 If any person deputed by the contractor found guilty/ misconduct/ not performing the duty, IIITDM has a right for a dismissal of the person/(s) from the works, the contractor has to replace another suitable person within a given time frame at without any additional cost to IIITDM Kancheepuram.
 - 5.5.7 The opening up of or inspection of any work covered up, all other instructions issued to him covering other aspects of the Contract.
 - 5.5.8 Execution of wiring bare joints in wires and cable are not allowed. Under extra ordinary conditions Terminal blocks with required safety measures must be used instead of joints without any additional cost.
 - 5.5.9 During the execution any minor wall/flooring/table cutting and finishing (providing Hy-lam sheets/ dummies/ cement concrete etc.) also to be carried out without any additional cost.
- 5.6 The requirements given in the 'Techno commercial bid' are only indicative and not exhaustive. Contractor shall be required to complete the project. The decision of IIITDM Kancheepuram authorities in this regard shall be final and binding on the Contractor.
- 5.7 Engineer-in-charge or any other representative/official deputed by the IIITDM Kancheepuram shall have the right to inspect or to test the materials to establish their conformity to the ordered specifications. The Contractor shall provide all reasonable facilities and assistance to such representative without any charges to the IIITDM Kancheepuram in this regard. Further, IIITDM Kancheepuram may direct the Contractor to get any/all materials/samples tested from specified organization(s) for conforming to the tendered specifications at the cost of the Contractor. In case, any inspected or tested material fails to conform to the ordered specifications, or workman ship is found to be unsatisfactory, IIITDM Kancheepuram may reject them and Contractor shall either replace the rejected material or make alternative arrangements necessary to meet the stipulated specifications and rectify the defects pointed out in the workman ship, at no additional cost to IIITDM Kancheepuram.

- 5.8 Work shall be executed and completed as per the technical terms and conditions of this document. In case the Contractor fails to complete the assigned work within specified Period, IIITDM Kancheepuram may recover Liquidated Damage and/or terminate the Contract and/or forfeit the Security Deposit. IIITDM Kancheepuram on its part would be required to handover the site to the Contractor free from any encumbrance.
- 5.9 The Contractor shall, at his own expense, arrange for the safety provisions as appended to these conditions or as required by the Engineer-in-Charge, in respect of all labor directly or indirectly employed for the performance of the works and shall provide all facilities in connection therewith.
- 5.10 The Contractor shall be responsible for providing constant and adequate supervision of the work to ensure compliance with the provisions of laws relating to safety and for taking all practical steps necessary to prevent accidents.
- 5.11 Stores and Materials required for the works brought by the Contractor shall be stored by the Contractor only at places approved by the Engineer-in-Charge. Storage and safe custody of material shall be the responsibility of the contractor. The contractor shall ensure that no materials/ wastes/equipment are dumped at the site. Proper cleaning and debris removal should be done daily
- 5.12 No compensation shall be payable to the contractor for any damage caused by rains, lightning, wind, or storm during the execution of work. He shall make good all such damages at his own cost, and no claim on this account will be entertained.

6. Commercial terms:

- 6.1 **The work shall be executed and completed within ‘45’ working days (Excluding Sundays and Public holidays) from the date of Commencement of the Work.** In case, the Contractor fails to complete the assigned work within specified Work Completion Period, IIITDM Kancheepuram may recover Liquidated Damage and/or terminate the Contract and/or forfeit the Security Deposit. IIITDM Kancheepuram on its part would be required to handover the site to the Contractor free from any encumbrance.
- 6.2 Item Rates quoted on the ‘Price bid or Techno commercial bid’ by the bidder shall be valid and constant during the entire period of contract and will not be subject to any variation on any account whatsoever.
- 6.3 The contractor needs to work at all heights and floors wherever applicable, and the cost should be included in the techno-commercial bid.
- 6.4 Measurements of all items having financial value shall be recorded in Measurement books so that a complete record is obtained of all works performed under the contract. Measurements shall be taken jointly by the IIITDM Kancheepuram official designated for the purpose and the Contractor.
- 6.5 Payment of bills shall be made against supply, acceptance and after verification of the bill by the Institute after deduction of taxes and TDS as per applicable rules. Running account bill/Final bill shall be submitted by the contractor after execution of work and completion certificate shall be furnished by the Institute after completion of work in full. Payment to be made only for the work actually done.
- 6.6 The Institute will verify the quality of the materials, workmanship through internal or third-party quality team and the release of payment is subject to satisfactory quality assurance report.

- 6.7 The Contractor shall take at his/her own cost, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him/her in connection with the afore mentioned services personnel by services to be rendered.
- 6.8 Statuary deductions of taxes at source will be carried out from the payment due at the prevalent rates as prescribed by the government.
- 6.9 No accommodation shall be provided within the premises. The contractor shall be solely responsible for arranging suitable accommodation for all staff and personal employed or engaged by him outside the premises.
- 6.10 The work shall cover a warranty/ defect liability period of 36 months. Any defect noticed during the warranty/ defect liability period, the contractor shall make good the defective, failing which the PBG will be forfeited.

7. Other conditions:

- 7.1 The institute reserves the right to reject any or all the bids without assigning any reasons thereof. No tenderer shall have any cause of action or claim against IIITDM Kancheepuram for rejection of his/her bid.
- 7.2 The IIITDM, Kancheepuram is having a right to cancel the awarded work at any point of time in case of the contractor's performance is not up to the mark by giving termination letter.
- 7.3 The tender document is not transferable and Conditional Tenders / Non-compliance of any of the conditions set in tender document shall render the bid liable for rejection.
- 7.4 IIITDM Kancheepuram reserves the right to seek any clarification from the bidders or waive any minor deviation in the provisions governing the contract at its sole discretion.
- 7.5 The IIITDMK reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

8. Tender Envelope Should Contain:

(a) Technical Bid:

- (i) Bid Submission & Self-declaration Proforma (As per Annexure – 1)
- (ii) Technical Qualification Proforma (As per Annexure – 2)
- (iii) Copy of EMD payment details / Valid MSE Certificate
- (iv) Cancelled cheque / Bank Details (To refund the EMD if required)
- (v) Copy of GST certificate.
- (vi) Copy of similar works experience proof, i.e., a copy of a valid work/ purchase order, must be attached as per the aforementioned.

8.2 Financial Bid

- (i) Techno-commercial bid (As per the Annexure-3)

9. Further, refer & comply with the in detail “**Tender general terms and conditions**” available at IIITDM > FORMS > ENGINEERING SECTION > TENDER GENERAL TERMS AND CONDITIONS” enclosed in the mentioned web link. These conditions are part and parcel of the contract agreement.

http://old.iiitdm.ac.in/img/intranet_forms/ENGINEERING_SECTION/ENGINEERING%20SECTION Tender General terms and conditions.pdf

Sd/-
Registrar
IIITDM Kancheepuram

BID SUBMISSION & SELF DECLARATION PROFORMA

Name of the Work/AMC: Supply, Installation, Testing and Commissioning of Ceiling Fans and Associated Electrical Works for Academic Building 1st Floor at IIITDM, Kancheepuram - Reg.

Tender No.: IIITDM/2025-26/Engg/Elect133/013; **Dt:** 07.11.2025.

The Registrar,
IIITDM, Kancheepuram,
Chennai – 600 127.

Dear Sir,

- 1.1 I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/ Public sector undertaking/ Autonomous Body etc., at anywhere in the country.
- 1.2 I/ We hereby offer to quote for work as defined in 'Techno commercial bid' and the relevant Annexures at the quoted price given in the 'Techno commercial bid' Proforma as per Annexure-3 and agree to hold this offer open till '03' months from the due date.
- 1.3 I/ We have read, understood and comply with all Terms and Conditions stipulated in the Tender document necessary for submission of this bid.
- 1.4 It is further stated that I/ We have fully read and understood the 'Techno commercial' and Terms and Conditions in the Tender Document governing this contract and shall abide by them in toto, if awarded the Contract.
- 1.5 The EMD amount will be returned to the unsuccessful bidder, as mentioned in the tender document.
- 1.6 **I/We do hereby agree that if our Firm has not provided a valid MSE Certificate (the classification of the enterprises should be updated in the current financial year, i.e., 2025-26) and work order/purchase order, it will not be considered for the further evaluation process.**

Date:

Yours faithfully,
Digital Signature

Note: This form duly typed on the letterhead of the bidder and duly signed should be uploaded forming Annexure-1 of this Bid document.

TECHNICAL QUALIFICATION PROFORMA

Name of the Work/AMC:	Supply, Installation, Testing and Commissioning of Ceiling Fans and Associated Electrical Works for Academic Building 1 st Floor at IIITDM, Kancheepuram - Reg.
Tender No.:	IIITDM/2025-26/Engg/Elect133/013; Dt: 07.11.2025.
Name of the bidder (Firm):	
Contact details of the bidder: Registered corporate/ works office address:	
Mobile:	
Email Id:	
GST No.: (Please enclose the copy of GST)	
PAN No.:	
EMD Payment details/ MSE Details: (Please enclose valid proof)	
Bank details/ Cancelled cheque for EMD refund: (Please enclose valid proof)	
Bid Submission & Self declaration Proforma: (Please enclose the annexure-1)	
Experience: "Similar Electrical wiring works experience" preferably awarded by the State Govt./ Central Govt./ Autonomous/ Reputed Corporate Institutions, for the value enlisted below, shall be awarded and executed on or after 01/01/2020 and Work Order / Purchase Order copy to be enclosed i. Rs. 2.40 lakhs (Excl. GST) for a single work order (or) ii. Rs. 1.50 lakh (Excl. GST) each for two work order(s) (or) iii. Rs. 1.20 lakh (Excl. GST) each for three work order(s)	
Details of Manpower availability: (Number with their qualification & experience): (Add separate sheet if required)	

Declaration:

I/We hereby declare and affirm that I/We have read and understood the terms and conditions of the contract as stipulated in NIT.

Digital Signature

TECHNO COMMERCIAL BID

Name of the work: Supply, Installation, Testing and Commissioning of Ceiling Fans and Associated Electrical Works for Academic Building 1st Floor at IIITDM, Kancheepuram - Reg.

Tender No.: IIITDM/2025-26/Engg/Elect133/013; Dt: 07.11.2025.

S. No.	Description	Unit	Qty	Rate Rs.	Amount Rs.
1	Supply, drawing, termination and testing of following sizes of FRLS, PVC insulated multistranded copper conductor wire should be in line with the incoming phase colour, 1.1KV grade in existing surface/recess/PVC conduits, by placing of all the accessories & lugs as per the requirement complete etc., Make: Finolex / Polycab / RR kabel				
1.1	1 x 1.5 Sq.mm for Lighting Power (1-ph)				
1.11	Red/Yellow/Blue	Mtrs	720		
1.12	Black	Mtrs	720		
1.13	Green	Mtrs	720		
1.2	1 x 4 Sq.mm for Lighting Power (1-ph)				
1.21	Red/Yellow/Blue	Mtrs	48		
1.22	Black	Mtrs	48		
1.23	Green	Mtrs	48		
2	Supply & drawing of 1" size PVC cum metallic flexible hose (Heavy duty) for wires with required all accessories etc., as required. ISI marked	Mtrs	90		
3	Supply & drawing of 1" size PVC ordinary hose for wires with required all accessories etc., as required. ISI marked	Mtrs	30		
4	Supply & fixing of 1200 mm sweep size ceiling fan white colour of BEE star rated, energy efficient of less than 55-watt power consumption and more than 220 CMM, noise less, 100% pure copper winded including provision for safety rope on fan down rod, canopy set, clamp set, fasteners, electrical connections etc., as required. Make: Havells/ Bajaj/ Crompton	No's	36		
5	SITC of Ceiling fan hook made up of (100 * 100 * 8 mm) size GI plate having 4 No's of 10 mm Dia holes and forged and welded with 10 mm thick U-shaped rod in the mid portion and proper filing, sand blasting and rust-free paint along with fasteners as required.	No's	36		
6	Supply & fixing of heavy gauge GI pipe of minimum 15 mm inner Dia, 5' length fan down rod including painting, minimum 4 mm thick iron strip rope of suitable length (break wire) including accessories like connectors for iron rope crimping, bolts, nuts, etc., as required	No's	36		
7	Supplying, fixing, testing and commissioning of the following suitable size modular type PVC				

	box, plate, cover, switch, socket and connections etc.in the wall/ surface/ recess, including wood / metal / wall/ table cutting and making good etc., as required. Make: Legrand-Myrius/ Crabtree-Thames				
7.1	12 module PVC box with modular plate, cover	No's	12		
7.2	5/6A rating modular switch	No's	36		
7.3	2 module, 5 stepped, 100-watt electronic fan regulator	No's	36		
7.4	1 modular dummy	No's	36		
8	Supply and drawing of 25 mm (1") PVC medium class, electrical pipe for the above electrical wiring with required fixing clamps, bends, junctions complete etc., ISI marked. Make: Avon plast / Precision / Modi / MK	Mtrs	240		
9	Supply and fixing of 32 mm x 20 mm size PVC cable management with bends, couplers, end caps, T joints and necessary fixing requirements. Make: Legrand / MK	Mtrs	36		
10	Dismantling, shifting and refixing of existing 2*2 ft, 36-watt, LED fitting from the false ceiling including electrical connections etc., as per the directions of Engineering in Charge.	No's	24		
Total Amount in Rs. (Excl. GST)					

Total Amount in Words: Rupees

Note: Total amount will be taken into consideration for arriving at L-1.

- **GST & Taxes will be paid extra as applicable.**
- **The Warranty/ Defect liability period is 12 months + 02 months.**

Declaration:

1. I/ We hereby declare and affirm that I/ We have read and understood the terms and conditions of the contract as stipulated in NIT.
2. I/ We further declare that all the materials (Wires/ Accessories) etc., are locally manufactured/ procured.

Date:

Digital Signature