

**Indian Institute of Information Technology, Design and Manufacturing,  
Kancheepuram, Melakottaiyur,  
Chennai – 600 127, Tamil Nadu, India**



**Notice Inviting Tender**

**For**

**Supplying of domestic water through tanker lorries**

## **Notice Inviting Tender**

IIITDM Kancheepuram invites **the single-stage bid** for the articles mentioned below **through offline mode**; the terms and conditions are attached. **Please submit your bid documents in the Tender box available in the Administration building, IIITDM, Kancheepuram, within the stipulated due date and time.**

<b>Item</b>	:	<b>Supplying of domestic water through tanker lorries (Specification/Quantity details enclosed as Annexure-1)</b>
<b>Tender Enquiry No.</b>	:	<b>IIITDMK/2025-26/Elect/010; Dt.: 12.09.2025.</b>

### **CRITICAL DATE SHEET**

<b>STAGE</b>	<b>DATE &amp; TIME</b>
Bid Submission End Date & Time:	26.09.2025; 15:00 Hrs.
Bid Opening Date & Time:	26.09.2025; 15:30 Hrs.
Security Deposit:	Rs. 50,000/-

#### **Important:**

All the communications are to be only addressed to The Registrar, IIITDM, Kancheepuram and not in the name of any other officer.

**IIITDM, Kancheepuram is an Institute of National Importance under the Ministry of Education, Government of India. The rate may be quoted as applicable to Educational Institutions/Universities.**

### **GENERAL TERMS AND CONDITIONS**

1. The tender floated for the water requirement is for '6' months. If required, the Institute has the liberty to extend the period for a further '3' months at the same rate, terms and conditions.
2. The successful bidder must submit a security deposit in the form of a Demand Draft or Bank Guarantee, which will be released after '1' month from the satisfactory completion of the water supply through tanker lorries. In case of any damage to the Institute or failure to perform the job, the cost of repairs or penalties will be deducted from the security deposit.
3. After receiving the Purchase Order, the quantity of water shall be delivered daily as per the requirement specified by the Engineering in Charge.
4. The quoted rates shall be valid for 90 days from the last date of bid submission and the price shall be quoted in INR.
5. Unsolicited correspondence is not entertained after the submission of the offer.
6. Quoting merely the lowest price does not confer any right to any bidder for the award of supply order. The Institute reserves the right to select any bid on the grounds of quality, offer of additional/special features, compatibility, etc.
7. The Institute also reserves the right to reject any bids with sub-standard products even if they are found to be lowest.
8. Further, the Institute has a right to cancel the purchase/work order at any point of time without assigning any reasons.

9. The rate quoted includes all supply, men, material, labour, transportation, and loading and unloading of water at the designated place; nothing is payable extra over and above the quoted rate.
10. The bidder must have a well/ water source within a radius of 10 km in and around the IIITDM, Kancheepuram (Melakottaiyur, Chennai – 127) for ease of delivery and communication.
11. In order to ensure the supply meets the demand, the work will be awarded to two (2) parties at L1 rate, If required.
12. **Quantity mentioned in this tender document may vary as per the Institute's requirement.**
13. The contractor shall ensure that the goods/men/material/vehicle shall be a carriage paid and insured, if needed and possess the necessary certificate as required for the water supply through the tanker.
14. In case of any accidents/incidents/legal issues arising on account of this work shall be the responsibility of the supplier and the Institute shall be indemnified from any claim.
15. The contractor shall ensure that the water supplied shall be of good quality, comply with the Drinking water standards and shall meet the following requirements:
  - 15.1 Shall be free from Odour
  - 15.2 Colour visibility shall be less than 5 Hazen units
  - 15.3 pH value shall lie between 6.5 to 8.5
  - 15.4 Total Hardness shall be less than water shall be less than 200 mg/l
16. The above parameters will be tested by the Institute periodically as and when required. If any tanker water does not meet the above requirement, the Institute has the liberty to return the said load, and the supplier shall arrange the replacement without any additional cost.
17. Inspection of tanker lorry: The tanker lorry should have an indoor area that is properly painted and protected, with a galvanized body to ensure corrosion free transport of water.
18. Penalty for delayed Services / LD
  - 18.1 As time is the essence of the contract, the supplier shall adhere strictly to the Institute's delivery requirements.
  - 18.2 If the supplier fails to supply the water as required, a suitable penalty will be imposed on the supplier.
  - 18.3 The Institute reserves the right to increase/decrease/cancel the quantity of water requirement in case of delay and other quality issues. All disputes are subject to the jurisdiction of courts in Chennai.
19. The bidders have to accept all the terms & conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.
20. If the due date of submission of tender / Tender opening is declared a holiday for the Institute, the due date for submission of tender / Tender opening will be extended to the same time on the next working day.
21. The Institute reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

**Sd/-**  
**कुलसचिव / Registrar**  
**IIITDM, Kancheepuram**

**Technical & Financial Compliance Sheet (To be filled and submitted)**

<b>Name of the Agency</b>			
<b>Office Address:</b>			
<b>Name and Mobile No. of contact person:</b>			
<b>Email ID:</b>			
<b>PAN NO.:</b>			
<b>GST NO.:</b>			
<b>Sl. No.</b>	<b>Name of the Item</b>	<b>Unit</b>	<b>Rate in Rs. (Inclusive of All taxes)</b>
1.	Supply of potable drinking water through lorry tankers of capacity 24 kilo litre and above to IITDM Kancheepuram campus. The rate includes supplying and unloading in the sumps at the main pump house and other locations inside IITDM Kancheepuram. The taste, quality, colour, TDS, pH value and other parameters of water of each and every tanker will be checked by the IITDM Kancheepuram Staff. Necessary delivery challans should be submitted at the Main gate. Payment will be made on accountability for delivery challans, Log book and the quantity of water supplied. The water level in each tank shall also be checked by the IITDM Kancheepuram staff.	Per Kilo Litre (per 1000 Litre)	

**\*Note:** 1. The Institute's approximate per day requirement is 2.4 Lakh Liters and it may increase or decrease based on the requirement.

2. The quoted rate is inclusive of all taxes.

**Sign & seal of the bidder**

**Bid Declaration form**

**To  
The Registrar,  
IIITDM Kancheepuram.**

I/We M/s. \_\_\_\_\_ (Agency Name) bid for the tender no.: IIITDMK/2025-26/Elect/010; Dated: 12.09.2025 towards Supplying of domestic water through tanker lorries declare that if we withdraw or modify our Bid either during the period of validity of bid or fail to execute the contract on award the purchase order/contract, we understand and agree that our firm will be debarred for the period of one year for further bidding of any tender of your institute. Further, we agree that your institute is at liberty to intimate this debarment to all departments/ organizations of government and governmental organizations.

**Sign & seal of the bidder**