

INDIAN INSTITUTE OF INFORMATION  
TECHNOLOGY, DESIGN AND  
MANUFACTURING, KANCHEEPURAM



भारतीय सूचना प्रौद्योगिकी, अभिकल्पना  
एव विनिर्माण संस्थान, कांचीपुरम

(An Institute of National Importance under MoE, GoI)  
Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600127  
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## OFFICE OF ADMISSION AFFAIRS

### Checklist for Document Verification – UG Admission - JoSAA 2023/CSAB 2023

- 1) Name :
- 2) JEE (Main)Application No. :
- 3) Programme :
- 4) Mobile No. :

Note: Please bring the original certificates and one self-attested copy at the time of admission.

#### 1. Personal Documents:

- Y Any Government ID Proof.
- Y Category certificate (GEN-EWS/OBC-NCL/SC/ST) issued by the RDO/Tahsildar/competent authority of the respective State
  - o GEN-EWS/OBC-NCL should be dated on or after April 1, 2023.
  - o Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government.
  - o The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available on JoSAA - 2023/CSAB - 2023 website.
  - o ST certificates from Tamil Nadu State must be issued by the concerned Revenue Divisional Officer.
- Y Declaration by Parent/Guardian as per form A4.
- Y Two Passport size photo (One to be affixed to the declaration form).
- Y Application form for admission to B.Tech. Programme downloaded from the institute portal.
- Y Hostel Registration form downloaded from the institute portal.
- Y Passport (if the candidate has passed the qualifying examination from outside India).

#### 2. Admission Documents:

- Y Admit Card of JEE(Main) 2023.
- Y Scorecard of JEE(Main) 2023.
- Y Printout of locked choices with Terms & Conditions duly signed by the candidate.

- γ Seat Allotment Intimation Slip issued by JoSAA 2023 Candidates.
- γ Provisional Offer and Seat Acceptance Letter issued by JoSAA 2023 in the respective Round with details of SAF payment and Document Verification by JoSAA 2023 Candidates.
- γ Provisional Admission Letter issued by JoSAA 2023 with details of both SAF and PAF payment by JoSAA 2023 Candidates.
- γ Seat Allotment Intimation Slip issued by CSAB 2023 by JoSAA/CSAB 2023 Candidates.
- γ Provisional Offer and Seat Acceptance Letter issued by CSAB 2023 in the respective Special Round with details of SAF/IAF-I payment and Document Verification by JoSAA/CSAB 2023 Candidates.
- γ Provisional Admission Letter issued by CSAB 2023 with details of IAF-II payment by JoSAA/CSAB 2023 Candidates.
- γ Class X Board Certificate / Birth Certificate as proof of Date of Birth, Name of Candidate and Parents (*In case of any mismatch between the name of the Candidate or parents at the JoSAA/CSAB 2023 portal and the Class X Board / Birth Certificates, Notary affidavit on Rs. 50/- Stamp paper needs to be attached along with the self-attested copy of Class X Board / Birth Certificate*)
- γ Proof of transaction of SAF payment at JoSAA 2023 portal (Rs. 40,000/- by GEN, GEN-EWS, OBC-NCL candidates and Rs. 20,000/- by SC, ST, PwD Candidates) by JoSAA 2023 Candidates.
- γ Proof of transaction of PAF payment at JoSAA 2023 portal (Rs. 36,000/- by GEN, GEN-EWS, OBC-NCL candidates and Rs. 16,000/- by SC, ST, GEN-PwD, GEN- EWS-PwD, OBC-NCL-PwD, SC-PwD or ST-PwD Candidates) by JoSAA 2023 Candidates
- γ Proof of transaction of IAF-I payment at CSAB 2023 portal (Rs. 40,000/- by GEN, GEN-EWS, OBC-NCL candidates and Rs. 20,000/- by SC, ST, GEN-PwD, GEN- EWS-PwD, OBC-NCL-PwD, SC-PwD or ST-PwD Candidates) by JoSAA/CSAB 2023 Candidates
- γ Proof of transaction of IAF-II payment at CSAB 2023 portal (Rs. 32,000/- by GEN, GEN-EWS, OBC-NCL candidates and Rs. 12,000/- by SC, ST, GEN-PwD, GEN- EWS-PwD, OBC-NCL-PwD, SC-PwD or ST-PwD Candidates) by JoSAA/CSAB 2023 Candidates
- γ Proof of Institute fee payment  
(Rs. 40,650/- by GEN/GEN-EWS/OBC-NCL candidates and Rs.7,650/- SC, ST, GEN-PwD, GEN- EWS-PwD, OBC-NCL-PwD, SC-PwD or ST-PwD Candidates) by JoSAA/CSAB 2023 Candidates.  
  
(Rs. 44,650/- by GEN/GEN-EWS/OBC-NCL candidates and Rs.11,650/- SC, ST, GEN-PwD, GEN- EWS-PwD, OBC-NCL-PwD, SC-PwD or ST-PwD Candidates) by CSAB 2023 Candidates.
- γ Medical Certificate as per Annexure 7 of JoSAA Business Rules
- γ Original Certificate for Persons with Disabilities (PwD), if applicable, issued by the duly constituted Medical Board of the respective state.
- γ Anti-Ragging Affidavit.
- γ OCI Certificate or PIO Card (if applicable)

3. Educational Documents:

- γ Class XII or Equivalent Mark sheet.
- γ Class XII pass certificate if available.
- γ Transfer Certificate from the School last attended (Original to be Submitted).
- γ Migration Certificate. (Original to be Submitted).

DECLARATION

I hereby declare that I have carefully read the instructions and particulars relevant to this admission and that the entries made in the application form are correct to the best of my knowledge and belief. If selected for admission, I promise to abide by the rules and regulations of the Institute. I note that the decision of the Institute is final in regard to selection for admission and assignment to a particular field of study. The Institute shall have the right to expel me from the Institute at any time after my admission, provided it is satisfied that I was admitted on false particulars furnished by me or my antecedents prove that my continuance in the Institute is not desirable. I agree that I shall abide by the decision of the Institute, which shall be final.

Signature of the Candidate with a date

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Remarks:

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Signature of verifying official with a date

*(For Office use)*

Center-in-charge

Joint Registrar(Academics)