Form EM2

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING, KANCHEEPURAM



भारतीय सूचना प्रौद्योगिकी, अभिकल्पना एवं विनिर्माण संस्थान, कांचीपुरम

OFFICE OF EXAMINATION

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Minutes of the Class	Committee Meeting
Agenda: (i) Discussion on Quiz I/ Mid-Sem performance, ((ii) Attendance verification (iii)Course/Teacher feedback
Semester: Jan-May/Jul-Nov	AY: 2020
Batch, Year, Sem (eg. EC20,III,5) : Date and time of the CC Meeting : Name of the CC Chairperson : Quiz I / Mid-Semester Examination Statistics : Attendance verification :	To be entered on the rear side of this form To be entered on the rear side of this form
Members Present:	Members Absent:
Specific concerns raised by the students about the	Feedback from course faculty
course/teacher:	
Signature of Class Depresentatives	
Signature of Class Representatives:	
Signature of Course Faculty:	
CC Chairperson(Signature with date)	HoD(Signature with date)

For Office Use

Received on:

Quiz I/Mid-Semester Examination Statistics

(to be entered by the CC Chairperson)

Sl.	Course No.	Course Title	Name of faculty	Quiz I/Mid Semester Examination			No. of students	No. of absentees	Remarks(if any)	
No.	Course No.	Course Title	Name of faculty	Total Marks.	Class Avg.	Max. Marks.	Min. Marks	registered		

Attendance verification

Certified that the attendance sheets for all the above courses have been verified

Date: