Form EM4

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING, KANCHEEPURAM

भारतीय सूचना प्रौद्योगिकी, अभिकल्पना एव विनिर्माण संस्थान, कांचीपुरम

OFFICE OF EXAMINATION

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Minutes of Grade Verification Committee

Agenda: To verify the grade approved by the class committee against the data uploaded by the faculty on the grade portal

Semester: Jan-May/Jul-Nov

AY: 20……-20……

Chairman:

Members Present:		Members Absent:

The following discrepancies were observed by the grade verification committee:
(To be entered in annexure1 of this form)

Signature of the Members with name

Signature of the Chairman

PIC (Acad.) PIC (Exam.)

Assistant Dean (Exam.) Associate Dean (Acad.) Dean (Acad.)

Annexure I

Course Code	Course Name	Faculty	Roll No	Name	Error in Total (Grade Sheet, Portal)		Error in Grade (Grade Sheet, Portal)		Remarks
					Grade sheet	Portal	Grade sheet	Portal	