



OFFICE OF ACADEMIC COURSES

Date:

UNDERTAKING TO IMPROVE ACADEMIC PERFORMANCE

I _____ S/o / D/o, _____ Roll No. _____
_____ Programme _____ Department _____ hereby state that:

- 1) I fully understand that my registration for Jan-May _____ or Jul-Nov _____ semester is subject to the condition that I shall maintain a minimum CGPA of 5 at the end of each semester.
- 2) I am also aware that in case of non-fulfillment of minimum CGPA criteria, my registration will be cancelled (As per Ordinance)
- 3) My performance, not at desired level, is on account of _____.
- 4) I have been advised to meet faculty advisor and HoD to discuss a suitable course of action to improve my academic performance which includes to register for:
 - Slow pace programme
 - Backlog courses first and then for higher semester courses.
 - Minimum number of theory courses in the current semester, so as to concentrate on backlog courses.
- 5) I understand that this is a special consideration granted to me for one semester only and my performance will be monitored by the faculty advisor and HoD.
- 6) I undertake that I will credit all the courses registered in this special chance and my registration to higher semesters is subject to successful completion of all registered courses during the semester.
- 7) This undertaking is signed by me with an intimation to / in presence of my parents.

Signature of the Student

Signature of the Parent

Recommendation of the

Faculty Advisor

HoD

(For office use)

Recommendation and approval

Taking into account the undertaking submitted by the student and recommendations of the FA and HoD, the student is permitted to enroll for the semester _____.

AR/JR/DR (Academics)

Dean (Academics)

Permitted to enroll on _____