IIITDM Kancheepuram

Format for Justification for Exemption under Austerity Measures Implemented by MoE

(Reference: MoE Letter No. F.No.29-17/2026–S&S dated 03.06.2026)

Name of the faculty	
Details of proposed physical tour /seminars and workshop	
Proposed expenditure	

1. It is submitted that the proposed tour/seminar & workshop in physical mode instead of virtual mode is essential due to the following reasons:

2. In view of the above, the proposed expenditure of Rs. _____ is considered essential, reasonable and fully justified despite the austerity measures communicated by the Ministry of Education.

Signature

Recommendation of the HoD:

Recommendation of the Dean:

Approved / Not Approved

Director