PROCEEDINGS OF THE 8th MEETING

OF THE

BOARD OF GOVERNORS

HELD ON

WEDNESDAY, 22nd JULY 2009

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY

DESIGN AND MANUFACTURING (IIITD&M),

KACHEEPURAM

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING (IIITD&M) KANCHEEPURAM

Proceedings of the 8th meeting of the Board of Governors held at 3 p.m. on Wednesday, the 22nd July 2009 in the Board Room, Administration Building, IIT Madras

Members Present

Prof N V C Swamy	---	Chairman
Prof R Natarajan	---	Member
Prof. M.S. Ananth	---	Member
Shri P.W.C. Davidar	---	Member
Shri D. Selvam	...	Member
Prof S Santhakumar	---	Member
Prof. R. Krishnakumar	---	Member
Prof R Gnanamoorthy	---	Member & Secretary

Leave of absence was granted to Ms. Anita Bhatnagar Jain, Shri N. Ravi Shanker and Shri Shiv Nadar.

The Chairman, Board of Governors welcomed the members to the Board Meeting. Prof. R Gnanamoorthy, Secretary informed that Prof. C.S. Jha, Professor (Retd), IIT Delhi and Member of Board of Governors passed away on 16th June 2009.

Resolution of Condolence of Prof. C.S. Jha

Prof. Jha was a distinguished academician and an able administrator. He ably guided the Board during his stint as Member of the Board. The Board placed on record their deep appreciation of the great service rendered by Prof. Jha.

The Board deeply condoled the death of Prof. Jha.

As a mark of respect to the departed soul, 2 minutes silence was observed.

A copy of resolution will be sent to the bereaved family.

1. **Action taken on the earlier minutes**

   1.1 **Confirmation of Proceedings of the last (7th) meeting of the Board of Governors held on 4.5.2009**

   The Proceedings vide Pages 1-4 of the last (7th) meeting of the Board of Governors held on 4.5.2009 at 11 a.m. were circulated to all

members of the Board after approval by the Chairman. The Comments of Ms. Anita Bhatnagar Jain on some agenda items of 6th and 7th BoG meetings were received in the evening of 4.5.2009. The comments were put up as reporting item and discussed in the 8th BoG meeting held on 22.7.2009.

The Proceedings of the 7th BoG meeting were confirmed.

1.2 Action taken report on the Proceedings of the last (7th) meeting of the Board of Governors held on 4.5.2009

The Board noted the action taken on the Proceedings of the last meeting of the Board of Governors held on 4.5.2009.

2. Items Discussed

2.1 Present status about the land

Prof. R. Gnanamoorthy briefed about the present status of land. He informed the members that since the matter regarding transfer of land measuring 41.21 hectares (101.75 acres) free of cost to the Institute is pending with Government and in order to start up the construction of compound wall and to facilitate the completion of master plan work by the architect selected by us, it is proposed to take up the land on lease basis initially by executing a lease deed and paying a lease rent at rate of Rs.2000/- per acre per annum.   The lease deed will be executed on 24.7.2009 at 4 p.m. in the office of District Revenue Officer, Kancheepuram District.   The members were informed that the financial commitment involved is Rs.2.05 lakhs (approx.).

2.2 Report on B.Tech. 2009 Admission

Prof. Gnanamoorthy informed about the allotment of 60 students for UG Programme, 20 students in each stream viz. Mechanical Engineering (Design and Manufacturing), Electronics Engineering

(Design and Manufacturing) and Computer Engineering. The classes for these students will commence on 3.8.2009.

3 To ratify the decision taken by the Chairman, Board of Governors

3.1 Approval of Constitution of Selection Committees for the post of Assistant Professor in the disciplines of Computer Science & Engg., Electrical and Electronics Engg., Mechanical Engg. and Mathematics

The Committee noted that the Selection Committees were constituted for the post of Assistant Professor in the disciplines of Computer Science & Engg., Electrical and Electronics Engg., Mechanical Engg. and Mathematics with inclusion of SC/ST and OBC Members in the Committees where there were SC/ST/OBC candidates **with the approval of Chairman, Board of Governors**. The interviews for the post of Assistant Professor were held during June 2009.

The Board **RESOLVED** to ratify the decision taken by the Chairman, Board of Governors in approving the constitution of the Selection Committees for the post of Assistant Professor.

3.2 Approval of recommendation of Selection Committees for the post of Assistant Professor in the disciplines of Computer Science & Engg., Electrical and Electronics Engg., Mechanical Engg. and Mathematics

The Committee was informed that the Selection Committee meetings for the post of Assistant Professor in the disciplines of Computer Science & Engg., Electrical and Electronics Engg., Mechanical Engineering and Mathematics were held on 16th, 17th, 19th and 22nd June 2009 respectively. The proceedings of the Selection Committees were sent to the Chairman, BoG for his approval. On his approval, offer letters were issued to the selected candidates for them to be available for classes in the coming semester. Three candidates have joined the post and others are expected to join before 31st July 2009.

The Board **RESOLVED** to ratify the decision taken by the Chairman, Board of Governors in approving the recommendations of the Selection Committees for the post of Assistant Professor.

4 Items for approval

4.1 To approve the minutes of the Academic Advisory Committee meeting held on 3.7.2009

Resolution No.15/2009 The Board **RESOLVED** to approve the minutes of the Academic Advisory Committee meeting held on 3.7.2009. **(Annexure 'A').**

4.2 To approve the minutes of the Finance Committee meeting held on 22.7.2009

Resolution No.16/2009 The Board **RESOLVED** to approve the minutes of the Finance Committee meeting held on 22.7.2009. **(Annexure 'B').**

4.3 To approve Qualification and Experience for various posts of the Institute

Resolution No.17/2009 The Board was informed that the MHRD has been requested to give sanction for various non-teaching posts (38 posts) for recruiting permanent staff members for this Institute. The Institute will start recruitment of various posts as soon as sanction from MHRD is received. The Board discussed the qualification and experience norms (vide Annexure) and noted that the norms have been framed by adopting the recruitment norms of various IITs.

The Board **RESOLVED** to approve the qualification and experience prescribed by the Institute **(Annexure 'C').**

5 Reporting Item

5.1 To report on temporary posts of the Institute

Prof. R. Gnanamoorthy, Deputy Director informed that MHRD has been requested to sanction 38 non-teaching posts at this Institute (details vide **Annexure 'D'**) and in the absence of sanction order from the Ministry, the Institute is operating the following temporary posts to carry out its various functions:

1. Temporary Technical Officer
2. Temporary Technical Assistant
3. Temporary Junior Technician
4. Temporary Junior Assistant
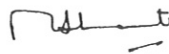5. Temporary Office Attendant

The posts are being filled up following the recruitment rules of IC&SR, IIT Madras. The period of appointment, salary and other conditions are similar to the project appointment of IC&SR, IIT Madras. The Board also noted that the Director of the Institute is empowered to appoint the temporary posts as laid down in the Memorandum of Association and Rules of the Institute.

5.2 To report on the comments of Smt. Anita Bhatnagar Jain, Joint Secretary, MHRD

The Board noted the comments of Smt. Anita Bhatnagar Jain, Joint Secretary, MHRD on the various agenda items of the 6th and 7th BoG meetings held on 13.3.2009 and 4.5.2009 respectively and also read the reply to the comments (vide **Annexure 'E'**).

(Prof R Gnanamoorthy)
Registrar i/c and Deputy Director

(Prof. M.S. Ananth)
Director i/c

(Prof N V C Swamy)
Chairman, Board of Governors

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