

	INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING, KANCHEEPURAM		
	MINUTES OF THE 70th MEETING OF THE BOARD OF GOVERNORS		
	Date	:	16th July 2026 (Thursday)
	Time	:	11:00 AM
	Venue	:	Board Room/Hybrid Mode

MEMBERS PRESENT:

- | | | |
|--------------------------|---|-----------|
| 1. Shri. B Santhanam | : | Chairman |
| 2. Prof. MV Kartikeyan | : | Member |
| 3. Shri. Krishna GV Giri | : | Member |
| 4. Dr. Tulika Pandey | : | Member |
| 5. Prof. MD Selvaraj | : | Member |
| 6. Prof. Naveen Kumar | : | Member |
| 7. Shri.A.Chidambaram | : | Secretary |

LEAVE OF ABSENCE GRANTED TO:

1. Dr. Sridhar Vembu
2. Prof. V. Kamakoti
3. Shri. Pradeep Yadav, IAS

GENERAL DISCUSSION

The Director welcomed the members to the meeting. The Director informed the Board that Dr. Sridhar Vembu, Chairman, BoG, was unable to attend the meeting due to an urgent prior commitment. In accordance with the prescribed norms, the members present unanimously elected Shri. B. Santhanam to preside over the meeting as Chairman.

The Director invited the members to attend the 14th Convocation of the Institute, scheduled to be held on 25 July 2026. The Board members conveyed their greetings and best wishes to the graduands. The members expressed their interest in interacting with the students through a brief session during their future visits to the Institute. The Director welcomed the suggestion and informed the Board that a "Students' Interaction with the Board" session would be planned every semester.

The Board also enquired about the measures undertaken by the Institute to ensure the inclusion and participation of women and students from marginalised sections in its academic, institutional programmes and training. The Institute briefed the Board on the various initiatives and activities being implemented in this regard.

Thereafter, the agenda items were taken up for discussion.

BOG-70(2026)-01	Confirmation of minutes of the 69th Meeting of the Board of Governors held on 2nd June 2026
	The minutes of the 69th Meeting of the Board of Governors held on 2nd June 2026 were circulated to all the members of the Board (Annexure A). No comments were received from the members. The Board confirmed the minutes of the 69th Meeting of the Board of Governors held on 2nd June 2026.

BOG-70(2026)-02	Action taken report on the minutes of the 69th Meeting of the Board of Governors held on 2nd June 2026			
	The action taken report on the decisions of the 69 th meeting of the Board of Governors held on 2 nd June 2026 is placed below.			
	Item No.	Subject	Action Taken	
	BOG-69(2026)-05	To discuss and approve the Annual Accounts of the Institute for the financial year 2025–26	The annual accounts were submitted to the office of the CAG and the audit was conducted in the month of June 2026. The draft report is awaited.	
	BOG-69(2026)-08	To discuss and approve the declaration of completion of the Probation period for the Faculty Members.	The probation completion orders were issued to the respective faculty members.	
	BOG-69(2026)-09	To discuss and approve the Supply, Installation & Commissioning of Field Emission Scanning Electron Microscope (FESEM)	The purchase order was issued to the vendor M/s JEOL India Pvt. Ltd.	
	The Board noted the same.			
	Further, under the Action Taken Report on the earlier agenda item relating to the Rooftop Solar Scheme at the Institute, the Board was informed that SECI had communicated the outcome of the tender and M/s CleanCo Renewables Private Limited, Hyderabad, had emerged as the successful bidder with a quoted tariff of ₹3.10 per kWh. The Institute sought the Board’s in-principle approval to proceed with the finalisation of the tender by SECI.			
	The Institute further informed the Board that the detailed terms of the contract, including the Power Purchase Agreement, were yet to be received from SECI. Upon receipt, the matter would be placed before the Building and Works Committee and subsequently before the Board for consideration.			
	The Board noted the same and accorded in-principle approval to proceed further in the matter.			
BOG-70(2026)-03	To discuss and approve the award of degrees to the Graduands in the 14th Convocation of the Institute			
	It is submitted that the 14 th Convocation of the Institute is scheduled to be held on 25 th July 2026 and the graduands of 2026, consisting of UG, PG and research scholars, will be awarded degrees in the convocation. The list of candidates who have successfully completed the requirements for the award of degrees was recommended by the 65 th Meeting of the Senate and approved by the 66 th Meeting of the Senate held on 14 th July 2026.			
	Accordingly, the Senate has approved the award of degrees to 482 graduands as per the details given below:			
	Programme	Male	Female	Total
	B. Tech	305	81	386
	M. Tech	33	24	57
	M. Des	09	07	16
	Ph.D.	14	09	23
	Total	361	121	482

	The list of graduands with roll no, name, and programme is enclosed herewith (Annexure B). Further, the Senate has also approved the award of medals to the meritorious students and the list is enclosed as (Annexure C). The Board noted the recommendation of the Senate in this regard and accorded its approval for award of degrees to 482 graduands in the 14th convocation.																		
BOG-70(2026)-04	To discuss and approve the extension of engagement of Adjunct Faculty Members for the July–November 2026 Semester																		
	It is submitted that the Institute has been engaging Adjunct Faculty Members in various Departments/Schools to offer specialized courses requiring domain expertise from academia and industry. The appointments have been made by the Director based on the recommendations of the duly constituted Selection Committee through various recruitment notifications issued by the Institute from time to time. The Ministry of Human Resource Development (now Ministry of Education), Department of Higher Education, vide its Guidelines for Hiring Adjunct Faculty in Centrally Funded Technical Institutions (CFTIs) dated 16.02.2015, has, inter alia, stipulated that the Adjunct Faculty shall be appointed by the Director based on the recommendations of the Selection Committee and that the duration of appointment shall vary between one and six semesters. It is further submitted that the following Adjunct Faculty Members have been associated with the Institute through different recruitment notifications, appointment orders and extension orders issued during different academic years. Although the engagement under each recruitment cycle was made as per the approved appointment, the cumulative period of engagement of some of these faculty members has now exceeded six semesters. The Heads of the School of Interdisciplinary Design and Innovation (SIDI) and the Department of Electronics and Communication Engineering (ECE) have recommended extension of the engagement of the following Adjunct Faculty Members for the July–November 2026 Semester, considering the academic requirements of the respective Departments/School and the need for continuity in offering specialized courses: <table><tr><td>1</td><td>Dr. Suresh Varadharajan</td><td>SIDI</td></tr><tr><td>2</td><td>Mr. V. S. S. Iyer</td><td>SIDI</td></tr><tr><td>3</td><td>Mr. Gokul Rajasekaran</td><td>SIDI</td></tr><tr><td>4</td><td>Mr. K. Murugadoss</td><td>SIDI</td></tr><tr><td>5</td><td>Dr. Shanmugam P</td><td>SIDI</td></tr><tr><td>6</td><td>Mr. Hariharan S</td><td>ECE</td></tr></table> The above faculty members have been handling specialized undergraduate and postgraduate courses, and their teaching performance has been satisfactory. Considering the recommendations of the HoS, SIDI and HoD, ECE, the continued academic requirement for offering specialized courses, the satisfactory teaching performance of the above Adjunct Faculty Members and the fact that their cumulative engagement has exceeded six semesters through multiple recruitment cycles, the matter is placed before the Board for consideration. (Annexure D). The Board discussed the matter and observed that, since the relevant orders had been issued by the Ministry of Education (formerly MHRD), approval may be sought from the Ministry for the continued engagement of adjunct faculty members who have completed the prescribed tenure of six semesters.	1	Dr. Suresh Varadharajan	SIDI	2	Mr. V. S. S. Iyer	SIDI	3	Mr. Gokul Rajasekaran	SIDI	4	Mr. K. Murugadoss	SIDI	5	Dr. Shanmugam P	SIDI	6	Mr. Hariharan S	ECE
1	Dr. Suresh Varadharajan	SIDI																	
2	Mr. V. S. S. Iyer	SIDI																	
3	Mr. Gokul Rajasekaran	SIDI																	
4	Mr. K. Murugadoss	SIDI																	
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6	Mr. Hariharan S	ECE																	

BOG-70(2026)-05	To Intimate the Annual Performance Review of Non-Teaching Staff (Administrative) for the year 2025–26
	In line with the directions of the Council, the Institute has been conducting the Annual Performance Review of Non-Teaching Staff, and the reports of the review committees are placed before the Board of Governors for consideration and approval. Accordingly, the Annual Performance Review of the Administrative Staff for the year 2025–26 was conducted during June–July 2026 by the duly constituted review committees. The review process was completed in respect of Administrative Staff members. The employees appeared before the review committees and presented their contributions in office administration, establishment and accounts matters, file and records management, procurement and stores support, student and academic administration, and other assigned institutional duties. The Committees observed that the overall performance of the Administrative Staff was satisfactory. The Committees have also provided individual recommendations to the respective employees for implementation during the next review cycle (Annexure E). The review reports and recommendations in respect of the Administrative Staff members were placed before the Director for approval (being the appointing authority) and circulated to all staff for needful action. The Board noted the same and suggested incorporating annual training sessions for the administrative staff in administrative, finance and other areas for their efficient support to faculty members.
BOG-70(2026)-06	To discuss and approve the request of the Director for relief from the Institute on attaining the age of superannuation
	It is submitted that Prof. M. V. Kartikeyan was appointed as the Director of the Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram vide Ministry of Education Order F. No. 48-4/2015-TS.I dated 28th September 2022. His tenure as Director is scheduled to conclude on 31st August 2026, upon his attaining the age of superannuation (65 years). The Director, vide his letter No. IIITDM/DIR/2026/061 dated 9th July 2026 addressed to the Chairman, Board of Governors, has requested that he may be relieved from the Institute with effect from the afternoon of 21st August 2026, in order to enable him to complete the retirement formalities at his parent institution, the Indian Institute of Technology Roorkee (IIT Roorkee) before the date of his superannuation (Annexure F). The Board noted the request of Prof. M. V. Kartikeyan for early relief from his responsibilities as Director of the Institute. The Board further recommended the same and advised that the request be forwarded to the Ministry for consideration and further necessary action.
BOG-70(2026)-07	To discuss and approve the Annual Performance Appraisal of Faculty Members for the Year 2025–26
	It is submitted that, as per the directions of the Board, the Institute has been conducting the Annual Performance Appraisal (APA) of the faculty members every year since 2019. The Annual Performance Appraisal of the faculty members for the year 2025–26 has been conducted by the duly constituted department-wise Faculty Performance Appraisal Committees in the month of June 2026. A total of 103 faculty members across the five academic departments appeared before the respective committees and presented their contributions in teaching, research, sponsored projects, academic administration, outreach activities and other professional accomplishments during the appraisal period. The committees observed that the overall performance of the faculty members was satisfactory and the recommendations of the committees were communicated to the respective faculty members for improving their performance. The department-wise appraisal reports and recommendations of the committees are enclosed as (Annexure G).

	The Dean FA made a presentation on the performance matrix of the faculty members in the teaching & Research, student feedback on teaching, sponsored projects, patents etc. and the observations of the nominated committees on their performance. The Board noted the same and appreciated the Institute for the faculty members' improved performance in various parameters and suggested to include the parameters of citation index, awards and honours, startups founded, etc. in future performance evaluation matrix. Further, the Board advised the Director to provide counselling and focused interventions to the lagging faculty members to align with other team members for their improvement. The Board also suggested use of AI in the performance evaluation as done in the corporate sector. After discussion, the Board approved the report of the committees on Annual Performance Appraisal of Faculty Members for the Year 2025–26
BOG-70(2026)-08	To Intimate the Annual Performance Review of Technical Staff for the Year 2025–26
	It is submitted that, in addition to the APAR grading of the employees every year, the Board has instructed the Institute to conduct the Annual Performance Review of the Non-Teaching staff also on the lines of the faculty members. Accordingly, the Institute has been conducting the Annual Performance Review for the Non-Teaching staff from the year 2021–22. The Annual Performance Review of the Technical Staff for the year 2025–26 has been conducted by the duly constituted review committees in the month of June & July 2026. Out of 39 Technical Staff members, the review was completed in respect of 37 employees. Two employees could not be reviewed during the scheduled review as one was on Maternity Leave and the other was on Child Care Leave (CCL); their review will be conducted after they resume duty, in accordance with the applicable rules. The committees observed that the overall performance of the Technical Staff was satisfactory and appreciated the positive response of the majority of the employees in implementing the recommendations made during the previous review cycle. The recommendations of the committees were communicated to the staff members for improving their performance. The review reports and recommendations in respect of the 37 Technical Staff members are enclosed as (Annexure H). The Board noted the matter and advised that the technical staff may be provided opportunities to gain hands-on exposure in the operation and maintenance of high-end equipment available in the Institute along with faculty members, the IIT Madras Research Park, and other reputed institutions. Such involvement would foster a greater sense of inclusion and enable the technical staff to contribute more effectively towards achieving the objectives of the Institute. The Board further suggested that additional opportunities be provided for enhancing their technical skills and that a suitable incentive scheme be formulated to recognise and encourage their contributions.
BOG-70(2026)-09	To discuss and approve the Declaration of Completion of Probation Period of Faculty Members
	It is submitted that the following faculty members have completed their period of residency for the declaration of completion of probation. The Committees, which conducted the Annual Performance Appraisal (APA) for the year 2025–26, were also entrusted with the responsibility of evaluating the performance of the faculty members who had completed their probation period. The faculty members appeared before the respective committees and presented a brief overview of their duties and key achievements during the probation period. Upon review, the committees recommended the declaration of successful completion of probation of the following faculty members:

	S#	Name	Present Designation	Level	Department	Date of Joining	Probation Duration	Probation Completed on	Review Completed on
	1	Dr. Rohini P	Assistant Professor	12	Electronics and Communication Engineering	02-02-2024	2	06.04.2026	22.06.2026
	2	Dr. Venkatramani	Assistant Professor	12	Mechanical Engineering	10-05-2024	2	09.05.2026	24.06.2026
	The reports of the committees are placed as (Annexure I). The Board after discussion approved the same.								
BOG-70(2026)-10	To discuss and approve the institution of the “Smt. Tripurasundaramma Machavaram Endowment Award for the Best B.Tech. (Four-Year Degree) ECE Female Student”								
	It is submitted that Prof. M. V. Kartikeyan, Director, has made a request for the institution of an endowment award titled “Smt. Tripurasundaramma Machavaram Endowment Award for the Best B.Tech. (Four-Year Degree) ECE Female Student” at the Institute in memory of his mother. The award shall consist of a cash prize of ₹0,000/- and a Certificate of Appreciation, and the award shall be presented annually to the graduating female student of the four-year B.Tech. programme in Electronics and Communication Engineering who secures the highest Cumulative Grade Point Average (CGPA) among the eligible female graduands of the batch. The matter was placed in the 66th Meeting of the Senate held on 14th July 2026 for its consideration and approval, and the Senate has recommended the same for approval of the Board. The Board welcomed and appreciated the gesture of Prof. M. V. Kartikeyan, Director, in proposing the creation of an endowment in memory of his mother. The Board approved the establishment of the endowment and the institution of an award comprising a cash prize of ₹10,000/- and a Certificate of Appreciation from the endowment.								

Sd/-
(A Chidambaram)
Secretary to the Board

Sd/-
(Prof. M V Kartikeyan)
Director & Member

Sd/-
(Shri. B Santhanam)
Chairman, Board of Governors