



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING, KANCHEEPURAM

MINUTES OF THE 67th MEETING OF THE BOARD OF GOVERNORS

Date : 08th October 2025 (Wednesday)
Time : 11:30 AM
Venue : Board Room/Hybrid Mode

MEMBERS PRESENT:

- | | | |
|-------------------------|---|-----------|
| 1. Dr. Sridhar Vembu | : | Chairman |
| 2. Prof. MV Kartikeyan | : | Member |
| 3. Shri. B Santhanam | : | Member |
| 4. Dr. Tulika Pandey | : | Member |
| 5. Prof. M D Selvaraj | : | Member |
| 6. Prof. Naveen Kumar | : | Member |
| 7. Shri. A. Chidambaram | : | Secretary |

LEAVE OF ABSENCE GRANTED TO:

1. Shri. Krishna GV Giri
2. Shri. Brajendra Navnit
3. Prof. V Kamakoti
4. Shri. Priyank Chaturvedi

GENERAL DISCUSSION

The Chairman welcomed the members to the meeting. The Director informed about the Institute securing the rank of 150-200 band in the NIRF 2025 – “Engineering category” and presented the details about measures being taken by the Institute to improve NIRF ranking.

Thereafter, the Dean-SRIC presented the details of the High End equipment procured from SMIRE (Support for Major Interdisciplinary Research Equipment) for setting of the Laboratories and the outcomes like sponsored research project, patents, papers etc. The Board members also visited some of the labs to understand the research being carried out at the Laboratories. The Board appreciated the research being carried out and advised that the Institute should connect with Industry for commercialization of this indigenously developed technologies. With “Atmanirbhar Bharat” initiative by Government, many of the Industries are looking for indigenously developed technologies and this is the ripe time to show case the Institute research initiatives to Industry for strengthening the self – reliance of Indian industry. The Board advised the Institute to focus the research on emerging fields like AI, additive manufacturing, Drones etc.

Thereafter, the agendas were taken up for discussion. The Registrar presented the comments received from Sh. Priyank Chaturvedi on the agenda points.

BOG-67(2025)-01	Confirmation of minutes of the 66th Meeting of the Board of Governors held on 11/07/2025.										
	<p>The minutes of 66th meeting of Board of Governors held on 11/07/2025 was circulated to all the members of the Board (Annexure A).</p> <p>No comments were received from the members.</p> <p>The Board confirmed the minutes of 66th Meeting of Board of Governors held on 11/07/2025.</p>										
BOG-67(2025)-02	Action taken report on the minutes of the 66th Meeting of the Board of Governors held on 11/07/2025.										
	<table border="1" data-bbox="295 1854 1544 2033"> <thead> <tr> <th data-bbox="295 1854 512 1899">Item No.</th> <th data-bbox="512 1854 1066 1899">Subject</th> <th data-bbox="1066 1854 1544 1899">Action Taken</th> </tr> </thead> <tbody> <tr> <td data-bbox="295 1899 512 1966">BOG-66(2025)-06</td> <td data-bbox="512 1899 1066 1966">Reallocation of Continuing Education Responsibilities from Dean–SRICCE to Dean–DII</td> <td data-bbox="1066 1899 1544 1966">Order has been issued regarding the same.</td> </tr> <tr> <td data-bbox="295 1966 512 2033">BOG-66(2025)-07</td> <td data-bbox="512 1966 1066 2033">To discuss and approve the Group Medical Insurance Policy for the Institute</td> <td data-bbox="1066 1966 1544 2033">The scheme of Group Medical Insurance Policy has been implemented.</td> </tr> </tbody> </table> <p>The Board noted the same. Further, the Board advised the Institute to share the TPA details, list of empaneled Hospitals etc. to the employees for availing the scheme in case of medical emergency.</p>		Item No.	Subject	Action Taken	BOG-66(2025)-06	Reallocation of Continuing Education Responsibilities from Dean–SRICCE to Dean–DII	Order has been issued regarding the same.	BOG-66(2025)-07	To discuss and approve the Group Medical Insurance Policy for the Institute	The scheme of Group Medical Insurance Policy has been implemented.
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BOG-66(2025)-06	Reallocation of Continuing Education Responsibilities from Dean–SRICCE to Dean–DII	Order has been issued regarding the same.									
BOG-66(2025)-07	To discuss and approve the Group Medical Insurance Policy for the Institute	The scheme of Group Medical Insurance Policy has been implemented.									

BOG-67(2025)-03	Intimation of the Minutes of the 62nd Senate Meeting held on 10.07.2025
	<p>It is informed that 62nd meeting of the Senate was held on 10th July 2025. The minutes of the meeting is enclosed as (Annexure B)</p> <p>The Board noted the same.</p>
BOG-67(2025)-04	Intimation of the Annual performance appraisal for the Non-teaching staff for the year 2024-25
	<p>It is submitted that, in addition to the APAR grading of the employees every year, the Board has instructed the Institute to conduct the annual performance review to non-Teaching staff also in the lines of faculty members. Accordingly, the Institute has started the Annual Performance Review for Non-Teaching staff from the year 2021-22.</p> <p>The Annual Performance Review for the Non-Teaching employees (Technical and administrative staff) for the year 2024-25 has been conducted by the duly constituted committee in the month of May & June 2025 and the recommendation of the committee was approved by the Director and communicated to staff members for improving their performance (Annexure C).</p> <p>The Board noted the same.</p>
BOG-67(2025)-05	Intimation about the procurement of high value X Ray Diffraction Equipment (XRD)
	<p>It is submitted that the Board was apprised about the procurement of High End Research Facility like XRD, FESEM etc. and the Board has accorded in principle approval for these procurements from the IRG of the Institute.</p> <p>Accordingly, the Institute has floated the global tender for the XRD facility in the CPPP portal incorporating the provisions of GFR, provisions of vigilance like integrity Pact, IEMs etc. in the tender. The specification and the technical documents were evaluated by the committee consisting of internal and external members. Thereafter, the commercial proposal were also evaluated by SPC and the external committee of experts for compliance to provisions of GFR etc.</p> <p>Finally, the Purchase order has been placed to the L-1 Vendor M/s Malvern Panalytical B.V., The Netherlands, Indian Agent: M/s Spectris Technologies Private Limited, at a total cost of EUR 2,55,071.09 and Local Accessories of Rs.6,66,900/- towards the indigenous supply as part of the XRD and the delivery of the machine is expected by 24 weeks from the date of Letter of Credit by the Institute. The Institute will greatly benefit from this procurement as this will lead the research in the field of Material Characterization and will boost the interdisciplinary research.</p> <p>The matter was also presented to Finance committee.</p> <p>The Board noted the comments of the Finance committee and advised the Institute to adhere the same and approved the procurement.</p>
BOG-67(2025)-06	Approval of the Annual Report of the Institute for the year 2024-25
	<p>It is informed that as per the norms, the Annual Report of the Institute shall be prepared and placed in the Board of Governors of the Institute before laying in the Parliament.</p> <p>The Annual Report of the Institute for the year 2024-25, highlighting the achievements, has been prepared and enclosed as (Annexure D).</p> <p>On approval, the annual report will be prepared bilingual and will be sent to MoE for laying in the parliament.</p> <p>The Board noted the activities carried out by the Institute during the reporting period. The Board advised the Institute that in future the following data may also be included in the Annual Report:</p> <ol style="list-style-type: none"> 1. Citation index of the papers published 2. Hardware hackathons/Software Hackathons conducted regularly with dedicated prize money to develop the required skill sets for students. 3. Design competition conducted with the thrust on local/regional problems <p>The Board after discussion approved the Annual Report.</p>

It is informed that the Institute is sanctioned with faculty posts under 4 tier flexible faculty and the present sanctioned strength of faculty is 113 and the last sanction of posts was issued by the MoE in 2018.

Thereafter, Institute has over the year recruited faculty under various recruitment drives and the present faculty position stands at 103.

It is informed that the present students' strength of the Institute after admission of Academic Year 2025-26 batch is 2336 as per details given below:-

Programme	Male	Female	Total
B.Tech	1271	343	1614
Dual Degree	316	69	385
M.Tech	68	46	114
M.Des	15	19	34
PhD	124	65	189
Total	1794	542	2336

As per the norms by the MoE, the ratio of 12:1 is approved for IIITs (Students' strength: faculty strength) towards the creation of faculty posts and the requirement of faculty position at the Institute works out to 195 for the student strength of 2336.

With the increase in student strength, introduction of new programs, Courses, etc , the increase in faculty posts is crucial . Further, the student-faculty ratio has an important bearing on the NIRF rankings of the Institute. The institute is presently sanctioned with 113 faculty posts, and in order to cater to the increased students' strength, an additional 82 posts of faculty are required. Thus, the creation of additional faculty position is the need of the hour and needs to be addressed for sanction by the Ministry.

The detailed justification summary as per the prescribed format of the Finance ministry has been prepared and enclosed as **(Annexure E)**. It is requested that creation of an additional 82 posts of faculty may be considered and approved, keeping in view the present students' strength and as per norms for faculty requirement in IIITs. Further, as per the UGC norms, the ratio of 4:2:1 is adopted in bifurcation of posts for the Assistant Professor, Associate Professor and Professor. Thus, the total requirement will be as under:

Posts	Required posts	Existing Sanction	Posts to be sanctioned
Professor	28	12	16
Associate Professor	56	26	30
Assistant Professor	111	75	36
Total	195	113	82

On approval of BoG, the requirement for the creation of additional posts will be submitted to the Ministry of Education to get the sanction of posts from the competent authority.

The Board noted the same and agreed that the additional faculty posts are required to meet the better Teacher Student ratio, increased research, introduction of new courses, programs etc. and recommended the proposal of creation of additional faculty posts and authorized the Director to present the matter with the ministry/cabinet etc as per the norms.

The Board advised that with important roles played by the faculty in shaping the future growth of the Institute (considering the Institute is 15 years old), formulation of additional recruitment criteria beyond Ministry notified recruitment norms is required to ensure and attract quality faculties from India/abroad.

Accordingly, The Board advised the Institute to constitute an expert committee to formulate the guidelines and present the same to the Board for consideration.

It is submitted that the following faculty members have completed their period of probation. Accordingly, the Institute has constituted committees to evaluate their performance during the period of probation to declare the completion of the probationary period.

The faculty members appeared before the nominated committees and presented their teaching and research during the period of probation. The committees assessed their performance and recommended declaration of completion of probation of the following faculty members. **(Annexure F)**

The details are as under:-

S#	Name	Designation	Department	Level	Period of Probation	Date of appointment to the present post	Date of Declaration of Completion of Probation
1.	Dr. Jayavel S	Professor	ME	14A	1 year	02.02.24	01.02.25
2.	Dr. Sivaselvan B	Professor	CSE	14A	1 year	02.02.24	01.02.25
3.	Dr. Jayabal K	Professor	ME	14A	1 year	02.02.24	01.02.25
4.	Dr. Masilamani V	Professor	CSE	14A	1 year	02.02.24	01.02.25
5.	Dr. Raja B	Professor	ME	14A	1 year	02.02.24	01.02.25
6.	Dr. Gowthaman Swaminathan	Associate Professor	ME	13A2	1 year	02.02.24	01.02.25
7.	Dr. Kalpana P	Associate Professor	ME	13A2	1 year	02.02.24	01.02.25
8.	Dr. Karthik S	Assistant Professor	ME	12	2 years	15.03.23	14.03.25
9.	Dr. Y Ashok Kumar Reddy	Assistant Professor	SH (Physics)	12	2 years	15.03.23	14.03.25
10.	Dr. Sanjeet Kumar Nayak	Assistant Professor	CSE	12	2 years	15.03.23	14.03.25
11.	Dr. Karthick C	Assistant Professor	SIDI	11	2 years	15.03.23	14.03.25
12.	Dr. Kashfull Orra	Assistant Professor	ME	11	2 years	17.03.23	16.03.25
13.	Dr. Nagaraj M	Assistant Professor	ME	10	2 years	27.03.23	26.03.25

The Board after discussion approved the report of the expert committee on declaration of completion of probation for the recommended faculty members.

BOG-67(2025)-09

Approval of the Annual Performance Appraisal for the faculty for the year 2024-25

In line with the direction of the Council, the Institute is conducting the Annual Performance Review for the faculty members from 2019 onwards, and the report of the committee is being placed in the BoG.

Accordingly, the Annual Performance Review for the faculty members for the year 2024-25 has been conducted by the duly constituted department-wise committees in the months of May & June 2025.

The Faculty members have appeared before the nominated committees and presented their report on teaching and research. The committees assessed their performance for the academic year of 2024-25 and provided suggestions to the faculty members for improving their metrics wherever required. (**Annexure G**).

The Board perused the report of the committees and after discussion approved the same.

BOG-67(2025)-10

To consider and approve the Inter-Departmental Transfer of faculty

It is submitted that in the 65th Meeting of the Board of Governors, the Board had discussed and approved the inter-departmental transfer of faculty members at the Institute. The Board had emphasized the importance of interdisciplinary research, flexible departmental affiliations, and alignment of faculty research interests with departmental academic focus. It was further resolved that such requests would be examined by a duly constituted Expert Committee, and recommendations would be placed before the Board for consideration and approval.

In line with the above decision, and with reference to the Office Memorandum dated 19.08.2025, willingness was sought from faculty members for inter-departmental transfer.

Only one application was received from Dr. Rino Nelson, Assistant Professor, Mechanical Engineering and a committee was constituted to examine the request.

Considering the expertise of Dr. Rino Nelson in the interdisciplinary domain and his previous collaborations with faculty members from the School of Interdisciplinary Design and Innovation (SIDI), his request for transfer was carefully examined. The committee, after due deliberation, has recommended his transfer from the Department of Mechanical Engineering to the Department of Design (SIDI)

Minutes of the Meeting, Office Memorandum, and Faculty Transfer Application are attached as (**Annexure H**).

The Board discussed and approved the same.

BOG-67(2025)-11	Approval for Enhancement of Financial Support to Scholars to Present Research Papers in a Conference held in India																									
	<p>It is submitted that the Senate had approved the financial assistance to support registration, travelling expenditure, etc., for attending National/International Conferences held <u>outside India from the Hostel corpus fund</u>. The Institute received representations from PhD scholars to enhance financial support for attending National/International conferences held within the country.</p> <p>The matter was placed before the Senate in its meeting held on 28.03.2025 and after deliberation Senate recommended the enhanced financial support of Rs.25,000/- per scholar for attending one National/International conferences held in India. The scholars will be granted the aforementioned financial support to attend two conferences during the entire duration of their program, thus Rs.50,000/- for the entire PhD program. Further, the eligibility for availing assistance would be as follows:</p> <ol style="list-style-type: none"> 1. The scholar shall have completed coursework and comprehensive examination. 2. The paper shall be an original article; it must be reviewed and accepted by the conference authority. 3. The conference/event must be a reputed one, and the scholar shall present the paper at the conference. <p>Thereafter, the proposal was discussed by the Finance Committee, after discussion, recommended the proposal to Board for consideration. The Expenditure will be met from OH-31, Regular grant from Ministry.</p> <p>The Board discussed and approved the same</p>																									
BoG-67(2025)-12	To discuss and ratify the Revised Estimate 2025-26 and Budget Estimate for 2026- 27.																									
	<p>It is submitted that the Ministry vide O.M no. 23017/05/2025-IF.I dated 29.08.2025 requested to submit the RE 2025-26 and BE 2026-27. Accordingly, the details were prepared and with due approval of the Director, the same were sent to the Ministry for consideration and approval due to urgency.</p> <p>The head- wise breakup details are as follows:- (in Crores)</p> <table border="1" data-bbox="400 1070 1442 1263"> <thead> <tr> <th>S#</th> <th>Object Head</th> <th>BE 2025-26 (Allocation)</th> <th>RE 2025-26</th> <th>BE 2026-27</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>OH-31 (General)</td> <td>21.00</td> <td>22.15</td> <td>29.14</td> </tr> <tr> <td>02</td> <td>OH-35 (Capital)</td> <td>17.50</td> <td>20.50</td> <td>21.80</td> </tr> <tr> <td>03</td> <td>OH-36 (Salary)</td> <td>28.41</td> <td>37.86</td> <td>48.96</td> </tr> <tr> <td colspan="2" style="text-align: center;">Total</td> <td>66.91</td> <td>80.51</td> <td>99.90</td> </tr> </tbody> </table> <p>The proposal was placed an agenda in meeting of the Finance committee scheduled on 08th October 2025 and Finance committee recommended the same.</p> <p>The Board noted the comments of the Finance committee and advised the Institute to look into the same.</p> <p>Since, the proposal has been communicated to MoE, the Board accorded ex-facto approval for the same.</p>	S#	Object Head	BE 2025-26 (Allocation)	RE 2025-26	BE 2026-27	01	OH-31 (General)	21.00	22.15	29.14	02	OH-35 (Capital)	17.50	20.50	21.80	03	OH-36 (Salary)	28.41	37.86	48.96	Total		66.91	80.51	99.90
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Total		66.91	80.51	99.90																						
BoG-67(2025)-13	To deliberate and recommend the deviation in the Institute Seed Grant by 10% for the new faculty members																									
	<p>The Board in its 60th meeting approved the enhancement of seed grant to Rs.20.00 Lakhs per newly joined faculties from FY 2024-25. The scheme is mainly for setting up of lab for the projects and procurement of equipment and related consumables.</p> <p>During the implementation, significant price variations in procurement of research equipment and consumables have affected the facility of faculty members to fully establish their research labs within the approved grant limit. It is proposed for allocation of an additional budget of 10% of individual sanctioned project of faculty member under Institute Seed Grant from 2024-25.</p> <p>The proposal was placed an agenda in meeting of the Finance committee scheduled on 08th October 2025 and Finance committee recommended the same.</p> <p>The Institute explained the details of the prize fluctuation due to increase in Tariff, Currency fluctuation etc. resulting in increase in cost beyond approved budget.</p> <p>The Board noted the comments of the Finance committee and authorized the additional budget of 10% on case to case basis on individual sanction orders during the execution of procurement.</p>																									

<p>BoG-67(2025)-14</p>	<p>To discuss and recommend for the deviation of SMIRE budget by 10%</p> <p>It is informed that the Board had earlier approved the total allocated budget of Rs. 6.0 crore per year for SMIRE (Support for Major Interdisciplinary Research Equipment) scheme. During the procurement of such equipments, it has been observed that the actual costs incurred under the SMIRE scheme often exceed the initial approved estimates due to factors such as exchange rate variations and cost escalations.</p> <p>To accommodate these marginal increases in cost, the Research Council in its 07th meeting held on 28th July 2025, deliberated and recommended for an additional 10% of the allocated budget (Rs.60 Lakh) be permitted annually to ensure seamless execution of approved proposals.</p> <p>The proposal was placed an agenda in meeting of the Finance committee scheduled on 08th October 2025 and Finance committee recommended the same.</p> <p>The Institute explained the details of the prize fluctuation due to increase in material costs, Tariff, Currency fluctuation etc. resulting in increase in cost beyond approved budget.</p> <p>The Board noted the comments of the Finance committee and authorized the additional budget of 10% on case to case basis on individual sanction orders during the execution of the procurement.</p> <p>Further, the Board advised the Institute that since these projects are high valued, the statement of objective, execution and operational plan, operation & maintenance of the facility beyond institute support for a period of five years etc. may be presented to Research Committee and Finance committee before according approval by the Board for the SMIRE 2026 onwards.</p> <p>Further, the return on investment in terms of sponsored & consultancy projects secured, Patent filed etc. may be periodically presented to the Research Committee and Finance Committee.</p>
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Sd/-
(A Chidambaram)
Secretary to the Board

Sd/-
(Prof. M V Kartikeyan)
Director & Member

Sd/-
(Dr. Sridhar Vembu)
Chairman, Board of Governors