



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
DESIGN AND MANUFACTURING, KANCHEEPURAM**

**MINUTES OF THE 66<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS**

**Date** : 11<sup>th</sup> July 2025 (Friday)  
**Time** : 03:30 PM  
**Venue** : Board Room/Hybrid Mode

**MEMBERS PRESENT:**

- |                          |   |           |
|--------------------------|---|-----------|
| 1. Shri. B Santhanam     | : | Chairman  |
| 2. Prof. MV Kartikeyan   | : | Member    |
| 3. Shri. Krishna GV Giri | : | Member    |
| 4. Dr. Tulika Pandey     | : | Member    |
| 5. Prof. M D Selvaraj    | : | Member    |
| 6. Prof. Naveen Kumar    | : | Member    |
| 7. Shri. A. Chidambaram  | : | Secretary |

**LEAVE OF ABSENCE GRANTED TO:**

1. Dr. Sridhar Vembu
2. Shri. Brajendra Navnit
3. Prof. V Kamakoti
4. Shri. Priyank Chaturvedi

**GENERAL DISCUSSION**

The Director welcomed the members to the meeting. The Director informed that Dr. Sridhar Vembu could not attend the meeting due to urgent commitment and as per the norms, the members present in the meeting decided unanimously that Sh. B. Santhanam will preside over this meeting as Chairman.

The Director informed the Board that following the successful completion of a recent recruitment drive, the Institute's faculty strength will soon surpass 100, with a target of reaching 150 within the next two years. The Board congratulated the Institute on crossing the triple-digit milestone of faculty count and expressed its hope that, through continued hard work and dedication of faculty members, the Institute will advance into the top 50 in the NIRF rankings.

The Board then inquired about the facilities available to support high-end research. In response, the Director highlighted that the SMIRE (Support for Major Interdisciplinary Research Equipment) scheme introduced two years ago, was designed to foster interdisciplinary research among faculty. To date, ₹12.00 crore has been sanctioned from the Institute's Internal Revenue Generation (IRG) funds, and an additional ₹6.00 crore has been proposed for the 2025–26 financial year.

Furthermore, the Director informed the Board that the Institute is in the process of establishing centralized research facilities, including X-Ray Diffraction (XRD), Field Emission & Scanning Electron Microscopy (FE&SEM), and High-Performance Computing (HPC), with an estimated budget of ₹10.00 crore.

The Director further informed the Board that an Institute Instrumentation Centre is being established to manage R&D equipment and ensure proper maintenance. The Board advised that all relevant data should be systematically maintained through dedicated software platforms. Additionally, it was recommended that any new facility established at the Institute be integrated with a digital management system to enhance efficiency, oversight, and information retrieval.

The Board took note of these developments and reiterated its interest in gaining a comprehensive understanding of the ongoing research in emerging technologies, as well as the status of sponsored R&D and consultancy projects, commercially viable products developed, and faculty publications etc. Emphasizing the importance of a collaborative and growth-oriented academic environment, the Board advised the Institute to promote a cohesive and harmonised faculty culture for Institutional development by organizing Faculty Development Programmes (FDPs), invited lectures etc.

The Board desired detailed placement statistics as the placement performance significantly impacts the Institute's rankings. To enhance visibility and better showcase the talent of the students, the Board recommended organizing events such as recruitment conclaves, NASSCOM recruitment conferences, and hackathons etc in the Institute campus.

The Board recommended that a special meeting of the Board be convened to deliberate on the above matters, as they are critical to the future growth and strategic direction of the Institute—particularly in light of the fact that the Institute has now completed over 15 years since its establishment.

Thereafter the agenda were taken up for discussion

BOG-66(2025)-01	Confirmation of minutes of the 65 <sup>th</sup> Meeting of the Board of Governors held on 05.06.2025																							
	<p>The minutes of 65<sup>th</sup> meeting of Board of Governors held on 05.06.2025 was circulated to all the members of the Board. (<b>Annexure A</b>).</p> <p>No comments were received from the members.</p> <p><b>The Board confirmed the minutes of 65<sup>th</sup> Meeting of Board of Governors held on 05.06.2025.</b></p>																							
BOG-66(2025)-02	Action taken report on the minutes of the 65 <sup>th</sup> Meeting of the Board of Governors held on 05.06.2025																							
	<table><tr><th>Item No.</th><th>Subject</th><th>Action Taken</th></tr><tr><td>BOG-65(2025)- 09</td><td>To discuss and approve the Creation of the Institute Instrumentation Centre.</td><td>The Office memorandum regarding creation of Institute Instrumentation Centre has been issued.</td></tr><tr><td>BOG-65(2025)-10</td><td>To discuss and approve the Annual Accounts for the financial year 2024-25.</td><td>The approved Annual Accounts have been submitted to office of the Director General Audit (Central) and the certification audit has been carried out by their audit team in the month of June 2025 and draft audit report is awaited.</td></tr><tr><td>BOG-65(2025)-11</td><td>To discuss and approve the recommendation of the selection committees for the recruitment of new faculty at the Institute.</td><td>The offer of appointments to the recommended candidates have been issued and all the selected candidates have accepted the offer and some of the candidates have joined the post. The faculty development programme will be organized after joining by all the candidates.</td></tr><tr><td>BOG-65(2025)-12</td><td>To discuss and approve introduction of new programmes in UG and PG level at the Institute and the change in curriculum for the UG programme.</td><td>The newly approved programmes have been communicated to JosAA/CSAB for admission of students from the AY 25-26.</td></tr><tr><td>BOG-65(2025)-13</td><td>To discuss and approve the change in location of source of water supply scheme by TWAD board.</td><td>The request for reduction of the cost was been sent to TWAD board and they had replied that the rates have been prepared as per the TN schedule of rates notified by government and it is not possible to reduce the cost. The reply will be placed in the BWC meeting for their comments.</td></tr><tr><td>BOG-65(2025)- 15</td><td>To discuss and approve the generation of Solar power under RESCO model through SECI, MNRE.</td><td>The Institute is taking up the matter with SECI-MNRE and the progress/development will be reported in BWC for their examination and thereafter will be presented to the Board.</td></tr></table>			Item No.	Subject	Action Taken	BOG-65(2025)- 09	To discuss and approve the Creation of the Institute Instrumentation Centre.	The Office memorandum regarding creation of Institute Instrumentation Centre has been issued.	BOG-65(2025)-10	To discuss and approve the Annual Accounts for the financial year 2024-25.	The approved Annual Accounts have been submitted to office of the Director General Audit (Central) and the certification audit has been carried out by their audit team in the month of June 2025 and draft audit report is awaited.	BOG-65(2025)-11	To discuss and approve the recommendation of the selection committees for the recruitment of new faculty at the Institute.	The offer of appointments to the recommended candidates have been issued and all the selected candidates have accepted the offer and some of the candidates have joined the post. The faculty development programme will be organized after joining by all the candidates.	BOG-65(2025)-12	To discuss and approve introduction of new programmes in UG and PG level at the Institute and the change in curriculum for the UG programme.	The newly approved programmes have been communicated to JosAA/CSAB for admission of students from the AY 25-26.	BOG-65(2025)-13	To discuss and approve the change in location of source of water supply scheme by TWAD board.	The request for reduction of the cost was been sent to TWAD board and they had replied that the rates have been prepared as per the TN schedule of rates notified by government and it is not possible to reduce the cost. The reply will be placed in the BWC meeting for their comments.	BOG-65(2025)- 15	To discuss and approve the generation of Solar power under RESCO model through SECI, MNRE.	The Institute is taking up the matter with SECI-MNRE and the progress/development will be reported in BWC for their examination and thereafter will be presented to the Board.
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	BOG-65(2025)- 16	To discuss and approve the construction of New Married scholar accommodation (G+12 Floor) at the Institute.	The issuance of AAES is under process.
	BOG-65(2025)- 17	To discuss and approve the Vertical expansion (Two floors) above the Existing Academic Block.	The Institute has contacted the experts from IIT Madras for the structural audit of the building and the expert report will be placed for discussion by BWC before issuance of AAES to CPWD.
	BOG-65(2025)- 18	To discuss and approve the Construction of New Kitchen complex (G+3 Floor).	The comments of the BWC has been communicated to CPWD for needful and reply has been received from CPWD. The reply will be deliberated by the BWC before issuance of AAES to CPWD.
	BOG-65(2025)-19	To discuss and approve the MoU to be executed with Ministry for the FY 2025-26.	The MoU for the year 2025-26 has been signed and sent to MoE.
	BOG-65(2025)- 20	To discuss and approve the declaration of completion of Probation period for Dr. Prem Kumar K, Associate Professor, ECE.	The declaration of completion of probation order has been issued to the concerned faculty.
	BOG-65(2025)- 21	To discuss and approve probation completion of Shri S. Pandiyan, AEE.	The declaration of completion of probation order has been issued to the concerned officer.
	BOG-65(2025)-25	To discuss and approve the guidelines for reimbursement in respect of purchase of briefcase/ official bag/ ladies purses.	The office memorandum towards reimbursement in respect of purchase of briefcase/ official bag/ ladies purses has been issued.
	BOG-65(2025)-27	To discuss and approve the Inter-Departmental Transfer of Faculty Members at the Institute.	The same is under progress and will be notified soon.
<p><b>The Board noted the same. The Board advised the Institute to ensure that the new UG/PG programme introduced should have more industry connect for reaping the full potential of the programme and advised to include the same in the form of Industry problems etc. in the curriculum.</b></p>			
<b>BOG-66(2025)-03</b>	<b>Intimation about the 58th, 59th and 60th Meetings of the Senate of the Institute</b>		
	<p>It is submitted that the 58<sup>th</sup>, 59<sup>th</sup> and 60<sup>th</sup> meetings of the Senate of the Institute were held on 28.10.2024, 24.02.2025 and 28.03.2025. The minutes of the 58th, 59th and 60th meeting of the Senate is enclosed as <b>Annexure B</b>.</p> <p><b>The Board noted the same. The Board while verifying the admission statistics desired the inclusion of female candidates and also the joining and closing rank for better understanding. It was explained that details will be included and presented in the next board meeting for the admission statistics of AY 25-26.</b></p>		



BOG-66(2025)-04	<b>Intimation about the 40<sup>th</sup> &amp; 41<sup>st</sup> meetings of the Finance Committee of the Institute</b>														
	<p>It is submitted that the 40<sup>th</sup> &amp; 41<sup>st</sup> meetings of the Finance Committee of the Institute were held on 28.10.2024 &amp; 05.06.2025. The minutes of the 40<sup>th</sup> &amp; 41<sup>st</sup> meeting of the Finance committee is enclosed as <b>Annexure C</b>.</p> <p>The salient points of the discussions are as under:</p> <table border="1" data-bbox="343 360 1560 1547"> <thead> <tr> <th data-bbox="343 360 821 405">Subject</th><th data-bbox="821 360 1560 405">Decision</th></tr> </thead> <tbody> <tr> <td data-bbox="343 405 821 707">Approval of the revised Annual Accounts of IITDM Kancheepuram for the FY 2023-24 as per Draft SAR issued by CAG.</td><td data-bbox="821 405 1560 707">The item was already placed in the 63rd meeting of the Board. The Board advised the possibility of implementation of robust software for accounting and the Institute has constituted a committee for the same. The report of the committee will be placed in the FC for discussion. Further, the FC advised the institute to update the status of Transfer of Land title of the Institute and the matter is being pursued with state government. The details will be updated to FC &amp; BoG.</td></tr> <tr> <td data-bbox="343 707 821 842">Revised Estimate 2024-25 and Budget Estimate 2025-26.</td><td data-bbox="821 707 1560 842">The Finance committee approved the same and remarked about installation of solar power to reduce electricity cost. The proposal regarding solar power usage was already placed in the BWC/BOG in the 64<sup>th</sup> meeting.</td></tr> <tr> <td data-bbox="343 842 821 931">Annual Accounts of the Institute for the FY 2024-25.</td><td data-bbox="821 842 1560 1547" rowspan="7">Due to urgency, these items has been already placed in the 64th meeting of Board along with the comments of the FC.</td></tr> <tr> <td data-bbox="343 931 821 1043">Water supply scheme (0.89 MLD) to the Institute executed through TWAD Board.</td></tr> <tr> <td data-bbox="343 1043 821 1144">Construction of Married Scholar Accommodation (G+12).</td></tr> <tr> <td data-bbox="343 1144 821 1245">Construction of New Kitchen Complex (G+3).</td></tr> <tr> <td data-bbox="343 1245 821 1335">Vertical Expansion in the Existing Academic Block.</td></tr> <tr> <td data-bbox="343 1335 821 1435">Solar Generation plant under RESCO mode through SECI, MNRE.</td></tr> <tr> <td data-bbox="343 1435 821 1547">Guidelines for reimbursement in respect of purchase of briefcase/official bag/ladies purses.</td></tr> </tbody> </table> <p><b>The Board noted the same. The Board advised the Institute to pursue the matter with regard to transfer of title deed with state government.</b></p>	Subject	Decision	Approval of the revised Annual Accounts of IITDM Kancheepuram for the FY 2023-24 as per Draft SAR issued by CAG.	The item was already placed in the 63rd meeting of the Board. The Board advised the possibility of implementation of robust software for accounting and the Institute has constituted a committee for the same. The report of the committee will be placed in the FC for discussion. Further, the FC advised the institute to update the status of Transfer of Land title of the Institute and the matter is being pursued with state government. The details will be updated to FC & BoG.	Revised Estimate 2024-25 and Budget Estimate 2025-26.	The Finance committee approved the same and remarked about installation of solar power to reduce electricity cost. The proposal regarding solar power usage was already placed in the BWC/BOG in the 64 <sup>th</sup> meeting.	Annual Accounts of the Institute for the FY 2024-25.	Due to urgency, these items has been already placed in the 64th meeting of Board along with the comments of the FC.	Water supply scheme (0.89 MLD) to the Institute executed through TWAD Board.	Construction of Married Scholar Accommodation (G+12).	Construction of New Kitchen Complex (G+3).	Vertical Expansion in the Existing Academic Block.	Solar Generation plant under RESCO mode through SECI, MNRE.	Guidelines for reimbursement in respect of purchase of briefcase/official bag/ladies purses.
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BOG-66(2025)-05	<b>Intimation about the 31<sup>st</sup> meetings of the Buildings and Works Committee of the Institute</b>														
	<p>It is submitted that the 31<sup>st</sup> meetings of the Buildings and Works Committee of the Institute was held on 01.06.2025. The minutes of the 31<sup>st</sup> meeting of the Buildings and Works Committee is enclosed as <b>Annexure D</b>.</p> <p>The salient point of discussions are as under:</p> <table border="1" data-bbox="343 1946 1560 2083"> <thead> <tr> <th data-bbox="343 1946 853 1991">Subject</th><th data-bbox="853 1946 1560 1991">Decision</th></tr> </thead> <tbody> <tr> <td data-bbox="343 1991 853 2083">Water supply scheme (0.89 MLD) to the Institute executed through TWAD Board</td><td data-bbox="853 1991 1560 2083"></td></tr> </tbody> </table>	Subject	Decision	Water supply scheme (0.89 MLD) to the Institute executed through TWAD Board											
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BOG-66(2025)-06	<b>Reallocation of Continuing Education Responsibilities from Dean–SRICCE to Dean–DII</b>					
	<p>It is submitted that the activities related to Continuing Education, including short-term courses, training programs, workshops, and faculty development initiatives, are overseen by the office of the Dean – Sponsored Research, Industrial Consultancy and Continuing Education (SRICCE). With the recent growth in innovation and industry interface initiatives under the purview of the Dean – DII (Dean of Innovation and Incubation), there is an increasing alignment of Continuing Education programs with industry needs, upskilling requirements, and collaborative training initiatives.</p> <p>To streamline operations and strengthen the Institute’s industry connect through relevant training and certification programs, it is proposed to transfer the responsibility of Continuing Education from Dean–SRICCE to Dean–DII.</p> <p>Accordingly, the deanship be renamed as under:</p> <ul style="list-style-type: none"> <li>• Dean-SRICCE (Sponsored Research, Industrial Consultancy and Continuing Education) to Dean-SRIC (Sponsored Research and Industrial Consultancy).</li> <li>• Dean-DII (Design, Innovation and Incubation) to Dean-DII&amp;CE (Design, Innovation, Incubation and Continuing Education).</li> </ul> <p><b>The Board noted the reallocation of Continuing Education Responsibilities from Dean–SRICCE to Dean–DII and approved the same.</b></p>					

It is submitted that Section 18(2) of the Statutes of IIITDM Kancheepuram provides:

*"The employees of the Institute shall be entitled to reimbursement of medical expenses incurred on themselves and their family members or dependents in accordance with the rules made in this behalf with the prior approval of the Board."*

Accordingly, the Board in its 4<sup>th</sup> meeting held on 24<sup>th</sup> November 2008 and 6<sup>th</sup> meeting held on 13<sup>th</sup> March 2009 had resolved to approve the Medical Insurance Policy for regular faculty and staff.

However, at present, the employees of the Institute are reimbursed at CGHS rates, as per the practice followed in other CFTIs. However, the Institute is located away from the city limits and good hospitals located nearer to Institute such as M/s Chettinad Hospital and M/s Global Hospital do not offer medical services at the CGHS approved rates. Employees are thus compelled to avail treatment as per the hospital tariffs, resulting in significant expenditure as the reimbursement is restricted to CGHS rates.

It has been represented by employees that other CFTIs in Chennai like IIT Madras, Indian Maritime University (IMU) have already implemented Group Medical Insurance scheme to cover inpatient treatment, thereby alleviating financial burdens and enabling access to a wider network of hospitals.

To assess the feasibility of introducing such a scheme at IIITDM Kancheepuram, an internal committee was constituted. Its recommendation was further examined by an expert committee comprising the Registrar, IIT Madras who had co-opted Chief Medical Officer (CMO), IIT Madras for expert medical input.

The committee has studied the practice followed in IIT Madras and other CFTIs and recommended the adoption of a Group Medical Insurance Scheme at IIITDM Kancheepuram for in-patient treatment, in place of CS(MA)/CGHS reimbursements. Out-patient treatment will continue to be covered under the existing CS(MA)/CGHS norms.

The recommendations are as under:

1. Base cover of ₹3,00,000/- floater amongst employees and their dependents and the premium to be borne by the Institute from the Institute Corpus Fund / Interest of Corpus Fund as done at similarly placed CFTIs.
2. A buffer of ₹40,00,000/- floater amongst employees and their dependents and the premium to be borne by the Institute from the Institute Corpus Fund / Interest of Corpus Fund as done at similarly placed CFTIs.
3. A mandatory monthly contribution may be recovered from the employees as per extant norms of CGHS as under;

Pay Matrix Level	Monthly contribution by the serving employees (in ₹)
Level 1 to 5	250/-
Level 6	450/-
Level 7 to 11	650/-
Level 12 and above	1,000/-

The recommendation of the committee and a detailed policy on the Group Medical Insurance is placed at **Annexure-E**.

In this regard, it is submitted that the proposed medical insurance policy will not result in significant expenditure to the Institute as there is mandatory contribution collected from the employees as per the government norms and the reimbursement of In-patient claims will be discontinued. However, the employees will have the benefit of availing medical treatment of their choice within limits and also for serious ailment, the buffer cover will render the necessary financial support.

Hence, the proposal was presented to Director and has accorded in principle approval for floating the tender subject to final approval by the Board.



Accordingly, tender was floated on 02<sup>nd</sup> May 2025, inviting quotes for providing the Group Medical Insurance for employees and bids were received. The Detailed calculation sheet is placed as **Annexure-E**.

**Key Benefits of Getting Group Medical Insurance Policy: -**

- Pan-India access to network hospitals.
- Financial risk mitigation during medical emergencies.
- Wider choice of hospitals for inpatient care.

Further, it is submitted that as per the provisions of Section 31(1) of the IIIT Act, 2014:

*"Every Institute may constitute for the benefit of its employees such provident or pension fund or provide such insurance scheme as it may deem fit in such manner and subject to such conditions as may be prescribed by the Statutes."*

Considering the benefit accruing to the employees and there is no significant expenditure involved, it is submitted to Board for consideration as per the provision of IIIT act.

The Proposal was placed in the 42<sup>nd</sup> meeting of the Finance committee meeting held on 11.07.2025 and the Finance committee recommended the same with some comments for consideration by the Board.

**The Board noted the observation of the Finance committee and advised the Institute to ensure the same. After deliberation. The board approved the proposal of introduction of Group Medical Insurance Policy for the employees of the Institute.**

**BOG-66(2025)-08**

**To approve the graduands list and medal winners for award of degrees in 13th Convocation**

The 13<sup>th</sup> Convocation of the Institute is scheduled on 26<sup>th</sup> July, 2025 (Saturday). Prof. Kamal Kishore Pant, Director, Indian Institute of Roorkee, has consented to be the Chief Guest and deliver the convocation address.

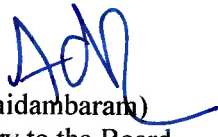
The list of students who have completed the academic requirements and are eligible for the award of degrees was placed in the 62<sup>nd</sup> Meeting of the Senate for consideration. The Senate considered and recommended the same for the approval of the Board. (**Annexure-F**).

A total of 400 degrees will be awarded in the 13<sup>th</sup> Convocation (2025) as per the below details:


Programme	No. of Graduands		
	BOYS	GIRLS	TOTAL
B.Tech.	287	34	321
M.Tech.	17	07	24
M.Des.	07	04	11
Ph.D.	22	07	29
Previous Batch (B.Tech. & DD)	15	0	15
<b>Total</b>	<b>348</b>	<b>52</b>	<b>400</b>

Further, a total of 02 Gold and 07 Silver medals will be awarded to the graduands for their excellence in academics and all-round performance.

**The Board discussed and approved the graduands' list for the award of degrees and Medal Winners in the 13<sup>th</sup> convocation.**

  
(A Chidambaram)  
Secretary to the Board

  
(Prof. M V Kartikeyan)  
Director & Member

  
(Sh. Santhanam B)  
Chairman, Board of Governors