



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN
AND MANUFACTURING, KANCHEEPURAM CHENNAI-127**

MINUTES OF THE 51st MEETING OF THE BOARD OF GOVERNORS

Date	: 13 th September 2021(Monday)
Time	: 11:00 AM
Mode	: Hybrid Mode (Board Room, IITDM Kancheepuram & G-Meet)

MEMBERS PRESENT:

1. Prof. S. Sadagopan	--	Chairman
2. Shri. B.S. Raghavan	--	Member
3. Prof. Bhaskar Ramamurthy	--	Member
4. Prof. S. Narayanan	--	Member
5. Shri. Krishna G.V. Giri	--	Member
6. Prof. David Koil Pillai	--	Member
7. Prof. D V L N Somayajulu	--	Member
8. Shri. A.Chidambaram	--	Secretary

LEAVE OF ABSENCE WAS GRANTED:

1. Shri. Jaideep Mishra
2. Shri Priyank Chaturvedi
3. Shri. Neeraj Mittal, IAS
4. Shri B Santhanam

GENERAL DISCUSSION:

The Chairman welcomed the Members to the meeting. The Chairman and the Members of the Board extended a warm welcome to Prof. D V L N Somayajulu on taking charge as the Director.

The Secretary to the Board informed about the relief of Shri Hans Raj Verma, IAS, Additional Chief Secretary, Department of Information Technology, Government of Tamil Nadu and taking over of charge by Shri Neeraj Mittal, IAS, Principal Secretary, Department of Information Technology, Government of Tamil Nadu as member of the Board (Ex-Officio nominee of Government of Tamil Nadu). The Board noted the relinquishment of charge by Shri Hans Raj Verma, IAS and placed on record his contributions and support to the Board and the Institute. The Board welcomed Shri Neeraj Mittal, IAS into the Board.

The Secretary to the Board informed about the relief of Shri Prashanth Agarwal, Director (IITs), Department of Higher Education, MoE, Government of India and taking over charge of by Shri Priyank Chaturvedi, Deputy Secretary (IITs), Department of Higher Education, MoE, Government of India as member of the Board (Ex-Officio member from MoE, Government of India). The Board noted the relinquishment of charge by Shri Prashanth Agarwal and placed on record his contributions and support to the Board and the Institute. The Board welcomed Shri Priyank Chaturvedi into the Board.

The Board discussed the performance of the Institute and also the current NIRF ranking. The Board advised the Institute to prepare short term and long term goals for improvement of performance in the NIRF ranking. The Director informed the Board that he will be constituting NIRF sub-committees consisting of faculty members of the Institute to examine each of the parameters of NIRF about the performance of the Institute with selected CFTIs for the past three years and do the gap analysis. The recommendations of the sub-committees shall be placed before the expert committee including the members from the Board. The final report shall be placed before the Board for advice. The board advised that the process shall be completed within four weeks and a special Board meeting may be convened to discuss this matter exclusively.

BOG-51(2021)-01	Taking over of the charge by Prof. D V L N Somayajulu as the Director, IIITDM Kancheepuram		
	Prof. D V L N Somayajulu, Director, IIITDM Kurnool has been appointed as the Director, IIITDM Kancheepuram by the Ministry of Education, Government of India and he has taken over the charge of Director , IIITDM Kancheepuram with effect from 4 th August 2021(AN). The Board took note of the same and extended a warm welcome to Prof. D V L N Somayajulu. Further, the Board assured all help and support to him in taking the Institute to greater heights.		
BOG-51(2021)-02	Relief of Prof Banshidhar Majhi as Director, IIITDM Kancheepuram		
	It is submitted that Prof. Banshidhar Majhi was relieved from the post of Director, IIITDM Kancheepuram as per the orders of Ministry of Education, Government of India consequent to his appointment as Vice-chancellor of VSSUT Burla, Odisha. He has handed over the charge of Director to Prof. D V L N Somayajulu on 4 th August 2021. The Board took note of the same. The Board appreciated the noteworthy contributions made by Prof. Banshidhar Majhi during his tenure for the last four years and placed on record his contribution in the development of the Institute. The Board wished him all the success in his new assignment as Vice-Chancellor at VSSUT Burla.		
BOG-51(2021)-03	Confirmation of minutes of 50th meeting of the Board held on 9th July 2021		
	The minutes of the 50 th meeting of the Board of Governors held on 09 th July 2021 was circulated to all members of the Board and no comments were received. (Annexure A) The Board confirmed the minutes of 50th meeting of the Board held on 9th July 2021.		
BOG-51(2021)-04	Action taken report on the minutes of the 50th meeting of the Board of Governors held on 9th July 2021		
	No.	Subject	Action taken
	BOG-50(2021)-04	Annual Report 2020-21	The Annual Report has been translated in Hindi and will be submitted to the Ministry after printing both the versions.
	BOG-50(2021)-05	Annual Accounts for FY 2020-21	The draft Audit Report has been received and reply was submitted to the Audit Office. After receipt of the SAR from the CAG, the Annual Accounts will be submitted to the Ministry.

	BOG-50(2021)-06	Reduction of hostel fee due to pandemic	The Institute has reduced Rs. 2,000/- in the hostel fee. The last date of payment of fee has been extended to 30 th September 2021.																																																
The Board noted the same. The Chairman, BoG advised the Institute to exercise all cautions in Hindi translation so that the content of the English version of the Annual Report are correctly depicted into the Hindi version.																																																			
BOG-51(2021)-05	Proposed 9th Convocation of the Institute																																																		
<p>The Institute is planning to convene the 9th Convocation in <u>virtual mode</u> on 24th Sepetember 2021 at 02:00 PM. Dr. G Satheesh Reddy, Secretary, Department of Defence R&D and Chairman, Defence Research and Development Organization (DRDO) has kindly consented to be the Chief Guest for the ceremony.</p> <p>The Board noted the same and wished all the success in smooth conductance of the 9th Convocation of the Institute in virtual mode.</p>																																																			
BOG-51(2021)-06	Declaration of probation completion for the eligible faculty of the Institute																																																		
<p>The following faculty members of the Institute have completed their probation and the Institute has constituted an expert committee to evaluate their performance during the period of probation to declare the completion of probationary period.</p>																																																			
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<p>The Board discussed the recommendation of the evaluation committee (Annexure B) and approved the completion of probation of the above seven faculty members.</p>																																																			
<p>Further, the Board noted the recommendation to extend the probation of Dr. Subramani, Assistant Professor (Grade-II) for a period of six months and review his performance after six months. The Board advised the Director to personally counsel him about the feedback.</p>																																																			

Faculty advertisement released by the Institute to fill up the vacant faculty positions

The Institute has released the rolling advertisement for faculty position on 26.07.2021 and the same has been uploaded in the Institute website (**Annexure C**). Further, the rolling advertisement has been forwarded to all CFTIs for wide publicity.

The eligibility criteria issued by the Institute in the recruitment notification for the post of Professor is as under:

Post	Pay band	Essential Qualification	Relevant Experience
Professor	Basic Pay at the entry level would be Rs.1,59,100/- at Pay Academic Matrix level 14A in 7th CPC	Ph.D	10 years after Ph.D or 13 years total (not counting Ph.D enrolment period) out of which 07 years are to be after Ph.D.; At least four years to be at Associate Professor level (with AGP of Rs. 9500/Level 13A2) and/or atleast seven years to be associate professor with AGP of Rs. 9000/ Level 13A1 in an institution of repute.

However, some of the Institute faculty have represented that as per MHRD order No. F.No.27-11/2011 Ts.1 dated 23.04.2014 “Annexure 1”- implementation of four tier flexible faculty structure in IITs communicated to the faculty by the Institute, the relevant experience for the post of Professor is

Post	Pay band	Essential Qualification	Relevant Experience
Professor	Basic Pay at the entry level would be Rs.1,59,100/- at Pay Academic Matrix level 14A in 7th CPC	Ph.D	10 years after Ph.D or 13 years total (not counting Ph.D enrolment period) out of which 07 years are to be after Ph.D.; At least three years to be at Associate Professor level institution of repute.

Further, they have represented that the Institute has notified in all its earlier advertisements in 2014, 2017 and in 2020 had mentioned the relevant experience as “3 Years in the post of Associate Professor for consideration to the post of Professor.

In this regard it is submitted that (**Annexure D**)

1. The MHRD vide letter F.No.27-11/2011 Ts.1 dated 23.04.2014 has communicated the implementation of four tier flexible faculty structure in IITs and the same was placed in the BoG and BOG has approved the same in the 26th meeting of the Board held on 19.06.2014.
2. For the post of Professor, S.No. 3(v) of said letter states that after a minimum of four years of experience at the level of Associate Professor (AGP of Rs. 9500) and/or Associate Professor with AGP of Rs. 9000 with seven years’ experience, they will be eligible for consideration as Professor if they meet the credential as per 4 tier pay structure.
3. Further, class 3(vii) of the same states that “ The academic criteria as approved by the BoG/BoM has to be used in conjunction with the Recruitment Rules for the faculty posts under four-tier flexible faculty cadre in the IITs as in Annexure II”
4. The Sl. No. 8 of the Annexure II states that “Qualifications and other requirements of selection for various faculty posts are given in detail in the Annexure I”
5. The Annexure I – Prescribed minimum qualifications and experience for faculty position in IITs stipulates the following for the post of Professor

Post	Pay band	Essential Qualification	Relevant Experience
Professor	Basic Pay at the entry level would be Rs.1,59,100/- at Pay Academic Matrix level 14A in 7th CPC	Ph.D	10 years after Ph.D or 13 years total (not counting Ph.D enrolment period) out of which 07 years are to be after Ph.D.; At least three years to be at Associate Professor level institution of repute.

Thus, it can be seen that there is a contradiction with regard to eligibility criteria for the post of Professor with four years' experience at the level of Associate Professor given in the said letter and three years of experience given in The Annexure I – Prescribed minimum qualifications and experience for faculty position.

The faculty members have requested for consideration of the relevant experience as Three years instead of four years in the rolling advertisement released by the Institute.

The Board discussed the matter at length. Further, the Board noted the comments of the Ministry that “The Board may take a view as per provisions of Four-tier flexible faculty cadre system and guidelines issued by this Ministry from time to time. If required matter may be referred to this Ministry for clarification.”

It was observed by the Board that there is a discrepancy in the experience criteria of MHRD order dated 23.04.2014 between the letter and the annexure for the post of Professor and the clarification needs to be provided by the Ministry. Hence the Board instructed the Institute to refer the matter for clarification to Ministry about the eligibility criteria for the post of Professor.

The Board further discussed the vacancy positions of faculty in the Institute and the same needs to be addressed immediately to improve the teacher student ratio which has a bearing on the ranking of the Institute. Hence, the Board authorized the Director to initiate the further processes of recruitment for the other posts of Assistant Professor (Grade I & II) and Associate Professor from the rolling advertisement.

BOG-51(2021)-08

Status of ongoing Non-teaching recruitment of the Institute

It is submitted that the Institute has notified the Non-Teaching recruitment vide Advertisement IITDM/R/01/2021 dated 26.02.2021 and the last date of receipt of applications was 30.03.2021. Due to the General Elections in the state of Tamil Nadu and Corona Pandemic second wave, the process could not be commenced immediately after the last date of submission of applications. Subsequently, the Institute has scrutinized the applications and the shortlisting of the candidates has been completed for further recruitment process. As per the Government of India instructions, it is proposed to conduct the recruitment process for the Group B and Group C post only through written test/ Trade test and for the Group A post written test followed by Interview.

The Board discussed the matter. Since the recruitment of faculty has to be addressed immediately, advised the institute to concentrate on faculty recruitment and till such time this proposal may be deferred.

Confirmation of Minutes of 44th Meeting of the Senate

It is submitted that the 44th meeting of the Senate of the Institute was held on 10th April 2021 through online mode and the same is enclosed as **Annexure E**.

Some of the important agenda points and recommendations by the Senate are reproduced below.

Agenda	Recommendation of the Senate
Nomination of New Senate members.	The Senate extended warm welcome to all the new members. The Senate further appreciated the services rendered by the outgoing members.
Approval for Course Curriculum and Syllabus for the new M.Des. program	The Senate, after deliberation, approved the course Curriculum and syllabus for the M.Des. program
Admission to M. Des. (Integrated Product Design) for Jul 2021 session	The Senate approved the norms for admission for the new M.Des program and also approved the revised Ordinance of M.Tech./M.Des. program
Constitution of Board of Studies	The Senate recommended to constitute a Senate subcommittee by including both Senate members as well as external experts to advise on course curriculum of individual Departments as well as the common and interdisciplinary courses. Senate advised that such a subcommittee will be able to holistically to look into the academic matters and guide the Institute as per its mandate of interdisciplinary nature. The report of the committee along with its recommendations may be placed before the Senate for approval.
Revised curriculum for B Tech 2020 Batch	The Senate has granted approval for the revised B Tech Curriculum for all the programmes that is effective from the 2020 Batch.
Revised curriculum for M Tech 2021 Batch	The Senate perused the revised curriculum for M Tech 2021 Batch and after deliberation approved the curricula and syllabi for all the M.Tech. programmes.
Admission Status of the year 2020-21	The Senate took note of the admission status for the year 2020-21.
Participation in Study in India Program of the Government to attract Foreign Students	The Senate, after deliberation, ratified the approval accorded by the Chairman Senate towards participation of the institute under Study in India program of the Government for admission of foreign students as per prescribed norms.
Selection of PDF in the Department of Electronics and Communication Engineering	The Senate ratified the approval accorded by the Chairman Senate on selection of Dr. Jyotismita Mishra, as PDF in the Dept. of Electronics and Communication Engineering.
General Guidelines: Admission, Performance and Time Schedule for Ph.D. Scholars.	The Senate approved the proposal
Approval for offering M.Tech in AI and Robotics in place of Advanced Robotics	The Senate approved the proposal of offering M.Tech. in Mechanical Engineering with specialization in AI and Robotics.

The Board noted the same.

Award of degrees to the graduands in the Ninth Convocation

It is submitted that the following are the details of eligible students to receive the degree from each programme in the ninth convocation.

Programme / Branch	Honours with Distinction	with Distinction	Degree	Total
B. Tech				
Computer Engineering	8	2	32	42
Electronics and Communication Engg with Spl. in D&M	4	3	27+1*	35
Mechanical Engg with Spl. in D&M	3	5	28 + 1*	37
Smart Manufacturing	-	3	26	29
Total	15	13	113+2*	143
Dual Degree				
B Tech & M Tech in Computer Engineering	5	1	35	41
B Tech in ECE with Spl. in D&M and M Tech in Signal Proc. & Comm. Systems Design	-	-	11 + 1*	12
B Tech in ECE with Spl. in D&M and M Tech in VLSI & Elec. Systems Design	3	-	13	16
B Tech in ME with Spl. in D&M and M Tech in Advanced Manufacturing	-	-	15+ 1*	16
B Tech in ME with Spl. in D&M and M Tech in Product Design	-	1	11	12
Total	8	2	85 + 2*	97
M. Tech				
M Tech in ECE with Spl. in Comm. Systems Design	-	6	5	11
M Tech in ECE with Spl. in Elect. Systems Design	-	6	9	15
M Tech in ME with Spl. in Mech. Systems Design	-	5	8	13
M Tech in ME with Spl. in Smart Manufacturing	-	5	2	7
Total	-	22	24	46
Grand Total	23	37	226	286

***Previous batch students**

The Senate in its 45th Meeting held on 21st August 2021 has approved the award of degrees to the graduands.

Further, the Board is requested to authorize the Director and Chairman, Senate to include the additional degree recipients, especially, PhD scholars who are completing the requirements for award of degree upto 20th September 2021.

	The Board approved the award of degrees to 286 candidates. The Director/Chairman, Senate informed the Board that the PhD scholars who are completing the requirements for award of degree up to 20th September 2021 shall be finalized and submitted to the Chairman, Board of Governors for approval for the grant of degree to them in the ninth convocation of the Institute.
BOG-51(2021)-11	MoU between the Ministry of Education and the Institute
	<p>It is submitted that, as per rule 229 of the GFR, the Institutes receiving grant in aid from Government of India needs to sign an MoU with the Government of India regarding the performance parameters, output targets etc. Accordingly, the Institute is signing the MoU with the Ministry every year. The Ministry vide its communication dated 9th September 2021 instructed that the MoU may be placed in the Board for approval and signed by the Director on behalf of the Institute.</p> <p>Accordingly, the MoU along with the performance evaluation parameters and targets for the financial year 2021-22 is prepared and enclosed as (Annexure F).</p> <p>Further, the performance review/ target achieved by the Institute for the MoU period 2020-21 is also enclosed in the Annexure.</p> <p>The Board approved the MoU and authorized the Director to sign the MoU. The Board instructed the Institute to submit a detailed note on the accomplishment of the targets along with the NIRF matter discussed above in the next meeting of the Board.</p>

The meeting ended with the thanks to the Chair.

Sd/-
(A. Chidambaram)
Registrar & Secretary

Sd/-
(Prof. D V L N Somayajulu)
Director

Sd/-
(Prof. S. Sadagopan)
Chairman,
Board of Governors