



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND
MANUFACTURING, KANCHEEPURAM CHENNAI-127**

49th MEETING OF THE BOARD OF GOVERNORS

Date : 22.04.2021 (Thursday)
Time : 11:00 AM
Mode : GOOGLE MEET

MEMBERS PRESENT:

1. Prof. S. Sadagopan	--	Chairman
2. Prof. Banshidhar Majhi	--	Member
3. Shri. B.S. Raghavan	--	Member
4. Prof. Baskar Ramamurthy	--	Member
5. Prof. S. Narayanan	--	Member
6. Shri. Jaideep Kumar Mishra	--	Member
7. Prof. David Koil Pillai	--	Member
8. Shri. Hans Raj Verma	--	Member
9. Shri. A.Chidambaram	--	Secretary

LEAVE OF ABSENCE GRANTED:

1. Shri. Santhanam
2. Shri. Krishna V Giri
3. Shri. Prashant Agarwal

General Discussion:

The Director presented the achievements of the Institute during the first quarter of the year 2021. The Director had explained that the Institute has at present 37 sponsored projects worth Rs.9.92 crores and the Institute faculty have obtained new projects from various funding agencies and also from private players in collaboration with ICAR –NRCB.

BOG-48(2021)-01	Confirmation of the minutes of the 48th meeting of the Board of Governors held on 06th January 2021		
	The minutes of the 48 th meeting of the Board of Governors held on 06 th January 2021 was circulated to all members of the Board and no comments were received. The Board confirmed the minutes of 48th meeting of the Board of Governors held on 06th January 2021. (ANNEXURE - A)		
BOG-48(2021)-02	Action taken report on the minutes of the 48th meeting of the Board of Governors held on 06th January 2021		
	No.	Subject	Action taken
	BOG-48(2021)-05	Creation of Department of Humanities and Basic Sciences	As discussed in the previous meeting of the board, the agenda is placed again for discussion.
	BOG-48(2021)-06	Recruitment of Faculty positions in the Institute	Offer letters issued. A separate item is placed about the status of joining of faculty.
	BOG-48(2021)-07	Conversion of the post of Security Officers to the post in Administrative Cadre	The post of security officer kept for future recruitment as advised by the Board

	BoG 48 (2021) - 8	The movement of Sh. G.Ravikumar, Assistant Registrar to the next pay matrix level (level 11) as per RPN norms	Order issued																													
	BoG-48(2021) - 10	Grant of EOL to pursue Post-Doctoral Fellowship	The faculty has withdrawn his request for EOL on personal reason. Hence, no action required.																													
The Board noted the same.																																
BOG-49(2021)-03	Report about the Annual performance appraisal of the Faculty																															
<p>It is submitted that the IIIT council in its 4th meeting desired that the “<i>Institute should establish a mechanism to evaluate the performance of the entire faculty member in research, teaching and other areas. BoG of each IIIT should consider this evaluation at least once a year. The IIITs were also advised to consider linking performance evaluation with promotion</i>”.</p>																																
<p>In line with direction of the Council, the Institute is conducting the Annual Performance Review for the faculty from 2019 onwards and the report of the committee is being placed in the BoG and the report of the committee gets shared with faculty members.</p>																																
<p>Similarly, The Annual Performance Review for the faculty for the year 2020 has been conducted by the duly constituted committee in the month of February 2021 as per the details given below:</p>																																
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<p>The appraisal was conducted with respect to teaching, sponsored research, quality publications, consultancy, industry interaction etc. Based on the overall and last year’s performance, the committee recommended few suggestions for the institute and faculty’s personal growth.</p>																																
<p>The report of the committee was submitted to Chairman BoG for approval. Upon approval the feedback was disseminated to the individual faculty.</p>																																
<p>The report of the committee is placed to the board for information (ANNEXURE - B). Further, it is also submitted that presently, the annual performance review is conducted on calendar year and the review includes semester of two academic years (one from each). In order to cover a full academic year, it is proposed to conduct the review for an academic year in place of a calendar year. Thus the next performance review will be conducted in the Month of June/July 2020 for the Academic year 2021-22.</p>																																
<p><i>The Board discussed the report of the committee at length. The BoG advised the Director to counsel the poor performers and provide necessary facilities to improve their motivation for teaching and research. They may be continuously monitored for a span of 3-4 years. If it is observed that there is no performance improvement, a report may be put up to BoG for its necessary action.</i></p>																																

BOG-49(2021)-04	Report about the appointment of new Deans and HoDs																																																						
	<p>It is submitted that, as per the statutes of IITDM Kancheepuram,</p> <ul style="list-style-type: none"> (a) The Director shall appoint a head for each academic unit of the institute for a limited period not exceeding 3 years. (b) The Head of the Department shall be responsible for the entire working of the academic unit subject to the general control of the Director. (c) The Head of the Department shall ensure that the decisions of the authorities of the institute are properly implemented and shall perform such other duties as may be assigned to him by the Director. <p>Accordingly, the new head of the departments was appointed for the Computer Science, Basic Sciences and Humanities (SH) and Interdisciplinary and Innovation Design.</p> <p>The HoDs for Mechanical and Electronics and Communication engineering who were appointed for two-year period earlier were extended the tenure for one more year.</p> <p>The details of appointment and their tenure are as under:</p> <table border="1" data-bbox="295 721 1497 1037"> <thead> <tr> <th>Sl#</th> <th>Name</th> <th>Department</th> <th>From – To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr. Masilamani V</td> <td>Computer Science & Engineering (CS)</td> <td>01.04.2021 – 31.03.2023</td> </tr> <tr> <td>2</td> <td>Dr. Priyanka Kokil</td> <td>Electronics & Communication Engineering (EC)</td> <td>01.04.2021 – 31.03.2022</td> </tr> <tr> <td>3</td> <td>Dr Raja B</td> <td>Mechanical Engineering. (ME)</td> <td>01.04.2021 – 31.03.2022</td> </tr> <tr> <td>4</td> <td>Dr. Shalu M A</td> <td>Sciences and Humanities (SH)</td> <td>01.04.2021 – 31.03.2023</td> </tr> <tr> <td>5</td> <td>Dr. Sudhir Varadarajan</td> <td>Interdisciplinary and Innovative Design (ID)</td> <td>01.04.2021 – 31.03.2023</td> </tr> </tbody> </table> <p>Further, the tenure of the Deans has been extended for one more year. The details are as under:</p> <table border="1" data-bbox="357 1137 1444 1350"> <thead> <tr> <th>Sl#</th> <th>Position</th> <th>Faculty</th> <th>From date</th> <th>Till date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dean (Academic)</td> <td>Dr. Binsu J Kailath</td> <td>01.04.2021</td> <td>31.03.2022</td> </tr> <tr> <td>2</td> <td>Dean (FW & Planning)</td> <td>Dr. Sreekumar M</td> <td>01.04.2021</td> <td>31.03.2022</td> </tr> <tr> <td>4</td> <td>Dean (SW)</td> <td>Dr. Naveen Kumar</td> <td>01.04.2021</td> <td>31.03.2022</td> </tr> <tr> <td>3</td> <td>Dean (SRIC)</td> <td>Dr. MD Selvaraj</td> <td>01.04.2021</td> <td>31.03.2022</td> </tr> <tr> <td>3</td> <td>Dean (DII)</td> <td>Dr. Sudhir Varadarajan</td> <td>01.04.2021</td> <td>31.03.2022</td> </tr> </tbody> </table> <p><i>The Board noted the same.</i></p>	Sl#	Name	Department	From – To	1	Dr. Masilamani V	Computer Science & Engineering (CS)	01.04.2021 – 31.03.2023	2	Dr. Priyanka Kokil	Electronics & Communication Engineering (EC)	01.04.2021 – 31.03.2022	3	Dr Raja B	Mechanical Engineering. (ME)	01.04.2021 – 31.03.2022	4	Dr. Shalu M A	Sciences and Humanities (SH)	01.04.2021 – 31.03.2023	5	Dr. Sudhir Varadarajan	Interdisciplinary and Innovative Design (ID)	01.04.2021 – 31.03.2023	Sl#	Position	Faculty	From date	Till date	1	Dean (Academic)	Dr. Binsu J Kailath	01.04.2021	31.03.2022	2	Dean (FW & Planning)	Dr. Sreekumar M	01.04.2021	31.03.2022	4	Dean (SW)	Dr. Naveen Kumar	01.04.2021	31.03.2022	3	Dean (SRIC)	Dr. MD Selvaraj	01.04.2021	31.03.2022	3	Dean (DII)	Dr. Sudhir Varadarajan	01.04.2021	31.03.2022
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BOG-49(2021)-05	Report about Joining of new faculty																																																						
	<p>It is submitted that, based on the approval of the board of governors for the appointment of new faculty, the offer letters were issued on 10th January 2021 for 22 faculty members. It is informed that 21 faculty members have joined the post and 1 faculty has requested for joining in the month of April which was accepted by the Director and he will join by the end of April 2021.</p> <table border="1" data-bbox="295 1675 1481 2038"> <thead> <tr> <th>S#</th> <th>Name</th> <th>Pay Level</th> <th>Department</th> <th>DoJ</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr. Sanjeet Kumar Nayak</td> <td>Assistant Professor Level 11</td> <td rowspan="4">CSE</td> <td>19.02.2021</td> </tr> <tr> <td>2</td> <td>Dr. Rahul Raman</td> <td>Assistant Professor Level 10</td> <td>10.02.2021</td> </tr> <tr> <td>3</td> <td>Dr. Ram Prasad Padhy</td> <td>Assistant Professor Level 10</td> <td>24.02.2021</td> </tr> <tr> <td>4</td> <td>Dr. Pandiri Venkatesh</td> <td>Assistant Professor Level 10</td> <td>28.01.2021</td> </tr> </tbody> </table>	S#	Name	Pay Level	Department	DoJ	1	Dr. Sanjeet Kumar Nayak	Assistant Professor Level 11	CSE	19.02.2021	2	Dr. Rahul Raman	Assistant Professor Level 10	10.02.2021	3	Dr. Ram Prasad Padhy	Assistant Professor Level 10	24.02.2021	4	Dr. Pandiri Venkatesh	Assistant Professor Level 10	28.01.2021																																
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5	Dr. Srijith K	Assistant Professor Level 11	ECE	08.01.2021
6	Dr. Appina Balasubramanyam	Assistant Professor Level 11		08.01.2021
7	Dr. Tejendra Dixit	Assistant Professor Level 11		12.01.2021
8	Dr. V. Pandiyarasan	Assistant Professor Level 11		08.01.2021
9	Dr. Annamraju Sai Srikar	Assistant Professor Level 10		19.02.2021
10	Dr. Aakash Kumar Jain	Assistant Professor Level 10		25.03.2021
11	Dr. Rinkee Chopra	Assistant Professor Level 10		24.02.2021
12	Dr. Rohini P	Assistant Professor Level 10		24.02.2021
13	Dr. Karthick S	Assistant Professor Level 11	Mechanical Engineering	08.01.2021
14	Dr. Kashfull Orra	Assistant Professor Level 10		28.01.2021
15	Dr. Kishor Kumar Gajrani	Assistant Professor Level 11		09.02.2021
16	Dr. Raghuraman M	Assistant Professor Level 12	SIDI	08.01.2021
17	Dr. Karthik C	Assistant Professor Level 10		03.03.2021
18	Dr. Jayachandra Bingi	Assistant Professor Level 12	Physics	08.01.2021
19	Dr. Balachandra Suri	Assistant Professor Level 11		Staying in foreign country. Sought extension due to Covid. Will join by 30 th June 2021 .
20	Dr. Y Ashok Kumar Reddy	Assistant Professor Level 11		08.01.2021
21	Dr. Debolina Misra	Assistant Professor Level 11		22.01.2021
22	Dr. Parvathy Das	Assistant Professor Level 10	English	01.02.2021

The Board noted the same.

BOG-49(2021)-06

Report about the action taken on the Sub Group of Board of Governors

It is submitted that, the Board of Governors in its 48th meeting discussed the formation of sub-groups headed by a Board Member to focus on the specific areas steered by one or more BoG Members. Accordingly, the following sub-groups are constituted headed by the Member of the Board.

S#	Area	Team
1	Regulators, Accreditation, Global academic/R&D Partnership (NSF,DAAD,Swissenex)	Prof. S Sadagopan, Chairman, BoG Dr. M Sreekumar Dr. K Premkumar Dr. Raja B Dr. N Sadagopan

	<table border="1"> <tr> <td data-bbox="320 107 384 322">2</td> <td data-bbox="384 107 842 322">Industry Interaction</td> <td data-bbox="842 107 1477 322">Shri. Hans Raj Verma, IAS, Member, BoG Dr. Santhanam, Member, BoG Dr. Sudhir Varadharajan Dr. Raghuraman M Dr. Jayachandra Bingi Dr. Chittibabu B</td> </tr> <tr> <td data-bbox="320 322 384 465">3</td> <td data-bbox="384 322 842 465">Govt. Interface</td> <td data-bbox="842 322 1477 465">Shri. B.S Raghavan, Member, BoG Prof. Banshidhar Majhi Shri. A. Chidambaram Shri. R. Gunasekaran</td> </tr> <tr> <td data-bbox="320 465 384 645">4</td> <td data-bbox="384 465 842 645">Academic Partnership</td> <td data-bbox="842 465 1477 645">Prof. Narayanan S, Member, BoG Dr. Binsu J Kailath Dr. Srijith K Dr. K P Pradhan Dr. V. Masilamani</td> </tr> <tr> <td data-bbox="320 645 384 790">5</td> <td data-bbox="384 645 842 790">Media Outreach</td> <td data-bbox="842 645 1477 790">Shri. Krishna Giri, Member, BoG Dr. M.D.Selvaraj Dr. Priyanka Kokil Shri. G. Ravikumar</td> </tr> </table>	2	Industry Interaction	Shri. Hans Raj Verma, IAS, Member, BoG Dr. Santhanam, Member, BoG Dr. Sudhir Varadharajan Dr. Raghuraman M Dr. Jayachandra Bingi Dr. Chittibabu B	3	Govt. Interface	Shri. B.S Raghavan, Member, BoG Prof. Banshidhar Majhi Shri. A. Chidambaram Shri. R. Gunasekaran	4	Academic Partnership	Prof. Narayanan S, Member, BoG Dr. Binsu J Kailath Dr. Srijith K Dr. K P Pradhan Dr. V. Masilamani	5	Media Outreach	Shri. Krishna Giri, Member, BoG Dr. M.D.Selvaraj Dr. Priyanka Kokil Shri. G. Ravikumar	
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BOG-49(2021)-07	To ratify the appointment of new Senate members of the Institute													
	<p>It is submitted that, as per class 16 of the IIIT Act 2014, the members of the Senate other than ex-officio members shall hold office for a period of two years from the date of nomination. The tenure of the following senate members has been completed and the institute was greatly benefitted by their expertise and valuable suggestions in the growth of the institute.</p> <ol style="list-style-type: none"> 1. Prof. Jagadeesh Kumar V 2. Dept. of Electrical Engineering, IIT Madras. 3. Prof. P Chandramouli 4. Dept of Mechanical Engineering, IIT Madras. 5. Prof. Krishnamoorthy Sivalingam 6. Dept. of Computer Science and Engineering, IIT Madras. 7. Dr. Anand Laxmanan, M/s Erricsson 8. Dr. Sathya Prasad, M/s Ashok Leyland <p>The new senate members have been nominated with the approval of the Chairman, Board of Governors and their details are given below. They shall hold office for a period of two years from the date of nomination.</p> <p>Academic Experts:</p> <ol style="list-style-type: none"> 1. Prof. V Krishna Nandivada, CSE, IIT Madras. 2. Prof. Ram Bilas Pachori, Electrical Engineering, IIT Indore. 3. Prof. GK. Anantha Suresh, Mechanical Engineering, IISC, Bangalore. 4. Prof. R Chandrashekar, Dean Academics and Faculty In charge Computing, IIIT Bangalore. <p>Industry Experts</p> <ol style="list-style-type: none"> 1. Dr. Manoj Choudhury, Global Head- Strategic Initiatives and Emerging Technologies, TCS 2. Dr. Shankar Venugopal, Vice President, Mahindra and Mahindra 3. Dr. V Chandramouliswaran, Global Senior Executive, PayPal Inc, Chennai. 4. Dr. G. Venkatesh, Industry Professor, IIT Madras- “Re-nominated” <p><i>The board appreciated and placed on record the support and valuable guidance given to the Institute by the outgoing Senate members. The Board also welcomed the new members to the Senate. The Board ratified the appointment of new members to the Senate of the Institute.</i></p>													

BOG-49(2021)-08	To approve Regularization of service of Dr. Sudhir Varadarajan, Associate professor with effect from 04.01.2021																
	<p>It is submitted that; the Institute has notified the Faculty Recruitment for the working professionals and industrial experts to join as a Faculty vide Advt No: IIITDM/ADMN/1/2018 dated: 20.09.2018 as per the criteria duly approved by MHRD for Industry Professionals to join as faculty at IIITDM. However, the Ministry has proposed to recruit such professionals on a contract basis selected through a regular recruitment process for a period of 2 to 3 years on contract before confirming their position on the regular roll.</p> <p>In the above recruitment process, Dr. Sudhir Varadharajan an Industry expert got selected and offered the faculty position of Associate Professor in the academic pay level 13A2 with the condition that “Appointment is initially on a contract basis for a period of 2 years and will be regularized after due evaluation on the basis of performance during the contract period.</p> <p>Dr. Sudhir Varadharajan has joined the institute as Associate Professor w.e.f 04.01.2019 FN with a contract period of 2 years and he has completed the contract tenure on 03.01.2021.</p> <p>Accordingly, in order to evaluate his performance during the service period, the following committee was constituted by the Director.</p> <table border="1" data-bbox="475 786 1323 896"> <tr> <td></td> <td>Prof. Banshidhar Majhi, Director, IIITDM Kancheepuram</td> </tr> <tr> <td></td> <td>Prof. Neelesh Kumar Jain, IIT Indore</td> </tr> <tr> <td></td> <td>Prof. G Saravana Kumar, IIT Madras</td> </tr> </table> <p>The committee met on 20.02.2021 and Dr. Sudhir Varadharajan was requested to submit his credentials and his performance report before the committee.</p> <p>The report of the committee is enclosed as ANNEXURE - C. The committee recommended for regularization of his service with effect from 04.01.2021.</p> <p><i>The Board discussed the proposal and approved the regularization of service of Dr. Sudhir Varadarajan, Associate professor with effect from 04.01.2021</i></p>		Prof. Banshidhar Majhi, Director, IIITDM Kancheepuram		Prof. Neelesh Kumar Jain, IIT Indore		Prof. G Saravana Kumar, IIT Madras										
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BOG-49(2021)-09	To approve Declaration of completion of probation of the faculty																
	<p>It is submitted that, the institute faculty namely</p> <ol style="list-style-type: none"> 1. Dr. V Masilamani, Associate Professor, Department of CSE 2. Dr. Raja B, Associate Professor, Department of Mechanical Engineering 3. Dr. Shalu M A. Associate Professor, Department of Mathematics <p>have completed their probation. The institute has constituted an expert committee to evaluate their performance during the period of probation to declare the completion of probationary period. The proceedings of the committee are enclosed as ANNEXURE - D</p> <p>The committee recommended for declaration of their probation as per the details given below.</p> <table border="1" data-bbox="296 1592 1503 2004"> <thead> <tr> <th>Name of the Faculty</th> <th>Designation</th> <th>Date of appointment to the present post</th> <th>Date of declaration of completion of probation</th> </tr> </thead> <tbody> <tr> <td>Dr. V Masilamani</td> <td>Associate Professor, Department of CSE</td> <td>03.10.2019</td> <td>02.10.2020</td> </tr> <tr> <td>Dr. Raja B</td> <td>Associate Professor, Department of Mechanical Engineering</td> <td>03.10.2019</td> <td>03.10.2020</td> </tr> <tr> <td>Dr. Shalu M A</td> <td>Associate Professor, Department of Mathematics</td> <td>10.10.2019</td> <td>10.10.2020</td> </tr> </tbody> </table> <p><i>The board discussed the proposal and approved the probation of the faculty.</i></p>	Name of the Faculty	Designation	Date of appointment to the present post	Date of declaration of completion of probation	Dr. V Masilamani	Associate Professor, Department of CSE	03.10.2019	02.10.2020	Dr. Raja B	Associate Professor, Department of Mechanical Engineering	03.10.2019	03.10.2020	Dr. Shalu M A	Associate Professor, Department of Mathematics	10.10.2019	10.10.2020
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Dr. Shalu M A	Associate Professor, Department of Mathematics	10.10.2019	10.10.2020														

BOG-49(2021)-10	<p>To approve Creation of the Department of Basic sciences and Humanities</p>
	<p>It is submitted that the Institute is having three major engineering departments namely Mechanical Engineering, Electronics and Communication Engineering and Computer Science and Engineering in addition to the two basic science departments of Mathematics and Physics. With approval of the board, The institute has created School of Interdisciplinary Design and Innovation (SIDI) to strengthen the design spine curriculum. The willingness of the faculty has been obtained to be part of the SIDI either through complete migration or participation remaining in their parent department. Based on the options exercised by the faculty, the design department is functional now.</p> <p>However, the New Educational Policy, 2020 (NEP-2020) thrust of interdisciplinary education and research with a special thrust to Literature, Culture, Sports, Bio-Sciences, Economics and many more. Keeping this in mind, the institute plan to recruit faculty from these streams, however the numbers will be limited. Hence, creating individual departments in each subject will not be possible. Thus, it is proposed to create a School of Humanities and Basic Sciences (SHBS). This faculty of Physics, Mathematics, Bio-Medical, Bio-Technology, Bio-Informatics, English, Economics, Contemporary Arts, Music etc. However, the faculty will be permitted to supervise research scholars in their respective core area and the degree will be awarded accordingly.</p> <p><i>The Board discussed the proposal and agreed that NEP 2020 provides for interdisciplinary education with thrust to Arts and non-engineering subjects to make the students truly multidisciplinary. The board approved the creation of the Department of Sciences and Humanities instead of School. The Board advised the Institute that the new faculty members from Bio-Engineering, Bio-Medical etc. may be attached with relevant engineering stream for their career growth and alignment with core engineering stream. Further, the Board advised that due to limited role of the humanities in the Institute, the Institute may strive for engagement of the retired faculty members from reputed colleges in and around Chennai on tenure basis for the humanities stream in future.</i></p>
BOG-49(2021)-11	<p>To ratify the Payment to CPWD for arbitration award due to arbitration proceedings in the construction work of Laboratory South & North block.</p>
	<p>It is submitted that after due approval of the BOG, the AA&ES for the work of construction of laboratory South block and North block for IIITDM Kancheepuram was issued to CPWD during August, 2011 and March, 2012 respectively for an value of Rs.69,93,34,000/- & Rs. 58,43,91,000/-.</p> <p>The works were taken up by CPWD simultaneously and the same were awarded to the agency M/s URC constructions Pvt. Ltd during 2013. The Institute was making periodical payment to CPWD as per the utilization certificate furnished by CPWD. However, due to non-receipt of funds, the Institute advised the CPWD to foreclose the work in May 2017 and at the time of foreclosure of work, the external work up to G+6 floors and internal work up to G+2 floors had been completed and they have been put to use.</p> <p>Accordingly, the CPWD foreclosed the work in May 2017. The construction agency M/s. URC constructions Pvt. Ltd., had raised claims to the authorities of the CPWD as per the terms of General conditions of Contract of CPWD amounting Rs.9,48,56,680/- for the South Block and Rs. 7,60,34,693/- for the North Block.</p> <p>The Chief Engineer , CPWD in exercise of his power, in the Pre-Dispute Resolution Committee (DRC) has made an award of Rs.2,20,12,764/- for Laboratory -South block and Rs.2,16,51,310/- for Laboratory - North block totaling Rs.4,36,64,074/- allowing few claims and rejecting few claims preferred by the contractor in August 2018. The CPWD released this amount to M/s URC constructions from the deposit made by the Institute.</p> <p>After receiving the payment as Pre-DRC award made by the CE, CPWD, the agency M/s. URC constructions Pvt. Ltd. has approached the Dispute Resolution committee (DRC) in February 2019 and the DRC has rejected their claim.</p> <p>The contractor sought in August 2019 to refer the disputes to Arbitration as per the terms of contract. Accordingly, the Chief Engineer, in exercise of his power under the agreement, has appointed a sole Arbitrator in October 2019. The Agency has made a claim of Rs.6,11,87,600/- for the South Block and Rs.4,76,30,955/- for the North Block before the arbitrator.</p>

	<p>The matter was submitted for information to Finance Committee in the 29th meeting held on 10th October 2020 and before the Board in the 47th meeting held on 10th October 2020. The Board discussed the same and advised the Institute to defend the proceeding in consultation with CPWD.</p> <p>The arbitration proceedings were conducted in September- November 2020. In the proceedings, CPWD was represented by Sh. N Rajarathinam, Executive Engineer and our consultant engineer also participated in all the proceedings. Based on argument of claimant and respondent, the arbitrator has pronounced his award of Rs.73,77,113/ for North Block and Rs.82,23,250 for South Block totaling Rs.1,56,00,363/ plus payment of interest on the award amount commencing from 01.01.2021 till the date of settlement of payment (including settlement day) at a simple interest rate of 12% p.a.</p> <p>As per extant procedure, the arbitration order is required to be vetted by Ministry of Law and Justice, Government of India and CPWD has also submitted the copy of order received from Ministry of Law and Justice concurring with the award. The Executive Engineer, CPWD vide his letter dated 26.12.2020 has requested for depositing the award amount immediately as the award is interest bearing.</p> <p>The matter was placed before the Buildings and works Committee (BWC) in its 26th meeting held on 30 January 2021 and the BWC has discussed and verified the award made by the Arbitrator and recommended for consideration by FC and BOG for settlement of the arbitration amounting to Rs.1,56,00,363 and the interest payable till the date of payment.</p> <p>Accordingly, in principle approval was obtained from the Chairman FC/BOG for the above arbitration award to be settled immediately and a request letter for urgent release of the grant was sent on 08/03/2021 to the Ministry of Education.</p> <p>In reply to the above request letter, the Ministry directed to meet out the “arbitration liability” from Internal Revenue Generation (IRG) of the institute. Accordingly, the institute with due approval from the Director, the arbitration amount including the interest component as on 19/03/2021 totaling to Rs.1,60,00,416/- (principal amount Rs.1,56,00,363/- + interest as on date Rs.4,00,053/-) was released to CPWD against full and final settlement of the arbitration.</p> <p><i>The Board noted that the proposal has been already been examined by the Building and Works Committee and the Finance Committee. The Board after discussion ratified the payment made by the Institute to CPWD for arbitration award due to arbitration proceedings in the construction work of Laboratory South & North block.</i></p>
<p>BOG-49(2021)-12</p>	<p>To approve formulation Annual Performance Appraisal for the administrative and technical officers & staff</p>
	<p>It is submitted that the Annual Performance appraisal for the faculty has been introduced and the faculty were assessed of their performance before a duly constituted committee. The committee reviews their performance and provides valuable suggestion for improvement of their personal and institute growth. The recommendation of the committee is shared with the individual members. It was noticed that the annual performance appraisal could bring in the sense of ownership, responsibility and accountability to their work and was found to improve their efficiency.</p> <p>The Administrative and technical officers and staff also part of the system along with the faculty and the concept of annual performance appraisal will bring in a sense of ownership to their action and will be effective method to improve their performance which will ultimately benefit the Institute.</p> <p>Hence it is proposed to implement the Annual Performance appraisal by external experts for the administrative & technical officers and staff and proposed to be conducted in the month of June/July 2021 for the Academic year ending in May 2021.</p> <p><i>The Board discussed the proposal. The Board wanted to know status of the Annual Performance Appraisal Report (APAR) being recorded in the personal file. It is explained by the Director that apart from the APAR which is a monitoring by the Internal supervisors, the review will be through external committee to bring in the sense of ownership and alignment with the objective of the Institute.</i></p>

	<p><i>The parameters like their timely performance, contribution and effort in automation of the processes, preparation of the online content of the laboratory courses, maintenance and upkeep of the equipment, subject knowledge etc. will be assessed and it is expected that annual performance review will enhance their performance which will ultimately benefit the Institute.</i></p> <p><i>The Board after discussion and approved the annual Performance Appraisal for the administrative & technical officers and staff.</i></p>								
BOG-49(2021)-13	To approve the minutes of 26th meeting of Buildings and Works Committee held on 30th January 2021								
	<p>It is submitted that, the 26th meeting of buildings and works committee of the institute was held on 30th January 2021 and the minutes of the meeting is enclosed as Annexure E.</p> <p><i>The Board noted the recommendation of the Building and Works Committee and approved the minutes of the 26th meeting of Buildings and Works Committee held on 30th January 2021</i></p>								
BOG-49(2021)-14	To approve the minutes of 30th meeting of Finance committee of the Institute held on 16th April 2021 through online								
	<p>It is submitted that the 30th meeting of Finance committee of the Institute was held on 16th April 2021 through online and the following agenda were discussed and recommended by the Finance committee. The minutes of the Finance committee is enclosed as Annexure F.</p> <table border="1" data-bbox="316 862 1485 2022"> <thead> <tr> <th>Agenda</th> <th>Recommendation of the FC</th> </tr> </thead> <tbody> <tr> <td>To ratify and recommend to Board for Approval of the certified Annual Accounts of IITDM Kancheepuram for the FY 2019-20 received from the office of the Principal Director of Audit (Central), Chennai.</td> <td>The Finance committee pursued the draft separate audit report received from the Office of principle Director of Audit (Central), Chennai and the reply furnished by the Institute. The Finance committee advised the Institute to take note of the Audit observation in finalising the annual accounts in the future years. The committee also advised to reconcile the CPWD advance within 3 months and the settlement report may be furnished by 15th June 2021 and placed in the future Finance committee meeting. The Finance Committee after discussion ratified the revised annual accounts of IITDM Kancheepuram for the year 2019-20 along with the separate audit report received from the office of the CAG for the year 2019-20 and recommended to Board for approval.</td> </tr> <tr> <td>To ratify the payment of Arbitration award in respect of Construction of Lab-South and North Block of the Institute</td> <td>The Finance committee took note of the concurrence given by the Brach Secretariat, Ministry of Law and Justice Chennai to comply with the arbitration award. The committee ratified the payment of Rs.1,60,00,416/- to CPWD in settlement of the award. The committee further advised the Institute to get confirmation from the CPWD that there is no further liability in this regard and no claim will be preferred by them for this work.</td> </tr> <tr> <td>To ratify the reduction of fees due to pandemic for the Jan - May 2021 semester</td> <td>The Finance Committee after detailed deliberation ratified the action taken by the institute due to the COVID19 pandemic and approved the reduction of fees for the Jan-May 2021 Semester. The committee advised the Institute to plan for such contingencies in future in terms of the funds being utilized and collected due to the uncertainty caused by the on-going pandemic situation.</td> </tr> </tbody> </table>	Agenda	Recommendation of the FC	To ratify and recommend to Board for Approval of the certified Annual Accounts of IITDM Kancheepuram for the FY 2019-20 received from the office of the Principal Director of Audit (Central), Chennai.	The Finance committee pursued the draft separate audit report received from the Office of principle Director of Audit (Central), Chennai and the reply furnished by the Institute. The Finance committee advised the Institute to take note of the Audit observation in finalising the annual accounts in the future years. The committee also advised to reconcile the CPWD advance within 3 months and the settlement report may be furnished by 15th June 2021 and placed in the future Finance committee meeting. The Finance Committee after discussion ratified the revised annual accounts of IITDM Kancheepuram for the year 2019-20 along with the separate audit report received from the office of the CAG for the year 2019-20 and recommended to Board for approval.	To ratify the payment of Arbitration award in respect of Construction of Lab-South and North Block of the Institute	The Finance committee took note of the concurrence given by the Brach Secretariat, Ministry of Law and Justice Chennai to comply with the arbitration award. The committee ratified the payment of Rs.1,60,00,416/- to CPWD in settlement of the award. The committee further advised the Institute to get confirmation from the CPWD that there is no further liability in this regard and no claim will be preferred by them for this work.	To ratify the reduction of fees due to pandemic for the Jan - May 2021 semester	The Finance Committee after detailed deliberation ratified the action taken by the institute due to the COVID19 pandemic and approved the reduction of fees for the Jan-May 2021 Semester. The committee advised the Institute to plan for such contingencies in future in terms of the funds being utilized and collected due to the uncertainty caused by the on-going pandemic situation.
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<p><i>The Board discussed the minutes and noted the comments of the Finance committee and advised the institute to adhere to the recommendation made by the Committee. The Board approved the minutes of 30th meeting of Finance Committee of the Institute held on 16th April 2021 through online</i></p>
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The meeting ended with the thanks to the Chair.

Sd/-
(A. Chidambaram)
Registrar & Secretary

Sd/-
(Prof. Banshidhar Majhi)
Director

Sd/-
(Prof. S. Sadagopan)
Chairman, Board of Governors