



# Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram at Chennai

Minutes of the 44<sup>th</sup> Meeting of the Board of Governors held at 11.00 A.M.  
on Friday 27<sup>th</sup> September 2019, at Board Room, NITTR, Chennai – 600 113.

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## Members Present

1. Prof.S. Sadagopan	---	Chairman
2. Shri. B S Raghavan	---	Member
3. Shri. Jaideep Kumar Mishra	---	Member
4. Shri. B Santhanam	---	Member
5. Shri.Krishna V Giri	---	Member
6. Prof. S. Narayanan	---	Member
7. Shri Praveer Saxena	---	Member (Skype)
8. Prof.Banshidhar Majhi	---	Member/Secretary

## Leave of absence Granted

1. Shri. Santhosh Babu, IAS
2. Prof. Bhaskar Ramamurthy
3. Prof. David Koilpillai

## General Discussion

The Chairman welcomed the members to the Meeting.

A presentation was made by the Director covering therein the following:

- (a) Seventh Convocation of the Institute was held on 13.07.2019. Dr. Radha Krishnan, Former Chairman, ISRO graced the occasion as chief guest and delivered the motivating speech. The institute awarded degrees to 288 students.
- (b) Project Monitoring Committee (PMU), constituted by the MHRD, visited the institute on 18 & 19<sup>th</sup> September, 2019. The committee inspected and reviewed the all the completed/ongoing construction works. The Committee recommended to relook into the suitability of location identified presently for the Director Residence.
- (c) Proposed visit of Peer Review Committee constituted by the MHRD to review of performance of IITDM Kancheepuram.
- (d) A vision to action workshop was organized by the institute on 24.08.2019 at Saint-Gobain facility at Sriperumbudur. Prof. S Raghunath, IIM Bangalore was the resource person to conduct the workshop. The workshop was well received by all the faculty and expected that there will be positive outcomes out of it.

*B. S. Raghavan*

- (e) Status Report on admission of students for the year 2019-20.
- (f) The BOG enquired about the change of name of the institute to IIITDM Chennai. On this, Director informed that a request has been sent to MHRD for their consideration. It was also informed that the proposal needs the approval of the cabinet. The BOG observed that the existing name creates un-intended confusion among various stakeholders including students, parents, recruiters etc. Therefore, the BOG advised the institute to write the name of the institute as *IIITDM Kancheepuram at Chennai*, pending decision from MHRD.
- (g) Three different proposals for setting up of Centre of Excellences namely, (a) IOT, Robotics and Automation, (b) Additive Manufacturing and (c) Smart Manufacturing were placed before the members. The BOG had taken a note of them and asked to submit to Govt. of India for support as the proposal are in-line with the mandate of the IIITDM.

<b>BOG 44(2019)-01</b>	<b>Confirmation of the Minutes of the 43<sup>rd</sup> Meeting of the Board of Governors held on 13<sup>th</sup> July 2019</b>
	The Minutes of the 43 <sup>rd</sup> Meeting of the Board of Governors held on 13.07.2019 was circulated to all members of the Board and no comments were received.  <i>The Board of Governors confirmed the Minutes of the meeting placed as Annexure - A.</i>
<b>BOG 44(2019)-02</b>	<b>Action Taken Report on the Minutes of the 43<sup>rd</sup> Meeting of the Board of Governors held on 13.07.2019</b>
	The action taken report on the Minutes of 43 <sup>rd</sup> meeting of the Board of Governors was placed before the BOG.  In case of Director Residence, the BOG was intimated about suggestion of the PMU committee to change the location as the proposed location is very close to student's sports zone and there will be lot of student activity. The committee further advised that one entire floor of the faculty quarter Phase II, under construction, may be utilized for director residence and VIP guest House.  <i>The BOG agreed with suggestion of the PMU committee in regard to Director residence. In case of Pre-DRC award and payment of service tax component, the BOG noted the response of CPWD and approved the payment already incurred.</i>  <i>The BOG further noted the action taken by the institute on implementation of water supply scheme through TWAD and the status of recruitment of new faculty.</i>
<b>BOG 44(2019)-03</b>	<b>Approval of the Faculty recruitment</b>
	The BOG was informed about direction of MHRD to fill-up vacant faculty position of the institute. In line with the direction, the institute vide its advertisement No. IIITDMK/R/4/2019 dated 21.06.2019 invited applications for faculty positions.

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It was informed that applications were invited for the post of Professors, Associate Professors and Assistant Professors (Pay Level 10/11/12) in all the departments. On the basis of the recommendation of the screening committee, shortlisted candidates were invited for Seminar Presentation followed by interview from 17.08.2019 and 25.08.2019 for the post of Asst. Professors and Associate Professors. Regarding the interview for the post of Professors, none of the applicants found suitable during scrutiny. Summary of application received, shortlisted for presentation and interview was placed as **Annexure - C1**.

The BOG was further informed that the applications for the post of Associate Professor include candidature of following internal faculty who have filed the case in the supreme court regarding implementation of CAS scheme. The case is still pending in the Supreme Court.

1. Dr. Masilamani, CSE
2. Dr Selvajyothi, ECE
3. Dr. Damodharan, ECE
4. Dr. Raja Balakrishnan, Mechanical Engg.
5. Dr. Shalu, Mathematics
6. Dr Vijayakumar, Mathematics

It was informed that some of them have not fulfilled certain basic criteria under Four Tier Flexible Structure for the position applied. However, in lieu of their service rendered during initial period of the institute towards formulating curriculum and laboratory development etc., the Scrutiny Committee permitted them for further selection processes which include seminar presentation followed by interview.

In line with provision of statutes of IIITs, selection committee for all the discipline was constituted comprising experts from IITs/NITs and the list of experts participated in the selection process was placed as **Annexure - C2**.

Taking into account, the performance of the candidates, the duly constituted selection committee recommended candidates for appointment. The proceedings of the selection committee was placed as **Annexure - C3**.

As per provisions of IIIT Act, 2014 (Para 32), the BOG is the appointing authority for all faculty posts. Accordingly, BOG was requested to consider the list of candidates recommended by the selection committee for appointment as faculty.

The Board perused the credentials of the recommended candidates and after due deliberation,

*(a) The BOG approved the list of following candidates for appointment as faculty.*

S.No	Name of the candidate	Position & Pay Matrix Level	Department
1.	Deepak Ranjan Nayak (Application No: 190410C0304)	Assistant Professor Grade II at Pay Matrix Level 10	Computer Science and Engineering

*Deepak*

2.	Bhupendra Reniwal (SC category) (Application No: 190411E0250)	Assistant Professor Grade II at Pay Matrix Level 11	Electronics and Communication Engineering
3.	Tejendra Dixit (Application No: 190410E0865)	Assistant Professor Grade II at Pay Matrix Level 10	
4.	Appina Balasubramanyam (OBC Category) (Application No: 190410E0025)	Assistant Professor Grade II at Pay Matrix Level 10	
5.	Sanjeev Sharma (Application No: 190410E0337)	Assistant Professor Grade II at Pay Matrix Level 10	
6.	Pawan Sharma (Application No: 190410ME0054)	Assistant Professor Grade II at Pay Matrix Level 10	Mechanical Engineering
7.	N Rino Nelson (Application No: 190411D0522)	Assistant Professor Grade II at Pay Matrix Level 10	Design
8.	Amrut Shrikant Mulay (Application No: 190410D0171)	Assistant Professor Grade II at Pay Matrix Level 10	
9.	Srabani Kar (Application No: 190411P0401)	Assistant Professor Grade II at Pay Matrix Level 10	Physics

*(b) The BOG took note of applications submitted by the internal candidates and also their representations which mention about their court case pending in the Hon'ble supreme court. The BOG also took note of action of the screening committee permitting them to appear before the selection committee taking into account of their contribution towards curriculum design and lab development in the beginning days of the institute.*

*The BOG observed that following internal applicants have been selected against open advertisement and their selection process is in-line with other regular candidates without having prejudice to the court case. The BOG approved their appointment with a note that their position may be reviewed if required on receipt of any direction from the Hon'ble Supreme Court.*

S.No	Name of the candidate	Position & Pay Matrix Level	Department
1.	V. Masilamani Assistant Professor Gr.I (Application No: 190413C0624)	Associate Professor (Pay Matrix Level 13 A2)	Computer Science and Engineering

*Bhupendra*

	2.	Raja Balakrishnan Assistant Professor Gr.I (Application No: 190413ME0606)	Associate Professor (Pay Matrix Level 13 A2)	Mechanical Engineering
	3.	Shalu M A Assistant Professor Gr.I (Application No: 190413M0536)	Associate Professor (Pay Matrix Level 13 A2)	Mathematics
<b>BOG 44(2019)-04</b>	<b>Consideration and Approval of the Annual Report of the Institute for the year 2018-19.</b>			
	The Annual Report of the institute for the year 2018-19 was placed as <b>Annexure - D</b> for consideration of the BOG. <b>The BOG after due consideration approved the Annual Report of the Institute for the year 2018-19.</b>			
<b>BOG 44(2019)-05</b>	<b>Consideration and Approval of the Minutes of the 28<sup>th</sup> Meeting of Finance Committee scheduled on 27.09.2019</b>			
	The 28 <sup>th</sup> meeting of the Finance Committee held on 27.09.2019 was informed to the BOG. In the meeting, the committee considered and recommended the following for approval of BOG. (a) Revised Estimate for the year 2019-20 and Budget Estimate for the year 2020-21. (b) Annual Accounts of the institute for the year 2018-19. (c) Reply to the Draft Audit Report on the Annual Accounts for the year 2018-19. (d) Purchase of Official Vehicle for Director. (e) Guidelines for incurring Expenditure from Internal Revenue Generation The deliberation of the committee was informed to the BOG. <b><i>The BOG after due consideration approved the Minutes of the 28<sup>th</sup> meeting of the Finance committee.</i></b>			
<b>BOG 44(2019)-06</b>	<b>Vision to Action Workshop: A Faculty Development Programme Conducted by the institute and Action Plan thereof</b>			
	In the 43 <sup>rd</sup> BOG meeting, the Director was advised to conduct a Faculty Development Programme (FDP) preferably outside the institute campus. In line with advice of the BOG, a Vision to Action Workshop was organized by the institute on 24.08.2019 at Saint-Gobain facility at Sriperumpudur. Prof. S Raghunath, IIM Bangalore, was invited as the resource person to conduct the workshop. A total of 35 faculty have participated in the workshop.			

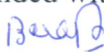
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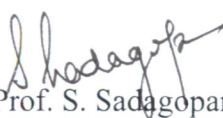
	<p>The programme was well received by all and based on the deliberations, four different thrust areas have evolved for IIITDM to</p> <ol style="list-style-type: none"> <li>1. Produce entrepreneurs and engineers of excellence on intelligent products design and smart manufacturing.</li> <li>2. Encourage Center of Excellences in inter disciplinary research in IoT, Design and Manufacturing.</li> <li>3. Strive for self-sustenance through Mega Research &amp; Consultancy Projects.</li> <li>4. Improve the NIRF Ranking within 50 by 2022.</li> </ol> <p>A report on the workshop was placed as <b>Annexure - E</b>.</p> <p><i>The BOG took note of the report and advised the institute to conduct similar programme once in a year as <u>Faculty Retreat</u>. The BOG, further advised the institute to conduct an induction programme for new recruits also.</i></p>
<p><b>BOG 44(2019)-07</b></p>	<p><b>Amendment in IIITDM Kancheepuram House Allotment Rules</b></p>
	<p>In the 43<sup>rd</sup> meeting, a proposal to amend Rule 4.2(h) of IIITDM House Allotment Rules, 2019 to impose debarment for a period of 3 years in case of refusal of allotment was placed for consideration and approval of the BOG. As per existing provision, the debarment is only for a period of 3 months.</p> <p>The BOG, after due consideration, expressed concern over faculty staying outside the campus and opined that this will adversely affect the faculty- student engagement. The BOG further advised the Director to collect the norms/rules followed by other CFTIs and put up a detailed proposal which will benefit the growth of IIITDM in the next meeting of the BOG.</p> <p>In line with the direction of BOG, the House Allotment Committee was assigned the task which collected and verified the norms followed by other CFTIs and submitted a note. A copy of the same was placed before the BOG as <b>Annexure - F</b>. The major recommendations of the committee are:</p> <ol style="list-style-type: none"> <li>a) A faculty who has exercised non - acceptance and subsequently ineligible for drawing HRA shall remain ineligible for HRA emoluments even after the debarment period.</li> <li>b) The debarment period shall be one year for the first non-acceptance and it is two years for the second refusal, and the debarment period shall increase by one year with every refusal.</li> <li>c) The institute administration shall notify the vacancy list of houses to all faculty at appropriate time intervals. All eligible faculty, which includes those who are residing, those who are newly joined and had not applied before and those who have exercised non-acceptance and completed debarment period can apply against notification. The request application for house allotment shall be considered only against such house vacancy advertisement and no request application shall be</li> </ol>

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<p>considered for processing at other time intervals.</p> <p>d) If a faculty vacates the house on his own volition, HRA is not payable by the institute.</p> <p>e) All newly joined faculty who could not be given quarters due to non-availability of houses are eligible for HRA until the first allotment of house by the administration.</p> <p>The BOG was requested to consider and approve the amendment for suitable incorporation under Rule 4.2(h) of House Allotment Rules 2019.</p> <p><b><i>The BOG after due consideration approved the amendment under Rule 4.2 (h) of House Allotment Rules, 2019.</i></b></p>
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The meeting ended with vote of thanks to the Chair.

  
Prof. Banshidhar Majhi  
Director

  
Prof. S. Sadagopan  
Chairman, BOG