



भारतीय सूचना प्रौद्योगिकी, अभिकल्पना एवं विनिर्माण संस्थान, कांचीपुरम
Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram

Proceedings of the 21st Meeting of the Board of Governors held at 11.30 A.M. on Thursday, 27th December 2012, at IIITD&M Campus, Melakottaiyur, Chennai – 600 127.

Members Present

Prof. S. Narayanan	---	Chairman
Shri. R. C. Meena	---	Member
Dr. K. P. Isaac	---	Member
Dr. G. Viswanathan	---	Member
Prof. Harishankar Ramachandran	---	Member
Shri. Milind Kulkarni	---	Represented Secretary, DST
Prof. R. Gnanamoorthy	---	Member & Secretary i/c

Shri. R Seshasayee, Chairman, Board of Governors could not attend the meeting due to ill health. Prof. S. Narayanan was elected by the members present in the meeting to act as Chairman as per Memorandum of Association and Rules of the Institute. Leave of absence was granted to Shri S.K. Prabakar, Prof. Bhaskar Ramamurthi, Shri Onkar Singh Kanwar, Prof. Ashok Jhunjunwala, Shri Deepak Puri. Shri. A. Manickavasagam, Secretary, Building and Works Committee, attended the meeting as Invitee.

The Chairman welcomed the members and Prof. R. Gnanamoorthy, Director, briefed the members about the functioning of the Institute.

Campus Trip

Members of the Board and Finance Committee were taken around the campus before the commencement of the meeting. The Director explained the progress made in

infrastructure development. The master plan was explained and the members visited the PEMS academic blocks and the facilities being used at present.

The progress of works in administrative block and senate hall work were shown and explained. Further the members were explained about the progress of lecture hall complex at site. The members went around the campus and saw the outdoor sports facilities provided in the institute.

Later, the members visited the recently completed Girls hostel and in front of the hostel all the members planted trees. The Director thanked the members for their good gesture.

The members were shown the PEMS hostel structures and upcoming Boys Hostel Block 1 and were explained about the vertical extension of Boys Hostel Block2 works. The water supply and drainage and other bulk service provisions made and proposed were explained to the members. The members were informed that the works of Laboratory South Block, North Block, are in the stage of awarding tenders and the Dining hall and cafeteria works were awarded tender recently.

Other Discussions

The Board was informed of the additional sanction of faculty and non-faculty posts by MHRD vide its letter F.No.18-5/2007-TS.1 dt. 18.12.2012(**Annexure 'A'**) in pursuance of the earlier recommendation by the Board. The Board desired that the Institute may initiate the proposal of creation of posts in advance based on the expected intake of students without waiting for the actual intake of students as followed in IITs/NITs so that the faculties are in position before commencement of next academic session. Further the Board also wanted the Institute to fill up the vacancies at the earliest.

Board also expressed that all other committee proceedings / minutes such as Building & Committee, Finance Committee and Senate, may be placed as items for reporting instead of items for approval in future. Any specific items that require Board's approval may be placed for approval of the Board.

The Board also deliberated on the Action and taken Note of the previous meeting and it was desired that constant effort may be made with the concerned in obtaining the requisite approval so that no items are pending.

Item No. 1- Action taken on earlier minutes						
1.1	Confirmation of Proceedings of the last (20th) meeting of the Board of Governors held on 27 September 2012					
	The Proceedings of the last (20 th) meeting of the Board of Governors held on 27 September 2012 were circulated to all members of the Board after approval by the Chairman. No comments were received. The Proceedings may be confirmed.					
1.2	Action taken report on the Proceedings of the last(20th) meeting of the Board of Governors held on 27 September 2012					
	The action taken on the Proceedings of the last (20 th) meeting of the Board of Governors held on 27 September 2012 was presented to the Board. The Board noted the action taken on the Proceedings of the last (20 th) meeting of the Board of Governors held on 27 September 2012.					
Item No. 2	To consider the Minutes of the 18th meeting of the Senate held on 02 November 2012(Annexure 'B')					
	Decisions of the Senate held on 02.11.2012					
	<table border="1"> <thead> <tr> <th>Decision / Recommendations of Senate</th> <th>Decision taken by the BoG</th> </tr> </thead> <tbody> <tr> <td>Item No. 2 (1) To confirm the minutes of the 17thSenate meeting held on 27.06.2012. The committee confirmed the minutes of the last meeting of the Senate held on 27.06.2012</td> <td>Noted.</td> </tr> <tr> <td>Item No. 2 (2) To report the action taken on the minutes of the 17th meeting of the</td> <td>Noted.</td> </tr> </tbody> </table>	Decision / Recommendations of Senate	Decision taken by the BoG	Item No. 2 (1) To confirm the minutes of the 17 th Senate meeting held on 27.06.2012. The committee confirmed the minutes of the last meeting of the Senate held on 27.06.2012	Noted.	Item No. 2 (2) To report the action taken on the minutes of the 17 th meeting of the
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	Senate held on 27.06.2012 Action taken report was noted by the Senate	
Item No. 2 (3)	Reporting B.Tech / M.Des / Ph.D admissions 2012-13 Noted by Senate	Noted.
Item No. 2 (4)	To approve the academic activities related revisions to the Detailed Project Report (DPR) The Senate discussed the proposal in detail and resolved to recommend the Revised DPR to the BoG for approval.	Refer Board Additional Agenda Item Sl.No. 12
Item No. 2 (5)	To approve the increase/revision in intake for B. Tech/M. Des and Ph. D programmes of the Institute. The Senate resolved to approve the proposal to increase / revise in intake of B. Tech / M. Des and Ph. D programmes respectively.	Refer Board Agenda Item Sl. No.07
Item No. 2 (6)	Ratification & Approval of the list of students eligible for the award of B. Tech and M. Des degree of the Institute The Senate ratified and approved the agenda.	The Board Noted the recommendation / decisions of the Senate.
Item No. 2 (7)	Approval for elective courses offered by the Institute faculty	Noted

	The Senate discussed the proposal in detail and resolved to approve.	
Item No. 3	To consider the Minutes of the 13th meeting of the Building and Works Committee held on 17 December 2012(Annexure 'C')	
	Decisions of the BWC held on 17.12.2012	
	Decision / Recommendations of BWC	Decision taken by the BoG
Item No. 3(1)	To confirm the minutes of the 12 th BWC meeting held on 12.07.2012 The committee confirmed the minutes of the 12 th BWC meeting held on 12.07.2012.	Noted.
Item No. 3(2)	Administrative approval and expenditure sanction for the construction of Indoor Sports Complex The BWC deliberated the provisions and the estimate and resolved to recommend to FC and BoG.	Refer FC Agenda Item Sl. No.02
Item No. 3(3)	Administrative approval and expenditure sanction for the construction of 80 units of Faculty Housing The BWC deliberated the provisions and the estimate and resolved to recommend to FC and BoG.	Refer FC Agenda Item Sl. No.03
Item No. 3(4)	Administrative approval and expenditure sanction for the construction of Transit Hostel, Guest House, Shopping Center and Medical Inspection room in a single block at new campus	Refer FC Agenda Item Sl. No.04

	The BWC deliberated the provisions and the estimate and resolved to recommend to FC and BoG.	
Item No. 3(5)	Administrative approval and expenditure sanction for providing Central Air Conditioning plant for Administrative Building and Senate Hall. The BWC deliberated the provisions and accorded Administrative approval and expenditure sanction.	Noted the approval of BWC
Item No. 4	To consider the Minutes of the 15th meeting of the Finance Committee held on 27 December 2012(Annexure 'D')	
	Decisions of the FC held on 27.12.2012	
	Decision / Recommendations of FC	Decision taken by the BoG
Item No. 4(1)	To confirm the minutes of the minutes of the 14 th FC meeting held on 27.09.2012. The committee confirmed the minutes of the meeting of the FC held on 27.09.2012	Noted.
Item No. 4(2) RESOLUTION No 21/2012	Administrative approval and expenditure sanction for the construction of Indoor Sports Complex The FC deliberated the provisions and the estimate and resolved to recommend to Board for approval.	The Board discussed the following. 1. The Board advised the Institute to take care of The Revised norms issued by the Govt. of Tamilnadu in construction of Swimming Pools. 2. The Practice adopted by IIM Lucknow in maintenance of the

		<p>Sports complex may be looked into and the possibility of maintenance in similar lines may be explored.</p> <p>3. The board advised the Institute to consider the consolidation of all sports facility in one place.</p> <p>4. After deliberation Resolved to approve the recommendation of BWC and FC.</p>
<p>Item No. 4(3)</p> <p>RESOLUTION</p> <p>No 22/2012</p>	<p>Administrative approval and expenditure sanction for the construction of 80 units of Faculty Housing</p> <p>The FC deliberated the provisions and the estimate and resolved to recommend to Board for approval</p>	<p>The following were discussed by the Board</p> <p>1. The Board enquired whether the Institute is adopting the Govt. /Ministry of Urban Development/Director of Estate norms in floor area for the qtrs. It was clarified that the Estate norms of Urban Development Ministry were adopted in designing the Living area equated with the pay scales and quarters type as specified.</p>

		<p>2. After deliberation Resolved to approve the recommendation of BWC and FC.</p>
<p>Item No. 4(4) RESOLUTION No 23/2012</p>	<p>Administrative approval and expenditure sanction for the construction of Transit Hostel, Guest House, Shopping Centre and Medical Inspection room in a single block at new campus</p> <p>The FC deliberated the provisions and the estimate and resolved to recommend to Board for approval.</p>	<p>The Board decided to Know the Implication of reduction in land allotment. It was clarified that the Institute had gone for vertical Expansion of Building to accommodate the space crunch.</p> <p>1. The Board advised the Institute to explore the possibility of tapping the solar energy in the Buildings. It was clarified that the Institute was planning to tap the solar energy on the roof top of the building and it could be carried out only after the Buildings reach the full height. Further it was also informed that the Solar energy provision has been made in the concept of the project.</p> <p>After deliberation Resolved to approve the</p>

		recommendation of BWC and FC
Item No. 5	To approve the increase in intake for B.Tech and revision in intake for M.Des and Ph.D programmes	
	<p>Further to augmentation of academic and residential/hostel infrastructure at the institute, it is proposed to increase the intake of B.Tech students from 30 in each stream to 40 apart from the DASA category where 03 (01 each for each stream) students intake have been already approved by Board.</p> <p>The Institute presently admits 20 students in each of the three streams of its Master of Design (M.Des) programme, of which 15 are admitted under the HTTA and 5 under the Non HTTA category. It is observed that the Non HTTA in the M.Des programmes goes vacant. Considering this, it is proposed to revise the intake into M.Des programmes as 15 with HTTA (no Non HTTA category) with reservation as per the Government of India norms.</p> <p>Earlier approval of 40 Ph.D scholars to be admitted in an academic year have gone largely vacant due to non availability of suitable candidates in the previous years. Hence, It is proposed to revise this estimate as 20 per academic year. The</p>	<p>The Board Discussed the following:</p> <ol style="list-style-type: none"> 1. The Board approved the increase in intake of B.Tech as suggested from 30 to 40 in each stream through CCB apart from 1 seat in each stream under DASA category. 2. The Board discussed and approved to have 15 seats under HTTA and 05 seats under non HTTA/Sponsored/Foreign National. 3. It is also decided to keep the Ph.D strength same at 40. <p>Board advised that the Institute may initiate promotional effort in attracting quality students by</p>

	<p>intake shall be increased in a phased manner subject to addition in the faculty strength in the years to come.</p> <p>The matter was discussed in the 18th meeting of Senate held on 02nd November 2012 and Senate has resolved to recommend to Board for approval.</p>	<p>sending the notification to all NITs/Universities etc.</p> <p>The Institute was advised to look into the specific areas where the students lack in skills and initiate suitable measures for upgradation like Bridge Course/Preparatory Programme etc.</p>
Item No. 6	Establishment of Shri. Nahush Mittal Memorial Grant to one B Tech student	
	<p>Shri. Nahush Mittal (EDM09B018) was a student of B. Tech - 2009 Batch and expired on 19th October 2012. His family has approached the Institute for establishment of grant in the name of Shri. Nahush Mittal. They are willing to support the amount equivalent to tuition fee amount to one B. Tech student every year. The family has requested that the student should be a resident 800 km away from the Institute (Chennai) and should have represented the Institute in any sports event. The family will be granting the equivalent of tuition fee to the awarded student for one year.</p> <p>Accordingly, it is proposed to establish a grant named “Shri. Nahush Mittal Memorial Grant” to one B. Tech student. The grant is open to all the 3rd Semester</p>	<p>The Board discussed the following.</p> <ol style="list-style-type: none"> 1. The Institute was advised to make policy guidelines for grant of such scholarship/Grants and practice adopted in other Institutes which can be approved by the Board and subsequently the Individual cases may be approved by the Institute based on such policy approved by the Board.

	<p>B. Tech Students who can apply for the grant after receipt of their grade sheets for first and second semester marks. In addition they should be residence of any place which is 800 KM away from the Institute (Chennai). Further they should have represented the Institute in any sports event. The committee constituted by the Director will evaluate the application and award the grant to one B. Tech Student for academic year.</p>	
Item No. 7	To approve the Revised Detailed Project Report of the Institute	
	<p>This Institute has been sanctioned based on the Detailed Project Report prepared during 2003 and accorded sanction during 2006.</p> <p>Due to various factors beyond the control of this Institute the land required to put up this institute could be made available by Government of Tamil Nadu only during Sept 2010. This delay has led to considerable cost and time overrun on the provisions made on the project report 2003.</p> <p>Further due to change in the curriculum pattern it is suggested that the following provisions of the project report 2003 be revised.</p> <p>Location</p> <p>1. Students, Faculty and Staff</p>	<p>The Board decided to take up the Issue in the Next meeting of Board.</p>

2. Infrastructure and Equipments

3. Financial Estimate

4. Operation Plan.

A draft RDPR 2012 was framed and presented before the 12th BWC held on 12th July 2012

The draft RDPR proposed development of phase-1 and 2 spread over a period of 7 years. The total expenditure for Building, Development, Equipment, Machinery and Furniture has been worked out as Rs.750 Crores. The operation plan envisaged that in phase-1 the necessary infrastructure will be developed to have a student strength of 1,500 to be achieved in the 4th year starting from year 2013-14 and thereafter the necessary infrastructure will be developed as phase-2 to increase the student strength by another 600 making total strength of students as 2,100. This student strength will be achieved within the 7th year from the 2014.

Further it has also been envisaged that after the completion of phase-2 additional infrastructure will be developed to increase the student strength to another 3000 thus making the total student strength as 5000. In the said RDPR it has been clarified that the phase-3 will be taken up as separate work and separate sanction will be


	<p>obtained from Government of India and the cost of the same has not been included in this RDPR.</p> <p>The BWC after deliberation had recommended to FC and BOG for approval of RDPR.</p> <p>However, BOG in its 19th meeting dated 16th July 2012 desired that the RDPR may be modified for maximum student strength and the cost estimates may be projected as a single phase. Now the Revised Project Report has been prepared based on the advice of BOG</p> <p>The capital expenditure as per RDPR for a maximum student strength of 5000 works out to Rs.1372.51 Crores for developing 2,98,311sq.m built up area and development of 51.7acres of Estate including all Buildings , Furniture, Equipment, Machinery, Vehicle etc. The Recurring expenditure for a initial 4 years period has been worked out as Rs.87.11 Crores (Annexure 'E').</p>	
Item No. 8	To ratify action taken by the Director for payment of DA to the staff of the Institute	
RESOLUTION NO. 24/2012	The MHRD vide their letter F.No.22-2/2012-TS-1 dated 03 October 2012 forwarded Ministry of Finance letter No.1 (8)/2012-E-II (B) dated 28 September 2012	The Board RESOLVED to ratify the action taken by the Director.


	<p>have notified enhancing the Dearness Allowance to Central Government employees from the existing rate of 65% to 72% w.e.f. 1st July 2012. (Annexure 'F'). With the approval of the Director, the dearness allowance at the rate of 65% has been paid to the Institute staff.</p>	
Item No. 9	To ratify the action taken by Director sanctioning Non-productivity Linked Bonus (Adhoc Bonus) to the Staff of the Institute	
RESOLUTION NO. 25/2012	<p>The Ministry of Finance vide their letters F.No.7/22/2008/E III(A) and MHRD vide their letters F.No.22-2/2012-TS.I dated 10th and 16th October 2012 respectively have notified the grant of Non-Productivity Linked Bonus (adhoc bonus) to the Central Government Employees for the year 2010-11 (Annexure 'G'). With the approval of the Director, the Non-Productivity Linked Bonus (Ad-hoc bonus) has been paid to the Institute staff.</p>	<p>The Board RESOLVED to ratify the action taken by the Director.</p>
Item No. 10	To ratify Permanent absorption of Deputy Registrar (Accounts)	
	<p>Mr. A. Chidambaram was offered the post of Deputy Registrar (Accounts) on regular basis based on the approval of Board of Governors. However he was allowed to join the post on deputation based on his request for a period of two years with effect from 19 January 2011. The officer has applied for permanent absorption at the</p>	<p>The Board advised the Institute to prepare the detailed note and submit in the next Meeting</p>

	Institute w.e.f. 01 November 2012. His parent organization CSIR, has also accorded approval for his absorption in our institute. Director has approved the permanent absorption of Shri. A. Chidambaram, in the sanctioned post of Deputy Registrar (Accounts) at this institute on regular capacity w.e.f. 01 November 2012 (Annexure 'H').	
Item No. 11	Intimation about Stay on Performance Assessment Process (PAP) on Career Advancement Scheme(CAS) by Honorable high court of Madras	
	The Board has approved the Performance Assessment Process (PAP) for the faculty to move towards higher pay and /or promotion for the faculty members (who have joined on or before 18/8/2009). The institute has notified the PAP to the faculty members to submit their willingness for the said process vide Office Memorandum dt. 01 October 2012. Faculty members expressed their unwillingness to participate in the PAP process instead requested for automatic promotion. Faculty members have again filed a Writ petition against Performance Assessment Process (PAP) vide W.P No.28312 of 2012 in the High Court of Madras. The High Court has granted the Interim Injunction from conducting the PAP (Annexure 'I'). The	Noted by the Board.

	Institute has also filed response for vacation of stay.																					
Item No. 12	To report about staff members who joined newly at this Institute	Noted by the Board.																				
	The recruitment for various non-teaching posts were held in May and August 2012. The following candidates have joined the posts as noted against their names.																					
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Item No. 13	Relief of Registrar on Completion of tenure																					
	Mr. Jayakumar was appointed as Registrar on deputation basis for a period of two years vide No. F. Admn./2010/ dated. 25.11.2010 from 01.11.2010 to 31.10.2012. He has requested for relief on completion of tenure and relieved on completion of period on 31 October 2012.	The Board appreciated the services of the Registrar & Member Secretary of Board and placed on record his valuable services to the Board.																				

The meeting concluded with thanks to the Chair.


(Prof. R. Gnanamoorthy)
 Director and Secretary i/c


(Prof. S. Narayanan)
 Chairman i/c, BoG