



भारतीयसूचनाप्रौद्योगिकी,अभिकल्पनाएवंविनिर्माणसंस्थान,कांचीपुरम
Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram

Proceedings of the 20th Meeting of the Board of Governors held at 11 A.M. on Thursday,
27th September 2012, at M/s. Ashok Leyland, Sardar Patel Road, Chennai – 600 032

Members Present

Mr. R Seshasayee	---	Chairman
Prof. R. Gnanamoorthy	---	Member
Shri Deepak Puri	---	Member
Shri. R. C. Meena	---	Member
Dr. K. P. Isaac	---	Member
Prof. Ashok Jhunhunwala	---	Member
Prof. Harishankar Ramachandran	---	Member
Prof. S. Narayanan	---	Member
Lt. Col. (Retd.) Jayakumar	---	Secretary

Shri Deepak Puri, participated telephonically.

Leave of absence was granted to Shri S.K. Prabakar, Prof. Bhaskar Ramamurthi, Shri Onkar Singh Kanwar and Dr. G. Viswanathan. Shri Sujit Banerjee attended the meeting on behalf of Shri. T. Ramasamy. Prof. P. Sriram, Dean Administration, IIT Madras attended the meeting as Invitee.

The Chairman welcomed the members and Prof. R. Gnanamoorthy, Director, briefed the members about the functioning of the Institute.

The Board made the following observations:

- Welfare of students under reserved category: It was suggested that more supportive measures be thought of, for students from reserved category,(such as additional tutorial arrangements) so that the budgetary allocation meant for them, could be spent exclusively for developing them rather than allocating cost of buildings and common amenities used by them. It was suggested that internship in select companies could be organized even if the Institute had to provide stipend.
- Achieving Excellence. The Chairman queried on the progress on the Innovation Centre that was proposed in one of the earlier meetings. He urged the Director to focus on setting up the Innovation Centre benchmarking to the best in class. It was also informed that the DST is establishing Innovation Centres in various colleges across the country and they could be approached for ideas.
- Campus Visit: It was decided to have a visit to the Campus exclusively to see the progress. It was emphasized by the Board that the Institute should not be just another college, but should bench mark in the Country in terms of academic excellence and governance. There would be a tour around the campus for an hour and a half after which there would be a discussion on making the Institute a Centre of Excellence in design and manufacturing.
- It was also suggested that we could draw experts from other than academia to teach our students in order to bring in a wider spectrum of knowledge. This could also take care of the deficiency in the strength of teaching staff in the Institute.
- Faculty Development: It was felt unanimously that ours being a young Institute, with faculty who are newly inducted, it is necessary that they are put through rigorous development programmes. This could begin with conducting classes on teaching methodologies similar to IIT Madras which has been successful. They could also be put through a three month industrial tenure during the vacations, which will give them a broader perspective. This would also facilitate co-operation between the academia and Industry. This has been put in place at IIT Madras for the first time and has been successful and satisfactory to both parties involved.
- In order to attract better students it was proposed that we consider scholarships from Foundations/ Industries.
- With respect to the statement of finances, it was felt that there is a need for a pragmatic and well thought out plan of expenditure for the development of pedagogic and

research skills. The Ministry is looking for such financial proposals in order to utilize the funds that are already available.

1.0 Action taken on earlier minutes																	
1.1	Confirmation of Proceedings of the last (19th) meeting of the Board of Governors held on 16 July 2012																
	The Proceedings of the last (19 th) Meeting of the Board of Governors held on 16 th July 2012 were circulated to all members. No comments were received. The Proceedings were confirmed .																
1.2	Action taken report on the Proceedings of the last (19th) meeting of the Board of Governors held on 16 July 2012																
	The action taken on the Proceedings of the last (19 th) meeting of the Board of Governors held on 16 July 2012 was presented to the Board. The Board noted the action taken on the Proceedings of the last (19 th) meeting of the Board of Governors held on 16 July 2012.																
2.0 Items for Approval																	
2.1	To approve the Minutes of the 14th meeting of the Finance Committee held on 27 September 2012																
RESOLUTION NO. 18/2012	The Board discussed and RESOLVED to approve the minutes of the meeting of the 14 th Finance Committee held on 27 September 2012 (Annexure 'A').																
2.2	To confirm the services of new faculty members																
RESOLUTION NO. 19/2012	The Board noted that the following Assistant Professors have completed one year period of probation.																
	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Name of the faculty</th> <th>Date of Joining</th> <th>Probation declaration with effect from</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr. Noor MahammadShak</td> <td>19.07.2011</td> <td>19.07.2012</td> </tr> <tr> <td>2</td> <td>Dr. P. Pandithevan</td> <td>10.08.2011</td> <td>10.08.2012</td> </tr> <tr> <td>3</td> <td>Dr. S. S. Karthikeyan</td> <td>17.08.2011</td> <td>17.08.2012</td> </tr> </tbody> </table>	S.No.	Name of the faculty	Date of Joining	Probation declaration with effect from	1	Dr. Noor MahammadShak	19.07.2011	19.07.2012	2	Dr. P. Pandithevan	10.08.2011	10.08.2012	3	Dr. S. S. Karthikeyan	17.08.2011	17.08.2012
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The Board RESOLVED to confirm the services.																	

2.3	To create new posts based on the current student strength																
RESOLUTION NO. 20/2012	<p>The sanction of posts of teaching and non-teaching positions is based on the number of students. The Institute has entered into its sixth year of establishment and accordingly there is a progressive growth in the number of students admitted. After completion of admission of students this year, the Institute is having a total of 346 students. As per the norms, the ratio of students, faculty and staff is 12:1:1.1. With the increase of students, there is a necessity of recruiting additional faculty and staff. The draft proposal is at Annexure 'B'.</p> <p>The Board RESOLVED to approve and recommended to forward to the Ministry for sanction.</p>																
3.0 Items for Reporting																	
3.1	To report on Vacancy in faculty position in the Institute																
	<p>The MHRD vide its D.O. letter No.21-30/2010 – TS.II dated July 2012 (Annexure 'C') has requested to monitor the issue of vacant faculty positions in Centrally Funded Technical Institutions as an Agenda item in every Board meeting so that the focus is not lost.</p> <p>The existing faculty details along with vacancies are given below for the perusal.</p> <table border="1" data-bbox="517 1227 1262 1424"> <thead> <tr> <th>Faculty</th> <th>Sanctioned</th> <th>Existing</th> <th>Vacant</th> </tr> </thead> <tbody> <tr> <td>Professor</td> <td>4</td> <td>-</td> <td>2</td> </tr> <tr> <td>Assistant Professor</td> <td>21</td> <td>20 + 2#</td> <td>1</td> </tr> <tr> <td>Total</td> <td>25</td> <td>22</td> <td>3</td> </tr> </tbody> </table> <p># Filled as Assistant Professor against the vacancy of Professor.</p> <p>The Board decided to fill up the vacancies in the next one year.</p>	Faculty	Sanctioned	Existing	Vacant	Professor	4	-	2	Assistant Professor	21	20 + 2#	1	Total	25	22	3
Faculty	Sanctioned	Existing	Vacant														
Professor	4	-	2														
Assistant Professor	21	20 + 2#	1														
Total	25	22	3														
3.2	To report about a Court Case against the Institute																
	<p>It was reported that most of the faculty members (who have joined on or before 18/8/2009) have filed a writ petition vide M.P No 01 of 2012 of W.P No.23087 of 2012 in the High Court of Madras regarding their Career Advancement Scheme(CAS) with the Chairman, BoG and the Director as Respondents 2 and 3 respectively. The Institute</p>																

has appointed Mr. Karthick Rajan Advocate and standing counsel, IIT Madras as counsel on behalf of Chairman BoG and Director to appear in the said WP. The Personal Notice was received on 31.08.2012 where in the hearing was listed on 04.09.2012. However the hearing has not come up yet as on 06.09.2012. A copy of the petition is at **Annexure 'D'**.

The details were briefed by the Director. It was unanimously felt that any movement to higher pay or promotion should be merit based following short listing criteria on the lines of other Centrally Funded Technical Institutions (CFTI). It was decided that a Performance Assessment Process shall be conducted to evaluate and identify the faculty who fulfill the shortlisted criteria / norms to move towards higher pay and / or promotion.

The Board RESOLVED to introduce the Performance Assessment for the faculty to move towards higher pay and /or promotion.

3.3

To report about faculty / staff members who joined newly at this Institute

The recruitment for various posts viz. Professor, Assistant Professors and Assistant Registrar were held in May and June 2012. The following candidates have joined the posts as noted against their names.

Sl. No	Name	Designation	Remarks / D.O.J
1.	Dr. N. Sadagopan	Assistant Professor (CE)	03.08.2012
2.	Dr. M. D. Selvaraj	Assistant Professor (EE)	22.08.2012
3.	Mr. Ravi Kumar Gundavarapu	Assistant Registrar	14.08.2012

Dr. D. Kesavan has declined the offer of appointment for the post of Assistant Professor (ME).

This was noted by the Board.

3.4

To report about B.Tech., M.Des. and Ph.D. admission for the year 2012-13

The details of students admitted to B.Tech., M.Des. and Ph.D. programmes are given below:

Branch	OP	OB	SC	ST	PD	Total No. of Students
B. Tech (COE)	16	7	4	2	1	30
B. Tech (EDM)	17	7	4	2	1	31
B. Tech (MDM)	13	10	4	2	-	29
M. Des. (CS)	3	2	2	-	-	7
M. Des. (ES)	6	5	1	-	-	12
M. Des. (MS)	7	4	2	-	-	13
Ph. D. (MA)	-	1	-	-	-	1
Ph. D. (PH)	-	-	1	-	-	1
Total	62	36	18	6	2	124

The Board suggested that the closing ranks may also be indicated in the Proceedings with reference to social groups like SC/ST/OBC and PWD for the year 2012-13.

The updated table with reference to admission is given below:

B. Tech	OP		OBC		SC		ST		PD	
	Starting Rank	Ending Rank	Starting Rank	Ending Rank	Starting Rank	Ending Rank	Starting Rank	Ending Rank	Starting Rank	Ending Rank
COE	8630	30163	17981	27116	74446	89120	110093	134522	220449 - GN	-
EDM	8083	28788	20101	26826	60167	89098	124037	126313	345337 - OBC	-
MDM	9535	17802	14334	30799	71825	85860	87885	100461	-	-

The details of placement are given below:

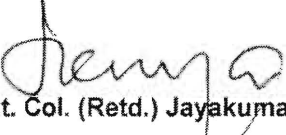
	B. Tech (2008-12 Batch)												Grand Total
	EDM						MDM						
	OP	OB	SC	ST	PD	Total	OP	OB	SC	ST	PD	Total	
No. of Students Regd.	7	5	4	2	-	18	20	9	2	3	1	35	53
No. of Students Placed	4	3	2	0	0	9	17	7	0	0	0	24	33


	M. Des (2010-12 Batch)												Grand Total
	MDS						EDS						
	OP	OB	SC	ST	PD	Total	OP	OB	SC	ST	PD	Total	
No. of Students Regd.	1	3	1	-	-	5	6	5	-	-	-	11	16
No. of Students Placed	1	2	0	0	0	3	4	3	0	0	0	7	10


This was noted by the Board.

3.5	To report about cancellation of recruitment process for the post of Chief Security Officer
	The recruitment for the post of Chief Security Officer could not be held as the shortlisted candidate did not appear for the interview. The Board was informed that the post will be filled after re advertising. This was noted by the Board.

The meeting concluded with thanks to the Chair.


(Lt. Col. (Retd.) Jayakumar)
Secretary, BoG


(Prof. R. Gnanamoorthy)
Director and Member


(Mr. R Seshasayee)
Chairman, BoG