



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING, KANCHEEPURAM**

**Proceedings of the 16th Meeting of the Board of Governors held at 3 P.M. on
Thursday, 14th July 2011, at Conference Room, 4th Floor, Admn. Block,
IIT Madras Campus, Chennai – 600 036.**

Members Present

Shri. Onkar S Kanwar	---	Chairman (Acting)
Prof. R. Gnanamoorthy	---	Member
Dr. G. Viswanathan	---	Member
Prof. Ashok Jhunhunwala	---	Member
Prof. Harishankar Ramachandran	---	Member
Prof. S. Narayanan	---	Member
Lt. Col. (Retd.) Jayakumar	---	Secretary

Mr. R Seshasayee, Chairman, Board of Governors could not attend the meeting due to an emergent commitment. Shri. Onkar S Kanwar was elected by the members present to preside over the meeting in the absence of Mr. Seshasayee as per the Memorandum of Association and Rules of the Institute.

Leave of absence was granted to Dr. Santhosh Babu, Shri. R.C. Meena, Shri. T. Ramasamy, Prof. M. S. Ananth, Dr. K. P. Isaac and Shri Deepak Puri,

The Chairman welcomed the members to the Board Meeting. He informed the Board about the new members Dr. Santhosh Babu and Dr. K.P. Isaac in place of Shri P.W.C. Davidar and Dr. (Col.) Hada respectively.

The Board placed on record its appreciation of the services rendered by the outgoing members Shri. P.W.C. Davidar and Dr. (Col.). M.K. Hada.

The Director presented the Annual Report and briefed the members about the recent developments at the Institute. He informed the Board about the shifting of the campus and commencement of the academic activities in the new campus from August 2011.

1.0 Action taken on earlier minutes.	
1.1	Confirmation of the Proceedings of the last (15th) meeting of the Board of Governors held on 16th March 2011.
	The Proceedings of the last (15 th) meeting of the Board of Governors held on 16 March 2011 were circulated to all members of the Board. No comments were received. The Proceedings were confirmed.
1.2	Action taken report on the Proceedings of the last (15th) Meeting of the Board of Governors held on 16th March 2011
	The action taken report on the Proceedings of the 15 th Meeting of the Board of Governors held on 16 th March 2011 was presented to the Board. The Board noted the action taken on the Proceedings of the last meeting of the Board of Governors held on 16 th March 2011.
2.0 Items for Approval	
2.1	To approve the Minutes of the Meeting of the 13th Academic Advisory Committee held on 26th May 2011.
RESOLUTION NO. 5/2011	The Board discussed and RESOLVED to approve the minutes of the 13 th Academic Advisory Committee (Annexure A) held on 26 th May 2011.

2.2	To approve the Minutes of the 9 th Meeting of the Building and Works Committee held on 31 st May 2011.
RESOLUTION NO. 6/2011	The Board discussed and RESOLVED to approve the minutes of the 9 th Meeting of the Building and Works Committee (Annexure B) held on 31 st May 2011.
2.3	To approve the minutes of 10 th Finance Committee Meeting held on 31 st May 2011.
RESOLUTION NO. 7/2011	The Board discussed and RESOLVED to approve the minutes of the 10 th Meeting of the Finance Committee (Annexure C) held on 31 st May 2011.
2.4	To approve the Annual Report of the Institute for the year 2010-11.
RESOLUTION NO. 8/2011	The Annual Report (Annexure D) of the Institute was presented by the Director. The details were discussed and the Board RESOLVED to approve the Annual Report of the Institute for the year 2010-11.
2.5	To approve the Proposal for Creation of Teaching and Non Teaching Posts.
RESOLUTION NO. 9/2011	<p>The sanction of posts of teaching and non teaching positions is based on the number of students. The Institute is entering its fifth year of establishment and accordingly there is a progressive growth in the number of students admitted. After completion of admission of students this year, the Institute is likely to have a total of 326 students. As per the norms, the ratio of students, faculty and staff is 12:1:1.1. Accordingly, the requirement of additional faculty and staff was projected.</p> <p>The Board having discussed the details RESOLVED to approve the Proposal for Creation of Teaching and Non Teaching Posts (Annexure E).</p>
2.6	To approve Reconstitution of Academic Advisory Committee (AAC)/ Senate.
RESOLUTION NO. 10/2011	As per the Gazette Notification, the AAC/ Senate of the Institute needs to

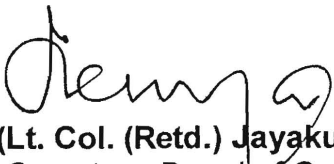
	be reconstituted. The Board discussed and RESOLVED to approve the constitution of the Senate as given in Annexure F . It was suggested that a few more industry representatives be added.
2.7	To approve the Grant of Travelling Allowance (TA) to the Guest Faculty of the Institute.
RESOLUTION NO. 11/2011	<p>The academic activities are so far being conducted at IIT Madras campus. The Institute will start functioning from Melakottaiyur Village from August 2011. Hence guest faculty will have to travel to that place and it is necessary to provide Travelling Allowance to them as per the Government of India norms.</p> <p>The Board RESOLVED to approve the grant of Travelling Allowance as per Government of India norms to the guest faculty from August 2011 in addition to the honorarium being paid for taking classes at the new campus location at Melakottaiyur.</p>
2.8	To approve the students eligible for the award of B. Tech. Mechanical Engineering (Design and Manufacturing) degree in the Institute's First Convocation.
RESOLUTION NO. 12/2011	<p>The list of students in the first batch who will be passing out and recommended by the Senate was placed for the approval of the Board.</p> <p>The Board noted the details and RESOLVED to approve the list of students (Annexure G) for award of B.Tech. Mechanical Engineering (Design and Manufacturing) degree in the First Convocation of the Institute.</p> <p>The Director informed the Board about the placement record along with the details of admission in Universities abroad. The Board suggested that a little more thrust be given towards achieving cent per cent placement record.</p>


2.9	To Ratify action taken by the Chairman, Board of Governors regarding constitution of Selection Committee for the posts of Professor, Assistant Professor, Technical Officer Gr. I and Assistant Registrar.
RESOLUTION NO. 13/2011	<p>The Institute advertised for the posts of Professor, Assistant Professor, Technical Officer Gr.I and Assistant Registrar vide our Advertisement No.IIITD&M/R/1/2011 dated 20.04.2011. The Selection Committees for various appointments of the Institute are composed as per para 9 (a) of the Memorandum of Association and Rules of the Institute. The Committees for the above posts were constituted accordingly with the approval of the Chairman.</p> <p>The Board RESOLVED to approve the details related to the Constitution of the Selection Committees for the posts of Professor, Assistant Professor, Technical Officer Gr. I and Assistant Registrar.</p>
2.10	To approve recommendations of Selection Committees for the posts of Assistant Professor in the disciplines of Computer Science and Engineering, Electrical and Electronics Engineering, Mechanical Engineering, Technical Officer and Assistant Registrar held in July 2011.
RESOLUTION NO. 14/2011	<p>The applications together with the proceedings of the selection committees were discussed. The Board RESOLVED to approve the recommendations of the Selection Committees to the Posts of Assistant Professors and Technical Officer Grade I.</p> <p>However, the Board discussed at length on the recommendation of the Selection Committee for the post of Assistant Registrar regarding the low academic score in H.Sc. and SSLC and directed to process afresh.</p>

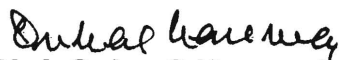
3.0 Items for Reporting

3.1	<p>To report about the conferment of Institute of National Importance status to IIITD&M Kancheepuram.</p> <p>The Board was informed about the Conferment of the Status of Institute of National Importance vide The Gazette of India notification Extraordinary Part II, Section 1, No. 2 of 2011 dated 20 June 2011. A copy of the Gazette publication was circulated to the members for their perusal.</p>
-----	---

The meeting concluded with thanks to the Chair.


(Lt. Col. (Retd.) Jayakumar)
Secretary, Board of Governors


(Prof. R. Gnanamoorthy)
Director and Member


(Shri. Onkar S Kanwar)
Chairman (Acting), BoG