

**PROCEEDINGS OF THE 11th MEETING
OF THE
BOARD OF GOVERNORS**

**HELD ON
THURSDAY, 1st APRIL 2010**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING (IIITD&M),
KANCHEEPURAM**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN
AND MANUFACTURING (IIITD&M) KANCHEEPURAM**

**Proceedings of 11th Meeting of the Board of Governors held at 10 a.m. on
Thursday, 1st April 2010 in the Board Room, Administration Building, IIT Madras**

Members Present

Prof N V C Swamy	---	Chairman
Prof. M.S. Ananth	---	Member
Shri N. Ravi Shanker	---	Member
Prof. R. Natarajan	---	Member
Dr. G. Viswanathan	---	Member
Dr. A.P. Tiwari	---	Member
Sri D. Selvam	---	Member
Prof. S. Narayanan	---	Member
Prof R Gnanamoorthy	---	Member & Secretary

Leave of absence was granted to Ms. Anita Bhatnagar Jain, Shri P.W.C. Davidar, Shri Shiv Nadar and Prof. S. Srinivasan.

The Chairman, Board of Governors welcomed the members to the Board Meeting. He also welcomed the new members Dr. A.P. Tiwari and Dr. G. Viswanathan. Comments received from the representative of the Ministry were put up before the Board for discussion.

Prof. R Gnanamoorthy, Secretary presented the functioning of the Institute. Efforts taken to resolve the issue relating to allotment of 25 acres of land with the Government of Tamil Nadu were also briefed.

R Gnanamoorthy

1.0 Action taken on the earlier minutes

1.1 Confirmation of Proceedings of the last (10th) meeting of the Board of Governors held on 9.12.2009

The Proceedings vide Pages 1-6 of the last (10th) meeting of the Board of Governors held on 9.12.2009 were circulated to all members of the Board after approval by the Chairman. Comments received from Smt. Anita Bhatnagar Jain and response given by the Institute were discussed.

The Proceedings of the 10th BoG meeting were confirmed.

1.2 Action-taken-report on the Proceedings of the last (10th) meeting of the Board of Governors held on 9.12.2009

The Board noted the action taken on the Proceedings of the last meeting of the Board of Governors held on 9.12.2009.

2.0 Items for ratification

2.1 Action taken by the Chairman, Board of Governors

- ❖ Nomination of Prof. S. Narayanan, IIT Madras to serve as Member in the Building and Works Committee and Finance Committee in place of Prof. S. Santhakumar.
- ❖ Confirmation of services of Dr. B. Sivaselvan, Dr. M.A. Shalu and Dr. Naveen Kumar Vats in the post of Assistant Professor and extension of probation for a period of six months in respect of Dr. Shahul Hamid Khan, Assistant Professor.
- ❖ Appointment of Dr. M. Manoharan as Visiting Assistant Professor in the discipline of Electrical and Electronics Engineering for a period of two years on a consolidated honorarium of Rs.45,000/- p.m. without accommodation.

plm

- ❖ Constitution of Selection Committee for the post of Assistant Registrar (Finance & Accounts).
- ❖ Nomination of Prof. R. Gnanamoorthy, Deputy Director to serve as Chairman of the Selection Committee for the post of Assistant Registrar in the absence of Prof. M.S. Ananth, Director i/c.

2.2 Action taken by the Director i/c

- ❖ Accepting donation of hardware/ software for setting up the EDA/ SOPC lab costing \$25700 from M/s. Enixs Technology India (P) Ltd. Trichy, a partner of M/s. Altera Semiconductor (USA).

3.0 Items for approval

3.1 Minutes of the 4th Building and Works Committee meeting held on 28.1.2010

Resolution No.1/2010 The Board **RESOLVED** to approve the minutes of the Building and Works Committee meeting held on 28.1.2010 (**Annexure 'A'**).

3.2 Minutes of the 5th Finance Committee meeting held on 18.2.2010

Resolution No.2/2010 The Board **RESOLVED** to approve the minutes of the Finance Committee meeting held on 18.2.2010 (**Annexure 'B'**).

3.3 Approval of grant of Cumulative Professional Development Allowance (CPDA)

Resolution No.3/2010 The Board perused the MHRD letter dated 18.8.2009 (**Annexure 'C'**) on revised scales of pay of teaching staff of Centrally Funded Technical Institutions and noted the grant of Cumulative Professional Development Allowance (CPDA) for Rs.3 lakhs for every block period of three years (Rs.One lakh per year) to every member of the faculty on reimbursable basis to meet the expenses for participating in both national and



international conferences, paying the membership fee of various professional bodies, contingent expenses etc. The Board decided that the grant of CPDA may be operative from 18.8.2009 i.e. the date of issue of MHRD letter and for those who have joined the service after 18.8.2009, they may opt to start the 3 year block period from 1st January of the year (if appointment date is between January-June) or 1st July of the year (if the appointment date is between July-December) and total grant of Rs.3 lakhs from the said date.

The Board **RESOLVED** to approve grant of Cumulative Professional Development Allowance to faculty members on the terms and conditions stated above.

3.4 **Approval of seat allotment in respect of Ph.D.**

Resolution No.4/2010 The Board noted that the intake of Ph.D. scholars has been approved as 30 per year under HTRA (Regular) Category from the academic year 2010-11 vide 9th BoG meeting held on 20.9.2009.

After detailed deliberations, the Board **RESOLVED** to approve an additional intake of 10 seats/ year other than HTRA viz. NHTRA/ Project/ CSIR/ UGC-JRF/ QIP/ Staff/ Part-time/ External/ Foreign National and to follow the admission criteria similar to IIT Madras.

3.5 **Approval of seat allotment in respect of Master's degree in Design (M.Des.)**

Resolution No.5/2010 The Board noted that the intake for M.Des. Programme in Mechanical Systems and Electronics System has been approved as 10 in each stream per year under HTTA Scheme. It was suggested to the Board for an additional 10 seats/ year in each stream in M.Des. Programme under NHTTA/ Sponsored/ Foreign National.

After detailed deliberations, the Board **RESOLVED** to approve a total intake of 20 in each stream, allocating 10 seats under HTTA and 10 seats



under NHTRA/ Sponsored / Foreign National and to follow the admission criteria similar to IIT Madras

3.6 Approval of fixation of pay in respect of Dr. S. Jayavel, Assistant Professor on par with the existing faculty of IIITD&M as per the 6th CPC revised pay

Resolution No.6/2010 The Board was informed that Dr. Jayavel was interviewed for the post of Assistant Professor in the discipline of Mechanical Engineering on 19.6.2009. He was offered the post of Assistant Professor on 13.7.2009 subject to completion of his requirements for the Ph.D. degree, with the approval of Board of Governors (**Annexure 'D'**). The Board noted that Dr. Jayavel accepted the offer and joined as Visiting Assistant Professor. After completing all the formalities connected with his Ph.D. degree within his tenure as Visiting Assistant Professor, he joined the post of Assistant Professor on 23.2.2010.

Since the offer has been issued to him for the post of Assistant Professor in July 2009 with the approval of Board of Governors and has to be honored, the Board **RESOLVED** to implement fixation of pay in respect of Dr. S. Jayavel, Assistant Professor on par with the existing faculty of IIITD&M as stipulated in para (3) of the Ministry's letter F.No.23-1/2008-TS.II dated 18.8.2009.

3.7 To confirm the services of Dr. V. Masilamani, Assistant Professor

Resolution No.7/2010 The Board went through the performance appraisal of Dr. V. Masilamani and **RESOLVED** to confirm his services in the post of Assistant Professor with effect from 2.4.2010, the date of completion of his one year probation period.

3.8 Approval for setting up a Continuing Education Cell

Resolution No.8/2010 A proposal for setting up a Continuing Education Cell (CEC) to coordinate various continuing education programmes such as workshop, short-term



training programmes etc. with the concerned faculties and sponsoring agencies was presented before the Board. The Board was informed that the Continuing Education Cell would provide necessary guidance and support to the faculty members for organizing such self sustaining programmes and manage the funds separately.

The Board **RESOLVED** to approve setting up a Continuing Education Cell.

3.9 Approval for fee structure of M.Des.

Resolution No.9/2010 The Board noted that the Institute is introducing Master's Programme in Design – M.Des (Mechanical Systems) and M.Des.(Electronics Systems) from July 2010. The fee structure of M.Des. programme based on the fee structure of IIT Madras M.Tech. programme was placed before the Board.

The Board **RESOLVED** to approve the M.Des fee structure for the students to be admitted during 2010-11 (**Annexure 'E'**).

3.10 Annual Report of the Institute for the year 2009-10

Resolution No.10/2010 The Annual Report of the Institute for year 2009-2010 was presented to the Board. The Board **RESOLVED** to approve the annual report of the Institute for the year 2009-10.

3.11 Approval for opening Industrial Consultancy and Sponsored Research Cell

Resolution No.11/2010 The Board of Governors, in its 6th meeting held on 13.3.2009 had approved taking up Industrial Consultancy and Sponsored Research Projects and also approved the Personal Contingency Fund for the faculty members of IIITD&M. It was now suggested to the Board that a "Industrial Consultancy and Sponsored Research Cell" be created to manage funds separately.

The Board **RESOLVED** to approve creation of a Industrial Consultancy and Sponsored Research Cell for managing the project and funds separately.

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3.12 Approval of recommendations of Selection Committee for the post of Assistant Registrar (Finance & Accounts)

Resolution No.12/2010 The proceedings of the Selection Committee for the post of Assistant Registrar (Finance & Accounts) held on 24.3.2010 was placed before the Board.

The Board noted that the Selection Committee did not find any candidate suitable for the above post and **RESOLVED** to approve the recommendations of the Selection Committee.

3.13 Approval of grade pay of Rs.4,600/- p.m. in the pay band PB-2 to the posts that existed in the pre-revised scale of Rs.6500-10500 as on 1.1.2006 and which were granted normal replacement pay structure of grade pay of Rs.4,200/- in the pay band PB-2.

Resolution No.13/2010 The Board noted that the MHRD vide its letter F.No.17-2/2010-TS.1 dated 25.2.2010 (**Annexure 'F'**) have decided to extend the benefit of upgradation of grade pay of the post in the pre-revised pay Rs.6500-10500 as on 1.1.2006 from Rs.4200/- to Rs.4,600/- as enunciated in Ministry of Finance, Department of Expenditure (Implementation Cell) vide its OM No.1/1/2008-IC dated 13.11.2009.

Accordingly, the Board **RESOLVED** to enhance the grade pay for the post of Superintendent in IIITD&M from Rs.4200/- to Rs.4600/- in the PB-2 and approved for granting grade pay of Rs.4,600/- p.m. to Mrs. K. Vijayalakshmi, Superintendent who is working on deputation from IIT Madras with effect from 28.8.2008, the date of joining IIITD&M on deputation.



4.0 Reporting Items

4.1 The permanent recruitment for various non-teaching posts were held in March 2010. The following candidates have been offered the posts as noted against their names on permanent basis.


S.No	Name	Designation	Remarks/ D.O.J
1.	Sriram Bhaskar P.M.	Jr. Tech. Suptd.	Offered, yet to join
2.	V. Shanmugam	Jr. Accountant	Offered, yet to join
3.	S. Rajalakshmi	Jr. Assistant	19.03.2010
4.	N. Aghilan	Jr. Assistant	19.03.2010
5.	M. Vijayashri	Jr. Assistant	19.03.2010
6.	Modampuri Ranga Raju	Jr. Assistant	25.03.2010
7.	G. Manigandan	Jr. Technician	19.03.2010
8.	K. Manimegalai	Jr. Technician	19.03.2010
9.	M. Balaji Raja	Jr. Technician	19.03.2010


4.2 Nomination of Dr. A.P. Tiwari, Advisor II, AICTE as Board member as nominee of Chairman, AICTE.


4.3 Nomination of Dr. G. Viswanathan as Board member in place of Late Prof. C.S. Jha.

4.4 Nomination of Dr. C.T. Mahajan, Additional Apprentice Adviosr (AAA), MHRD, New Delhi as member of Building and Works Committee in place of Ms. Seema Raj, MHRD.

4.5 Nomination of Dr. C.T. Mahajan, Additional Apprentice Adviosr (AAA), MHRD, New Delhi as member of Finance Committee in place of Ms. Seema Raj, MHRD.


(Prof R Gnanamoorthy)
Registrar i/c and Deputy Director


(Prof. M.S. Ananth)
Director i/c


(Prof N V C Swamy)
Chairman, Board of Governors