



(An Institute of National Importance, under MoE, GoI)
Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600127
मेलक्कोटैयुर, वंडलूर-केलमपाक्कमराड, चेन्नई-600127

Ph.: 044 2747 6323

Email: ugadmission@iitdm.ac.in

OFFICE OF ADMISSION AFFAIRS

F.No: IITDM/B.Tech/JoSAA-Activity/01/02

01/08/2024

Information to the Candidates Allotted Through JoSAA-CSAB 2024
for Admission to B.Tech. and Dual Degree Programmes of the Institute

*Congratulations for securing a seat at IITDM Kancheepuram.
Institute welcomes you to the campus*

REPORTING SCHEDULE AT THE INSTITUTE CAMPUS

Allotment Authority	JoSAA 2024 and CSAB 2024
Physical Reporting Period	10 th – 14 th Aug 2024 (Refer Annexure III)
Time	10.00 AM to 05.00 PM (The students are advised to report preferably in the forenoon)
Reporting Venue	H 05, Ground Floor, Academics Building, IITDM Kancheepuram, Chennai - 600127
Document Verification and Institute Admission	Exhibition Hall, Ground Floor, Academics Building, IITDM Kancheepuram, Chennai – 600127
Orientation Programme	14 th , 16 th , 17 th Aug 2024
Commencement of Classes	19 th Aug 2024 (Please refer to the academic calendar and timetable for time slot)

1. Students **ALOTTED SEAT THROUGH JoSAA AND NOT PARTICIPATING IN CSAB** Special Rounds shall make balance Institute fee as detailed in point (4). These students are also required to complete registration of their profile as detailed at point (7) before physical reporting at the Institute.
2. Students **PARTICIPATING IN CSAB** Special Rounds shall proceed for payment of the balance Institute Fee and Registration at the Institute portal, **AFTER THE ANNOUCEMENT OF CSAB SPECIAL ROUNDS I/II results.**
3. In case of students admitted through JoSAA, the Seat Acceptance Fee (SAF) and Partial Admission Fee (PAF) will be adjusted against the Institute fee after deducting the JoSAA processing charges of Rs. 5,000. Similarly, in case of students admitted through CSAB, both the IAF-I + SRPF and IAF-II will be adjusted against institute fee amount after deducting processing charges of CSAB.
4. **Accordingly, balance Institute Fee to be paid by students who got the allotment through JoSAA 2024 or CSAB 2024 or JoSAA + CSAB 2024 is given in the Table I, II & III respectively.**

Table I: Fee details for students admitted through JoSAA – 2024:

Admission through	Fee Particulars	GEN/ GEN- EWS/ OBC-NCL	SC, ST, GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD, SC-PwD, ST-PwD
JoSAA 2024	Total Fee for the Institute including Hostel Fee	Rs. 1,29,600	Rs. 48,600
	<i>Seat Acceptance fee (SAF) paid by the student</i>	<i>Rs. 35,000</i>	<i>Rs. 17,500</i>
	<i>Partial Admission fee (PAF) paid by the student</i>	<i>Rs. 45,000</i>	<i>Rs. 20,000</i>
	Total Amount paid by the student	Rs.80,000	Rs.37,500
	<i>Amount deducted by JoSAA towards processing charges</i>	<i>Rs.5,000</i>	<i>Rs.5,000</i>
	Balance Institute fee to be paid before reporting for Admission	Rs. 54,600	Rs. 16,100

Table II: Fee details for students admitted through CSAB - 2024 Special rounds:

Admission through	Fee Particulars	GEN/ GEN- EWS/ OBC-NCL	SC, ST, GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD, SC-PwD, ST-PwD
CSAB 2024	Total Fee for the Institute including Hostel Fee	Rs. 1,29,600	Rs. 48,600
	<i>Institute Admission Fee- I (IAF-I) & Special round Enrolment fee (SRPF)</i>	<i>Rs. 45,000</i>	<i>Rs. 25,000</i>
	<i>Institute Admission Fee- II (IAF-II)</i>	<i>Rs. 35,000</i>	<i>Rs. 12,500</i>
	Total Amount paid by the student	Rs.80,000	Rs.37,500
	<i>Amount deducted by CSAB towards processing charges</i>	<i>Rs.5,000</i>	<i>Rs.5,000</i>
	Balance Institute fee to be paid before reporting for Admission	Rs. 54,600	Rs. 16,100

Table III: Fee details for students secured Seat in both JoSAA and CSAB-2024 and admitted through CSAB Special rounds: (Type 6 candidates as per CSAB-24 Brochure page 4)

Admission through	Fee Particulars	GEN/ GEN- EWS/ OBC-NCL	SC, ST, GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD, SC-PwD, ST-PwD
JoSAA and CSAB 2024	Total Fee for the Institute including Hostel Fee	Rs. 1,29,600	Rs. 48,600
	<i>Seat Acceptance fee (SAF) paid by the student through JoSSA</i>	<i>Rs. 35,000</i>	<i>Rs. 17,500</i>
	<i>Partial Admission fee (PAF) paid by the student through JoSAA</i>	<i>Rs. 45,000</i>	<i>Rs. 20,000</i>
	<i>Differential Special Round enrolment fee paid through CSAB</i>	<i>Rs.10,000</i>	<i>Rs,7,500</i>
	Total Amount paid by the student	Rs. 90,000	Rs. 45,000
	<i>Amount deducted by JoSAA and CSAB towards processing charges</i>	<i>Rs.10,000</i>	<i>Rs.10,000</i>
	Balance Institute fee to be paid before reporting for Admission	Rs. 49,600	Rs. 13,600

- Students who participated in JoSAA and paid SAF but allotted a seat through CSAB are required to pay an additional amount apart from balance Institute fee as detailed in Table III. The detail is as under:
- Rs. 10,000 for GEN/ GEN- EWS/ OBC-NCL categories: Rs. 49,600 + Rs. 10,000 = Rs. 59,600
- Rs. 7,500 for SC, ST, GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD, SC-PwD, ST-PwD categories: Rs. 13,600+ Rs. 7,500= Rs. 21,100

Note: Any Differential amount between Institute Fee and the actual amount transferred by JoSAA/ CSAB 2024, is to be paid by the student upon intimation from the Institute after their joining to the institute

5. The hostel fee includes dining charges for basic menu and students opting for special menu are to pay additional amount of Rs. 5,000 at hostel office after joining the Institute.
6. The students should use the following link to make the balance Institute fee payment:
HDFC QFIX Link: <https://forms.eduqfix.com/brafp/add>
 - Transaction Statement of the balance Institute fee payment must be submitted at the time of physical reporting at the Institute.
7. The Link for student profile creation is given below:

https://mis.iiitdm.ac.in/Admission/ug_admission_2024

The students got seat through JoSAA and not participating in CSAB rounds shall proceed for profile creation. The students participating in CSAB rounds shall create their profile after allotment of seats through CSAB.

Students are required to fill the respective details and upload the documents before reporting to the Institute. Students are advised to enter their names exactly as per 10th/12th mark sheet so that the same will appear in their degrees after graduation.

INSTITUTE ADMISSION PROCESS

- A. Candidates and parents are required to report at H05 at Academic block and enter their reporting time and other details in the Register.
- B. Candidates should arrange one set of original documents along with one set of Self-Attested copies of the documents as per Checklist (**Form A2, given in Annexure**) for Document Verification. After submitting the documents, students can proceed to the Exhibition Hall for Document Verification and Institute Admission on a FIRST COME FIRST SERVED basis.

Orientation and Commencement of Classes

- ❖ **Orientation Programme will be conducted on 14th, 16th & 17th August 2024.**
- ❖ **First Semester (Jul-Dec 2024) classes will commence from 19th August 2024.**

Center In-Charge Prof. Jayabal K 044-2747 6323 Mob: 9786410485 jayabal@iiitdm.ac.in	Dy. Center In-Charge Dr. Gowthaman Swaminathan 044- 2747 6380 Mob: 8056288751 gowthaman@iiitdm.ac.in
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HOW TO REACH OUR CAMPUS:

May please refer to the following link at our website:

<https://www.iiitdm.ac.in/maps-and-directions/from-airport>

Hostel related details:

- ❖ IIITDM Kancheepuram is a residential campus and all the students are to compulsorily reside in the campus.
- ❖ Hostel Accommodation will be provided from the date of reporting to the admitted students.
- ❖ Students shall be allotted Hostel Accommodation after completing Academic Enrolment.
- ❖ Institute Guest House Facility is VERY LIMITED and this is a PEAK period. Parents are requested to explore outside accommodation.
- ❖ Detailed Information on Hostel Life, Rules, etc. are available online at <http://hostel.iiitdm.ac.in/>
- ❖ MESS timings: Breakfast 7-9 AM; Lunch 12 - 2 PM; Snacks 4.45 - 6 PM; Dinner 7 - 9 PM
- ❖ Dean (Student Affairs), Chief Warden, Wardens, Hostel Caretakers, Services Staff and SAC Student Body – Hostel / Mess Affairs manage Hostel activities.
- ❖ Institute Houses a Primary Health Centre to handle the basic health issues of students. Emergency / other cases that require speciality care are referred to nearby hospitals such as Tagore, Kathir, Chettinad, etc.

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OFFICE OF ADMISSION AFFAIRS

Checklist for Document Verification – UG Admission - JoSAA 2024/CSAB 2024

- 1) Name (As per 10th Mark sheet) :
- 2) JEE (Main)Application No. :
- 3) Programme Admitted :
- 4) Mobile No. :

Note: Please bring the original certificates and one self-attested copy at the time of admission.

1. Personal Documents:

- Any Government ID Proof.
- Category certificate (GEN-EWS/OBC-NCL/SC/ST) issued by the RDO/Tahsildar/competent authority of the respective State
 - GEN-EWS/OBC-NCL should be dated on or after April 1, 2024.
 - Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (incase of ST category) of Maharashtra Government.
 - The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available on JoSAA - 2024/CSAB - 2024 website.
 - ST certificate from Tamil Nadu State must be issued by the concerned Revenue Divisional Officer.
- Declaration by Parent/Guardian as per form A4.
- Two Passport size photo (One to be affixed to the declaration form).
- Application form for admission to B.Tech/ Dual Degree Programme downloaded from the institute portal after profile creation.
- Duly filled Hostel Registration form downloaded from the institute portal.
- Passport (if the candidate has passed the qualifying examination from outside India).

2. Admission Documents:

- Admit Card of JEE(Main) 2024.
- Scorecard of JEE(Main) 2024.
- Printout of locked choices with Terms & Conditions duly signed by the candidate.

- Seat Allotment Intimation Slip issued by JoSAA/CSAB 2024 Candidates.
- Provisional Offer and Seat Acceptance Letter issued by JoSAA/ CSAB 2024 in the respective Special Round with details of SAF/IAF-I payment and Document Verification by JoSAA/CSAB 2024 Candidates.
- Provisional Admission Letter issued by JoSAA/ CSAB 2024 with details of PAF/IAF-II payment by JoSAA/CSAB 2024 Candidates.
- Class X Board Certificate / Birth Certificate as proof of Date of Birth, Name of Candidate and Parents (***In case of any mismatch between the name of the Candidate or parents at the JoSAA/CSAB 2024 portal and the Class X Board / Birth Certificates, Notary affidavit on Rs. 50/- Stamp paper needs to be attached along with the self-attested copy of Class X Board /Birth Certificate***)
- Proof of transaction of payment at JoSAA 2024/ CSAB portal.
- Proof of Balance Institute fee payment.
- Medical Certificate as per Annexure 7 of JoSAA Business Rules
- Original Certificate for Persons with Disabilities (PwD), if applicable, issued by the duly constituted Medical Board of the respective state or UDID card
- Anti-Ragging Affidavit. (Refer Annexure II)
- OCI Certificate or PIO Card (if applicable)

3. Educational Documents:

- Class X or Equivalent Mark sheet.
- Class XII or Equivalent Mark sheet and Pass Certificate if applicable
- Transfer Certificate from the School last attended (Original to be Submitted).
- Migration Certificate. (Original to be Submitted).

DECLARATION

I hereby declare that I have carefully read the instructions and particulars relevant to this admission and that the entries made in the application form are correct to the best of my knowledge and belief. If selected for admission, I promise to abide by the rules and regulations of the Institute. I note that the decision of the Institute is final in regard to selection for admission and assignment to a particular field of study. The Institute shall have the right to expel me from the Institute at any time after my admission, provided it is satisfied that I was admitted on false particulars furnished by me or my antecedents prove that my continuance in the Institute is not desirable. I agree that I shall abide by the decision of the Institute, which shall be final. I further undertake that any differential amount between Institute Fee to be paid and the actual amount transferred by JoSAA/CSAB 2024 will be paid by me upon notification by the Institute.

Signature of the Candidate with date

(For Office use)

Remarks:

Signature of verifying official with date

Center-in-charge

Joint Registrar (Academics)

Procedure for Generating Anti-Ragging Affidavit:

- As per mandate of the Govt of India, all the students are compulsorily required to complete anti ragging affidavit and the procedure for completion is detailed below.

Step 1:

- Student should submit details at https://www.antiragging.in/affidavit_university_form.php and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging & agree that he/she will not engage in ragging in any form.

Step 2:

- Student will forward the E-Mail received with his/her registration number and web link to the E-mail of the Nodal officer to (ugadmission@iiitdm.ac.in)
- Students should enter the Anti-Ragging Undertaking Reference Number during the Online Registration at the Institute Portal.
- The following information shall be utilized at the time of providing required details for Anti-Ragging Affidavit.

Institute Details		
State in which college is based	TAMILNADU	
University Name	Indian Institute of Information Technology, Design and Manufacturing (IIITDM), Kancheepuram	
Director's Name	Prof. M V Kartikeyan	
College Phone Number	+91 44 2747 6323	
College Landline Number	+91 44 2747 6323	
Nearest Police station	Thalambur Police Station Chennai	
Course Details		
Under Graduate or Post Graduate	Under Graduate Degree	Under Graduate and Post Graduate
Name of the Course	Bachelor of Technology	Dual Degree
Number of students in your class	420	150
Current year of study	2024-25	2024-25

REPORTING SCHEDULE AT THE INSTITUTE CAMPUS

Degree	Course Name	Admitted through	Reporting date
B.Tech	Computer Science and Engineering	JoSSA/CSAB Special Round I	10.08.2024
	Computer Science and Engineering with a Major in Artificial Intelligence		
B.Tech	Electronics and Communication Engineering	JoSSA/CSAB Special Round I	11.08.2024
B. Tech	Mechanical Engineering	JoSSA/CSAB Special Round I	12.08.2024
	Smart Manufacturing		
Dual Degree	B.Tech and M.Tech in Computer Science and Engineering	JoSSA/CSAB Special Round I	13.08.2024
	B.Tech in Electronics and Communication Engineering and M.Tech in Communication Systems		
	B.Tech in Electronics and Communication Engineering and M.Tech in VLSI Design		
	B.Tech in Mechanical Engineering and M.Tech in AI and Robotics		
B.Tech / Dual Degree	All B.Tech/ Dual Degree students not reported during above period	JoSSA/CSAB Special Round I / II	14.08.2024

❖ In order to have orderly and speedy admission process, parents/students are hereby requested to report as per above schedule.

Form: A4

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DECLARATION BY THE CANDIDATE AND PARENT / GUARDIAN

(To be produced at the time of admission)

I, _____ Son/daughter of _____,
resident of _____

do hereby solemnly affirm and declare as under:

1. I understand that my allotment of seat will stand cancelled if I do not

Fulfil any of the minimum eligibility criteria as mentioned in JoSAA 2024 Business

Rules/DASA 2024/CSAB 2024 Institute Guidelines.

2. Mr/Mrs. _____ residing at _____

Ph. No _____, shall be my local guardian during my course of study at
IITDM.

3. I will not use any powered vehicles inside the IITDM Kancheepuram Campus during my stay
as a student of IITDM Kancheepuram.

Date:

Signature of the Student

Name & Signature of Father

(Ph No: _____)

Name & Signature of Mother

(Ph No: _____)

Passport size
photo of
candidate.

Annexure 7

MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner)					
<u>GENERAL EXPECTATIONS</u>					
Candidates should have good general physique. In particular,					
<ul style="list-style-type: none"> • Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction. • Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uniocular (having vision in only one eye) persons are restricted from admission to certain courses. • Hearing should be normal. Defective hearing should be corrected. • Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits. • It is mandatory that all fields in this form are filled up. 					
1	Name of the candidate:				Gender:
2	Identification Mark (a mole, scar or birthmark), if any				
3	Major illness/operation, if any (specify nature of illness/operation)				
4	Height in cm:	Weight in kg:	Blood Group:		
5	Past History	(a) Mental illness (b) Epileptic Fit			
6	Chest (a) Inspiration in cm		(b) Expiration in cm		
7	Hearing				
8	Vision with or without glasses:	Right Eye	Left Eye	Colour Blindness Yes/No	Unioocular vision (having vision in only one eye) Yes/No
9	Respiratory System				
10	Nervous System				
11	Heart	(a) Sounds		(b) Murmur	
12	Abdomen (a) Liver (b) Spleen	Hernia		Hydrocele	
<p>Any other defects:</p> <p style="text-align: center;"><u>Certificate of Medical Fitness</u> (Please ensure all the fields above are filled up)</p> <p>The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceutics/ Science Course.</p> <p>The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:</p>					
Name of the Doctor		Regn. No	Signature with date	Seal	