



भारतीय सूचना प्रौद्योगिकी, अभिकल्पना एवं विनिर्माण संस्थान, कांचीपुरम  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN  
AND MANUFACTURING, KANCHEEPURAM**  
Melakkottaiyur, Chennai – 600 127

No.F.Acad/PG/Jul-2024

Date: 01.08.2024

**INFORMATION TO THE CANDIDATES**  
**ALLOTTED IN CCMT-2024 FOR ADMISSION TO M.TECH. PROGRAMMES**

*Congratulations on securing a seat at IIITDM Kancheepuram  
IIITDM family welcomes you to the campus!!*

The candidates who are provisionally admitted to M.Tech. programmes during the Regular rounds, Special rounds, and National Spot Round of CCMT 2024 for the academic year 2024-25 are requested to follow the guidelines below:

- Candidates are advised to register on the Institute portal and upload all the documents/certificates. *The admission is provisional until all the original documents/certificates are verified.*
- The candidates are requested to report physically to the campus between **August 6 – 12, 2024**. Reporting venue: Exhibition Hall (Old library hall), IIITDM Kancheepuram, Chennai – 600 127.
- Classes of the first semester shall commence on **Monday, August 12, 2024**.
- Procedure for Online Registration:
  - Step 1: Register on the Institute portal ([https://mis.iiitdm.ac.in/Admission/pg\\_admission\\_2024/index.php](https://mis.iiitdm.ac.in/Admission/pg_admission_2024/index.php)) using the GATE Registration ID.
  - Step 2: Upload your passport-size photo
  - Step 3: All the self-attested certificates/documents must be uploaded as a single merged PDF file in the student registration portal (Max. size: 10 MB). Please refer to *Annexure A* for the list of documents.
  - Step 4: Fill in your personal details and click the submit button. Please note that candidates cannot edit any details after clicking the submit button.
  - Step 5: After completing steps 2 to 4, students may download the Admission and Hostel Forms.
  - Step 6: Candidates are required to pay the balance of Institute fees as per *Annexure B*. As detailed in *Annexure C*, this amount includes Institute

and hostel Fees (Including Advance Dining charges). It must be paid online only through the HDFC Qfix Link (<https://forms.eduqfix.com/mtechiitdm/add>)

- After completing the online registration, download and print the registration form and submit a self-attested copy at the time of reporting.
- Candidates must bring all the original documents and one set of self-attested copies as per the Checklist given in *Annexure D* during physical reporting.

#### Contact details

Center In-charge	Dr. Srijith K
Designation	Assistant Professor
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## **Annexure A: Certificates/Documents to be uploaded on the Institute portal:**

- i. Provisional Seat Allotment Letter (PSAL) of the finally allotted seat downloaded from the CCMT portal through the candidate's login, duly signed by the candidate
- ii. Online Document Verification Certificate (ODVC) downloaded from the CCMT portal through the candidate's login after successful Online Document Verification duly signed by the candidate.
- iii. Provisional Admission Letter (PAL) of the finally allotted seat downloaded from the CCMT portal through the candidate's login, duly signed by the candidate (**applicable for regular rounds only**)
- iv. Copy of the Registration form and the locked choices downloaded from the CCMT portal through the candidate's login, duly signed by the candidate.
- v. GATE scorecard (2022/2023/2024)
- vi. Document for Proof of date of birth: Class X mark sheet/ certificate issued by the school last attended/ Recognized educational board containing the applicant's date of birth. In case the class X mark sheet/certificate does not include the date of birth, the candidate is required to upload the class X mark sheet/ certificate and any other Government document containing the date of birth of the applicant, name, and Parent's name such as Passport/ Aadhar Card/ Driving License/ Voter ID Card/ PAN Card/ Birth Certificate issued by Municipal Corporation/authority empowered to register the birth.
- vii. Photo ID proof as per Govt. of India norms.
- viii. Class X Certificate
- ix. Class XII Certificate
- x. Statement of Grades/Marks obtained in the qualifying Examination (preferably Consolidated Grade/Mark Sheet with all subjects mentioned in it)
- xi. Degree / Provisional degree Certificate / Course Completion Certificate for result awaiting candidates
- xii. Transfer Certificate / Migration Certificate issued from the Institute/College last studied/attended
- xiii. Certificate of Category (EWS / OBC-NCL / SC / ST), if applicable, issued by the competent authority as per the prescribed format given in the CCMT website (EWS/OBC-NCL category certificate must be issued on or after 01.04.2024)
- xiv. Self-declaration form for EWS/OBC-NCL candidates as per the format given in the CCMT Website (filled and signed by the candidate)
- xv. Certificate for Persons with Disabilities (PWD) issued by Medical Board notified under PWD Act (format given in CCMT Website)
- xvi. Proof of payment of Seat Acceptance Fee (SAF) (Bank statement/screenshot of UPI payment)
- xvii. Proof of payment of Partial Admission Fee (PAF) (Bank statement/screenshot of UPI payment)
- xviii. Self-attested copy of the computer-generated receipt (HDFC-Qfix portal) for balance Institute fee payment along with proof of payment (Bank statement/screenshot of UPI payment)
- xix. Undertaking for Late submission of documents, if applicable (Form A10 from Institute website)

Link:

[https://old.iiitdm.ac.in/img/intranet\\_forms/academics/Office\\_of\\_Admissions\\_A10\\_Undertaking\\_for\\_Late\\_Submission\\_of\\_Educational\\_Documents\\_PG\\_Admission.pdf](https://old.iiitdm.ac.in/img/intranet_forms/academics/Office_of_Admissions_A10_Undertaking_for_Late_Submission_of_Educational_Documents_PG_Admission.pdf)

xx. Anti-Ragging Affidavit:

Step1: Login to the website <https://www.antiragging.in/> or <https://www.amanmovement.org/>

Step 2: Fill the information as requested.

Choose your Educational Institution Type : *University*

State in which University is based: *Tamil Nadu*

Director: *Prof. M.V. Kartikeyan*

Phone Number: 4427476300 (10 digits)

Nearest Police Station: *Thalambur police station Chennai*

Step 3: Candidates will receive the Student's Anti-Ragging Affidavit and the Parent's Anti-Ragging Affidavit through E-mail. Printouts of both the Affidavits, duly signed by the student and parents, are to be uploaded and original to be submitted at the time of physical reporting to the institute.

**All the above self-attested certificates/documents must be uploaded in a single merged PDF file in the student registration portal (Max. size: 10 MB).**

**Note:**

- If the candidate does not possess the items listed above in Sl. No. (x), (xi), and (xii) at the time of admission due to the result awaiting/delayed issue of the certificate, etc., he/she has to upload the Late Submission undertaking form as per the prescribed format A10 given in the institute website (Link: [https://old.iiitdm.ac.in/img/intranet\\_forms/academics/Office\\_of\\_Admissions\\_A10\\_Undertaking\\_for\\_Late\\_Submission\\_of\\_Educational\\_Documents\\_PG\\_Admission.pdf](https://old.iiitdm.ac.in/img/intranet_forms/academics/Office_of_Admissions_A10_Undertaking_for_Late_Submission_of_Educational_Documents_PG_Admission.pdf))
- If any certificate is in a language other than Hindi or English, a true copy of the same in English version has to be uploaded.

**Annexure B: Balance Fee particulars**

<b>Fee Particulars</b>	<b>GEN/ EWS/ OBC-NCL</b>	<b>SC/ST, PwD Candidates</b>
Total Fees for the Institute (which includes Institute and hostel Fees)	Rs. 1,02,800/-	Rs. 52,800/-
Fee paid during CCMT-2024 counseling	Rs. 40,000/-	Rs. 15,000/-
Balance fee to be paid during Physical Reporting	Rs. 62,800/-	Rs. 37,800/-

## Annexure C: Institute Fee Structure for M.Tech. 2024-25

### FEE STRUCTURE FOR THE M Tech/MDes ADMISSIONS – 2024-25 BATCH

Description	M.Tech/M.Des.
<b>I. Institute Fees</b>	
<b>A. One time Fees:</b>	
Admission Fee	500
Certificate/Thesis Fee	500
Student welfare fee	1000
Infrastructure Development Fee	1000
Alumni Life Membership Fee	500
Publication Fee / Library Fee	1000
Cultural Fee	500
<b>Total (A)</b>	<b>5000</b>
<b>B. Semester Fees (per semester):</b>	
Tuition fee (+)	50000 (*)
Examination fee	500
Registration	500
Sports Fee	1000
Medical Fee	1000
Student Amenities	2000
<b>Total (B)</b>	<b>55000</b>
<b>C. Medical Insurance Premium (per annum)</b>	
Medical Insurance premium p.a.	600
<b>Total (C)</b>	<b>600</b>
<b>Grand Total [A+B+C]</b>	<b>60600</b>
<b>II. Hostel Fees</b>	
<b>A. Hostel Fees &amp; Mess Charges per semester</b>	
Hostel Admission fee	700
Hostel Seat Rent	3500
Hostel Maintenance Charges	15000
Dining charges - Advance	21000(**)
Establishment B Charges	1000
Development Fee	1000
<b>Total (A)</b>	<b>42200</b>
<b>Hostellers (I &amp; II)</b>	<b>102800</b>

Note:

- (+) SC/ST students are exempted from payment of tuition fee irrespective of their parental income.
- Hostel is compulsory for all students. If exemption is granted by the Institute, then day scholars will have to pay the above mentioned Institute fees (Except Hostel Fees). (\*\*) There may be variation in the dining charges based on tendering value. An additional amount of Rs.5000/- to be paid for special menu items.
- (\*) Tuition fee of 50,000 per semester for the first year and 60,000 per semester for second year for PG Students

## Annexure D: Checklist

### Checklist for Document Verification – PG Admission – M.Tech.

Name	
Application No	
GATE Registration ID	
Programme	

**Note: Please bring the original certificates and one self-attested copy at the time of admission.**

1. Educational Documents:

- 10<sup>th</sup> Standard Mark sheet
- 12<sup>th</sup> Standard Mark sheet or Diploma.
- Mark/Grade sheets of all Semesters – UG
- Consolidated Mark/Grade sheet – UG.
- Provisional certificate/ Degree. (If the result of qualifying degree is awaited, certificate of course completion from the Institute/University last studied must be provided in the prescribed format available on the CCMT website.)
- Transfer Certificate / Migration Certificate (Original to be Submitted)
- Conduct Certificate (Original to be Submitted)

2. Personal Documents:

- Document for Proof of Identity: Aadhar Card / Government ID proof
- Document for Proof of Date of Birth: Birth Certificate/Class X Marksheet
- Certificate of category (SC/ST/OBC-NCL/EWS), if applicable, as per Government of India format, available on the CCMT website, issued by the competent authority. In case of OBC-NCL/ EWS category, the certificate must be issued on or after April 01, 2024.

Please note:

- Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available on CCMT website.
- ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
- Self-declaration form for EWS/OBC-NCL candidates as per the format given in the CCMT Website (filled and signed by the candidate)
- Certificate for Persons with Disabilities (PWD) issued by Medical Board notified under PWD Act (format given in CCMT Website)
- In case of any name change, a relevant Affidavit is to be submitted. (Original to be Submitted)
- Medical Certificate as per Form A20

[https://old.iiitdm.ac.in/img/intranet\\_forms/academics/Office%20of%20Admissions\\_A20%20\\_%20Medical%20Certificate.pdf](https://old.iiitdm.ac.in/img/intranet_forms/academics/Office%20of%20Admissions_A20%20_%20Medical%20Certificate.pdf)

3. Admission Documents:

- Provisional Seat Allotment Letter (PSAL) of the finally allotted seat downloaded from the CCMT portal through the candidate's login, duly signed by the candidate
- Online Document Verification Certificate (ODVC) downloaded from the CCMT portal through the candidate's login after successful Online Document Verification duly signed by the candidate
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- Copy of the Registration form and the locked choices downloaded from the CCMT portal through the candidate's login, duly signed by the candidate.
- GATE scorecard (2022/2023/2024)
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- Proof of payment of Partial Admission Fee (PAF) (Bank statement/screenshot of UPI payment)
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- Undertaking for Late submission of documents, if applicable  
(Form A10 from Institute website, Link:  
[https://old.iiitdm.ac.in/img/intranet\\_forms/academics/Office\\_of\\_Admissions\\_A10\\_Undertaking\\_for\\_Late\\_Submission\\_of\\_Educational\\_Documents\\_PG\\_Admission.pdf](https://old.iiitdm.ac.in/img/intranet_forms/academics/Office_of_Admissions_A10_Undertaking_for_Late_Submission_of_Educational_Documents_PG_Admission.pdf))
- Anti-ragging affidavit

DECLARATION

I hereby declare that I have carefully read the instructions and particulars relevant to this admission and that the entries in the application form are correct to the best of my knowledge and belief. If selected for admission, I promise to abide by the rules and regulations of the Institute. I note that the decision of the Institute is final in regard to selection for admission and assignment to a particular field of study. The Institute shall have the right to expel me from the Institute at any time after my admission, provided it is satisfied that I was admitted on false particulars furnished by me or my antecedents prove that my continuance in the Institute is not desirable. I agree that I shall abide by the decision of the Institute, which shall be final.

Signature of the Candidate with date

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Remarks:

Signature of Verifying official with date

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*(For Office use)*

Center-in-charge

Joint Registrar(Academics)